SHUBHAM UNIVERSITY

Established by M.P. Govt. Act No. 25 of 2022 & Recognized as per secion 2(f) of UGC Act, 1956

Ref. No. SU/06102025/05 Date : 06/10/2025

To,

The Secretary,
University Grants Commission (UGC)
Bahadur Shah Zafar Marg,
New Delhi-110002, India

Subject: Submission of Information Performa and Public Self-DisclosurePerforma to University Grants Commission (UGC).

Ref. No.: UGC Letter F.NO.1-4/2023 (CPP-I/PU)-2/132024 Dated: 04/09/2025

Respected Sir,

With reference to your letter and subject cited above , all the information and documents/Appendix(s)/Annexure(s) of Public Self-Disclosure Performa are uploaded on the university websiteas directed. The link for the Performa is https://www.shubhamuniversity.com/public-self-disclosure/.

Please find enclosed the duly filled Information Performa and Public Self-Disclosure Performa along with all relevant appendices and annexures for Shubham University, Semra Saiyad, Bhopal (MP).

This submission is for your kind perusal and necessary action under section 13 of the UGC Act 1956 in compliance of letter F.NO.1-4/2023 (CPP-I/PU)-2/132024 Dated: 04/09/2025.

Thank you.

Yours Sincerely,
Registrar
Shubham University
Semra Saiyad, Bhopal (MP)

Registrar
Shubham University
Bhopal M.P.

Enclosures:
1. Letter from UGC regarding the establishment of Shubham University,Bhopal
2. Duly filled UGC Performa
3. All Annexures & Appendices attached

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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	SHUBHAM UNIVERSITY, SEMRA SAIYAD,BHOPAL MADHYA PRADESH – 462010
1.2	Headquarters of the University	SEMRA SAIYAD, MUGALIYA KOT ROAD, BHOPAL, MADHYA PRADESH – 462010
1.3	Information about University a. Website _____ b. E-mail _____ c. Phone Nos. _____ d. Fax Nos. _____ Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____ b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____ c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____ d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____	https://www.shubhamuniversity.com shubhamuniversitymp@gmail.com 8272858661 8272858661 shubhamuniversitymp@gmail.com 8272858661 vcshubhamuniversity@gmail.com 8272858661 registrarshubhamuniversity1@gmail.com 8272858661 shubhamuniversitymp@gmail.com
1.4	Date of Establishment	17 OCT 2022
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)	SAI NATH EDUCATION TRUST Enclosed as Annexure I

<table>
<tr><td>1.6</td><td>Composition of the Society/Trust
<table><tr><th>Name</th><th>Address</th><th>Occupation</th><th>Designation in the Society/Trust</th></tr><tr><td>Chandra Prakash Agarwal</td><td>Agra,U.P.</td><td>Business</td><td>Chairman</td></tr><tr><td>Aakash Agarwal</td><td>Agra,U.P.</td><td>Business</td><td>Trustee</td></tr><tr><td>Usha Rani</td><td>Agra,U.P.</td><td>Business</td><td>Trustee</td></tr></table>
(Details to be provided in Appendix-I)</td><td>Enclosed as Appendix I</td></tr>
<tr><td>1.7</td><td>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-
<table><tr><th>Name of the member</th><th>Address</th><th>Name of the society/trust</th><th>Designation in the Society/Trust</th></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>NO</td></tr>
<tr><td>1.8</td><td>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-
<table><tr><th>Name of the University / Educational Institution</th><th>Activities</th></tr><tr><td>SAI NATH UNIVERSITY</td><td>Promoting Education</td></tr></table></td><td>YES</td></tr>
<tr><td>1.9</td><td>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-
<table><tr><th>Name of the Organization</th><th>Activities</th></tr><tr><td></td><td></td></tr></table></td><td>NO</td></tr>
<tr><td>1.10</td><td>Act and Notification under which established
(copy of the Act & Notification to be enclosed)

Enclosed Not enclosed</td><td>The Madhya Pradesh Niji Vishvavidylaya (Sthaapana Avam Sanchalan) Sanshodhan Adhiniyam, 2007</td></tr>
<tr><td>1.11</td><td>Whether the University has been established by a separate State Act?</td><td>NO</td></tr>
</table>

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	Madhya Pradesh
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Constituent units of the university as per MPPURC vide Letter no. 126/□.□□□.□□.□□.□□. □□□□, □□□□□/□□□-1/2023-24, Dated-17/01/2024 122/□.□□□.□□.□□.□□. □□□□, □□□□□/□□□-1/2023-24, dated 17/01/2024 Annexure III : Letter from MPPURC
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:- a. Place of the off-campus _____ b. Letter No. & date of the approval of State Government _____ c. Letter No. & date of the approval of UGC ____ (Please attach attested copy of the approval)	NO
2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:- a. Place of the off-shore campus _____ b. Letter No. & date of the approval of Host Country _____ c. Letter No. & date of the approval of Government of India _____ (Please attach attested copy of the approval)	NO
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	NO

2.7	Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC? (Please enclose attested copy of the approval from the competent authority)	NO

C. Academic Activities Description

3. Academic Programmes

<table>
<tr>
<td>3.1</td>
<td>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference
<table>
<tr><th>Programme</th><th>Sanctioned Intake</th><th>Actual enrolment</th></tr>
<tr><td>UG</td><td>1885</td><td>489</td></tr>
<tr><td>PG</td><td>1220</td><td>448</td></tr>
<tr><td>Diploma</td><td>440</td><td>216</td></tr>
<tr><td>PG Diploma</td><td>120</td><td>21</td></tr>
<tr><td>Certificate course</td><td></td><td></td></tr>
<tr><td>M.Phil</td><td></td><td></td></tr>
<tr><td>Ph.D.</td><td>264</td><td>26</td></tr>
<tr><td>Any other (pl. Specify)</td><td></td><td></td></tr>
</table>
</td>
<td>Enclosed as Appendix VIII</td>
</tr>
<tr>
<td>3.2</td>
<td>Current number of academic programmes/ courses offered by the University
<table>
<tr><th>Programme</th><th>Sanctioned Intake</th><th>Actual enrolment</th></tr>
<tr><td>UG</td><td>1885</td><td>489</td></tr>
<tr><td>PG</td><td>1220</td><td>448</td></tr>
<tr><td>Diploma</td><td>440</td><td>216</td></tr>
<tr><td>PG Diploma</td><td>120</td><td>21</td></tr>
<tr><td>Certificate course</td><td></td><td></td></tr>
<tr><td>M.Phil</td><td></td><td></td></tr>
<tr><td>Ph.D.</td><td>264</td><td>26</td></tr>
<tr><td>Any other (pl. Specify)</td><td></td><td></td></tr>
</table>
</td>
<td>Enclosed as Appendix IX</td>
</tr>
</table>

<table>
<tr>
<td>3.3</td>
<td>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC,
MCI, NCTE, PCI, etc. have been taken to:

a. Start new courses
b. To increase intake

If yes please enclose copy of approval and give course- wise details in the following format:-
<table>
<tr><th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr>
<tr><td>D.PHARMA
B.PHARMA</td><td>PCI</td><td>YES</td></tr>
</table>
</td>
<td>Enclosed as Appendix X</td>
</tr>
<tr>
<td>3.4</td>
<td>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-
<table>
<tr><th>Name of the Study</th><th>Courses offered</th><th>No. of Students enrolled</th></tr>
<tr><td></td><td></td><td></td></tr>
</table>
(Please enclose copy of the course-wise approval of the competent authority)</td>
<td>NO</td>
</tr>
<tr>
<td>3.5</td>
<td>Temporal plan of academic work in the University

Semester system/ Annual system</td>
<td>Semester System
(For D.Pharma Annual System as per PCI Norms)</td>
</tr>
<tr>
<td>3.6</td>
<td>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-

a. Name of the course(s)
b. Since when started
c. Whether the University has applied for permission from UGC?</td>
<td>NO</td>
</tr>
</table>

4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M			0	0	0	0
	F			0	0	0	0
	T			0	0	0	0
PG	M			0	0	0	0
	F			0	0	0	0
	T			0	0	0	0
M.Phil	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Ph.D.	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Diploma	M			0	0	0	0
	F			0	0	0	0
	T			0	0	0	0
PG Diploma	M			0	0	0	0
	F			0	0	0	0
	T			0	0	0	0
Certificate	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Any Other (Pl. Specify)	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	

Category	Female	Male	Total
SC			
ST			
OBC			
PH			
General			
Total			

4.3	Details of two batches of students admitted

Particulars	Batch 1			Batch 2		
	Year of Entry – 2023			Year of Entry -		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	286	395	681	NA		
No. of Drop-outs (a) Within four months of Joining (b) Afterwards						
No. appeared for the final year examination	NA					
No. passed in the final exam						
No. passed in first class						

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	Yes Special Classes/Seminars/Courses are held for Educationally disadvantaged Students.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Yes, The university has an inclusive scholarship policy. The University also provides financial assistance to deserving and needy students as per the terms and conditions specified by the university from time to time.
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	Yes

<table>
<tr><td>4.7</td><td>Whether the University have a website? If yes please give website address and whether the website is regularly updated?</td><td>https://www.shubhamuniversity.com/

Yes, the website is regularly updated.</td></tr>
<tr><td>4.8</td><td>How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?</td><td>Through Advertisement in Electronic Media, University Website, Prospectus etc.</td></tr>
<tr><td>4.9</td><td>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-
<table>
<tr><td>Name of the complainant</td><td>Complaint against</td><td>Date of</td><td>Action taken by t he University</td></tr>
<tr><td></td><td></td><td></td><td></td></tr>
</table></td><td>Yes, the university has a grievance redressal mechanism.

Details about complaints are enclosed as Appendix XII</td></tr>
</table>

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Recommended by the Board of Studies and Finalized by the Academic Council
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Board of Studies and Academic Council are finalizes.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Attached as Annexure IV
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	Shubham University conducts an annual review and update of its course curriculum, considering the following factors: 1. The latest industry trends. 2. Recent innovations and advancements in the industry. 3. Developments in new business ventures and events within the country. 4. Ethical values. 5. Modern teaching methods.

<table>
<tr><td></td><td></td><td>6. The most recent equipment and infrastructure.
7. The introduction of new specializations.</td></tr>
<tr><td>5.5</td><td>Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.</td><td>Yes</td></tr>
<tr><td>5.6</td><td>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)</td><td>Projects, Internships, Field trainings, Workshop and Seminars, Industrial Visits, group discussions, guest lectures, outreach programs, case studies, conferences etc.</td></tr>
<tr><td>5.7</td><td>Please provide details of the examination system (Whether examination based or practical based)</td><td>The examination system includes theory papers and practical examinations. The practical examination may include a written/practical/design/drawing examination with a built-in part for laboratory/design/drawing courses.</td></tr>
<tr><td>5.8</td><td>What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?</td><td>The evaluation is done by Internal and External Subject Experts in accordance with the approved ordinance of the University.</td></tr>
<tr><td>5.9</td><td>Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.</td><td>No case reported</td></tr>
<tr><td>5.10</td><td>Does the University have a continuous internal evaluation system?</td><td>Yes</td></tr>
<tr><td>5.12</td><td>How are the question papers set to ensure the achievement of the course objectives?</td><td>As per the Shubham University Statutes, the Examination Committee under the chairmanship of the Vice-Chancellor, shall submit the paper-setters to the Vice-Chancellor and the Vice-Chancellor shall appoint the paper-setters from amongst the panel of experts. The paper setters prepared the question papers mapped with course objectives including both objective and subjective questions.</td></tr>
<tr><td>5.13</td><td>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</td><td>The paper setting is done Externally/Internally by appointing paper setters with the approval of the Vice-Chancellor</td></tr>
<tr><td>5.14</td><td>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-
<table>
<tr><td>Year</td><td>Date of exams</td><td>Date announcement of results</td></tr>
<tr><td></td><td></td><td></td></tr>
</table></td><td>The University examinations are conducted as per the schedule mentioned in the Academic Calendar. The result is declared within two months after the Examinations are over.</td></tr>
</table>

D. Admission Process

<table>
<tr><td>6.1</td><td>How are students selected for admission to various courses? Please provide faculty-wise information

a. Through special entrance tests
b. Through interviews
c. Through their academic record
d. Through combination of the above

Please also provide details about the weightage give to the above</td><td>b) Through interviews
And
c) Through their academic record

Weightage :
Academic Records : 80%
Interviews : 20%</td></tr>
<tr><td>6.2</td><td>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-
<table>
<tr><th>Name of the National/state level entrance exam</th><th>No.of students admitted</th><th>% of students from the total admitted</th><th>Remarks</th></tr>
<tr><td></td><td></td><td></td><td></td></tr>
</table></td><td>NA</td></tr>
<tr><td>6.3</td><td>Whether admission procedure is available on the University website and in the prospectus</td><td>YES</td></tr>
<tr><td>6.4</td><td>Please provide details of the eligibility criteria for admission in all the courses</td><td>The eligibility criteria for admission in all the courses are as per the approved ordinance.

Annexure V</td></tr>
<tr><td>6.5</td><td>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-
<table>
<tr><th>Category</th><th>No. of students admitted</th><th>% of quota provided for reservation and preparation in respect of actual enrolment</th><th>Remarks</th></tr>
<tr><td></td><td></td><td></td><td></td></tr>
</table></td><td>As per the state policy as notified by the state govt. from time to time.</td></tr>
</table>

<table>
<tr><td>6.6</td><td>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-<table><tr><td>Total No. of Seats (Course-wise)</td><td>No. of total students admitted</td><td>No. of students admitted under Managem ent quota</td><td>% of students admitted under managem ent quota</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>NO</td></tr>
<tr><td>6.7</td><td>What is the admission policy of the University with regard to NRI and overseas students?</td><td>As per the government policy and the University ordinances (Attached as Annexure - VI)</td></tr>
</table>

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Attached as Annexure VII
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	NO
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	The fee is charged as per the fee structure displayed on the website and in the prospects. There are no any hidden charges.
7.5	Mode of Fee collection	Cash/Online Banking/DD/Cheque payment in the university bank account.
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Yes, the concession is given on merit bases, mean bases, merit-cum-mean bases, category bases, and to the girls students.
7.9	Details of the Hostel Fee including mess charges	Hostel facility in the University campus is in the planning stage and will be available in due course of time.
7.10	Any other fee	No

7.11	Basis of Fee Structure	In accordance with MPPURC
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	NO
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Yes, The University provides merit, merit cum means (MCM) scholarships etc. as per the university policy

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise) **Attached as Annexure - VIII**	Attached as Annexure - VIII
8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise) **Teaching staff details are attached as Appendix XIII**	

Dept.	Professor		Associate Professor		Assistant Professor	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff	

Category	Female	Male	Total
SC	5	45	50
ST	-	-	-
OBC	12	69	81
PH	-	-	-
General	18	76	94
Total	35	190	225

8.4	Details of the permanent and temporary faculty members in the following format

Particulars	**Female**	**Male**	**Total**
Total no. of permanent teachers			
No. of teachers with Ph.D. as the highest qualification	6	35	41
No. of teachers with M.Phil as the highest qualification	3	7	10
No. of teachers with PG as the highest qualification	26	148	174
Total no. of temporary teachers			
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-

No. of teachers with PG as the highest qualification	-	-	-
Total no. of part-time teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total No. of visiting teachers	-	-	-

8.5	Ratio of full-time teachers to part-time/contract teachers	All teachers ars full time employees.
8.6	Process of recruitment of faculty- Whether advertised? (pl. attach copy of the ad) – Whether selection committee was constituted as per the UGC Regulation?	 Yes Advertisement as Annexure IX attached.
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Yes Self Appraisal Evaluation
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	

S.NO.	DEPARTMENT NAME	Teacher - Students Ratio
1	Faculty of Arts, Huminities and Social Science	01:20
2	Faculty of Business Administration	01:20
3	Faculty of Commerce	01:20
4	Faculty of Computer Application	01:20

		5	Faculty of EDUCATION & PHYSICAL EDUCATION	01:30
		6	Faculty of Engineering	01:20
		7	Faculty of Home Science	01:20
		8	Faculty of Hotel Management	01:20
		9	Faculty of Journalism & Mass Communication	01:20
		10	Faculty of LAW	01:40
		11	Faculty of Library Science	01:20
		12	Faculty of PHARMACY	01:20
		13	Faculty of Science	01:20
		14	Faculty of Social Work	01:20
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-	Yes		
	Scale of Pay with all the allowances Professor – Associate Prof.- Assistant Prof. – Mode of Payment – (Cash/Cheque)	Scales of pay as provided by the UGC: Professor – 37400-67000 Associate Professor – 37400-67000 Assistant Professor – 15600-39100 Payment transfer to individual bank accounts		
8.10	Pay /Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –	 NIL NIL Through Cheque/Cash		
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	Transportation, Gratuity, Sponsorship for higher studies. Seminars, Workshops, Memberships of Professional Bodies, Financial support whenever required, incentives for projects, good performance etc.		

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes
9.2	Does the University have sufficient class rooms?	Yes
9.3	**Laboratories & Equipment** (Details to be provided in **Appendix-XIV** and **Appendix-XV**)	Details are enclosed as Appendix XIV and Appendix XV

a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	**Library**	
a)	Total Space (all Kinds)	6000 sqft
b)	Computer / Communication facilities	Available
c)	Total no. of Ref. Books (Each Department)	2700
d)	All Research Journals subscribed on a regular basis	Available
9.5	**Sports Facilities** (Details to be provided in (Details to be provided in **Appendix-XVI**)	Details are attached as Appendix XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Yes
b)	Track for Athletics	Yes
c)	Basketball courts	Yes
d)	Squash / Tennis Courts	Planned
e)	Swimming Pool (Size)	Yes
f)	Indoor Sports Facilities including Gymnasium	Yes
g)	Any other	Volley Ball, Kabaddi, Kho-Kho, Hand Ball
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	No

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period - (Documentary evidence to be given)	No Corpus fund created by the University

<table>
<tr><td>10.2</td><td>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</td><td><table><tr><th>S.No.</th><th>Year</th><th>Income</th><th>Expenditure</th></tr><tr><td>1</td><td>2023-24</td><td>Attached Audit Report</td><td>Attached Audit Report</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td></tr>
<tr><td>10.3</td><td>Source of finance and quantum of funds available for running the University (for last audited year)

Fees –
Donations-
Loan –
Interest-
Any other (pl. Specify)-</td><td>Fees –
Donations-
Loan –
Interest-
other Income & Fees :</td></tr>
<tr><td>10.4</td><td>What is the University’s ‘unit cost’ of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</td><td>Total Annual Expenditure Budget Year 2023-24 :

Total No. of Students Enrolled :

Unit Cost Incurred :</td></tr>
</table>

I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in **Appendix-XVII**)	Details are attached as Appendix XVII

11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	Guidelines for BOS attached. As per the statues of Shubham University.
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	Academic Council is the head body to decide academic programs.
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	Academic Council is the head body to decide academic programs.

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:-	
	➢ Student Teacher Ratio	20:01
	➢ Class Rooms	Yes
	➢ Teaching labs	Yes
	➢ Research labs (Major Equipments)	Yes
	➢ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)	NA
	➢ Publications in last 3 years (Year-wise list)	NA
	➢ No. of Books Published	-
	➢ Patents	-
	➢ Transfer of Technology	Yes
	➢ Inter-departmental Research (Inter-disciplinary)	Yes
	➢ Consultancy	NA
	➢ Externally funded Research Projects	NA
	➢ Educational Programmes Arranged	Guest lectures, seminars etc. are conducted from time to time.

K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
Details Attached as Appendix XVIII						

13.2	Summary of the Non-Teaching Staff	

Particulars	Female	Male	Total

Administrative Staff			
Group A	5	10	15
Group B	8	12	20
Group C	12	15	27
Group D	3	8	11
Sub total	28	45	73
Technical Staff			
Group A	2	4	6
Group B	3	6	9
Group C	5	12	15
Group D	-	3	3
Sub total	10	25	33
Grand Total	38	70	106

13.3	No. of Non-teaching staff category wise	

Category	Female	Male	Total
Sc	5	21	26
ST	1	9	10
OBC	10	15	25
PH	-		
General	20	25	45
Total	36	70	106

13.4	Ratio of Non-teaching staff to students	1:60
13.5	Ratio of Non-teaching staff to faculty	1:7.5

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years	NA

S.No.	Course	No. of Candidates appeared	Result

15. Accreditation

<table>
<tr><td>15.1</td><td>Whether Accredited by NAAC? If yes please provide the following details:

Date of Accreditation
Period
Grade
CGPA
Grading System Followed</td><td>NA</td></tr>
<tr><td>15.2</td><td>Whether courses are accredited by NBA? If yes please provide course-wise details as under:-

<table><tr><td>S.No.</td><td>Course</td><td>Whether Accredited</td><td>Period of Accreditation</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>NA</td></tr>
<tr><td>15.3</td><td>Other Accreditations, if any</td><td>NA</td></tr>
<tr><td>15.4</td><td>Any other information
(including special achievements by the University which may be relevant for the University)</td><td>NA</td></tr>
</table>

16. Strength and Weaknesses of the University

16.1	Strengths of the University	• Dynamic and Visionary Leadership • Excellent Infrastructure • Green and Clean Campus • Quality teachers and students. Excellent teaching-learning. • Integration of Indian Culture into the Campus life. • Zero Ragging Campus
16.2	Weaknesses of the University	NILL

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University https://www.shubhamuniversity.com/ _____.

Signed and Sealed by the Head of the Institution

University Grants Commission

Appendix-I

Composition of the Society/Trust

S. No.	Name	Address	Occupation	Designation in the Society/Trust
1	Chandra Prakash Agarwal	Agra, U.P.	Business	Chairman
2	Aakash Agarwal	Agra, U.P.	Business	Trustee
3	Usha Rani	Agra,U.P.	Business	Trustee

University Grants Commission

Appendix-VIII

Information about the programmes permitted to be offered by the Gazette Notification of the State Government

इसे वेबसाइट **www.govtpress.nic.in** से भी डाउन लोड किया जा सकता है.

मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 20] भोपाल, शुक्रवार, दिनांक 19 मई 2023–वैशाख 29, शक 1945

भाग ४

विषय–सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)–कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मई 2023

क्र. आर–96–सीसी–21–अड़तीस.– मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में, श्री अरबिन्दों निजी विश्वविद्यालय, इंदौर के पश्चातवर्ती अध्यादेश क्रमांक 67 से 74 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्रमांक 67 से 74

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

भोपाल, दिनांक 15 मई 2023

क्र. आर–21–सीसी–23–अड़तीस.– मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, शुभम निजी विश्वविद्यालय, भोपाल के प्रथम अध्यादेश क्रमांक 01 से 70 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 01 से 70

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

SHUBHAM UNIVERSITY, SEMRA SAIYAD-BHOPAL (M.P.)

ORDINANCES

In pursuance of the provision of sub-section (1) of Section 28 of the MP Private University Act, 2007, the university herewith makes and submits the Ordinance to the M.P. Private University Regulatory Commission, Bhopal for its approval.

ORDINANCES

Ordinances No	Contents
1	Admissions
2	Courses of Studies
3	Academic Calendar
4	Examinations and Assessment 4(A) New Education Policy 4(B) Old Education System
5	Award of Degrees, Diplomas and Certificates
6	University Fellowships, Scholarships, Stipends, Medals and Prizes
7	Institutions of Fellowships, Scholarships, Stipends, Medals and Prizes Instituted by Donors
8.	Conditions of Residence of Students in Hostels
9	Disciplinary Action against the Students
10	Manner of Cooperation and Collaboration with Other Universities
11	Doctor of Philosophy (Ph.D.) Programs
	Faculty Of Art
12	Bachelor of Arts (BA)
13	Master of Arts (MA)
	Faculty of Commerce
14	Bachelor of Commerce (B. Com)

15	Master of Commerce (M. Com)
	Faculty of Home Science
16	Bachelor of Science (B.Sc.) Home Science
17	Master of Science (M.Sc.) Home Science

	Faculty of Science
18	Bachelor of Science
19	Master of Science
	The Faculty of Social
20	Bachelor of Social Work (BSW)
21	Master of Social work (MSW)
	Faculty of Library Sciences
22	Bachelor of Library Sciences
23	Master of Library Sciences
	Faculty of Journalism
24	Bachelor of Journalism & Mass Communication
25	Master of Journalism & Mass Communication
	Faculty of Law
26	Bachelor of LAW
27	B.A. LL.B. / B.A. LL.B.
28	B.B.A. LL.B. / B.B.A. LL.B.
29	B.Com. LL.B. / B.Com. LL.B.
30	Master of LAW (LL.M.)
	Faculty of Education and Physical Education
31	DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)
32	Bachelor of Education (B.Ed.)
33	FOUR YEAR INTEGRATED PREGAME OF B.Sc.BEd./ B.A.B.Ed. / B.Com B.Ed
34	Four-year Integrated Teacher Education Programme (ITEP)
35	Master of Education (M.Ed.)

36	Bachelor of Physical Education (B.P.Ed.)
37	Master of Physical Education (M.P.Ed.)
	Faculty of Computer Application
38	POST GRADUATE DEGREE IN COMPUTER APPLICATION
39	GRADUATE DEGREE IN COMPUTER APPLICATION
40	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
41	DIPLOMA IN COMPUTER APPLICATION
	Faculty of Management Studies
42	Bachelor of Business Administration (BBA)
43	Master of Business Administration
44	Post Graduate Diploma Courses in Business Management (PGDBM)
45	Diploma Courses in Business Management
	Faculty of Hotel Management
46	Bachelor in Hotel Management and Catering Technology (BHMCT)
47	Diploma in Hotel Management and Catering Technology (DHMCT)
	Faculty of Architecture
48	Bachelor of Architecture (B.Arch.)
49	Master of Architecture (M.Arch.)
50	Diploma in Architecture (D. Arch.).
	Faculty of Engineering
51	Diploma Courses of Studies in the Faculty of Engineering (Polytechnic)
52	Bachelor of Technology (B.Tech.)
53	Master of Technology (M.Tech.)

54	INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)
	Faculty of Pharmacy
55	Diploma in Pharmacy (D.Pharm.)
56	Bachelor of Pharmacy (B.Pharm.)
57	Master of Pharmacy (M.Pharm.)
	Faculty of Nursing
58	Bachelor of Science (Nursing)
59	Diploma in General Nursing & Midwifery (GNM)
60	Post Basic (B.Sc.) Nursing
61	MASTER OF SCIENCE (NURSING)
	Faculty of Veterinary
62	Bachelor of Veterinary Science & Animal Husbandry (BVSc &AH)
63	Diploma in Veterinary Science & Animal Husbandry (DVSc &AH)
	Faculty of Ayurveda
64	AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY) BAMS
	Faculty of Paramedical Science
65	BACHELOR OF SCIENCE B.Sc. (PARAMEDICAL & HEALTH SCIENCES)
66	Bachelor of Science in Medical Laboratory Technology (BMLT)
67	Diploma in Paramedial Science
68	CERTIFICATE COURSES In Medical/Nursing/Paramedical
69	Bachelor of Physiotherapy (B.PT)
70	Master of Physiotherapy (MPT)

University Grants Commission

Appendix-IX

Information about the programmes now offered

For Session 2023-24 :

S.No.	Programme	Sanctioned Intake	Actual enrolment
	UG	1885	286
	PG	1220	395
	Diploma	440	145
	PG Diploma	120	11
	Certificate course	-	-
	M.Phil	-	-
	Ph.D.	-	-
	Any other (pl. Specify)	-	-

University Grants Commission

Appendix-IX

Information about the programmes now offered

For Session 2024-25 :

S.No.	Programme	Sanctioned Intake	Actual enrolment
	UG	1885	489
	PG	1220	448
	Diploma	440	216
	PG Diploma	120	21
	Certificate course	-	-
	M.Phil	-	-
	Ph.D.	264	26
	Any other (pl. Specify)	-	-

University Grants Commission

Appendix-X

Information about the approval of the courses by the concerned statutory council(s)

S.No.	Course	Name of the Statutory Council	Whether approval has been taken
1.	B.PHARMA	PHARMACY COUNCIL OF INDIA	PCI – 8916 DATE : 27-07-2023 PCI – 8916 DATE : 04.09.2024 PCI – 8916 DATE : 31.05.2025 PCI – 9242 DATE : 30-08-2023 PCI – 9242 DATE : 04.09.2024 PCI – 9242 DATE : 31.05.2025
2.	D.PHARMA	PHARMACY COUNCIL OF INDIA	PCI – 8916 DATE : 27-07-2023 PCI – 8916 DATE : 04.09.2024 PCI – 8916 DATE : 31.05.2025 PCI – 9242 DATE : 30-08-2023 PCI – 9242 DATE : 04.09.2024 PCI – 9242 DATE : 31.05.2025

University Grants Commission

Appendix-XII

Information about the complaints received under Grievance Redressal Mechanism

S.No.	Name of the complainant	Complaint against	Date of complaint	Action taken by the University
NO COMPLAINTS HAVE BEEN RECEIVED TILL DATE				

University Grants Commission

Appendix-XIII

Information about the teaching staff

Department	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications
ARTS AND HUMINITIES AND SOCIAL SCIENCE	Dr Raju Kumar	Associate Proff	40	Ph.D.	2	01-05-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	SHARDA SINGH	Asst. Professor	32	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	NITYANAND PRADHAN	Associate Proff	38	NET	4	05-05-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	SUJEET SHARMA	Asst. Professor	30	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	PRAKASH KUMAR TRIPATHI	Asst. Professor	31	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	ZUBEE KHANAM	Asst. Professor	29	PG	1	15-07-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	JOGINDRA SINGH	Asst. Professor	27	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	LOUIS JOHN	Asst. Professor	32	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	MOHAN SWAROOP	Asst. Professor	29	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	SHASHANT KUMAR	Asst. Professor	24	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	LEEWIS KUL SHRESTHA	Asst. Professor	26	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DAULAT RAM	Asst. Professor	29	PG	6	01-05-2023	Full-time	Regular	15600-39100	-

ARTS AND HUMINITIES AND SOCIAL SCIENCE	PREM SINGH JATAV	Asst. Professor	27	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	NAVARSH KUMAR	Associate Proff	28	NET	4	05-05-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	AJIT PAL TRIVEDI	Asst. Professor	34	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	TITHI BAIDYA	Asst. Professor	31	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	MUZZAFAR AHAMAD MAGRAY	Asst. Professor	37	PG	1	15-07-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	KHEYALI ROY	Asst. Professor	32	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	MOSHAHID ANSARI	Asst. Professor	29	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	SOMENDER SINGH	Asst. Professor	24	PG	3	05-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	NISAR AHAMAD BHAT	Asst. Professor	28	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	PRAMOD GOUR	Asst. Professor	32	PG	4	16-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	MOHAMAMAD ASIM CHODHARY	Asst. Professor	34	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	MOHD INTAZAR	Asst. Professor	30	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DHEERAJ KUMAR	Asst. Professor	25	PG	1	01-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	GULSHANA	Asst. Professor	26	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	SANJU SHANKER LAL NAMA	Asst. Professor	28	PG	2	05-05-2023	Full-time	Regular	15600-39100	-

ARTS AND HUMINITIES AND SOCIAL SCIENCE	NAFEES KHAN	Asst. Professor	36	PG	4	12-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	AKSHAY PRAKASH TIWARI	Asst. Professor	27	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	NADEEM AHAMAD	Asst. Professor	26	PG	5	15-07-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	ASIF AHMAD BHAT	Asst. Professor	30	PG	6	01-05-2023	Full-time	Regular	15600-39100	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR ARVIND KUMAR SINGH	Professor	42	Ph.D.	10	10-06-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR GANESH DUTT	Associate Proff	40	Ph.D.	1	05-05-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR PRAMOD KUMAR PANDEY	Associate Proff	38	Ph.D.	8	12-05-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR PRASANT SINGH	Associate Proff	29	Ph.D.	5	10-06-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR SHOWKAT AHMAD DAR	Associate Proff	35	Ph.D.	2	15-07-2023	Full-time	Regular	37400-67000	-
ARTS AND HUMINITIES AND SOCIAL SCIENCE	DR ASHIWANI KUMAR	Associate Proff	34	Ph.D.	5	10-06-2023	Full-time	Regular	37400-67000	-
COMMERCE	Dr Abhishek Bajpai	Associate Proff	37	Ph.D.	6	10-06-2023	Full-time	Regular	37400-67000	-
COMMERCE	ASHISH GUPTA	Asst. Professor	30	PG	3	05-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	ARUN SHAH	Asst. Professor	29	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	KAPIL SHARMA	Asst. Professor	29	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
COMMERCE	KAMAL SINGH	Asst. Professor	27	PG	5	01-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	SHASHANK JADHAV	Asst. Professor	29	PG	1	10-06-2023	Full-time	Regular	15600-39100	-

COMMERCE	JIJI S.RAJU	Asst. Professor	34	PG	1	05-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	MOHAR SINGH DHAKAD	Associate Proff	35	NET	5	12-05-2023	Full-time	Regular	37400-67000	-
COMMERCE	MOHIT SAHU	Asst. Professor	31	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
COMMERCE	SUMIT KUMAR PATHAK	Asst. Professor	27	PG	4	15-07-2023	Full-time	Regular	15600-39100	-
COMMERCE	OM PRAKASH MEHTA	Asst. Professor	29	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
COMMERCE	DR ASHISH KUMAR SRIVASTAVA	Asst. Professor	27	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
COMMERCE	DR ASHWANI KUMAR SRIVASTAVA	Asst. Professor	34	PG	6	05-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	DR ZALA GHANSHYAMSINH PRAVINSINH	Asst. Professor	33	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
COMMERCE	DR RAHUL KUMAR JAIN	Asst. Professor	26	PG	4	16-06-2023	Full-time	Regular	15600-39100	-
COMMERCE	DR RITWIKSAHAI BISARIYA	Asst. Professor	29	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	Dr Madhur Shrivastava	Associate Proff	36	Ph.D.	1	10-06-2023	Full-time	Regular	37400-67000	-
COMPUTER APPLICATION	Dr Neeraj kumar rathore	Professor	39	Ph.D.	10	01-05-2023	Full-time	Regular	37400-67000	-
COMPUTER APPLICATION	Dr Girjesh Tiwari	Associate Proff	36	Ph.D.	2	10-06-2023	Full-time	Regular	37400-67000	-
COMPUTER APPLICATION	Dr Abhishek Gupta	Associate Proff	37	Ph.D.	5	05-05-2023	Full-time	Regular	37400-67000	-
COMPUTER APPLICATION	AMIT KUMAR JAIN	Asst. Professor	32	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	SHIVAM KUMAR MAURYA	Asst. Professor	30	PG	1	05-05-2023	Full-time	Regular	15600-39100	-

COMPUTER APPLICATION	RASHMI RANJAN SAHOO	Asst. Professor	30	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	SHAILESH KUMAR	Asst. Professor	36	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	CHANDAN KUMAR MISHRA	Asst. Professor	30	PG	4	01-05-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	UTKARSH SHARMA	Asst. Professor	28	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
COMPUTER APPLICATION	VIVEK KUMAR	Asst. Professor	26	PG	3	05-05-2023	Full-time	Regular	15600-39100	-
EDUCATION AND PHYSICAL EDUCATION	Dr Dharmendra Kumar Binjhade	Associate Proff	28	Ph.D.	5	12-05-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	Dr Badam Singh	Associate Proff	27	Ph.D.	8	10-06-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	Dr MUKESH KUMAR SAHU	Professor	55	Ph.D.	15	15-07-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	Dr Seema Pandey	Professor	45	Ph.D.	10	10-06-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	RAVINDRA KUMAR DUBEY	Associate Proff	38	NET	2	10-06-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	DHARMENDRA KUMAR BHARTI	Associate Proff	34	NET	4	05-05-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	GOPAL SHARMA	Associate Proff	30	NET	5	12-05-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	SUKHVIR SINGH	Associate Proff	38	NET	1	16-06-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	Dr SARAJ PORWAL	Professor	48	Ph.D.	12	12-05-2023	Full-time	Regular	37400-67000	-
EDUCATION AND PHYSICAL EDUCATION	Dr MRADULA CHAUHAN	Professor	59	Ph.D.	15	10-06-2023	Full-time	Regular	37400-67000	-

EDUCATION AND PHYSICAL EDUCATION	DR DEEPA GUPTA	Professor	63	Ph.D.	18	01-05-2023	Full-time	Regular	37400-67000	-
ENGINEERING	Dr Mohan Gupta	Associate Proff	37	Ph.D.	3	01-05-2023	Full-time	Regular	37400-67000	-
ENGINEERING	Dr Sanjeev Gupta	Associate Proff	30	Ph.D.	2	10-06-2023	Full-time	Regular	37400-67000	-
ENGINEERING	Dr Niraj Soni	Associate Proff	27	Ph.D.	5	05-05-2023	Full-time	Regular	37400-67000	-
ENGINEERING	Dr Ankit Soni	Associate Proff	28	Ph.D.	4	12-05-2023	Full-time	Regular	37400-67000	-
ENGINEERING	Dr Anuj Kumar Verma	Associate Proff	29	Ph.D.	5	10-06-2023	Full-time	Regular	37400-67000	-
ENGINEERING	saurabh Yadav	Asst. Professor	30	PG	2	15-07-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Subroto ghosh	Asst. Professor	28	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Ankit kumar Shrivastava	Asst. Professor	26	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Anuj kumar Verma	Asst. Professor	27	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Abhishek kumar dubey	Asst. Professor	40	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	karnesh kumar	Asst. Professor	29	PG	5	16-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Manish kumar Jha	Asst. Professor	41	PG	6	12-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Salil kumar Gupta	Asst. Professor	38	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Harisha P	Asst. Professor	36	PG	4	01-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Rajan	Asst. Professor	34	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	N B rajesh	Asst. Professor	30	PG	1	05-05-2023	Full-time	Regular	15600-39100	-

ENGINEERING	Tilak kumar saxena	Asst. Professor	43	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Pradeep kumar shah	Asst. Professor	37	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Abhishek Vaishy	Asst. Professor	34	PG	2	15-07-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Amit kumar	Asst. Professor	36	PG	3	01-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Prakhar tiwari	Asst. Professor	39	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Ashish Sharma	Asst. Professor	31	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Gajendra Pratap Singh	Asst. Professor	35	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Poornima Agarwal	Asst. Professor	36	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Partha Sarathi Parial	Asst. Professor	37	PG	1	15-07-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Bojanki Sridhar	Asst. Professor	30	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Rajan Sharma	Asst. Professor	38	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Hemendra Singh	Asst. Professor	31	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Dr Nitu kumari	Asst. Professor	39	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Dr Somesh Bhambi	Asst. Professor	37	PG	3	10-06-2023	Full-time	Regular	15600-39100	-
ENGINEERING	Dr sarat chandra Chaine	Asst. Professor	30	PG	2	01-05-2023	Full-time	Regular	15600-39100	-

ENGINEERING	Dr Nitesh kumar Singh	Asst. Professor	38	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
JOURNALISM & MASS COMMUNICATION	M.D. Azahar ansari	Associate Proff	43	Ph.D.	1	05-05-2023	Full-time	Regular	37400-67000	-
JOURNALISM & MASS COMMUNICATION	AADIL SHAFI	Asst. Professor	40	PG	3	12-05-2023	Full-time	Regular	15600-39100	-
LAW	Rohit Shrivastava	Asst. Professor	35	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
LAW	Hitesh Patidar	Asst. Professor	31	PG	1	16-06-2023	Full-time	Regular	15600-39100	-
LAW	Ramji Dwivedi	Asst. Professor	38	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
LAW	Sudhakar Patel	Associate Proff	39	NET	2	10-06-2023	Full-time	Regular	37400-67000	-
LAW	Aruj Singh Likhitkar	Associate Proff	34	NET	4	01-05-2023	Full-time	Regular	37400-67000	-
LAW	Dr Prateek Chaurasia	Asst. Professor	35	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
LAW	Dr Anil Singh Tomar	Asst. Professor	38	PG	5	05-05-2023	Full-time	Regular	15600-39100	-
LAW	Dr Pankaj Mishra	Asst. Professor	39	PG	6	12-05-2023	Full-time	Regular	15600-39100	-
LAW	Dr Jaya Sharma	Asst. Professor	34	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
LAW	Dr Manoj Parmar	Asst. Professor	39	PG	4	15-07-2023	Full-time	Regular	15600-39100	-
LAW	Dr Amita Wankhede	Asst. Professor	35	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
LAW	Dr Anjali Sharma	Asst. Professor	37	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Anshul Gupta	Asst. Professor	38	PG	1	05-05-2023	Full-time	Regular	15600-39100	-

LIBRARY SCIENCE	Nidhi Goel	Asst. Professor	39	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Dinesh kumar	Asst. Professor	30	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Mukesh kumar Sen	Asst. Professor	28	PG	3	01-05-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Shraddha shrivastava	Asst. Professor	29	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Rajesh rai	Asst. Professor	29	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
LIBRARY SCIENCE	Dr Asharam Pal	Associate Proff	30	NET	5	12-05-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr Anu Agarwal	Professor	40	Ph.D.	15	10-06-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr ARUN KUMAR LAL	Associate Proff	38	Ph.D.	2	15-07-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr SUSHIL BELIYA	Associate Proff	39	Ph.D.	6	10-06-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr Shipra Singh	Associate Proff	39	Ph.D.	2	10-06-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr Mahesh Kumar Maharudrappa	Associate Proff	29	Ph.D.	2	12-05-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr Vinay Kumar Narula	Professor	38	Ph.D.	10	10-06-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	Dr Dilip Thakur	Professor	46	Ph.D.	15	15-07-2023	Full-time	Regular	37400-67000	-
MANAGEMENT	AMIT PRAKASH	Asst. Professor	39	PG	6	10-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	MANJARI AGARWAL BANSAL	Asst. Professor	42	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	RAKESH RANJAN MISHRA	Asst. Professor	39	PG	1	05-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	SHIKHAR DEEP	Asst. Professor	42	PG	1	12-05-2023	Full-time	Regular	15600-39100	-

MANAGEMENT	DEEP ANKAR DEEP	Asst. Professor	38	PG	5	16-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	RAUSHAN RAJ	Asst. Professor	37	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	GOPAL HARI RATHOD	Asst. Professor	36	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	SAURABH SINGH	Asst. Professor	29	PG	2	01-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	PRAKASH KUMAR	Asst. Professor	30	PG	3	01-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	KISHOR KUMAR SINGH	Asst. Professor	37	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	AMIR KHAN	Asst. Professor	39	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	SONU RATHOR	Asst. Professor	29	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	NEETU MISHRA	Asst. Professor	37	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
MANAGEMENT	MEGHA SONI	Asst. Professor	29	PG	1	15-07-2023	Full-time	Regular	15600-39100	-
PHARMACY	Dr Vikas Sharma	Associate Proff	30	Ph.D.	6	10-06-2023	Full-time	Regular	37400-67000	-
PHARMACY	Dr Sudhir Bharadwaj	Professor	49	Ph.D.	10	10-06-2023	Full-time	Regular	37400-67000	-
PHARMACY	Dr Anil Kumar Gupta	Associate Proff	29	Ph.D.	8	05-05-2023	Full-time	Regular	37400-67000	-
PHARMACY	Dr Brajesh Kumar Garg	Associate Proff	30	Ph.D.	8	12-05-2023	Full-time	Regular	37400-67000	-
PHARMACY	DEVMANI CHAURASIA	Asst. Professor	28	PG	5	16-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	KAVITA CHOPRA	Asst. Professor	26	PG	6	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	NEERAJ KUMAR GUPTA	Asst. Professor	26	PG	1	10-06-2023	Full-time	Regular	15600-39100	-

PHARMACY	POONAM CHAKRAWARTI	Asst. Professor	27	PG	4	01-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANKITA JAIN	Asst. Professor	38	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	DHARMENDRA KUMAR RAI	Asst. Professor	34	PG	1	05-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	SONAM JAIN	Asst. Professor	31	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	MAHESH KUMAR PYASE	Asst. Professor	35	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	VIBHAV JAIN	Asst. Professor	36	PG	2	15-07-2023	Full-time	Regular	15600-39100	-
PHARMACY	MOTILAL AHIRWAR	Asst. Professor	30	PG	3	01-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	DHANANJAY RAI	Asst. Professor	38	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	GHANSHYAM AHIRWAR	Asst. Professor	34	PG	4	05-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	JAINESH RAI	Asst. Professor	35	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	HARSH PATIDAR	Asst. Professor	30	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANURAG NEKYA	Asst. Professor	36	PG	1	15-07-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANKIT VERMA	Asst. Professor	29	PG	5	16-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANAND KUMAR SETHI	Asst. Professor	34	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	SANJIV KUMAR	Asst. Professor	38	PG	4	10-06-2023	Full-time	Regular	15600-39100	-

PHARMACY	ABHISHEK JAIN	Asst. Professor	39	PG	2	01-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	JAGATRAM AHIRWAR	Asst. Professor	29	PG	3	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	MANISH SHRIVASTAVA	Asst. Professor	27	PG	2	05-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	RUPALI BAGDE	Asst. Professor	29	PG	4	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANISH RAI	Asst. Professor	37	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	BRAJESH KUSHWAHA	Asst. Professor	37	PG	3	15-07-2023	Full-time	Regular	15600-39100	-
PHARMACY	PAWAN PATEL	Asst. Professor	29	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	RUPESH SAHU	Asst. Professor	37	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	DINESH PATHAK	Asst. Professor	29	PG	5	05-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	NAVAL KISHOR MANJHI	Asst. Professor	34	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	MANGEET PANWAR	Asst. Professor	39	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	ALOK ANURAGI	Asst. Professor	28	PG	4	01-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	AMIT KUMAR RAJPUT	Asst. Professor	39	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	SOHAN LAL AHIRWAR	Asst. Professor	27	PG	1	05-05-2023	Full-time	Regular	15600-39100	-
PHARMACY	HIMESH SHRIVAS	Asst. Professor	28	PG	1	12-05-2023	Full-time	Regular	15600-39100	-

PHARMACY	SANA KHAN	Asst. Professor	29	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
PHARMACY	VIVEK KUMAR GUPTA	Asst. Professor	37	PG	2	15-07-2023	Full-time	Regular	15600-39100	-
PHARMACY	ANKIT SONI	Asst. Professor	38	PG	3	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Hemant Kumar Shrivastav	Asst. Professor	29	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Rahul kumar Dubey	Asst. Professor	27	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Hemant Sharma	Asst. Professor	29	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Faiza Siddiqui	Asst. Professor	29	PG	4	15-07-2023	Full-time	Regular	15600-39100	-
SCIENCE	Shambhu Sharan Verma	Asst. Professor	30	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Krashankant Upadhyay	Asst. Professor	29	PG	5	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Dinesh Sharma	Asst. Professor	34	PG	6	05-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Manisha kumari	Asst. Professor	38	PG	1	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Ritesh Jaiswal	Asst. Professor	37	PG	4	16-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Monika Pandey	Asst. Professor	37	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Upendra Ojha	Asst. Professor	30	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Abhishek kumar	Asst. Professor	38	PG	1	01-05-2023	Full-time	Regular	15600-39100	-

SCIENCE	Nitin Shrivastava	Asst. Professor	37	PG	5	05-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Yugal kumar Tonk	Asst. Professor	28	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Shabir Ahmad Gashroo	Asst. Professor	39	PG	3	16-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Aman Kumar	Asst. Professor	27	PG	2	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Kabir Beg Mirja	Asst. Professor	33	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Rajneesh Chandra	Asst. Professor	35	PG	5	01-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Sandeep Singh	Asst. Professor	28	PG	1	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Rahul Sharma	Asst. Professor	27	PG	1	05-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Ibney Ali	Asst. Professor	29	PG	5	12-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Ambika Prasad Mishra	Asst. Professor	31	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Manisha Bhagat	Asst. Professor	38	PG	4	15-07-2023	Full-time	Regular	15600-39100	-
SCIENCE	Syed Wahid Hasan	Asst. Professor	37	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Gopikisha n	Asst. Professor	29	PG	3	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Ajeet kumar Shah	Asst. Professor	37	PG	2	05-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Upendra Kumar	Asst. Professor	39	PG	4	12-05-2023	Full-time	Regular	15600-39100	-

SCIENCE	Arun Kumar Dubey	Asst. Professor	39	PG	2	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Devendra Kumar Mishra	Asst. Professor	37	PG	2	01-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Amit Kumar Singh	Asst. Professor	29	PG	4	10-06-2023	Full-time	Regular	15600-39100	-
SCIENCE	Dr Aadil Farooq Shah	Asst. Professor	37	PG	5	05-05-2023	Full-time	Regular	15600-39100	-
SCIENCE	Dr Sarvar AhamadDar	Associate Proff	29	Ph.D.	2	12-05-2023	Full-time	Regular	37400-67000	-
SCIENCE	Dr Gresh Chander	Associate Proff	38	Ph.D.	1	10-06-2023	Full-time	Regular	37400-67000	-
SCIENCE	Dr Niraj Kumar Tripathi	Professor	43	Ph.D.	10	15-07-2023	Full-time	Regular	37400-67000	-
SCIENCE	Dr Avantika Pandey	Professor	42	Ph.D.	10	10-06-2023	Full-time	Regular	37400-67000	-
SCIENCE	Dr Mani Srivastava	Professor	47	Ph.D.	12	10-06-2023	Full-time	Regular	37400-67000	-

University Grants Commission

Appendix-XIV

Information about the Library

S.No.	Total Space (all kinds)	Computer/ Communication facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1.				Yes

University Grants Commission

Appendix-XV

Information about the Equipment

S No	Item description	Location Department	Va1ue (1n Rs)	Present Condition	Date of Purchase
1	Measuring Tape 15 meters	**DEPARTMENT OF ENGG**	645	Working	01-02-2022
2	Measuring Tape 30 meters	**DEPARTMENT OF ENGG**	1056	Working	01-02-2022
3	Cross Staff with Pole	**DEPARTMENT OF ENGG**	580	Working	01-02-2022
4	Land Measuring Chain 20 meters	**DEPARTMENT OF ENGG**	1800	Working	01-02-2022
5	Land Measuring Chain 30 meters	**DEPARTMENT OF ENGG**	1725	Working	01-02-2022
6	Ranging Rod 2 meters	**DEPARTMENT OF ENGG**	2700	Working	01-02-2022
7	Ranging Rod 3 meters	**DEPARTMENT OF ENGG**	1140	Working	01-02-2022
8	Arrows	**DEPARTMENT OF ENGG**	500	Working	01-02-2022
9	Optical Square (brass)	**DEPARTMENT OF ENGG**	1050	Working	01-02-2022
10	Leveling Table with Accessories	**DEPARTMENT OF ENGG**	16250	Working	01-02-2022
11	Prismatic Compass with Stand	**DEPARTMENT OF ENGG**	3750	Working	01-02-2022
12	Auto Level with Aluminum Stand	**DEPARTMENT OF ENGG**	14000	Working	01-02-2022
13	Theodolite	**DEPARTMENT OF ENGG**	18000	Working	01-02-2022
14	Slump Test App	**DEPARTMENT OF ENGG**	1850	Working	01-02-2022
15	Vicat's Apparatus	**DEPARTMENT OF ENGG**	1441	Working	01-02-2022
16	Test Sieve Set	**DEPARTMENT OF ENGG**	6700	Working	01-02-2022
17	Planimeter	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
18	Cube Mould 15x15x15 cm	**DEPARTMENT OF ENGG**	750	Working	01-02-2022
19	Cube Mould 7.06x7.06x7.06 cm	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
20	Measuring Jar 500 ml	**DEPARTMENT OF ENGG**	140	Working	01-02-2022
21	Measuring Jar 1000 ml	**DEPARTMENT OF ENGG**	135	Working	01-02-2022
22	Bell Crank Lever	**DEPARTMENT OF ENGG**	1400	Working	01-02-2022

23	Bending Moment App	**DEPARTMENT OF ENGG**	2200	Working	01-02-2022
24	Flywheel	**DEPARTMENT OF ENGG**	1600	Working	01-02-2022
25	Simple Jib Crane	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022
26	Parallelogram Law of Forces App	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
27	Polygon Law of Forces App	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022
28	Simple Supported Beam Reaction App	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
29	Dumpy Level	**DEPARTMENT OF ENGG**	6500	Working	01-02-2022
30	Levelling Staff 4 mts	**DEPARTMENT OF ENGG**	1750	Working	01-02-2022
31	Geological Charts	**DEPARTMENT OF ENGG**	3000	Working	01-02-2022
32	3D Models (Set of 16)	**DEPARTMENT OF ENGG**	7200	Working	01-02-2022
34	Slump Cone Test Apparatus	**DEPARTMENT OF ENGG**	760	Working	01-02-2022
35	Sand Absorption Cone & Tamper	**DEPARTMENT OF ENGG**	2200	Working	01-02-2022
36	Tamping Rod	**DEPARTMENT OF ENGG**	1980	Working	01-02-2022
37	Vee-Bee Consistometer	**DEPARTMENT OF ENGG**	480	Working	01-02-2022
38	Vicat Needle	**DEPARTMENT OF ENGG**	32000	Working	01-02-2022
39	Vicat Mould	**DEPARTMENT OF ENGG**	8320	Working	01-02-2022
40	Marshall Stability Test app.	**DEPARTMENT OF ENGG**	800	Working	01-02-2022
41	Le-Chatelier Mould	**DEPARTMENT OF ENGG**	82800	Working	01-02-2022
43	Auto level	**DEPARTMENT OF ENGG**	16200	Working	01-02-2022
45	Aggregate Impact app.	**DEPARTMENT OF ENGG**	11900	Working	01-02-2022
46	Softening Pont app.	**DEPARTMENT OF ENGG**	8400	Working	01-02-2022
47	Length Gauge	**DEPARTMENT OF ENGG**	6800	Working	01-02-2022
48	Los Angeles Abrasion Testing Machine	**DEPARTMENT OF ENGG**	116860	Working	01-02-2022
49	Thickness Gauge	**DEPARTMENT OF ENGG**	560	Working	01-02-2022
50	Abel flash point	**DEPARTMENT OF ENGG**	16200	Working	01-02-2022
51	Cleveland Flash & Fire point Apparatus	**DEPARTMENT OF ENGG**	6000	Working	01-02-2022

52	California Bearing Ratio Values test	**DEPARTMENT OF ENGG**	65000	Working	01-02-2022
53	Ductility Testing Machine	**DEPARTMENT OF ENGG**	63600	Working	01-02-2022
54	Thickness Gauge	**DEPARTMENT OF ENGG**	560	Working	01-02-2022
55	Cube Mould, Made of Cast iron 150x150x150 mm	**DEPARTMENT OF ENGG**	575	Working	01-02-2022
56	P.H. Meter	**DEPARTMENT OF ENGG**	6800	Working	01-02-2022
57	chloroscope	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
58	Turboid Meter	**DEPARTMENT OF ENGG**	16000	Working	01-02-2022
59	Burette	**DEPARTMENT OF ENGG**	6600	Working	01-02-2022
60	Burette Stand	**DEPARTMENT OF ENGG**	4950	Working	01-02-2022
61	Pipette	**DEPARTMENT OF ENGG**	2040	Working	01-02-2022
62	Conical Flask	**DEPARTMENT OF ENGG**	3240	Working	01-02-2022
63	Beaker	**DEPARTMENT OF ENGG**	2520	Working	01-02-2022
64	Test Tube (Hot)	**DEPARTMENT OF ENGG**	500	Working	01-02-2022
65	Test Tube (Cold)	**DEPARTMENT OF ENGG**	200	Working	01-02-2022
66	Glass Container	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
67	E.D.T.A.	**DEPARTMENT OF ENGG**	225	Working	01-02-2022
68	Buffer Solution / Ammonia Buffer	**DEPARTMENT OF ENGG**	144	Working	01-02-2022
69	Phenopthlyne	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
70	Methyl Orange	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
82	Pin	**DEPARTMENT OF ENGG**	25	Working	01-02-2022
83	Elbow	**DEPARTMENT OF ENGG**	25	Working	01-02-2022
84	Reducer	**DEPARTMENT OF ENGG**	30	Working	01-02-2022
85	Wheel Valve	**DEPARTMENT OF ENGG**	160	Working	01-02-2022
86	Bib cock	**DEPARTMENT OF ENGG**	100	Working	01-02-2022
87	Stop cock	**DEPARTMENT OF ENGG**	100	Working	01-02-2022

88	Lead connection	**DEPARTMENT OF ENGG**	50	Working	01-02-2022
89	Pillar cock	**DEPARTMENT OF ENGG**	200	Working	01-02-2022
90	Waste pipe	**DEPARTMENT OF ENGG**	40	Working	01-02-2022
91	Wash basin	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
92	Sink	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
93	Shower	**DEPARTMENT OF ENGG**	150	Working	01-02-2022
95	W.C. Squatting type & European type	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
96	Washbasin	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
97	Traps - P-trap, Q-trap, S-trap	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
98	Nahani trap	**DEPARTMENT OF ENGG**	75	Working	01-02-2022
99	Gully Trap	**DEPARTMENT OF ENGG**	75	Working	01-02-2022
100	Intercepting trap	**DEPARTMENT OF ENGG**	250	Working	01-02-2022
101	Flushing cistern	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
103	Panel Shutters	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
104	Panel Window	**DEPARTMENT OF ENGG**	800	Working	01-02-2022
105	Glazed Window	**DEPARTMENT OF ENGG**	800	Working	01-02-2022
106	Single-story building	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
107	Double-story building	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
108	Digital Planimeter	**DEPARTMENT OF ENGG**	3800	Working	01-02-2022
109	Ghat Tracer	**DEPARTMENT OF ENGG**	4200	Working	01-02-2022
110	Ultrasonic Distance Meter	**DEPARTMENT OF ENGG**	16000	Working	01-02-2022
111	Clinometer	**DEPARTMENT OF ENGG**	2800	Working	01-02-2022
112	Sextant	**DEPARTMENT OF ENGG**	6900	Working	01-02-2022
113	Polar Planimeter	**DEPARTMENT OF ENGG**	4200	Working	01-02-2022
114	Proposed App	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
115	GPS	**DEPARTMENT OF ENGG**	32000	Working	01-02-2022

116	Topo sheet	**DEPARTMENT OF ENGG**	100	Working	01-02-2022
117	App for soil determination (core cutter with dolly rammer)	**DEPARTMENT OF ENGG**	15000	Working	01-02-2022
118	Core cutter with dolly (without rammer)	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
119	Cone penetration meter	**DEPARTMENT OF ENGG**	**6800**	Working	01-02-2022
123	Mould same as above but made of Gunmetal	**DEPARTMENT OF ENGG**	1250	Working	01-02-2022
124	Rammer 2.6kg x 450mm controlled Fall	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
125	Rammer 4.6kg x 450mm controlled fall	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
126	Direct shear test App. Hand Operated (without Proving ring & dial gauge proving ring for above 2KN (with our calibration) I	**DEPARTMENT OF ENGG**	1500	Working	01-02-2022
127	Rammer 2.6kg x 450mm controlled Fall	**DEPARTMENT OF ENGG**	18600	Working	01-02-2022
128	Liquid Limit Device Hand-operated, as per IS:2720 (party)	**DEPARTMENT OF ENGG**	22000	Working	01-02-2022
129	Plastic limit App. do-but with wooden carrying case	**DEPARTMENT OF ENGG**	21500	Working	01-02-2022
130	Triaxial shear App. Equipment for Plate load test & SPT test	**DEPARTMENT OF ENGG**	28000	Working	01-02-2022
132	Pycnometer	**DEPARTMENT OF ENGG**	18600	Working	01-02-2022
133	Sand replacement App.	**DEPARTMENT OF ENGG**	23600	Working	01-02-2022
134	Vane Shear test	**DEPARTMENT OF ENGG**	66000	Working	01-02-2022
135	Ammeter AC/DC 1A/2A	**DEPARTMENT OF ENGG**	23000	Working	01-02-2022
136	W.C. Squatting type & European type	**DEPARTMENT OF ENGG**	22000	Working	01-02-2022
137	Washbasin	**DEPARTMENT OF ENGG**	14500	Working	01-02-2022
138	Traps - P-trap, Q-trap, S-trap	**DEPARTMENT OF ENGG**	1200	Working	01-02-2022
139	Ammeter AC/DC 1A/5A	**DEPARTMENT OF ENGG**	1090	Working	01-02-2022
140	Ammeter AC/DC 5/10A	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
141	Ammeter DC 0-5A	**DEPARTMENT OF ENGG**	1200	Working	01-02-2022

142	Ammeter MI Type 5/10 amp	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
143	Ammeter MI Type 0/20 amp	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
144	Ammeter MI Type 0-5 amp	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
145	25 MHz, 2 channel, 4 Trace CRO model 803	**DEPARTMENT OF ENGG**	19500	Working	01-02-2022
146	30 MHz Scientific Oscillator SM-410	**DEPARTMENT OF ENGG**	14256.5	Working	01-02-2022
147	Drill Machine Rotary - Hammer Drill WD-2002	**DEPARTMENT OF ENGG**	3200	Working	01-02-2022
148	Diode Characteristics AB-01	**DEPARTMENT OF ENGG**	2615	Working	01-02-2022
149	2MHz function generator ING-2000	**DEPARTMENT OF ENGG**	5132.37	Working	01-02-2022
150	Hammer	**DEPARTMENT OF ENGG**	55	Working	01-02-2022
152	Hammer Claw	**DEPARTMENT OF ENGG**	105	Working	01-02-2022
153	Inductive load single phase input 220V 1000 watt	**DEPARTMENT OF ENGG**	1440	Working	01-02-2022
154	3- phase Induction motor 1-HP, 50Hz, 400/440 V (Cut section bur demo)	**DEPARTMENT OF ENGG**	4000	Working	01-02-2022
157	Love Joy Coopling	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
160	Lamp load, capacity 1000 Watt 1-phase 220 Volt	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
161	Logic gate Kit	**DEPARTMENT OF ENGG**	1180	Working	01-02-2022
162	Digital Multimeter MECO-603	**DEPARTMENT OF ENGG**	2640	Working	01-02-2022
163	Plier	**DEPARTMENT OF ENGG**	125	Working	01-02-2022
164	Nose Plier	**DEPARTMENT OF ENGG**	95	Working	01-02-2022
165	Resistance 120 Watt 2Ampere	**DEPARTMENT OF ENGG**	450	Working	01-02-2022
166	Resistance 50 Watt 4.1 Ampere	**DEPARTMENT OF ENGG**	750	Working	01-02-2022
167	Resistance 35 Watt 3 Ampere	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
168	Rheostat, Assorted Range	**DEPARTMENT OF ENGG**	2100	Working	01-02-2022
169	Rheostat 800 Watt Big size	**DEPARTMENT OF ENGG**	1440	Working	01-02-2022

170	DC Shunt motor 02 HP (230 Volt 1500 rpm)	**DEPARTMENT OF ENGG**	**8700**	Working	01-02-2022
171	DC Shunt motor 01HP (230 Volt 1500 rpm)	**DEPARTMENT OF ENGG**	5500	Working	01-02-2022
172	3 Point shunt motor starter	**DEPARTMENT OF ENGG**	1800	Working	01-02-2022
173	4 Pont shunt motor starter	**DEPARTMENT OF ENGG**	1800	Working	01-02-2022
174	Drive for DC stunt motor	**DEPARTMENT OF ENGG**	5200	Working	01-02-2022
175	Stripper	**DEPARTMENT OF ENGG**	140	Working	01-02-2022
176	Crew driver 904	**DEPARTMENT OF ENGG**	35	Working	01-02-2022
177	Crew driver 903	**DEPARTMENT OF ENGG**	45	Working	01-02-2022
179	Transformer I-KVA l-phase, 50%, 86.6%, 100% tapping	**DEPARTMENT OF ENGG**	13350	Working	01-02-2022
180	Tachometer digital HTM-590	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
181	Tester small & Big	**DEPARTMENT OF ENGG**	25	Working	01-02-2022
182	Tool box	**DEPARTMENT OF ENGG**	450	Working	01-02-2022
183	MI-Type voltmeter 150-300 Volt	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
184	MI-Type voltmeter 0-325-650V	**DEPARTMENT OF ENGG**	1800	Working	01-02-2022
185	Voltmeter AC/DC 50-100 Volt	**DEPARTMENT OF ENGG**	1200	Working	01-02-2022
186	Voltmeter AC/DC 300 Volt	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
187	Port Voltmeter DC 0-250 Volt	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
188	Variac l-phase, 4 amp, 230V, 50Hz	**DEPARTMENT OF ENGG**	5800	Working	01-02-2022
189	Variac 1-phase, 2Ampere, 230Volt, 50Hz	**DEPARTMENT OF ENGG**	2900	Working	01-02-2022
190	Variac l- phase , 8Ampere, 230Volt, 50Hz	**DEPARTMENT OF ENGG**	7000	Working	01-02-2022
191	Wattmeter 2.5-5 Ampere/ 150-300-600Vo1t	**DEPARTMENT OF ENGG**	2900	Working	01-02-2022
192	Wattmeter 5-10A/150-300-600V	**DEPARTMENT OF ENGG**	2900	Working	01-02-2022
194	Wattmeter but 2.5-5amp / 250-500V	**DEPARTMENT OF ENGG**	2900	Working	01-02-2022
195	Port LPF Wattmeter 5-10 at. 150-300-600V	**DEPARTMENT OF ENGG**	250	Working	01-02-2022

199	Application of IC-555 timer	**DEPARTMENT OF ENGG**	**2320**	Working	01-02-2022
201	Multivibrator (Application of IC 555 timer) A-stable, Monostable	**DEPARTMENT OF ENGG**	**2320**	Working	01-02-2022
202	Astable& Non-Stable Multivibrator NV-6507	**DEPARTMENT OF ENGG**	5400	Working	01-02-2022
203	Biasing of Transistor class 'A' Amplifier (BJT) ME-623	**DEPARTMENT OF ENGG**	1920	Working	01-02-2022
204	DC power supply INP - 2152	**DEPARTMENT OF ENGG**	5184	Working	01-02-2022
205	DC power supply INP - 2302	**DEPARTMENT OF ENGG**	5132	Working	01-02-2022
206	Digital Multimeter SM-7022	**DEPARTMENT OF ENGG**	1357	Working	01-02-2022
207	Digital Multimeter Caddo - 48	**DEPARTMENT OF ENGG**	1351	Working	01-02-2022
208	Digital Multimeter 4011	**DEPARTMENT OF ENGG**	2650	Working	01-02-2022
209	DIAC characteristics model no. 551-D	**DEPARTMENT OF ENGG**	2240	Working	01-02-2022
210	1 MHz function generator ST 4060	**DEPARTMENT OF ENGG**	5132	Working	01-02-2022
211	2 MHz function generator ING-2000	**DEPARTMENT OF ENGG**	10265	Working	01-02-2022
212	FET Characteristics apparatus ME-535D	**DEPARTMENT OF ENGG**	**3280**	Working	01-02-2022
213	MOSFET characteristics apparatus ME-548D	**DEPARTMENT OF ENGG**	3280	Working	01-02-2022
214	30 MHz Oscilloscope SM-410	**DEPARTMENT OF ENGG**	28513	Working	01-02-2022
215	25 MHz Oscilloscope Codd - 803	**DEPARTMENT OF ENGG**	19500	Working	01-02-2022
216	OP-AMP Amplifiers ME - 625	**DEPARTMENT OF ENGG**	2650	Working	01-02-2022
217	Study of active filter using ME - 984	**DEPARTMENT OF ENGG**	2650	Working	01-02-2022
218	OP Amplifier as differentiators & integrators ME - 631	**DEPARTMENT OF ENGG**	192	Working	01-02-2022
219	SCR characteristics apparatus model - 534D	**DEPARTMENT OF ENGG**	3520	Working	01-02-2022
220	Transistor characteristics apparatus	**DEPARTMENT OF ENGG**	1380	Working	01-02-2022
221	Two stage RC coupled amplifier	**DEPARTMENT OF ENGG**	1380	Working	01-02-2022
222	Transistor characteristics trainer NV-6502	**DEPARTMENT OF ENGG**	6240	Working	01-02-2022

223	TRIAC characteristics apparatus ME-552D	**DEPARTMENT OF ENGG**	3220	Working	01-02-2022
224	Study of co split oscillates model ME-662	**DEPARTMENT OF ENGG**	3750	Working	01-02-2022
225	Study of Hartely Oscillates model ME-661	**DEPARTMENT OF ENGG**	3800	Working	01-02-2022
226	4/8 Bit analog to Digital Converter ME-	**DEPARTMENT OF ENGG**	4400	Working	01-02-2022
228	4/8 Bit Digital to analog Converter ME-732	**DEPARTMENT OF ENGG**	3840	Working	01-02-2022
229	1 MHz function Generator ST-4060	**DEPARTMENT OF ENGG**	7250	Working	01-02-2022
230	2 MHz function Generator ING-2000	**DEPARTMENT OF ENGG**	10265	Working	01-02-2022
231	LVDT Trainer Kit ME-1052	**DEPARTMENT OF ENGG**	10800	Working	01-02-2022
232	Maxwell Inductance Fridge ME-2204E	**DEPARTMENT OF ENGG**	5680	Working	01-02-2022
246	Wein bridge Oscillator ME-665	**DEPARTMENT OF ENGG**	5280	Working	01-02-2022
247	Adders & Subtractors Trainer NV-6554	**DEPARTMENT OF ENGG**	5400	Working	01-02-2022
248	Analog to Digital Converter with power supply board DB-22	**DEPARTMENT OF ENGG**	2925	Working	01-02-2022
250	De-Morgan's Theorem NV-6553	**DEPARTMENT OF ENGG**	5400	Working	01-02-2022
251	Digital to analog converter with power supply board DB-16	**DEPARTMENT OF ENGG**	2550	Working	01-02-2022
252	Flip Flop BE-11 with power supply board	**DEPARTMENT OF ENGG**	2675	Working	01-02-2022
253	Study of Flip Flop using NAND Gates & TTL IC ME-702	**DEPARTMENT OF ENGG**	2300	Working	01-02-2022
254	Half & Full adder trainer board	**DEPARTMENT OF ENGG**	**1440**	Working	01-02-2022
255	Digital full adder and Subtractors using NAND gates ME-701	**DEPARTMENT OF ENGG**	1840	Working	01-02-2022
256	Logic gates BE-01 with power supply board	**DEPARTMENT OF ENGG**	**19500**	Working	01-02-2022
257	Digital logic Trainer Boolen idutities& Demorgan's Theorem ME-690	**DEPARTMENT OF ENGG**	6080	Working	01-02-2022
258	Logic gates Cireuit trainer ME-694	**DEPARTMENT OF ENGG**	7520	Working	01-02-2022
259	25 MHz 2 channel, 4 Trace oscilloscope Caddo - 803	**DEPARTMENT OF ENGG**	19500	Working	01-02-2022

260	Power supply board AD-01	**DEPARTMENT OF ENGG**	2640	Working	01-02-2022
261	Verification of HVL &KCL ME-561D	**DEPARTMENT OF ENGG**	2640	Working	01-02-2022
262	Kirchhoffs Law with power supply model AB-81	**DEPARTMENT OF ENGG**	2700	Working	01-02-2022
263	Verification of maximum, power transfer theorem ME-595D	**DEPARTMENT OF ENGG**	2200	Working	01-02-2022
264	Verification of Reciprocity theorem ME-596D	**DEPARTMENT OF ENGG**	2200	Working	01-02-2022
265	RLC series & RLC parallel resonance CKT AB-80	**DEPARTMENT OF ENGG**	820	Working	01-02-2022
266	Verification of super position theorem ME-592D	**DEPARTMENT OF ENGG**	**2200**	Working	01-02-2022
267	Verification cascade two port Network, ME-986	**DEPARTMENT OF ENGG**	**2320**	Working	01-02-2022
268	Verification of The venin theorem ME-594D	**DEPARTMENT OF ENGG**	2200	Working	01-02-2022
269	Digital Multimeter SM-7022	**DEPARTMENT OF ENGG**	1357	Working	01-02-2022
270	DSB/SSB AM Transmitter Mode ME 781	**DEPARTMENT OF ENGG**	10800	Working	01-02-2022
271	DSB/SSB AM Receives Mode ME 782	**DEPARTMENT OF ENGG**	10800	Working	01-02-2022
275	Frequency Shift Tagging ME 748 (Mars)	**DEPARTMENT OF ENGG**	3760	Working	01-02-2022
282	Frequency Mod & Demo ME 742	**DEPARTMENT OF ENGG**	3760	Working	01-02-2022
283	FDM-MUX & Demur ME 761	**DEPARTMENT OF ENGG**	9280	Working	01-02-2022
284	P. Code mod & Demo ME 751	**DEPARTMENT OF ENGG**	8320	Working	01-02-2022
285	Sampling & Qualification Trainer Kit ME 776	**DEPARTMENT OF ENGG**	7920	Working	01-02-2022
286	TDM Pulse amp. Mode & demo ME 777	**DEPARTMENT OF ENGG**	10800	Working	01-02-2022
287	XILINX Software	**DEPARTMENT OF ENGG**	100000	Working	01-02-2022
288	CPLD Board with Device XE 9572PC84 on Board	**DEPARTMENT OF ENGG**	10800	Working	01-02-2022
289	FPGA Spartain III Proto Board	**DEPARTMENT OF ENGG**	14400	Working	01-02-2022
290	Microprocessor - 8086,	**DEPARTMENT OF ENGG**	22800	Working	01-02-2022

291	8031 microprocesor controller with input	**DEPARTMENT OF ENGG**	21600	Working	01-02-2022
293	ADC - 0809 interface module	**DEPARTMENT OF ENGG**	2560	Working	01-02-2022
294	Key board interface card	**DEPARTMENT OF ENGG**	2560	Working	01-02-2022
295	LCD Display interface	**DEPARTMENT OF ENGG**	4000	Working	01-02-2022
296	LED Display matrix	**DEPARTMENT OF ENGG**	2800	Working	01-02-2022
297	DSP Trainer Kit	**DEPARTMENT OF ENGG**	63000	Working	01-02-2022
298	EDA Software	**DEPARTMENT OF ENGG**	20000	Working	01-02-2022
299	Transmission Line Trainer	**DEPARTMENT OF ENGG**	15500	Working	01-02-2022
300	Klystron Trainer	**DEPARTMENT OF ENGG**	86900	Working	01-02-2022
303	Laser Diode Demodulation Kit-RX Unit	**DEPARTMENT OF ENGG**	25872	Working	01-02-2022
304	Determine the wavelength of sodium lamp by Michelson interferometer (complete setup)	**DEPARTMENT OF ENGG**	39000	Working	01-02-2022
305	Antenna Trainer with 22 antennas plus stopper motor	**DEPARTMENT OF ENGG**	97000	Working	01-02-2022
308	CADFEKO FEKO is the comprehensive electromagnetic analysis software suite using computational EM techniques like FEM, MOM, MLFMM, UTD, PO & GO to a wide ralige of electromagnetic problems.	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
312	CRT)	**DEPARTMENT OF ENGG**	35000	Working	01-02-2022
313	Pattern generator for TV	**DEPARTMENT OF ENGG**	12700	Working	01-02-2022
319	plus stepper motor	**DEPARTMENT OF ENGG**	**138000**	Working	01-02-2022
336	Sliding /Fixed landing SIM holder (3 v/ 5V SIM interface)	**DEPARTMENT OF ENGG**	**56595**	Working	01-02-2022
337	Parity generator / checker with Bakelite front panel	**DEPARTMENT OF ENGG**	**2500**	Working	01-02-2022

338	CDMA(DSSS) trainer	**DEPARTMENT OF ENGG**	125000	Working	01-02-2022
350	Feedback amplifier series and shunt voltage	**DEPARTMENT OF ENGG**	**3000**	Working	01-02-2022
351	4-bit adder and subtractor circuit using IC 7483	**DEPARTMENT OF ENGG**	2500	Working	01-02-2022
352	Digital full adders and subtracters using NAND gates	**DEPARTMENT OF ENGG**	2500	Working	01-02-2022
353	Operational amplifier as voltage comparator	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
354	4-bit digital comparator	**DEPARTMENT OF ENGG**	3000	Working	01-02-2022
355	XYLINX ISE 12 design suite	**DEPARTMENT OF ENGG**	69000	Working	01-02-2022
356	XILINX Software	**DEPARTMENT OF ENGG**	75000	Working	01-02-2022
357	MATLAB	**DEPARTMENT OF ENGG**	150000	Working	01-02-2022
358	Diode Characteristics AB-01	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
359	2 MHz function generator ING-2000	**DEPARTMENT OF ENGG**	80000	Working	01-02-2022
360	Diode	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
362	Dual Core - Computer System	**DEPARTMENT OF ENGG**	7500	Working	01-02-2022
363	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
364	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
365	Software for' EE	**DEPARTMENT OF ENGG**	200	Working	01-02-2022
366	Abel's Flash point Apparatus	**DEPARTMENT OF ENGG**	20000	Working	01-02-2022
367	Analytical Balance	**DEPARTMENT OF ENGG**	1650	Working	01-02-2022
368	Digital Balance	**DEPARTMENT OF ENGG**	4400	Working	01-02-2022
369	Cleveland's Apparatus	**DEPARTMENT OF ENGG**	3800	Working	01-02-2022
370	Cloud and Pour point app	**DEPARTMENT OF ENGG**	4200	Working	01-02-2022
371	Hot Air Oven	**DEPARTMENT OF ENGG**	6500	Working	01-02-2022
372	Hot Plate	**DEPARTMENT OF ENGG**	775	Working	01-02-2022
373	Muffle Furnace	**DEPARTMENT OF ENGG**	5900	Working	01-02-2022

374	PH Meter Digital	**DEPARTMENT OF ENGG**	3400	Working	01-02-2022
375	Penskey Mai*ri's Flash pt. app	**DEPARTMENT OF ENGG**	7000	Working	01-02-2022
376	Stop Clock	**DEPARTMENT OF ENGG**	400	Working	01-02-2022
377	Redwood Viscoiiieter no. 1	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
378	Redwood Viscoineter no. 2	**DEPARTMENT OF ENGG**	5600	Working	01-02-2022
379	Water Still	**DEPARTMENT OF ENGG**	2500	Working	01-02-2022
380	Fresnel's Bi-P1'isin Assembly & Laser Light	**DEPARTMENT OF ENGG**	8500	Working	01-02-2022
381	NPN / PNP Transistor	**DEPARTMENT OF ENGG**	2400	Working	01-02-2022
382	Newton's II ing Microscope	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
385	P-N Junction Diodes	**DEPARTMENT OF ENGG**	1550	Working	01-02-2022
394	Zener Diode	**DEPARTMENT OF ENGG**	1425	Working	01-02-2022
395	Dual Core - Computer System	**DEPARTMENT OF ENGG**	7500	Working	01-02-2022
396	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
397	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
398	Dual Core - Computer System	**DEPARTMENT OF ENGG**	750000	Working	01-02-2022
399	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
400	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
402	Dual Core • Computer System	**DEPARTMENT OF ENGG**	4900	Working	01-02-2022
403	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
404	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
405	Dot Net frame work - Software	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
406	Dual Core - Computer System	**DEPARTMENT OF ENGG**	4900	Working	01-02-2022
407	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
408	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
409	C++	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022

410	Dual Core - Computer System	**DEPARTMENT OF ENGG**	180000	Working	01-02-2022
411	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
412	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
413	c++	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
414	Dual Core - Computer System	**DEPARTMENT OF ENGG**	7800	Working	01-02-2022
415	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
416	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
417	C++	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
418	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
419	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
420	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
422	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
423	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
424	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
425	Microsoft SQL Server - 2005	**DEPARTMENT OF ENGG**	20000	Working	01-02-2022
426	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
428	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
429	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
430	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
431	Words Worth Software	**DEPARTMENT OF ENGG**	125000	Working	01-02-2022
435	Processor (SISD,MIMD, pipeline etc)	**DEPARTMENT OF ENGG**	27000	Working	01-02-2022
438	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
439	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
440	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
442	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
443	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022

444	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
446	Dual Core - Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
447	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
448	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
450	Dual Core - Computer System	DEPARTMENT OF ENGG	15600	Working	01-02-2022
451	Window 7 - OS	DEPARTMENT OF ENGG	60000	Working	01-02-2022
452	Microsoft MS-Office	DEPARTMENT OF ENGG	40000	Working	01-02-2022
454	Dual-Core Computer System	DEPARTMENT OF ENGG	15600	Working	01-02-2022
455	Window 7 - OS	DEPARTMENT OF ENGG	60000	Working	01-02-2022
456	Microsoft MS-Office	DEPARTMENT OF ENGG	40000	Working	01-02-2022
458	Dual-Core Computer System	**DEPARTMENT OF ENGG**	15600	Working	01-02-2022
459	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
460	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
463	Window 7 - OS	**DEPARTMENT OF ENGG**	60000	Working	01-02-2022
464	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
466	Pitot Tubes	**DEPARTMENT OF ENGG**	3000	Working	01-02-2022
467	Manometers	**DEPARTMENT OF ENGG**	3500	Working	01-02-2022
468	Pelton Turbine	**DEPARTMENT OF ENGG**	22000	Working	01-02-2022
469	Kaplan Turbine	**DEPARTMENT OF ENGG**	19000	Working	01-02-2022
470	Impulse Turbine	**DEPARTMENT OF ENGG**	20500	Working	01-02-2022
471	Centrifugal Pump	**DEPARTMENT OF ENGG**	18700	Working	01-02-2022
472	Venturimeter	**DEPARTMENT OF ENGG**	5500	Working	01-02-2022
473	Orifice Meter	**DEPARTMENT OF ENGG**	5700	Working	01-02-2022
474	Compression Testing Machine	**DEPARTMENT OF ENGG**	70000	Working	01-02-2022
475	Impact Strength Testing Machine	**DEPARTMENT OF ENGG**	65000	Working	01-02-2022

476	Flexural Testing Machine (Hand Operator)	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
481	Petrol engine test	**DEPARTMENT OF ENGG**	140000	Working	01-02-2022
485	Diesel Engine test	**DEPARTMENT OF ENGG**	140000	Working	01-02-2022
486	Refrigeration test	**DEPARTMENT OF ENGG**	48000	Working	01-02-2022
487	Air compressor test	**DEPARTMENT OF ENGG**	42000	Working	01-02-2022
488	Model of refrigerator	**DEPARTMENT OF ENGG**	15000	Working	01-02-2022
489	Cut section model of compressor	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
490	Air pressure turbine model	**DEPARTMENT OF ENGG**	10000	Working	01-02-2022
491	Calorimeter	**DEPARTMENT OF ENGG**	35000	Working	01-02-2022
492	Petrol engine test	**DEPARTMENT OF ENGG**	140000	Working	01-02-2022
493	Diesel Engine test	**DEPARTMENT OF ENGG**	140000	Working	01-02-2022
494	Refrigeration test	**DEPARTMENT OF ENGG**	48000	Working	01-02-2022
495	Air compressor test	**DEPARTMENT OF ENGG**	42000	Working	01-02-2022
496	Model of refrigerator	**DEPARTMENT OF ENGG**	15000	Working	01-02-2022
497	Cut section model of compressor	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
498	Air pressure turbine model	**DEPARTMENT OF ENGG**	10000	Working	01-02-2022
499	Calorimeter	**DEPARTMENT OF ENGG**	35000	Working	01-02-2022
500	Fusible Plug	**DEPARTMENT OF ENGG**	1400	Working	01-02-2022
501	Model of Lancashire Boiler	**DEPARTMENT OF ENGG**	7600	Working	01-02-2022
502	Model of Babcock & Wilcox Boiler	**DEPARTMENT OF ENGG**	7600	Working	01-02-2022
503	Model of Locomotive Boiler	**DEPARTMENT OF ENGG**	7600	Working	01-02-2022
504	Model of Cochran Boiler	**DEPARTMENT OF ENGG**	5800	Working	01-02-2022
505	Model of 2 Stroke Petrol Engine	**DEPARTMENT OF ENGG**	1750	Working	01-02-2022
506	Model of 2 Stroke Diesel Engine	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022
507	Model of 4 Stroke Petrol Engine	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022
508	Model of 4 Stroke Diesel Engine	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022

509	Pressure Gauge	**DEPARTMENT OF ENGG**	1250	Working	01-02-2022
510	Reducing Valve	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
511	Lever Safety Valve	**DEPARTMENT OF ENGG**	1400	Working	01-02-2022
512	Spring Loaded Safety Valve	**DEPARTMENT OF ENGG**	1250	Working	01-02-2022
513	Dead Weight Safety Valve	**DEPARTMENT OF ENGG**	1250	Working	01-02-2022
514	Steam Engine with Boiler	**DEPARTMENT OF ENGG**	4500	Working	01-02-2022
515	Vertical Water Tube Boiler	**DEPARTMENT OF ENGG**	5800	Working	01-02-2022
516	Water Gauge Model	**DEPARTMENT OF ENGG**	1600	Working	01-02-2022
517	Anti-Priming Pipe	**DEPARTMENT OF ENGG**	800	Working	01-02-2022
518	Model Knuckle Joint	**DEPARTMENT OF ENGG**	3000	Working	01-02-2022
519	Model of universal Hooke's joint	**DEPARTMENT OF ENGG**	4500	Working	01-02-2022
520	Different types of Welding joints	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
521	Cut section model of pulleys	**DEPARTMENT OF ENGG**	15000	Working	01-02-2022
526	Model of different types of keys	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
528	Plate Cam (Set)	**DEPARTMENT OF ENGG**	2350	Working	01-02-2022
529	End Cam (with translating follower)	**DEPARTMENT OF ENGG**	2550	Working	01-02-2022
530	Tangent Cam (with roller oscillating follower)	**DEPARTMENT OF ENGG**	2650	Working	01-02-2022
531	Cylindrical Cam (with translating follower)	**DEPARTMENT OF ENGG**	3120	Working	01-02-2022
532	Translating Cam (with reciprocating knife edge follower)	**DEPARTMENT OF ENGG**	2540	Working	01-02-2022
533	Cam Profile Analysis Machine App.	**DEPARTMENT OF ENGG**	32500	Working	01-02-2022
534	Ackerman Steering Mechanism	**DEPARTMENT OF ENGG**	2800	Working	01-02-2022
535	Locomotive Coupling bar Mechanism	**DEPARTMENT OF ENGG**	3200	Working	01-02-2022
536	Beam Engine Mechanism	**DEPARTMENT OF ENGG**	3500	Working	01-02-2022
537	Motorized Gyroscope	**DEPARTMENT OF ENGG**	34500	Working	01-02-2022

538	Reciprocating Engine Mechanism	**DEPARTMENT OF ENGG**	2516	Working	01-02-2022
539	Oscillating Cylinder Mechanism	**DEPARTMENT OF ENGG**	3200	Working	01-02-2022
540	Whitworth Quick Return Mechanism	**DEPARTMENT OF ENGG**	2700	Working	01-02-2022
541	Standard Gyroscope	**DEPARTMENT OF ENGG**	2180	Working	01-02-2022
542	Tractor Differential	**DEPARTMENT OF ENGG**	5600	Working	01-02-2022
543	Claw Clutch	**DEPARTMENT OF ENGG**	2450	Working	01-02-2022
544	Conical Friction Clutch	**DEPARTMENT OF ENGG**	2450	Working	01-02-2022
545	Centrifugal Clutch	**DEPARTMENT OF ENGG**	2780	Working	01-02-2022
546	Single Plate Clutch	**DEPARTMENT OF ENGG**	2350	Working	01-02-2022
547	Multi Plate Clutch	**DEPARTMENT OF ENGG**	3600	Working	01-02-2022
548	Balancing App. (Static & Dynamic)	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
549	Universal Governor App.	**DEPARTMENT OF ENGG**	34750	Working	01-02-2022
550	Drawing Board	**DEPARTMENT OF ENGG**	30000	Working	01-02-2022
551	Drawing Chart	**DEPARTMENT OF ENGG**	20000	Working	01-02-2022
552	Rectangular Prism Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
553	Rectangular Pyramid Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
554	Triangular Prism Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
555	Triangular Prism Pyramid Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
556	Square Prism Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
557	Square Pyramid Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
559	Pentagon Pyramid Wooden Model (Dissected)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022
562	Cone (Dissected Wooden)	**DEPARTMENT OF ENGG**	600	Working	01-02-2022
566	Cone (Dissected Wooden)	**DEPARTMENT OF ENGG**	360	Working	01-02-2022

567	Rectangular Prism Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
568	Rectangular Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
569	Triangular Prism Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
570	Triangular Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
571	Square Unsection Prism Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
572	Square Unsection Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
573	Pentagon Unsection Prism Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
574	Pentagon Unsection Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
575	Hexagon Unsection Prism Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
576	Hexagon Unsection Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
577	Cube Unsection Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
578	Cone Unsection Pyramid Unsection Wooden	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
579	Cone Cut in Four section Wooden	**DEPARTMENT OF ENGG**	400	Working	01-02-2022
580	Cylinder Unsectional (Wooden Model)	**DEPARTMENT OF ENGG**	290	Working	01-02-2022
581	Tetra Hedron Unsectional (Wooden Model)	**DEPARTMENT OF ENGG**	260	Working	01-02-2022
582	Object Plates Different Plane 07 Nos	**DEPARTMENT OF ENGG**	980	Working	01-02-2022
583	Model of Dissected Solid set of 8 Nos.	**DEPARTMENT OF ENGG**	3200	Working	01-02-2022
584	Isometric Model Kit set of 8 Nos.	**DEPARTMENT OF ENGG**	1900	Working	01-02-2022
585	Object Model of Interpenetration of Solid	**DEPARTMENT OF ENGG**	7400	Working	01-02-2022
586	Slide Rule Model (Wooden)	**DEPARTMENT OF ENGG**	1200	Working	01-02-2022
587	Geometrical Instrument Box	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
588	Projection of Straights line Apparatus	**DEPARTMENT OF ENGG**	1100	Working	01-02-2022
589	Instrument Box (Engg.) 18 Items	**DEPARTMENT OF ENGG**	300	Working	01-02-2022

590	T' Square one meter	**DEPARTMENT OF ENGG**	250	Working	01-02-2022
591	Set Square 30' & 40' (Medium)	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
592	French Curves 12 Nos.	**DEPARTMENT OF ENGG**	150	Working	01-02-2022
593	Roller Scale Covers 12"	**DEPARTMENT OF ENGG**	40	Working	01-02-2022
594	Magnifying Glass (Medium)	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
595	Scissor - Kechi (Small)	**DEPARTMENT OF ENGG**	50	Working	01-02-2022
597	Mini Drawing ht sr.	**DEPARTMENT OF ENGG**	300	Working	01-02-2022
598	Steel Rule 24"	**DEPARTMENT OF ENGG**	60	Working	01-02-2022
606	Microsoft MS-Office	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
607	CAD/CAM - Software	**DEPARTMENT OF ENGG**	200000	Working	01-02-2022
608	Model Knuckle Joint	**DEPARTMENT OF ENGG**	3000	Working	01-02-2022
609	Model of universal Hooke's joint	**DEPARTMENT OF ENGG**	4500	Working	01-02-2022
610	Different type of Welding joints	**DEPARTMENT OF ENGG**	12000	Working	01-02-2022
611	Cut section model of pulleys	**DEPARTMENT OF ENGG**	15000	Working	01-02-2022
612	Chart for designing of different machine components	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
613	Model of different types of threads and nuts	**DEPARTMENT OF ENGG**	2000	Working	01-02-2022
614	Chart of different types of threads and nuts	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
615	Model of different type of flanges and couplings	**DEPARTMENT OF ENGG**	200.	Working	01-02-2022
616	Model of different types of keys	**DEPARTMENT OF ENGG**	1000	Working	01-02-2022
617	CNC LATHE	**DEPARTMENT OF ENGG**	4500	Working	01-02-2022
618	Water tanker	**DEPARTMENT OF ENGG**	50000	Working	01-02-2022
619	Motor	**DEPARTMENT OF ENGG**	40000	Working	01-02-2022
620	Safety Equipment	**DEPARTMENT OF ENGG**	65000	Working	01-02-2022
621	Foam Fire Ext. with tube	**DEPARTMENT OF ENGG**	7800	Working	01-02-2022
622	Fire Man Axe	**DEPARTMENT OF ENGG**	500	Working	01-02-2022

623	Revolving Branch	**DEPARTMENT OF ENGG**	1500	Working	01-02-2022
624	Hose Pipe Bandage	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
625	Hose Pipe Coupling	**DEPARTMENT OF ENGG**	550	Working	01-02-2022
626	Fire Proximity Suit	**DEPARTMENT OF ENGG**	18000	Working	01-02-2022
627	Fire Ext. 06 kg DCP type	**DEPARTMENT OF ENGG**	1250	Working	01-02-2022
628	Fire Extinguisher 06 kg (ABC type)	**DEPARTMENT OF ENGG**	1350	Working	01-02-2022
629	Fire Ext. 4.5 kg CO2 type	**DEPARTMENT OF ENGG**	3200	Working	01-02-2022
630	Branch Pipe	**DEPARTMENT OF ENGG**	5000	Working	01-02-2022
631	Fire Ext. 13 kg	**DEPARTMENT OF ENGG**	1050	Working	01-02-2022
632	Fire Ext. 04 kg (ABC) type	**DEPARTMENT OF ENGG**	1050	Working	01-02-2022
633	Fire Ext. 02 kg (ABC type)	**DEPARTMENT OF ENGG**	750	Working	01-02-2022
634	Fire Ext. 01 kg (ABC type)	**DEPARTMENT OF ENGG**	650	Working	01-02-2022
635	Full Body Harness	**DEPARTMENT OF ENGG**	400	Working	01-02-2022
636	Half Body Harness	**DEPARTMENT OF ENGG**	180	Working	01-02-2022
637	Gloves (Electrical)	**DEPARTMENT OF ENGG**	520	Working	01-02-2022
690	Hypodermic syringes and needles of size 15,24,26G	**PHARMACY**	1400	Working	01-02-2022
691	Levers, cannulae*	**PHARMACY**	80	Working	01-02-2022
692	Microscope with stage micrometer	**PHARMACY**	260	Working	01-02-2022
693	Digital Balance	**PHARMACY**	10000	Working	01-02-2022
694	Autoclave	**PHARMACY**	50000	Working	01-02-2022
695	Hot air oven	**PHARMACY**	20000	Working	01-02-2022
696	B.O.D.incubator	**PHARMACY**	48000	Working	01-02-2022
697	Refrigerator	**PHARMACY**	21000	Working	01-02-2022
698	Laminar air flow	**PHARMACY**	80000	Working	01-02-2022
699	Colony counter	**PHARMACY**	1900	Working	01-02-2022
701	Digital pH meter	**PHARMACY**	3000	Working	01-02-2022

702	Microscope with stage and oil immersion objective	**PHARMACY**	2500	Working	01-02-2022
703	Sterility testing unit	**PHARMACY**	4500	Working	01-02-2022
704	Camera Lucida	**PHARMACY**	800	Working	01-02-2022
705	Eye piece micrometer	**PHARMACY**	250	Working	01-02-2022
706	Stage micrometer	**PHARMACY**	260	Working	01-02-2022
707	Incinerator	**PHARMACY**	6610	Working	01-02-2022
708	Moisture balance	**PHARMACY**	12500	Working	01-02-2022
709	Heating mantle	**PHARMACY**	1200	Working	01-02-2022
710	Flourimeter	**PHARMACY**	35000	Working	01-02-2022
711	Vacuum pump	**PHARMACY**	4500	Working	01-02-2022
712	Micropipettes (Single and multi channeled)	**PHARMACY**	650	Working	01-02-2022
713	Micro Centrifuge	**PHARMACY**	1500	Working	01-02-2022
714	Projection Microscope	**PHARMACY**	6000	Working	01-02-2022
715	Reflux flask with condenser	**PHARMACY**	980	Working	01-02-2022
716	Water bath	**PHARMACY**	15000	Working	01-02-2022
717	Clavengers apparatus	**PHARMACY**	1100	Working	01-02-2022
718	Soxhlet apparatus	**PHARMACY**	550	Working	01-02-2022
719	TLC chamber and sprayer	**PHARMACY**	45000	Working	01-02-2022
720	Distillation unit	**PHARMACY**	9000	Working	01-02-2022
721	Hot plates	**PHARMACY**	2000	Working	01-02-2022
722	Oven	**PHARMACY**	3500	Working	01-02-2022
723	Refrigerator	**PHARMACY**	21000	Working	01-02-2022
724	Analytical Balances for demonstration	**PHARMACY**	170000	Working	01-02-2022
725	Digital balance 10mg sensitivity	**PHARMACY**	55000	Working	01-02-2022
726	Suction pumps	**PHARMACY**	450	Working	01-02-2022
727	Muffle Furnace	**PHARMACY**	7000	Working	01-02-2022
728	Mechanical Stirrers	**PHARMACY**	3500	Working	01-02-2022

734	Magnetic Stirrers with Thermostat	**PHARMACY**	1200	Working	01-02-2022
735	Vacuum Pump	**PHARMACY**	4800	Working	01-02-2022
736	Digital pH meter	**PHARMACY**	3000	Working	01-02-2022
737	Microwave Oven	**PHARMACY**	7500	Working	01-02-2022
738	Distillation Unit	**PHARMACY**	9000	Working	01-02-2022
739	Reflux flask and condenser single necked	**PHARMACY**	300	Working	01-02-2022
740	Reflux flask and condenser double / triple necked	**PHARMACY**	450	Working	01-02-2022
741	Burettes	**PHARMACY**	100	Working	01-02-2022
742	Arsenic Limit Test Apparatus	**PHARMACY**	250	Working	01-02-2022
743	Nesslers Cylinders	**PHARMACY**	60	Working	01-02-2022
744	Homogenizer	**PHARMACY**	4500	Working	01-02-2022
745	Digital balance (10 mg sensitivity)	**PHARMACY**	1500	Working	01-02-2022
746	Microscopes	**PHARMACY**	2000	Working	01-02-2022
747	Stage and eye piece micrometers	**PHARMACY**	550	Working	01-02-2022
748	Brookfield's viscometer	**PHARMACY**	40000	Working	01-02-2022
749	Ball mill*	**PHARMACY**	5000	Working	01-02-2022
750	Sieve shaker with sieve set*	**PHARMACY**	16000	Working	01-02-2022
751	Double cone blender	**PHARMACY**	9500	Working	01-02-2022
752	Propeller type mechanical agitator	**PHARMACY**	3000	Working	01-02-2022
753	Autoclave*	**PHARMACY**	4500	Working	01-02-2022
754	Steam distillation still	**PHARMACY**	7500	Working	01-02-2022
755	Vacuum Pump*	**PHARMACY**	12000	Working	01-02-2022
756	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	**PHARMACY**	1200	Working	01-02-2022
757	Tablet punching machine	**PHARMACY**	18000	Working	01-02-2022
758	Capsule filling machine*	**PHARMACY**	4500	Working	01-02-2022
759	Ampoule washing machine*	**PHARMACY**	5500	Working	01-02-2022
760	Ampoule filling and sealing machine*	**PHARMACY**	245000	Working	01-02-2022

761	Tablet disintegration test apparatus IP	**PHARMACY**	6000	Working	01-02-2022
762	Tablet dissolution test apparatus IP	**PHARMACY**	5500	Working	01-02-2022
763	Monsanto's hardness tester	**PHARMACY**	6500	Working	01-02-2022
764	Pfizer type hardness tester	**PHARMACY**	7500	Working	01-02-2022
765	Friability test $^{a}{}_{RPa}{}^{ratus*}$	**PHARMACY**	5200	Working	01-02-2022
766	Clarity test apparatus	**PHARMACY**	2400	Working	01-02-2022
767	Ointment filling machine*	**PHARMACY**	5200	Working	01-02-2022
768	Collapsible Tube Crimping Machine*	**PHARMACY**	5200	Working	01-02-2022
769	Tablet coating *p*an*	**PHARMACY**	9500	Working	01-02-2022
770	Magnetic stirrer, 500ml and 1 liter capacity*. with variable speed control	**PHARMACY**	1800	Working	01-02-2022
771	Digital pH meter	**PHARMACY**	3000	Working	01-02-2022
772	All purpose equipment with all accessories	**PHARMACY**	10000	Working	01-02-2022
775	Aseptic Cabinet	**PHARMACY**	3500	Working	01-02-2022
776	BOD Incubato	**PHARMACY**	45000	Working	01-02-2022
777	Bottle washing Machine	**PHARMACY**	11000	Working	01-02-2022
778	Bottle Sealing Machine	**PHARMACY**	13500	Working	01-02-2022
779	Bulk Density Apparatus	**PHARMACY**	5200	Working	01-02-2022
780	Conical Percolator (glass/ copper/ stainless steel)	**PHARMACY**	525	Working	01-02-2022
781	Capsule Counter	**PHARMACY**	15000	Working	01-02-2022
782	Energy meter	**PHARMACY**	1050	Working	01-02-2022
783	Hot Plate	**PHARMACY**	900	Working	01-02-2022
784	Humidity Control Oven	**PHARMACY**	35500	Working	01-02-2022
785	Liquid Filling Machine	**PHARMACY**	7500	Working	01-02-2022
786	Mechanical stirrer with speed regulator	**PHARMACY**	3200	Working	01-02-2022
787	Precision Melting point Apparatus	**PHARMACY**	1500	Working	01-02-2022
788	Tray Drier	**PHARMACY**	24000	Working	01-02-2022
789	Distillation Unit	**PHARMACY**	8500	Working	01-02-

					2022
790	Ostwald's viscometer	**PHARMACY**	2180	Working	01-02-2022
791	Stalagmometer	**PHARMACY**	100	Working	01-02-2022
792	Desiccator*	**PHARMACY**	1200	Working	01-02-2022
793	Suppository moulds	**PHARMACY**	1250	Working	01-02-2022
794	Buchner Funnels Small, medium, large	**PHARMACY**	577	Working	01-02-2022
795	Filtration assembly	**PHARMACY**	3000	Working	01-02-2022
796	Permeability Cups	**PHARMACY**	6000	Working	01-02-2022
797	Andreason's Pipette	**PHARMACY**	950	Working	01-02-2022
798	Lipstick moulds	**PHARMACY**	800	Working	01-02-2022
799	Orbital shaker incubator	**PHARMACY**	78000	Working	01-02-2022
800	Lyophilizer (Desirable)	**PHARMACY**	185000	Working	01-02-2022
801	Gel Electrophoresis (Vertical and Horizontal)	**PHARMACY**	30000	Working	01-02-2022
802	Phase contrast/Trinocular Microscope	**PHARMACY**	47995	Working	01-02-2022
803	Refrigerated Centrifuge	**PHARMACY**	184000	Working	01-02-2022
804	Fermenters of different capacity (Desirable)	**PHARMACY**	100000	Working	01-02-2022
805	Tissue culture station	**PHARMACY**	12000	Working	01-02-2022
806	Laminar airflow unit	**PHARMACY**	150000	Working	01-02-2022
807	Diagnostic kits to identify infectious agents	**PHARMACY**	96000	Working	01-02-2022
808	Rheometer	**PHARMACY**	4750	Working	01-02-2022
809	Viscometer	**PHARMACY**	19500	Working	01-02-2022
810	Micropipettes fsingle and multi channeled)	**PHARMACY**	650	Working	01-02-2022
811	Sonicator	**PHARMACY**	125000	Working	01-02-2022
812	Respinometer	**PHARMACY**	7500	Working	01-02-2022
816	BOD Incubator	**PHARMACY**	28000	Working	01-02-2022
817	Paper Electrophoresis Unit	**PHARMACY**	10000	Working	01-02-2022
818	Micro Centrifuge	**PHARMACY**	1800	Working	01-02-2022

819	Incubator water bath	**PHARMACY**	250	Working	01-02-2022
820	Autoclave	**PHARMACY**	50000	Working	01-02-2022
821	Refrigerator	**PHARMACY**	21000	Working	01-02-2022
822	Filtration Assembly	**PHARMACY**	3000	Working	01-02-2022
823	Digital pH meter	**PHARMACY**	2800	Working	01-02-2022
824	Colorimeter	**PHARMACY**	8000	Working	01-02-2022
825	Digital pH meter	**PHARMACY**	11500	Working	01-02-2022
826	UV- Visible Spectrophotometer	**PHARMACY**	87000	Working	01-02-2022
827	Flourimeter	**PHARMACY**	48000	Working	01-02-2022
828	Digital Balance (lmg sensitivity)	**PHARMACY**	1000	Working	01-02-2022
829	Nephelo Turbidity meter	**PHARMACY**	7000	Working	01-02-2022
830	Flame Photometer	**PHARMACY**	62000	Working	01-02-2022
831	Potentiometer	**PHARMACY**	120	Working	01-02-2022
832	Conductivity meter	**PHARMACY**	19500	Working	01-02-2022
833	Fourier Transform Infra Red Spectrometer (Desirable)	**PHARMACY**	800	Working	01-02-2022
834	HPLC	**PHARMACY**	25000	Working	01-02-2022
835	HPTLC (Desirable)	**PHARMACY**	300000	Working	01-02-2022
836	Atomic Absorption and Emission spectrophotometer (Desirable)	**PHARMACY**	1200	Working	01-02-2022
837	Biochemistry Analyzer (Desirable)	**PHARMACY**	140000	Working	01-02-2022
838	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	**PHARMACY**	150000	Working	01-02-2022
839	Deep Freezer (Desirable)	**PHARMACY**	25000	Working	01-02-2022
840	Ion- Exchanger	**PHARMACY**	48000	Working	01-02-2022
841	Lyophilizer (Desirable)	**PHARMACY**	90000	Working	01-02-2022
842	Continuous Hot Extraction Equipment	**PHARMACY**	32000	Working	01-02-2022
843	Conical Percolator	**PHARMACY**	332	Working	01-02-2022
844	Tincture Press	**PHARMACY**	8200	Working	01-02-2022

845	Hand Grinding Mill	**PHARMACY**	35000	Working	01-02-2022
846	Disintegrator*	**PHARMACY**	150000	Working	01-02-2022
847	Ball mill*	**PHARMACY**	22500	Working	01-02-2022
848	Hand operated Tablet machine	**PHARMACY**	26500	Working	01-02-2022
849	Tablet Coating Pan unit with hot air blower laboratory size*	**PHARMACY**	175000	Working	01-02-2022
850	Polishing pan laboratory size	**PHARMACY**	6000	Working	01-02-2022
851	Monsanto's hardness tester	**PHARMACY**	75000	Working	01-02-2022
852	Pfizer type hardness tester	**PHARMACY**	34000	Working	01-02-2022
853	Tablet disintegration test apparatus IP*	**PHARMACY**	110000	Working	01-02-2022
858	Tablet dissolution test apparatus IP*	**PHARMACY**	190000	Working	01-02-2022
859	Granulating sieve set	**PHARMACY**	25000	Working	01-02-2022
860	Tablet counter — small size	**PHARMACY**	2000	Working	01-02-2022
861	Friability tester*	**PHARMACY**	68000	Working	01-02-2022
862	Collapsible tube — Filling and sealing equipment*	**PHARMACY**	4300	Working	01-02-2022
863	Capsule filling machine — Lab size*	**PHARMACY**	58000	Working	01-02-2022
864	Digital balance*	**PHARMACY**	10000	Working	01-02-2022
865	Distillation unit for distilled water	**PHARMACY**	40000	Working	01-02-2022
866	Deionisation unit	**PHARMACY**	48000	Working	01-02-2022
867	Glass distillation unit for water for injection	**PHARMACY**	35000	Working	01-02-2022
868	Ampoule washing machine	**PHARMACY**	90000	Working	01-02-2022
869	Ampoule filling and sealing machine*	**PHARMACY**	120000	Working	01-02-2022
870	Sintered glass filters for bacteria proof filtration ffour different grades)	**PHARMACY**	50000	Working	01-02-2022
871	Millipore filter (3 grades)	**PHARMACY**	1500	Working	01-02-2022
872	Autoclave*	**PHARMACY**	9500	Working	01-02-2022
873	Hot air sterilizer	**PHARMACY**	25000	Working	01-02-2022
874	Incubator	**PHARMACY**	45000	Working	01-02-2022

875	Aseptic cabinet	**PHARMACY**	6000	Working	01-02-2022
876	Ampoule clarity test equipment*	**PHARMACY**	4000	Working	01-02-2022
877	Blender	**PHARMACY**	1400	Working	01-02-2022
878	Sieves set fPharmacopoeialstandard)*	**PHARMACY**	2500	Working	01-02-2022
879	Lab Centrifuge	**PHARMACY**	11110	Working	01-02-2022
880	Ointment slab	**PHARMACY**	145	Working	01-02-2022
881	Ointment spatula	**PHARMACY**	40	Working	01-02-2022
883	Pestle and mortar glass	**PHARMACY**	250	Working	01-02-2022
884	Suppository moulds of three sizes	**PHARMACY**	480	Working	01-02-2022
885	Refrigerator	**PHARMACY**	21000	Working	01-02-2022
886	Refractometer	**PHARMACY**	13900	Working	01-02-2022
887	Polarimeter	**PHARMACY**	150000	Working	01-02-2022
888	Photoelectric colorimeter	**PHARMACY**	6800	Working	01-02-2022
889	Ph meter*	**PHARMACY**	12000	Working	01-02-2022
890	Atomic model set*	**PHARMACY**	442	Working	01-02-2022
891	Electronic balance*	**PHARMACY**	4000	Working	01-02-2022
892	Periodic table chart*	**PHARMACY**	200	Working	01-02-2022
893	Haemoglobinometer	**PHARMACY**	3700	Working	01-02-2022
894	Haemocytometer*	**PHARMACY**	650	Working	01-02-2022
895	Student's organ bath	**PHARMACY**	1600	Working	01-02-2022
896	Sherington's rotating drum*	**PHARMACY**	12000	Working	01-02-2022
903	Frog board	**PHARMACY**	300	Working	01-02-2022
904	Tray (dissecting)	**PHARMACY**	300	Working	01-02-2022
905	Frontal writing lever*	**PHARMACY**	5000	Working	01-02-2022
906	Aeration tube*	**PHARMACY**	85	Working	01-02-2022
907	Telethermometer	**PHARMACY**	22000	Working	01-02-2022
908	Pole climbing apparatus*	**PHARMACY**	9000	Working	01-02-2022
909	Histamine chamber	**PHARMACY**	4000	Working	01-02-2022

910	Simple lever*	**PHARMACY**	60000	Working	01-02-2022
911	Sterling heart lever*	**PHARMACY**	90000	Working	01-02-2022
912	Aerator*	**PHARMACY**	44000	Working	01-02-2022
913	Histological Slides	**PHARMACY**	500	Working	01-02-2022
914	Sphygmomanometer* (B.P. apparatus)	**PHARMACY**	1150	Working	01-02-2022
915	Stethoscope*	**PHARMACY**	480	Working	01-02-2022
916	First aid equipment	**PHARMACY**	450	Working	01-02-2022
917	Contraceptive device*	**PHARMACY**	650	Working	01-02-2022
918	Contraceptive device*	**PHARMACY**	650	Working	01-02-2022
919	Balance for weighing small Animals	**PHARMACY**	12000	Working	01-02-2022
920	Kymograph paper	**PHARMACY**	6000	Working	01-02-2022
921	Actophotometer*	**PHARMACY**	6900	Working	01-02-2022
922	Analgesiometer*	**PHARMACY**	6500	Working	01-02-2022
923	Thermometer	**PHARMACY**	55	Working	01-02-2022
924	Plastic animal cage	**PHARMACY**	650	Working	01-02-2022
925	Double unit organ bath with thermostat	**PHARMACY**	1600	Working	01-02-2022
926	Refrigerator	**PHARMACY**	21000	Working	01-02-2022
927	Digital balance	**PHARMACY**	10000	Working	01-02-2022
928	Charts	**PHARMACY**	300	Working	01-02-2022
929	Human skeleton*	**PHARMACY**	16000	Working	01-02-2022
930	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)*	**PHARMACY**	50	Working	01-02-2022
931	Electro-convulsiometer*	**PHARMACY**	6500	Working	01-02-2022
932	Stop watch	**PHARMACY**	65	Working	01-02-2022
933	Clamp, boss heads, screw clips*	**PHARMACY**	58	Working	01-02-2022
934	Syme's Cannula*	**PHARMACY**	30	Working	01-02-2022
935	Projection Microscope	**PHARMACY**	38500	Working	01-02-2022
936	Charts (different types)	**PHARMACY**	250	Working	01-02-2022

937	Models (different types)	**PHARMACY**	700	Working	01-02-2022
938	Permanent Slides	**PHARMACY**	32	Working	01-02-2022
939	Slides and Cover Slips	**PHARMACY**	150	Working	01-02-2022
940	Colorimeter	**PHARMACY**	8000	Working	01-02-2022
941	Microscope	**PHARMACY**	2500	Working	01-02-2022
951	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	**PHARMACY**	32	Working	01-02-2022
953	Centrifuge	**PHARMACY**	30800	Working	01-02-2022
954	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	**PHARMACY**	12000	Working	01-02-2022
956	Filtration equipment	**PHARMACY**	48000	Working	01-02-2022
957	Sealing Machine	**PHARMACY**	15000	Working	01-02-2022
958	Aiitoclave sterilizer	**PHARMACY**	15000	Working	01-02-2022
959	Membrane filter	**PHARMACY**	800	Working	01-02-2022
960	Sintered glass funnel with complete filtering assembles	**PHARMACY**	800	Working	01-02-2022
961	Small disposable membrane filter for IV admixture filtration	**PHARMACY**	950	Working	01-02-2022
962	Laminar air flow bench	**PHARMACY**	3000	Working	01-02-2022
963	Vacuum pump	**PHARMACY**	4000	Working	01-02-2022
964	Oven	**PHARMACY**	7000	Working	01-02-2022
966	Incubator	**PHARMACY**	45000	Working	01-02-2022
967	PH meter	**PHARMACY**	19000	Working	01-02-2022
968	Disintegration test apparatus	**PHARMACY**	75,000	Working	01-02-2022
969	Hardness tester	**PHARMACY**	75000	Working	01-02-2022
970	Centrifuge	**PHARMACY**	30800	Working	01-02-2022
971	Magnetic stirrer	**PHARMACY**	10700	Working	01-02-2022
972	Thermostatic bath	**PHARMACY**	6500	Working	01-02-2022

University Grants Commission

Appendix-XVI

Sports Infrastructure

I. Facility

Open Play Ground(s) for outdoor sports	**Available**
(a) (Athletics, Football, hockey, Cricket, etc.)	
(b) Track for Athletics	**Available**
(c) Basketball courts	**Available**
(d) Squash/Tennis Courts	**Available**
(e) Swimming Pool (Size)	**Available**
(f) Indoor Sports Facilities including gymnasium	**Available**
(g) Any other	

University Grants Commission

Appendix-XVII

Information about the composition of the statutory bodies of the University

Separately for Governing Board, Executive Council, Board of Management, Academic Council, Finance Committee, Board of Studies, Others

University Grants

Commission Appendix-XVIII

Information about the Non-Teaching Staff of the University

Name of the Teacher	Designation	Age	Qualification	Scale of Pay	Date of appointment	Trained Yes/No If yes, Details
NAND KISHOR PAL	Lab Technician	26	BSC	5200-20200	01-05-2023	YES
ASHOK KUMAR	Lab Technician	34	MSC	5200-20200	01-05-2023	YES
RANU RAJPOOT	Lab Technician	32	BSC	5200-20200	01-05-2023	YES
AHSANUL HAQ	Lab Technician	29	MCOM	5200-20200	01-05-2023	YES
Amit Sahu	System Administartor	30	MTECH	5200-20200	01-05-2023	YES
Ankur Agarwal	Other	35	MTECH	5200-20200	01-05-2023	YES
Manish Kumar	Librarian	35	M.LIB	5200-20200	01-05-2023	YES
Dheer Sharan	Librarian	29	B.LIB	5200-20200	01-05-2023	YES
Harikishan Prajapati	Computer Operator	30	PGDCA	5200-20200	01-05-2023	YES
MAHENDRA JHA	ELECTRICIAN	37	ITI	5200-20200	01-05-2023	YES
ROHAN JADIA	ELECTRICIAN	35	DIPLOMA	5200-20200	01-05-2023	YES
CHANDRA PRATAP SINGH YADAV	OFFICE STAFF	37	MSC	5200-20200	01-05-2023	YES
RAVINDRA BIJOLIA	OFFICE STAFF	40	M.COM	5200-20200	01-05-2023	YES

HARIOM YADAV	OFFICE STAFF	25	BSC	5200-20200	01-05-2023	YES
JITENDRA BHARGAVA	OFFICE STAFF	29	MSC	5200-20200	01-05-2023	YES
KAJAL CHATURVEDI	OFFICE STAFF	29	MA	5200-20200	01-05-2023	YES
ARVINDRA PRAJAPATI	OFFICE STAFF	27	MA	5200-20200	01-05-2023	YES
SAKET VYASH	OFFICE STAFF	34	MTECH	5200-20200	01-05-2023	YES
PRABHAT YADAV	OFFICE STAFF	26	BSC	5200-20200	01-05-2023	YES
KAMAL KISHORE PRAJAPATI	OFFICE STAFF	32	BSC	5200-20200	01-05-2023	YES
PRASHANT TIWARI	OFFICE STAFF	39	MBA	5200-20200	01-05-2023	YES
NEELESH	SEQURITY GAURD	29	10	4440-7440	01-05-2023	YES
DHARMENDRA	PEON	30	5	4440-7440	01-05-2023	YES
AAKASH	PEON	28	5	4440-7440	01-05-2023	YES
ABHAY	PEON	28	5	4440-7440	01-05-2023	YES
CHINTU	PEON	45	5	4440-7440	01-05-2023	YES
BANDANA	PEON	40	3	4440-7440	01-05-2023	YES
MALKHAN	SEQURITY GAURD	35	5	4440-7440	01-05-2023	YES
KALPANA	PEON	32	5	4440-7440	01-05-2023	YES
RAJ KUSHWAHA	SEQURITY GAURD	32	8	4440-7440	01-05-2023	YES

विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education , Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली– 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604407, 011-23604424

सत्यमेव जयते

ज्ञान-विज्ञान विमुक्तये

BY-EMAIL

F.No.8-33/2022 (CPP-I/PU)

January, 2023

20 JAN 2023

The Vice Chancellor,
Shubham University,
Semra Saiyad, Tehsil- Huzur,
Dist- Bhopal-462010
Madhya Pradesh.

E-Mail- shubhamuniversitymp@gmail.com

Subject: Establishment of **Shubham University,** Semra Saiyad, Tehsil- Huzur, Dist- Bhopal-462010- regarding

Madam/Sir,

With reference to the letter No.SU/GE/091222/002 dated 09.12.2022 on the subject cited above, I am directed to inform you that the UGC has received **Act No.25 of 2022 (Notification No.15668-261-इक्कीस-अ (प्रा.) dated 17.10.2022),** further to amend the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007 wherein **Shubham University,** Semra Saiyad, Tehsil- Huzur, Dist- Bhopal-462010 has been established as a Private University with effect from **17.10.2022.** In view of the establishment of **Shubham University,** Semra Saiyad, Tehsil- Huzur, Dist- Bhopal-462010 by the Act, the name of the university has been included in the list of universities established as per section 2(f) of UGC Act. 1956 as maintained by the UGC on its website www.ugc.ac.in.

1. The inclusion of the name of the University in the list of universities maintained by the UGC does not by itself allow the University to make admissions in its programmes. This may be done only after creation of required academic and physical infrastructure facilities, including library, laboratories and appointment of teaching and supporting staff as per the norms and standards laid down by the UGC and Statutory Council(s) concerned.
2. The University is now requested to submit detailed information in the enclosed format **(Annexure-I) (soft copy as well as hard copy)** along with supporting documents duly attested by the Registrar of the University within a period of **3 months** from the receipt of this letter. This format along with appendices is also available on the UGC website www.ugc.ac.in. **The University is also requested to upload this filled in format and appendices on its website by giving a link on the home page so that the information is accessible to the students and general public.**
3. After receipt of the Information in the above mentioned format, the following procedure would be adopted by the UGC for inspection of the University:-

a. The information received from the University in the prescribed format would be posted on the UGC website within 10 days of the receipt of the information (Annexure-I). Comments would be invited from the general public within 1 month thereafter about the information submitted by the University. The comments received from the general public would be placed before the visiting UGC Expert Committee for perusal.

b. An Expert Committee would be constituted by the UGC to ascertain whether the University fulfils the criteria in terms of programmes, faculty, infrastructural facilities, financial viability, etc. as laid down from time to time by the UGC and other concerned statutory bodies such as AICTE, BCI, NMC, DCI, INC, NCTE, PCI, etc.

c. The UGC Expert Committee would inspect the University within 3 months of the receipt of the information (Annexure-I) for assessment of infrastructure and other facilities available with the University. The report submitted by the UGC Expert Committee would be sent to the University within 2 weeks of the completion of the visit for comments.

d. The University may respond to the report within a period of two weeks after its receipt. In case no comments are received from the University within the timeframe, it would be presumed that the University has no comments to offer and further action would be taken on the report. After receipt of comments from the University, the report and comments received from the University, if any, would be placed before a Standing Committee of the UGC. The recommendations of the Standing Committee would be then placed before the Commission for consideration.

e. The Commission shall take final decision in the matter. It may require the University to submit further compliance report in respect of the observations/suggestions of the UGC Expert Committee/Standing Committee. The compliance report submitted by the University shall be placed before the Commission for consideration.

f. On approval of the Commission, a letter would be issued by the UGC to the effect that the University fulfills the criteria in terms of programmes, faculty, infrastructural facilities, financial viability, etc. as laid down from time to time by the UGC and other concerned statutory bodies.

g. If it is found that the Private University has, even after getting an opportunity to do so, failed to comply with the provisions of the various UGC Regulations including UGC (Establishment of and maintenance of standards in Private Universities) Regulations, 2003 and suggestions given by the UGC Expert Committee, the Commission may pass an order prohibiting the University from offering any course for the award of the degree and/or the post-graduate degree/diploma, as the case may be, till the deficiency is rectified.

h. The UGC may also take necessary action against a University awarding a first degree and /or a post-graduate degree, which are not specified by the UGC and inform the public in general through a public notification.

4. As per the judgment of the Hon'ble Supreme Court in the case of Prof. Yashpal Vs. State of Chhattisgarh, there is no provision to have Regional Centres/off-campus centres beyond the territorial jurisdiction of the State. In view of the judgement of Hon'ble apex court, the University is requested to adhere to the following:-

a. No off-campus centre(s) is opened by the University outside the territorial jurisdiction of the State in view of the judgement of Hon'ble Supreme Court of India in case of Prof. Yashpal Vs. State of Chhattisgarh.

b. In case the University has already started any off campus centre outside the State, it must be closed down immediately. It may also be ensured that any off campus centre within the State shall be opened only as per the provision laid down in the UGC (Establishment of and maintenance of standards in Private Universities) Regulations, 2003 and with the prior approval of UGC.

c. The University shall not have any affiliated Colleges.

d. The University must ensure that there is no franchising of higher education even for the purpose of distance education.

e. The University has to follow University Grants Commission (Minimum Standards and Procedures for Award of Ph.D.Degree) Regulations, 2022, as amended from time to time.

5. No Open and Distance Learning programmes and on-line programmes shall be started without the prior recognition of UGC. Relevant UGC Regulations are available on the UGC website www.ugc.ac.in.

6. The University is required to follow the UGC Notification on Specification of Degrees 2014 and its amendments issued from time to time wherein consolidated list of UGC approved nomenclature of degrees has been specified under Section 22 of the UGC Act, 1956 wherein entry level of each degree has been provided. The approved nomenclature may be followed by the specific area of specialization to be reflected in the parentheses. The universities can award only such degrees as specified by UGC. This notification is available on the UGC website www.ugc.ac.in under the link https://www.ugc.ac.in/pdfnews/1061840_specification-of-degrees-july-2014.pdf.

7. The University is required to follow the UGC (Establishment of and Maintenance of Standards in Private Universities) Regulation, 2003 and other Regulations issued from time to time and posted on UGC website www.ugc.ac.in.

Yours faithfully,

(R.I.S Bhardwaj)
Under Secretary

Encl as above.

इसे वेबसाईट www.govtpressmp.nic.in से भी डाउन लोड किया जा सकता है.

मध्यप्रदेश राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 565] भोपाल, सोमवार, दिनांक 17 अक्टूबर 2022—आश्विन 25, शक 1944

विधि और विधायी कार्य विभाग

भोपाल, दिनांक 17 अक्टूबर 2022

क्र. 15668-261-इक्कीस-अ. (प्रा.).—मध्यप्रदेश विधान सभा का निम्नलिखित अधिनियम जिस पर दिनांक 17 अक्टूबर, 2022 को महामहिम राज्यपाल की अनुमति प्राप्त हो चुकी है, एतद्द्वारा सर्वसाधारण की जानकारी के लिये प्रकाशित किया जाता है.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
राजेश यादव, अपर सचिव.

मध्यप्रदेश अधिनियम

क्रमांक २५ सन् २०२२

मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) संशोधन अधिनियम, २०२२

[दिनांक १७ अक्टूबर, २०२२ को राज्यपाल की अनुमति प्राप्त हुई, अनुमति "मध्यप्रदेश राजपत्र (असाधारण)" में दिनांक १७ अक्टूबर, २०२२ को प्रथमवार प्रकाशित की गई.]

मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, २००७ को और संशोधित करने हेतु अधिनियम.

भारत गणराज्य के तिहत्तरवें वर्ष में मध्यप्रदेश विधान-मंडल द्वारा निम्नलिखित रूप में यह अधिनियमित हो :—

संक्षिप्त नाम.

१. इस अधिनियम का संक्षिप्त नाम मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) संशोधन अधिनियम, २०२२ है.

अनुसूची का संशोधन.

२. मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, २००७ (क्रमांक १७ सन् २००७) की अनुसूची में, अनुक्रमांक ४० तथा उससे संबंधित प्रविष्टियों के पश्चात्, निम्नलिखित अनुक्रमांक तथा उनसे संबंधित प्रविष्टियां जोड़ी जाएं, अर्थात्:—

अनु-क्रमांक (१)	निजी विश्वविद्यालय का नाम (२)	प्रायोजी निकाय का नाम (३)	प्रायोजी निकाय की स्थापना की पद्धति (४)	मुख्य परिसर (५)	अधिकारिता (६)
"४१	प्रेस्टीज विश्वविद्यालय, इन्दौर	प्रेस्टीज एज्यूकेशन फाउन्डेशन, इन्दौर	कंपनी अधिनियम, २०१३ (२०१३ का १८) के अधीन रजिस्ट्रीकृत कंपनी	प्रेस्टीज विश्वविद्यालय ग्राम- रिंगनोदिया, इन्दौर-उज्जैन स्टेट हाइवे, इन्दौर	सम्पूर्ण मध्यप्रदेश
४२	शुभम् विश्वविद्यालय, भोपाल	साईंनाथ एज्यूकेशनल ट्रस्ट, आगरा (उ.प्र.)	भारतीय न्यास अधिनियम, १८८२ (१८८२ का २) के अधीन रजिस्ट्रीकृत लोक न्यास	शुभम् विश्वविद्यालय, सेमरा सैयद, तहसील हुजूर, जिला भोपाल	सम्पूर्ण मध्यप्रदेश
४३	डॉ. प्रीति ग्लोबल विश्वविद्यालय, शिवपुरी	लक्ष्मण सेठ एज्यूकेशन फाउन्डेशन, झांसी (उ.प्र.)	कंपनी अधिनियम, १९५६ (१९५६ का १) के अधीन रजिस्ट्रीकृत कंपनी	डॉ. प्रीति ग्लोबल विश्वविद्यालय, ग्राम-दिनारा, तहसील-करेरा, जिला-शिवपुरी	सम्पूर्ण मध्यप्रदेश
४४	एल.एन.सी.टी. विद्यापीठ विश्वविद्यालय, इन्दौर	श्री आस्था फाउण्डेशन फॉर एज्यूकेशन सोसाइटी, इन्दौर	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, १९७३ (क्रमांक ४४ सन् १९७३) के अधीन रजिस्ट्रीकृत सोसायटी	एल.एन.सी.टी. केम्पस, ग्राम-कनाड़िया, कनाड़िया रोड, इन्दौर	सम्पूर्ण मध्यप्रदेश
४५	अमलतास विश्वविद्यालय, देवास	अमलतास एज्यूकेशनल वेलफेयर सोसाइटी, इन्दौर	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, १९७३ (क्रमांक ४४ सन् १९७३) के अधीन रजिस्ट्रीकृत सोसायटी	अमलतास विश्वविद्यालय, देवास, देवास-उज्जैन स्टेट हाइवे, बांगर, जिला देवास	सम्पूर्ण मध्यप्रदेश

(१)	(२)	(३)	(४)	(५)	(६)
४६	आर्यावर्त विश्वविद्यालय, सीहोर	ए.पी.एस. शिक्षा प्रसार समिति, छतरपुर	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, १९७३ (क्रमांक ४४ सन् १९७३) के अधीन रजिस्ट्रीकृत सोसायटी	आर्यावर्त विश्वविद्यालय, नेशनल हाइवे-४६, ग्राम झारखेडा, तहसील श्यामपुर, जिला सीहोर	सम्पूर्ण मध्यप्रदेश
४७	विक्रांत विश्वविद्यालय, ग्वालियर	विक्रांत एज्यूकेशनल एण्ड वेलफेयर सोसाइटी, ग्वालियर	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, १९७३ (क्रमांक ४४ सन् १९७३) के अधीन रजिस्ट्रीकृत सोसायटी	विक्रांत विश्वविद्यालय, ग्राम-रतवई, चितोरा रोड, बड़ा गांव, मुरार, ग्वालियर	सम्पूर्ण मध्यप्रदेश
४८	ज्ञानवीर विश्वविद्यालय, सागर	ज्ञानवीर सेवा समिति, सागर	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, १९७३ (क्रमांक ४४ सन् १९७३) के अधीन रजिस्ट्रीकृत सोसायटी	ज्ञानवीर विश्वविद्यालय, ग्राम मारा इमलिया, पी.एच.-२०, खण्ड राहतगढ़, जिला सागर	सम्पूर्ण मध्यप्रदेश.''.

निरसन तथा व्यावृत्ति.

३. (१) मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) द्वितीय संशोधन अध्यादेश, २०२२ (क्रमांक २ सन् २०२२) एतद्द्वारा निरसित किया जाता है.

(२) उक्त अध्यादेश के निरसन के होते हुए भी उक्त अध्यादेश के अधीन की गई कोई बात या की गई कोई कार्रवाई, इस अधिनियम के तत्स्थानी उपबंधों के अधीन की गई बात या की गई कार्रवाई समझी जाएगी.

भोपाल, दिनांक 17 अक्टूबर 2022

क्र. 15668-261-इक्कीस-अ. (प्रा.).—भारत के संविधान के अनुच्छेद 348 के खण्ड (3) के अनुसरण में, मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) संशोधन अधिनियम, 2022 (क्रमांक 25 सन् 2022) का अंग्रेजी अनुवाद राज्यपाल के प्राधिकार से एतद्द्वारा प्रकाशित किया जाता है.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
राजेश यादव, अपर सचिव.

MADHYA PRADESH ACT
No. 25 OF 2022

THE MADHYA PRADESH NIJI VISHWAVIDYALAYA (STHAPANA AVAM SANCHALAN) SANSHODHAN ADHINIYAM, 2022

[Received the assent of the Governor on the 17th October, 2022; assent first published in the "Madhya Pradesh Gazette (Extra-ordinary)" dated the 17th October, 2022.]

An Act further to amend the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.

Be it enacted by the Madhya Pradesh Legislature in the Seventy-third year of the Republic of India as follows:—

Short title.

1. This Act may be called the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Sanshodhan Adhiniyam, 2022.

Amendment of Schedule.

2 In Schedule to the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007 (No. 17 of 2007), after serial number 40 and entries relating thereto,the following serial numbers and entries relating thereto shall be added, namely:—

S.No.	Name of private university	Name of sponsoring body	Mode of forming sponsoring body	Main campus	Jurisdiction
(1)	(2)	(3)	(4)	(5)	(6)
"41.	Prestige University, Indore.	Prestige Education Foundation, Indore.	Company registered under the Companies Act, 2013 (No. 18 of 2013).	Prestige University, Gram-Ringnodia, Indore-Ujjain State Highway, Indore.	Whole of Madhya Pradesh.
42.	Shubham University, Bhopal.	Sainath Educational Trust, Agra (U.P.).	Public Trust registered under the Indian Trusts Act, 1882 (No. 2 of 1882).	Shubham University, Semra Saiyad, Tehsil-Huzur, District Bhopal.	Whole of Madhya Pradesh.
43.	Dr. Preeti Global University, Shivpuri.	Laxman Seth Education Foundation, Jhansi (U.P.).	Company registered under the Companies Act, 1956 (No. 1 of 1956).	Dr.Preeti Global University, Gram-Dinara, Tehsil-Karera, District Shivpuri.	Whole of Madhya Pradesh.
44.	LNCT Vidhyapeeth University, Indore.	Shri Astha Foundation for Education Society, Indore.	Registered Society under the Madhya Pradesh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973).	LNCT Campus, Village-Kanadiya, Kanadiya Road, Indore.	Whole of Madhya Pradesh.
45.	Amaltas University, Dewas.	Amaltas Educational Welfare Society, Indore.	Registered Society under the Madhya Pradesh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973).	Amaltas University, Dewas, Dewas-Ujjain State Highway, Bangar, District Dewas.	Whole of Madhya Pradesh.

(1)	(2)	(3)	(4)	(5)	(6)
46.	Aryavart University, Sehore.	APS Shiksha Prasar Samiti, Chhatarpur.	Registered Society under the Madhya Pradesh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973).	Aryavart University, National Highway-46, Village Jharkheda, Tehsil Shyampur, District Sehore.	Whole of Madhya Pradesh.
47.	Vikrant University, Gwalior.	Vikrant Educational and Social Welfare Society, Gwalior.	Registered Society under the Madhya Pradesh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973).	Vikrant University, Gram Ratwai, Chhitora Road, Badagaon, Morar, Gwalior.	Whole of Madhya Pradesh.
48.	Gyanveer University, Sagar.	Gyanveer Seva Samiti, Sagar.	Registered Society under the Madhya Pradesh Society Registrikaran Adhiniyam, 1973 (No. 44 of 1973).	Gyanveer University Village Mara Emliya, P.h-20, Block Rahatgarh, District Sagar.	Whole of Madhya Pradesh.".

Repeal and saving.

3.(1) The Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Dwitiya Sanshodhan Adhyadesh, 2022 (No. 2 of 2022) is hereby repealed.

(2) Notwithstanding the repeal of the said Ordinance, anything done or any action taken under the said Ordinance, shall be deemed to have been done or taken under the corresponding provision of this Act.

नियंत्रक, शासकीय मुद्रण तथा लेखन सामग्री, मध्यप्रदेश द्वारा शासकीय केन्द्रीय मुद्रणालय, भोपाल से मुद्रित तथा प्रकाशित—2022.

भारतीय भेषजी परिषद्
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अंतर्गत सांविधिक निकाय)
भारत सरकार
एन बी सी सी सैन्टर, तृतीय तल, प्लॉट नम्बर 2,
कॉमुन्युटी सैन्टर, मां आनन्दमयी मार्ग,
ओखला, फेस–I , नई दिल्ली–110020
दूरभाष 011-61299900-03

PHARMACY COUNCIL OF INDIA
(Statutory body under Ministry of Health & Family Welfare)
Government of India
NBCC Centre, 3rd Floor, Plot No. 2,
Community Centre, Maa Anandmai Marg,
Okhla, Phase-I,New Delhi-110020
Telephone No. 011-61299900-03

DECISION LETTER

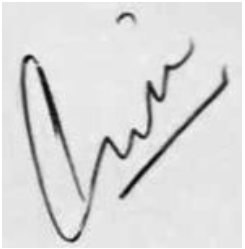
Institute Name/Inst ID: SHUBHAM SCHOOL OF PHARMACY / PCI-8916
State: MADHYA PRADESH
District:
Village/Town/City: village
Pin Code: 999999

Sir/Madam

With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Upto
B.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	The matter pertaining to the grant of approval for the Academic Session 2023-2024 was placed before Executive Committee. Grant approval for 2023-2024 academic session for the conduct of 1st year for 60 seats for B. Pharm course.	Approve	2023-24
D.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	The matter pertaining to the grant of approval for the Academic Session 2023-2024 was placed before Executive Committee. Grant approval for 2023-2024 academic session for the conduct of 1st year for 60 seats for D. Pharm course	Approve	2023-24

Date: 27 Jul, 2023



For
Registrar-cum-Secretary
PCI

Copy to

i) Registrar of the University

ii) Principal of the college

iii) Secretary/Chairman of the Trust/Society

iv) Guard File (PCI)

Note: Validity of the course details may be verified at www.pci.nic.in

भारतीय भेषजी परिषद्
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अंतर्गत सांविधिक निकाय)
भारत सरकार
एन बी सी सी सैन्टर, तृतीय तल, प्लॉट नम्बर 2,
कॉमुन्युटी सैन्टर, मां आनन्दमयी मार्ग,
ओखला, फेस–I , नई दिल्ली–110020
दूरभाष 011-61299900-03

PHARMACY COUNCIL OF INDIA
(Statutory body under Ministry of Health & Family Welfare)
Government of India
NBCC Centre, 3rd Floor, Plot No. 2,
Community Centre, Maa Anandmai Marg,
Okhla, Phase-I,New Delhi-110020
Telephone No. 011-61299900-03

DECISION LETTER

Institute Name/Inst ID	School of Medical Science and Research, Shubham University / PCI-9242
State	MADHYA PRADESH
District	-
Village/Town/City	village
Pin Code	999999

Sir/Madam

With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Upto	Intake
D.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	Grant approval for the 2023-24 academic session for 1st year admission of 60 seat intake in D.Pharm course	Approved	2023-24	60
B.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	Grant approval for the 2023-24 academic session for 1st year admission of 60 seat intake in B.Pharm course	Approved	2023-24	60

Date: 30 Aug, 2023



For
Registrar-cum-Secretary
PCI

Copy to

i) Registrar of the University

ii) Principal of the college

iii) Secretary/Chairman of the Trust/Society

iv) Guard File (PCI)

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Telephone No. 011-61299900-03

DECISION LETTER

Institute Name/Inst ID	SHUBHAM SCHOOL OF PHARMACY / PCI-8916
State	MADHYA PRADESH
District	-
Village/Town/City	Semra Saiyad
Pin Code	462010

Sir/Madam
With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Upto	Intake
B.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	413th /EC held on 22.8.2024, decision is as under :- B.Pharm Grant of approval for 2024-2025 academic session for the conduct of 2nd year for 60 admissions for B.Pharm course. Allow 60 admissions in 2024-2025 academic session in 1st year The above extension of approval for conduct of course is granted subject to inspection throughout the year.	Approved	2024-2025	60
D.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	413th /EC held on 22.8.2024, decision is as under :- D.Pharm Grant of approval for 2024-2025 academic session for the conduct of 2nd year for 60 admissions for D.Pharm course. Allow 60 admissions in 2024-2025 academic session in 1st year The above extension of approval for conduct of course is granted subject to inspection throughout the year.	Approved	2024-2025	60

EC Meeting Number: -

EC Meeting Date: -

Communication Date: 04 Sep 2024

For
Registrar-cum-Secretary
PCI

Copy to

i) Registrar of the University

ii) Principal of the college

भारतीय भेषजी परिषद्
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अंतर्गत सांविधिक निकाय)
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Okhla, Phase-I,New Delhi-110020
Telephone No. 011-61299900-03

DECISION LETTER

iii) Secretary/Chairman of the Trust/Society

iv) Guard File (PCI)

Note: Validity of the course details may be verified at pcionline.co.in

कामये दुःखतप्तानाम् प्राणिनामार्तिनाशनम्

भारतीय भेषजी परिषद्
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Okhla, Phase-I,New Delhi-110020
Telephone No. 011-61299900-03

DECISION LETTER

Institute Name/Inst ID	School of Medical Science and Research, Shubham University / PCI-9242
State	MADHYA PRADESH
District	-
Village/Town/City	Semra Saiyad
Pin Code	462010

Sir/Madam
With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Upto	Intake
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EC Meeting Number: -

EC Meeting Date: -

Communication Date: 04 Sep 2024

For
Registrar-cum-Secretary
PCI

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भारत सरकार
आई-300, तीसरी मंजिल, टावर-1, वर्ल्ड ट्रेड सेंटर,
नौरोजी नगर, नई दिल्ली-110029
टेलीफोन नंबर 011-65218900-01
E-mail: registrar@pci.nic.in

PHARMACY COUNCIL OF INDIA
(Statutory body under Ministry of Health & Family Welfare)
Government of India
I-300, 3rd floor, Tower-I, World Trade Centre,
Nauroji Nagar, New Delhi-110029
Telephone No. 011-65218900-01
E-mail: registrar@pci.nic.in

कामये दुःखतप्तानाम् प्राणिनामार्तिनाशनम्

DECISION LETTER

Institute Name/Inst ID School of Medical Science and Research, Shubham University / PCI-9242
State MADHYA PRADESH
District -
Village/Town/City Semra Saiyad
Pin Code 462010

Sir/Madam
With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Up to / Academic Session	Intake
B.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	B.Pharm Grant approval for 2025-2026 academic session for the conduct of 3rd year for 60 admissions for B.Pharm course. Allow 60 admissions in 2025-2026 academic session in 1st year.	Approved	2025-2026	60
D.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	D.Pharm Grant approval from 2023-2024 to 2025-2026 academic session for 60 admissions u/s 12 of the Pharmacy Act for D.Pharm course.	Approved	2025-2026	60

EC Meeting Number: 120CC
EC Meeting Date: 31 May 2025
Communication Date: 25 Jun 2025

For
Registrar-cum-Secretary
PCI

Copy to
i) Registrar of the University
ii) Principal of the college
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भारत सरकार
आई-300, तीसरी मंजिल, टावर-1, वर्ल्ड ट्रेड सेंटर,
नौरोजी नगर, नई दिल्ली-110029
टेलीफोन नंबर 011-65218900-01
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कामये दुःखतप्तानाम् प्राणिनामार्तिनाशनम्

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(Statutory body under Ministry of Health & Family Welfare)
Government of India
I-300, 3rd floor, Tower-I, World Trade Centre,
Nauroji Nagar, New Delhi-110029
Telephone No. 011-65218900-01
E-mail: registrar@pci.nic.in

DECISION LETTER

Institute Name/Inst ID	SHUBHAM SCHOOL OF PHARMACY / PCI-8916
State	MADHYA PRADESH
District	-
Village/Town/City	Semra Saiyad
Pin Code	462010

Sir/Madam

With reference to the subject cited above i am directed to convey the approval of PCI as per Following Details

Course	Name of Affiliation body/University	Decision	Approval Status	Approval Up to / Academic Session	Intake
D.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	D.Pharm Grant approval from 2023-2024 to 2025-2026 academic session for 60 admissions u/s 12 of the Pharmacy Act for D.Pharm course.	Approved	2025-2026	60
B.Pharm	The registrar Shubham University Semra Saiyed, Bhopal	B.Pharm Grant approval for 2025-2026 academic session for the conduct of 3rd year for 60 admissions for B.Pharm course. Allow 60 admissions in 2025-2026 academic session in 1st year.	Approved	2025-2026	60

EC Meeting Number: 120CC

EC Meeting Date: 31 May 2025

Communication Date: 25 Jun 2025

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PCI

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इसे वेबसाइट **www.govtpress.nic.in** से भी डाउन लोड किया जा सकता है.

मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 20] भोपाल, शुक्रवार, दिनांक 19 मई 2023–वैशाख 29, शक 1945

भाग ४

विषय–सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)–कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मई 2023

क्र. आर–96–सीसी–21–अड़तीस.– मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में, श्री अरबिन्दों निजी विश्वविद्यालय, इंदौर के पश्चातवर्ती अध्यादेश क्रमांक 67 से 74 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्रमांक 67 से 74

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

SRI AUROBINDO UNIVERSITY

SAIMS Campus, Indore – Ujjain State Highway, Near, MR-10 Crossing, Sanwer Road, Indore (M.P.)

List of Ordinance

Ordinance No.	Ordinance Name
Ordinance No. 67	B.Sc. Animation, VFX and Gaming
Ordinance No. 68	M.Sc. – Clinical Embryology
Ordinance No. 69	M.Sc. – Molecular Biology and Medical Genetics
Ordinance No. 70	B.A. LL.B (Hons.)
Ordinance No. 71	B.Com LL.B. (Hons.)
Ordinance No. 72	B.B.A. LL.B (Hons.)
Ordinance No. 73	B.Sc. LL.B (Hons.)
Ordinance No. 74	LL.B. (Hons.)

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

Established under M.P. Act No. 17 of 2007

ORDINANCE NO. 67

ORDINANCE PERTAINING TO B.Sc. Animation, VFX and Gaming (BSCAVG)

For three/four years Undergraduate Degree

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Educational Policy 2020)

B.Sc. Animation, VFX and Gaming Programme shall be of three/four academic years. Each year shall be divided into 2 semesters. Thus the programme shall be comprised of 6/8 semesters.

1. INTAKE & FEES:

1.1 The intake for each of these Programs shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

1.2 Fees of these Programs will be decided by the Board of Management subject to the approval of regulatory body.

2. ACADEMIC YEAR:

There will be two academic cycles every year, one from July to June and second from January to December.

3. ELIGIBILITY CRITERIA FOR ADMISSION:

Candidates possessing following qualifications shall be eligible for admission.

3.1 Candidate should have passed the 10+2 examination or any other equivalent examination conducted by State/Central Board of Secondary Education or any other State board/ university with any subject.

3.2 Merit prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

3.2 Merit prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

3.3 The last date for admission will be as notified by the University.

3.4 Reservation: As per guideline of M.P. State Government / Statutory body of the University.

3.5 Mode of Selection: On the basis of the merit in qualifying examination and policy decided by the competent authority / statutory body.

3.6 Eligibility for Admission to NRI /other privileged Candidates: Non-resident Indian and other privileged candidate shall be eligible for admission to this course in accordance with the directives of Govt. of India and/or State Government.

4. DURATION OF PROGRAM:

4.1 There shall be at least fourteen weeks of teaching in every semester.

4.2 A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year / semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.

4.3 The minimum duration of the undergraduate degree program shall be of three academic years/six semesters, whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semester. However, for one mercy attempt shall be applicable or as per University policy.

4.4 A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) programme for regular students shall be 6 and 8 years, respectively.

5. MEDIUM OF INSTRUCTION:

English or Hindi shall be medium of instruction and examination/dissertation.

6. ATTENDANCE:

A student who has 75% or more attendance in each theory/ practical in a semester shall be eligible to appear in university examination or as per University Policy.

7. Qualification Types and Credit Requirement

To enable multiple entry and exit points in the academic Programme, qualification such as certificate, diploma and degree are organized in a series of levels in an ascending order from level 5 to level 8 Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) qualification (Table 1) The four-year undergraduate programme shall comprise courses under the following subjects/categories

i) Disciplinary/interdisciplinary Major (Core Course-DSE) (64 credits)

ii) Disciplinary/interdisciplinary Minor (32 credits)

iii) Generic Elective (16 credits)

iv) Skill Enhancement Courses/Vocational Courses (12 credits)

v) Ability Enhancement Courses (08 credits)

vi) Field projects/internship/apprenticeship/community engagement and service/research project (28 credits)

Table – Qualification Type and Credit Requirement

Levels	Qualification title	Credit Requirement
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semester) of the undergraduate programme (Programme duration first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subjects for those who exit after two years (four semester) of the undergraduate programme (Programme duration First two years or four semester of the undergraduate programme)	80
Level 7	Bachelor degree in the faculty of the Major Subject (Programme duration three years or six semester)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration Four years or eight semesters)	160

The credits will be awarded by the University The credit can be calculated as follows

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training subject to a maximum of six credits in a semester

8. The Entry and Exit Option

The entry and exit options for students, who enter the undergraduate programme are as follows:

1st Year (First and Second Semester-Level 5)

Entry 1 The entry requirement for first semester in Level 5 is successful completion of class 12 from any recognized state board of secondary education. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirement.

Exit 1: If the student passes all the courses of Level 5 and earns the requisite number of credits, the student will become entitled to an Undergraduate certificate in the faculty of her/his major subject. If she/he wants to exit, can exit the programme with undergraduate certificate in hand

2nd Year (Third and Fourth Semester-Level 6)

Entry 2. The entry requirement for fourth semester in Level 6 is the successful completion of level 5 A programme of study leading to second year of Bachelor's degree is open to those who have met the admission requirements

Exit 2. If a student passes all the courses of Level 5 & 6 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of her/his Major subject If she/he wants to exit, can exit the programme with Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year (Fifth & Sixth Semester- Level 7)

Entry 3. The entry requirement for semester six in Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements

Exit 3. If the student passes all the courses of Level to 7 i.e., first to six semester and earns the requisite number of credits, the student becomes entitled to the

Undergraduate Degree in the faculty of her/his Major subject. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7

4th Year (Seventh & Eight Semester-Level 8)

Entry 4. An individual seeking admission to a Bachelor's degree (Honours/Research) (Level 8) in a specified field of learning would have completed all requirement of the relevant three-year bachelor degree (Level 7) After completing the requirement of a three-year Bachelor's degree, candidate who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/Research) degree

Exit 4. If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled to an Undergraduate degree (Honours/Research) in the faculty of her/his major subjects A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6. 40 credits at level 7, and 40 credits at level 8.

9. EXAMINATIONS:

a. The subjects to be studied in different semesters of B.Sc. -AVG program shall be as per the schemes and syllabus, approved by the respective Board of Studies.

b. There shall be one University examination at the end of each semester. These examinations will be designated as follows:

- During first year: B.Sc.-AVG - I &II semester.
- During second year: B.Sc.-AVG - III & IV semester.
- During third year: B.Sc.-AVG - V &VI semester.
- During fourth year: B.Sc.- AVG – VII & VIII semester

c. There will be full examination at the end of each semester consisting of end semester of theory and practical of all the subjects. Supplementary examination will not be conducted separately.

d. Re-totaling/Re-valuation is permitted in all the papers.

10. EXAMINATION SCHEME FOR PROMOTION TO HIGHER SEMESTER AND YEAR:

A candidate who has been admitted in the B.Sc.-AVG will be promoted to the higher class in accordance with the following rules:

a. For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0 and grade required is C.

b. To pass a particular subject of the program the minimum required grade is D. However, the candidate should also separately score minimum of grade 'D' in end semester examinations of theory and practical parts of the subject. For practical examinations at least one external examiner from outside the university shall always be there.

c. A candidate who fails to score minimum of grade 'D' in more than two subjects (Theory and Practical of the same subject shall be treated as two subjects) in a particular year, shall not be admitted to the next higher year.

d. The result of Sixth semester/Eight semester shall be declared only if the candidates have fully cleared all the previous semesters.

e. Other than the provision above a candidate shall not be permitted to reappear, in the papers which he/she has cleared, for improvement of division/marks or for any other purpose.

11. AWARD OF CREDITS AND GRADES:

a. Each Program, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be approved by the standing committee of Academic Council. Only approved programs can be offered during any semester.

b. A student shall be continuously evaluated for his / her academic performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic Council of the University.

c. The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

➢ **Theory Block**

▪ Quizzes, assignments and regularity	10%
▪ Mid – semester test -	20%
▪ End – semester examination-	70%
Total	100%

➢ **Practical Block**

▪ Lab work and performance, quizzes, Assignments and regularity -	40%
▪ End – semester examination-	60%
Total	100%

d. Practical training and project work shall be treated as practical subjects.

e. In each semester, the department will be required to conduct at least two mid semester tests for theory block.

f. Each student, registered for a program, shall be awarded grade by the concerned faculty / faculties for the specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Credit Based Grading System

Grade	% Marks range (Based on absolute marks system)	Grade Point	Description of performance
A+	91-100	10	Outstanding
A	81-90	9	Excellent
B+	71-80	8	Very Good
B	61-70	7	Good
C+	51-60	6	Average
C	41-50	5	Satisfactory
D	40 Only	4	Marginal
F	Below 40	0	Fail
I		0	Incomplete
W		0	Withdrawal

g. The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^{n} C_i P_i}{\sum_{i=1}^{n} C_i}$$

Where c_i is the number of credits offered in the i^{th}subject of a Semester for which SGPA is to be calculated , pi is the corresponding grade point earned in the i^{th} subject, where i= 1,2,..... n, are the number of subjects in that semester.

$$CGPA=\frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

here NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,.....m, are the number of semesters in that program.

12. **CONDONATION OF DEFICIENCY:**

One grace mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on behalf of the Vice-Chancellor in the B.Sc.-AVG examination or as per University policy.

13. AWARD OF DIVISION:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

14. MERIT LIST:

Merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination of the sixth and final semester for B.Sc. - M&A program, on the basis of the integrated performance of all the Three years. The merit list shall include the first ten (10) candidates securing at least first division and passing all semesters in single attempts.

15. CANCELLATION OF ADMISSION:

Admission of a student may be cancelled under following circumstances

a. At any stage, if student is not found qualified, for the Program, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

b. Failing to complete the program within six years of commencement of the program.

c. Involvement in gross indiscipline in the Institute / University.

d. He/ She is found to have produced false/ forged documents or found to have used unfair means to secure admission.

16. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE

ORDINANCE NO. 68

M.Sc. - CLINICAL EMBRYOLOGY

NAME OF PROGRAM :-

Master of Science in Clinical Embryology (M.Sc. – Clinical Embryology)

The program shall be offered under this ordinance subject to the recommendation of the respective Board of Studies or as per norms.

AIMS & OBJECTIVES :-

The aims & objective of the Master of Science in Clinical Embryology is as below :

1. To develop/ produce trained manpower with strong knowledge base in clinical embryology.
2. To impact knowledge of embryology.
3. To teach the basics of an ART center where they can work as clinical embryologists.
4. To impart knowledge on cryopreservation & practice of embryo freezing so that they can work in cryopreservation centers.
5. To give them the basic knowledge of genetics so that they can work in genetics lab.
6. To train students in micromanipulation of sperm and oocytes for carrying out ICSI and single-cell biopsies if embryos for preimplantation diagnosis.

NAME OF THE FACULTY :-

Faculty of Medicine in the department of Obstetrics & Gynecology.

DURATION :-

- Schedule period of program completion of M.Sc. – Clinical Embryology is 2 academic year (4 Semester)
- Each academic year shall comprise 2 semester each.
- Maximum period of program completion is 4 Years or as per University policy

COMMENCEMENT OF COURSE :-

- The course shall generally be commence in the month of July/ August every academic year barring exceptional circumstances.
- Each semester shall be spread our not less than 90 teaching days.
- 10 days vacation as semester break shall be granted to the students between 2 semesters.

ELIGIBILITY FOR ADMISSION :-

As a minimum criteria of eligibility, aspiring candidates are needed to have attained a B.Sc. in any discipline of Life Sciences, Biosciences, Bachelor's degree in any of Physics, Biological Sciences, M.B.B.S., BDS, BAMS, BHMS, B.Pharm, B.Tech (Biotechnology), Bachelor's Degree in Agricultural, Veterinary and Fishery Sciences, or equivalent examination with a minimum aggregate score of 50%.

ADMISSION PROCESS :-

Admission to the M.Sc. – Clinical Embryology shall be made by the admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved the by the committee.

NUMBER OF SEATS :-

Number of seats will be as per course approved by Competent Authority.

FEES STRUCTURE :-

The fees for program shall be decided by the University Finance committee subject to the approval of Board of Management of University/ regulatory commission/ Competent Authority.

CURRICULUM & SYLLABUS :-

The curriculum & syllabus of the course will be framed by the concerned Board of Studies, faculty & approved by the Academic Council in accordance with the guidelines issued by the UGC.

Semester – I

Sr. No.	Paper Number	Subject	Credits	Teaching Hours	Marks		
	Theory				Internal Assessment	Semester Exam	Total
1	01	Relevant Gross Anatomy	4	4	20	80	100
2	02	Histology	3	3	20	80	100
3	03	Genetics and Reproductive Hormone	4	4	20	80	100
4	04	General & Systemic Embryology	4	4	20	80	100
	Practical						
1	01	Relevant Gross Anatomy	2	4	10	40	50
2	02	Histology	2	4	10	40	50

3	03	Genetics and Reproductive Hormone	2	4	10	40	50
4	04	General & Systemic Embryology	2	4	10	40	50
		Total	23	31	120	480	600

Semester – II

Sr. No.	Paper Number	Subject	Credits	Teaching Hours	Marks		
	Theory				Internal Assessment	Semester Exam	Total
1	01	Infertility & Ovulation induction methods	4	4	20	80	100
2	02	Quality assessment, statistics, handling data, ethics, legislation	4	4	20	80	100
3	03	IVF procedure	4	4	20	80	100
4	04	Research Methodology & Biostatistics (Core Course)	4	4	20	80	100
	Practical						
1	01	Infertility & Ovulation induction methods	2	4	10	40	50
2	02	Quality assessment, statistics handling data, ethics, legislation	2	4	10	40	50
3	03	IVF procedure	2	4	10	40	50
4	04	Research Methodology & Biostatistics (Core Course)	2	4	10	40	50
		Total	24	32	120	480	600

Semester – III

Sr. No.	Paper Number	Subject	Credits	Teaching Hours	Marks		
	Theory				Internal Assessment	Semester Exam	Total
1	01	Introduction to IVF lab	3	3	20	80	100
2	02	Techniques used in IVF Lab	4	4	20	80	100
	Core Elective Course ** IVF procedure						
3	03	ICSI	4	4	20	80	100
4	04	Biochemistry including					

		steroid metabolism					
5	05	Lab equipment					
6	06	Dissertation/ Project Proposal*	6	12	50	-	50
	Practical						
1	01	Introduction to IVF lab	2	4	10	40	50
2	02	Techniques used in IVF lab	2	4	10	40	50
	Core Elective practical						
3	03	ICSI					
4	04	Biochemistry including steroid metabolism	1	2	10	40	50
5	05	Lab equipment					
6	06	Seminar	1	2	50	0	50
		Total	23	35	190	360	550

Semester – IV

Sr. No.	Paper Number	Subject	Credits	Teaching Hours	Marks		
	Theory				Internal Assessment	Semester Exam	Total
1	**	General Elective					
	01	Persuit of Inner Self Excellence (POISE)					
	02	IPR & Bioethics (Multidisciplinary)	4	4	100	-	100
	03	Disaster management and mitigation resources					
2	04	Dissertation/ Project	18	36	-	200	200
	Practical						
1	05	Educational Tour/ Field Work/ Industrial Visit/ Hospital Visit*	2	0	50	-	50
		Total	24	40	150	200	350

*(a) Dissertation / Project Course commences III Semester

(b) Educational Tours/ Field works course may be carried out in any Semester or all Semesters but evaluated and Grade Points are to be added in 4th Semester.

(Elective): Any one subject is to be chosen from the following (Subjects offered may change from time to time depending on the availability of expertise)

** Elective courses may or may not have practical and /or field work.

- Multidisciplinary / Interdisciplinary

EDUCATIONAL / INDUSTRIAL TOUR :-

Industrial visit has its own importance in building a career of a student which is pursuing a professional degree. Objectives of industrial visit are to provide students an insight regarding internal working of reputed hospitals and labs. Industrial visits provides students an opportunity to learn practically thoughts interactions, working methods and employment practices as theoretical knowledge is not enough for making a competent and skillful professionals.

DISSERTATION :-

- Dissertation/ Project work should be carried out as an individual Dissertation and actual bench work.
- The student s will carry independent project work under the supervision of the staff of Department on an advanced topic assigned to him/her. Inhouse projects are encouraged. Students may be allowed to carry out the project work in other Departmental laboratories / Research institutes / Industries as per the availability of Infrastructure.
- Co guides from the other institutions may be allowed.
- The Dissertation / Project work will being from 3rd Semester, and will continue through the 4th Semester.
- The Dissertation / Project report (also work book shall be presented at the time of presentation and viva voce) will be submitted at the end of the 4th Semester and evaluated.
- Five copies of the project report shall be submitted.
- For the conduct of the End Semester Examination and evaluation of Dissertation/ Project work the University will appoint External Examiners.
- Since the dissertation is by research, Dissertation / Project Work carries a total of 250 marks and evaluation will be carried out by both internal and external evaluators.
- The student has to defend his/her Dissertation/ Project Work in a seminar which will be evaluated buy a internal and external experts appointed by the University.
- The assignment of marks for Project/ Dissertation is as follows:

  Part I –

  Topic Selection, Review of Literature, Novelty of works – 50 marks

  Part II –

  a. Continuous Internal Assessment, Novelty, Overall Lab Work Culture – 100 Marks.
  b. Dissertation / Project Work book: 50 Marks
  c. Viva- Voce: 50 Marks

MONITORING LEARNING PROGRESS :-

It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only also helps teachers to evaluate students, but also students to evaluate themselves. The monitoring be done by the staff of the department based on participation of students in various teaching/ learning activities. It may be structured and assessment be done using checklists that assess various aspects. Model Checklists are attached.

The learning out comes to be assessed should include:

i) Journal Review Meeting (Journal Club): The ability to do literature search, in depth study, presentation skills, an use of audio-visual aids are to be assessed. The assessment is made by faculty members and peers attending the meeting using a checklist (see Model Checklist – I)

ii) Seminars/ Symposia : The topics should be assigned to the student well in advance to facilitate in depth study. The ability to do literature search, in depth study, presentation skills and use of audio-visual aids are to be assessed using a checklist (see Model Checklist –II)

iii) Teaching skills : Candidates should be encouraged to teach undergraduate medical students and paramedical students, If any. This performance should be based on assessment by the faculty members of the department and from feedback from the undergraduate students (See Model checklist – III)

iv) Work diary/ Log Book : Every candidate shall maintain a work diary and record his/her participation in the training programmes conducted by the department such as journals, reviews, seminars, etc. Special mention may be made of the presentation by the candidate as well as details of experiments or laboratory procedures, if any conducted by the candidate.

v) Records: Records, log books and marks obtained in tests will be maintained by the Head of the Department.

Checklist – I

Model Checklist for Evaluation of Journal Review Presentations

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Items for observation during presentation		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Article chosen was					
2.	Extent of understanding of scope & objectives of					

	the paper by the candidate					
3.	Whether cross – references have been consulted					
4	Whether other relevant references have been consulted					
5.	Ability to respond to questions on the paper/ subject					
6.	Audio – visuals aids used					
7.	Ability to defend the paper					
8.	Clarity of presentation					
9.	Any other observation					
	Total Score					

Checklist – II

Model Checklist for Evaluation of the Seminar Presentation

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Items for observation during presentation		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Article chosen was					
2.	Extent of understanding of scope & objectives of the paper by the candidate					
3.	Whether cross – references have been consulted					
4	Whether other relevant references have been					

	consulted					
5.	Ability to respond to questions on the paper/ subject					
6.	Audio – visuals aids used					
7.	Ability to defend the paper					
8.	Clarity of presentation					
9.	Any other observation					
	Total Score					

Checklist – III

Model Checklist for Evaluation of Teaching Skill

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.		Strong Point	Weak Point
1.	Communication of the purpose of the talk		
2.	Evokes audience interest in the subject		
3.	The introduction		
4	The sequence of ideas		
5.	The use of practical examples and / or illustrations		
6.	Speaking style (enjoyable, monotonous, etc. specify)		
7.	Summary of the main points at the end		

8.	Ask questions		
9.	Answer questions asked by the audience		
10.	Rapport of speaker with his audience		
11.	Effectiveness of the talk		
12.	Uses of AV aids appropriately		

Checklist – IV

Model Checklist for Dissertation / Project Work Presentations

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Points to be covered		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Interest shown in selecting topic					
2.	Appropriate review					
3.	Discussion with guide and other faculty					
4	Quality of protocol					
5.	Preparation of proforma					
	Total Score					

Checklist – V

Continuous Evaluation of dissertation / Project work by Guide/ Co-Guide

Name of the Student: Date:

S. No.	Points to be covered		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Interest shown in selecting topic					
2.	Appropriate review					
3.	Discussion with guide and other faculty					
4	Quality of protocol					
5.	Preparation of proforma					
	Total Score					

UNIVERSITY EXAMINATION :-

The program is semester shall consist of

- Such courses theory paper as prescribed by the Board of Studies.
- Education/ Industrial tour dissertation work, lab work, practical work, project etc. as prescribed by the Board of Studies.
- The scheme of Examination as prescribed by the Board of Studies in concerned subject in the Faculty of Medicine.
- No candidate shall be allowed to take the semester examination unless one has :
  - Attended at least 75% of lectures & practical delivered in particular semester. However relaxation of attendance will be as per the university general examination ordinance.
  - Paid all the dues including university course and examination fees before the last date of submission of examination form.
  - For passing the examination the candidate shall be required to secure separately 50% marks in theory & practical examination.
  - Examination of odd semester shall ordinarily held in the month of November/ December and that of even semesters in the month of May / June.
  - If candidate fails in 2 papers in any one semester examination but clears all the remaining papers of that examination candidate will be allowed to keep the term (ATKT) to the pass the a aforesaid paper and promated to the next semester.

GRACE MARKS :-

One grace marks will be given to the candidate who is failing/ missing distinction/ missing division by one marks on behalf of the Vice Chancellor in the examination our as per university policy.

AWARD OF DIVISION :-

Division shall be awarded on the basis of total marks obtained in all semester i.e. First/ Second/ Third & Fourth semester examination.

- 75% or above Distinction
- 60% or above First division
- 50% or above Second division
- Less than 50% Fail

RETOTLING & REVALUATION :-

As per Sri Aurobindo University ordinance

GENERAL :-

Notwithstanding anything started in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event if differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a committee consisting of any or all the Dean/ Director/ Principal/ Head of Department/ Institutions/ Constituent College/ Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE

ORDINANCE NO. 69

M.SC. MOLECULAR BIOLOGY AND MEDICAL GENETICS

NAME OF PROGRAM :-

Master of Science in Molecular Biology and Human Genetics (M.Sc. – Molecular Biology and Human Genetics)

The program shall be offered under this ordinance subject to the recommendation of the respective Board of Studies or as per norms.

AIMS & OBJECTIVES :-

The aims & objective of the Master of Science in Molecular Biology and Human Genetics is as below:

1. To develop/ produce trained manpower with strong knowledge base in Molecular Biology and Human Genetics.
2. To impact knowledge of Molecular Biology and Human Genetics.
3. To teach the basics of and Molecular Biology and Human Genetics center where they can work as Molecular Biologist and Genetic Scientist.
4. To Gain scientific knowledge, hands-on skills in advanced technology and techniques to inculcate research temper, to understand and solve healthcare issues such as cancer, hereditary and metabolic disorders.
5. To give them the knowledge of genetics so that they can work in genetics lab.
6. To develop skilled manpower for industries and institutions working in the areas of biotechnology, pharmaceuticals, clinical research

NAME OF THE FACULTY :-

Faculty of Medicine in the Department of Microbiology.

DURATION :-

- Schedule period of program completion of M.Sc. – Molecular Biology and Human Genetics is 2 academic year (4 Semester)
- Each academic year shall comprise 2 semester each.
- Maximum period of program completion is 4 Years or as per University policy

COMMENCEMENT OF COURSE :-

- The course shall generally be commence in the month of July/ August every academic year barring exceptional circumstances.

- Each semester shall be spread our not less than 90 teaching days.
- 10 days vacation as semester break shall be granted to the students between 2 semesters.

ELIGIBILITY FOR ADMISSION :-

As a minimum criteria of eligibility, aspiring candidates are needed to have attained a B.Sc. in any discipline of Life Sciences, Biosciences, Bachelor's degree in any of Physics, Biological Sciences, M.B.B.S., BDS, BPT, BOT,BAMS, BHMS, B.Pharm, B.Tech (Biotechnology), Veterinary and Fishery Sciences, or equivalent examination with a minimum aggregate score of 50%.

ADMISSION PROCESS :-

Admission to the M.Sc. – Molecular Biology and Human Genetics shall be made by the admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved the by the committee.

NUMBER OF SEATS :-

Number of seats will be as per course approved by Competent Authority.

FEES STRUCTURE :-

The fees for program shall be decided by the University Finance committee subject to the approval of Board of Management of University/ regulatory commission/ Competent Authority.

CURRICULUM & SYLLABUS :-

The curriculum & syllabus of the course will be framed by the concerned Board of Studies, faculty & approved by the Academic Council in accordance with the guidelines issued by the UGC.

DISTRIBUTION OF DIFFERENT PAPERS AND CREDITS IN VARIOUS SEMESTERS

Semester	Name of the Paper	Type of Paper	Credits
Semester 1	A. Principles of Genetic Inheritance B. Statistical Tests in Genetic Analysis	Core	3
	Basic Human Genetics and Human Cytogenetics	Core	3
	Molecular Structure & Functions of the Cell	Core	3
	A. Molecular Organization of Chromatin and Cytogenetics B. Cancer Biology	Core	3
	Practical based on papers 101 & 102	Core	3
	Practical based on papers 103 & 104	Core	3
	Seminar	Core	1
	Assignment	Core	1
	Comprehensive Viva Voce	Virtual	4

	Total Credits		**24**
Semester II	Molecular Genetics and Genomics	Core	3
	Human Molecular Genetics and Human Genomics	Core	3
	Immunogenetics	Core	3
	Biochemistry : Structure, Function and Regulation of Biomolecules	Core	3
	Practical based of Papers 201 & 202	Core	3
	Practical based of Papers 203 & 204	Core	3
	Seminar	Core	1
	Assignment	Core	1
	Comprehensive Viva Voce	Virtual	4
	Total Credits		**24**
Semester III	Development and Reproductive Genetics	Core	3
	Clinical Genetics and Genetics Counseling	Core	3
	Population Genetics, Human Evolutionary and Behavior Genetics	Elective: Centric	3
	A. Recombinant DNA Technology B. Molecular Diagnostic Methods	Elective: Generic/Centric	3
	Practical based of Papers 301 & 302	Core	3
	Practical based of Papers 303 & 304	Core	3
	Seminar	Core	1
	Assignment	Core	1
	Comprehensive Viva Voce	Virtual	4
	Total Credits		**24**
Semester IV	Bio- informatics and Bio-techniques	Core	3
	Practical based of Papers 401	Core	3
	Seminar	Core	1
	Assignment	Core	1
	Dissertation Work	Core	12
	Comprehensive Viva Voce	Virtual	4
	Total Credits		**24**
Minimum Number of Credits to be earned for the award of degree (Valid:80 + Virtual: 16)			**96**

*(a) Dissertation / Project Course commences III Semester

(b) Educational Tours/ Field works course may be carried out in any Semester or all Semesters but evaluated and Grade Points are to be added in 4th Semester.

(Elective): Any one subject is to be chosen from the following (Subjects offered may change from time to time depending on the availability of expertise)

** Elective courses may or may not have practical and /or field work.

- Multidisciplinary / Interdisciplinary

EDUCATIONAL / INDUSTRIAL TOUR :-

Industrial visit has its own importance in building a career of a student which is pursuing a professional degree. Objectives of industrial visit are to provide students an insight regarding internal working of reputed hospitals and labs. Industrial visits provides students an opportunity to learn practically thoughts interactions, working methods and employment practices as theoretical knowledge is not enough for making a competent and skillful professionals.

DISSERTATION :-

- Dissertation/ Project work should be carried out as an individual Dissertation and actual bench work.
- The student s will carry independent project work under the supervision of the staff of Department on an advanced topic assigned to him/her. Inhouse projects are encouraged. Students may be allowed to carry out the project work in other Departmental laboratories / Research institutes / Industries as per the availability of Infrastructure.
- Co guides from the other institutions may be allowed.
- The Dissertation / Project work will being from 3rd Semester, and will continue through the 4th Semester.
- The Dissertation / Project report (also work book shall be presented at the time of presentation and viva voce) will be submitted at the end of the 4th Semester and evaluated.
- Five copies of the project report shall be submitted.
- For the conduct of the End Semester Examination and evaluation of Dissertation/ Project work the University will appoint External Examiners.
- Since the dissertation is by research, Dissertation / Project Work carries a total of 250 marks and evaluation will be carried out by both internal and external evaluators.
- The student has to defend his/her Dissertation/ Project Work in a seminar which will be evaluated buy a internal and external experts appointed by the University.
- The assignment of marks for Project/ Dissertation is as follows:

Part I –

Topic Selection, Review of Literature, Novelty of works – 50 marks

Part II –

a. Continuous Internal Assessment, Novelty, Overall Lab Work Culture – 100 Marks.
b. Dissertation / Project Work book: 50 Marks
c. Viva- Voce: 50 Marks

MONITORING LEARNING PROGRESS :-

It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only also helps teachers to evaluate students, but also students to evaluate themselves. The monitoring be done by the staff of the department based on participation of students in various teaching/ learning activities. It may be structured and assessment be done using checklists that assess various aspects. Model Checklists are attached.

The learning out comes to be assessed should include:

i) Journal Review Meeting (Journal Club): The ability to do literature search, in depth study, presentation skills, an use of audio-visual aids are to be assessed. The assessment is made by faculty members and peers attending the meeting using a checklist (see Model Checklist – I)

ii) Seminars/ Symposia : The topics should be assigned to the student well in advance to facilitate in depth study. The ability to do literature search, in depth study, presentation skills and use of audio-visual aids are to be assessed using a checklist (see Model Checklist –II)

iii) Teaching skills : Candidates should be encouraged to teach undergraduate medical students and paramedical students, If any. This performance should be based on assessment by the faculty members of the department and from feedback from the undergraduate students (See Model checklist – III)

iv) Work diary/ Log Book : Every candidate shall maintain a work diary and record his/her participation in the training programmes conducted by the department such as journals, reviews, seminars, etc. Special mention may be made of the presentation by the candidate as well as details of experiments or laboratory procedures, if any conducted by the candidate.

v) Records: Records, log books and marks obtained in tests will be maintained by the Head of the Department.

Checklist – I

Model Checklist for Evaluation of Journal Review Presentations

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Items for observation during presentation		Below average	Average	Good	Very Good

		0	1	2	3	4
1.	Article chosen was					
2.	Extent of understanding of scope & objectives of the paper by the candidate					
3.	Whether cross – references have been consulted					
4	Whether other relevant references have been consulted					
5.	Ability to respond to questions on the paper/ subject					
6.	Audio – visuals aids used					
7.	Ability to defend the paper					
8.	Clarity of presentation					
9.	Any other observation					
	Total Score					

Checklist – II

Model Checklist for Evaluation of the Seminar Presentation

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Items for observation during presentation		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Article chosen was					

2.	Extent of understanding of scope & objectives of the paper by the candidate					
3.	Whether cross – references have been consulted					
4	Whether other relevant references have been consulted					
5.	Ability to respond to questions on the paper/ subject					
6.	Audio – visuals aids used					
7.	Ability to defend the paper					
8.	Clarity of presentation					
9.	Any other observation					
	Total Score					

Checklist – III

Model Checklist for Evaluation of Teaching Skill

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.		Strong Point	Weak Point
1.	Communication of the purpose of the talk		
2.	Evokes audience interest in the subject		
3.	The introduction		
4	The sequence of ideas		
5.	The use of practical examples and / or illustrations		

6.	Speaking style (enjoyable, monotonous, etc. specify)		
7.	Summary of the main points at the end		
8.	Ask questions		
9.	Answer questions asked by the audience		
10.	Rapport of speaker with his audience		
11.	Effectiveness of the talk		
12.	Uses of AV aids appropriately		

Checklist – IV

Model Checklist for Dissertation / Project Work Presentations

Name of the Student: Date:

Name of the Faculty/ Observer:

S. No.	Points to be covered		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Interest shown in selecting topic					
2.	Appropriate review					
3.	Discussion with guide and other faculty					
4	Quality of protocol					
5.	Preparation of proforma					
	Total Score					

Checklist – V

Continuous Evaluation of dissertation / Project work by Guide/ Co-Guide

Name of the Student: Date:

S. No.	Points to be covered		Below average	Average	Good	Very Good
		0	1	2	3	4
1.	Interest shown in selecting topic					
2.	Appropriate review					
3.	Discussion with guide and other faculty					
4	Quality of protocol					
5.	Preparation of proforma					
	Total Score					

UNIVERSITY EXAMINATION :-

The program is semester shall consist of

- Such courses theory paper as prescribed by the Board of Studies.
- Education/ Industrial tour dissertation work, lab work, practical work, project etc. as prescribed by the Board of Studies.
- The scheme of Examination as prescribed by the Board of Studies in concerned subject in the Faculty of Medicine.
- No candidate shall be allowed to take the semester examination unless one has :
  - Attended at least 75% of lectures & practical delivered in particular semester. However relaxation of attendance will be as per the university general examination ordinance.
  - Paid all the dues including university course and examination fees before the last date of submission of examination form.

- For passing the examination the candidate shall be required to secure separately 50% marks in theory & practical examination.
- Examination of odd semester shall ordinarily held in the month of November/ December and that of even semesters in the month of May / June.
- If candidate fails in 2 papers in any one semester examination but clears all the remaining papers of that examination candidate will be allowed to keep the term (ATKT) to the pass the a aforesaid paper and promated to the next semester.

GRACE MARKS :-

One grace marks will be given to the candidate who is failing/ missing distinction/ missing division by one marks on behalf of the Vice Chancellor in the examination our as per university policy.

AWARD OF DIVISION :-

Division shall be awarded on the basis of total marks obtained in all semester i.e. First/ Second/ Third & Fourth semester examination.

- 75% or above Distinction
- 60% or above First division
- 50% or above Second division
- Less than 50% Fail

RETOTLING & REVALUATION :-

As per Sri Aurobindo University ordinance

GENERAL :-

Notwithstanding anything started in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event if differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a committee consisting of any or all the Dean/ Director/ Principal/ Head of Department/ Institutions/ Constituent College/ Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

ORDINANCE NO.70

BACHELOR OF ARTS AND BACHELOR OF LAWS

B.A.LL.B. (Honours)

1. COURSE & FACULTY

1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of Arts and Bachelor of Laws B.A.LL.B (Hons.).The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.

1.2 Course shall be so ever run on Semester System as per BCI Norms.

1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.

1.4 The Degree of Bachelor of Law B.A.LL.B (Hons.).course shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

2. AIMS AND OBJECTIVES:

Sri Aurobindo University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.A.LL.B (Hons.).Program has the following Aim and Objectives:-

2.1 **AIMS**

The aim of B.A.LL.B (Hons.).program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

2.2 **OBJECTIVES**

The broad objectives of the B.A.LL.B (Hons.) program are as follows:

2.2.1 To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists Advocates, Law fraternity and any other relevant profession at the completion of the program.

2.2.2 To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.

2.2.3 To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.

2.2.4 To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

3. ELIGIBILITY FOR THE DEGREE:

a) A Candidate shall be eligible for the degree of Bachelor of Arts and Bachelor of Laws, BALLB (Hons) when he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.

b) The maximum period to this course should not exceed 8 years.

4. APPLICABILITY:

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of Arts and Bachelor of Laws B.A.LL.B (Hons.)

5. DURATION:

The Duration of the Integrated Bachelor of Arts and Bachelor of Laws B.A.LL.B(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

6. INTAKE AND FEES:

6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh.

7. ACADEMIC YEAR:

There will be two academic cycles every year, one from July to December and second from January to June.

8. ELIGIBILITY FOR ADMISSION:

8.1 Candidates seeking admission to the B.A.LL.B (Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

8.1.1 Eligibility and age for admission in B.A.LL.B(Hons.) degree will be as per prevailing norms of BCI from time to time.

8.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.

8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.A.LL.B(Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

9. ADMISSION PROCUDURE:

Admission under this course will be made as follows:

9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.

9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

9.4 If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

9.5 The application form may be rejected due to any of the following reasons:

9.5.1 The candidate does not fulfill the eligibility conditions.

9.5.2 The prescribed fess is not deposited.

9.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

9.5.4 Supporting documents for admission are not enclosed.

9.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

10. COURSE STRUCTURE:

10.1 The B.A.LL.B(Hons.) course in semester system shall consist of:

10.1.1 Such courses (papers) as prescribed by the University.

10.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.

10.1.3 Such scheme of examination as prescribed, by the University from time to time.

10.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

10.3 Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

10.4 Compulsory paper and clinical paper will be as per BCI norms.

11. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

12. EXAMINATION SCHEME:

12.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

12.1.1 Attended at least 75% of lectures/ practical delivered or as per University Policy.

12.1.2 Paid all the fees due

12.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.

12.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

12.1.5 Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

12.2 Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

12.3 Examinations will be conducted by the Sri Aurobindo University, Indore in the months notified as follows:

1	1st Year	Two Semester
2	2nd Year	Two Semester
3	3rd Year	Two Semester
4	4th Year	Two Semester
5	5th Year	Two Semester

- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:

a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.

b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.

c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20

2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.

b) CGPA of 5.0 is required at the end of Semester.

13. Rules for award of grades

a) After the evaluation, only grades should be allotted to the students for the Degree courses.

b) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.

c) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.

d) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown

e) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

Range of marks for Absolute Grading

THE GRADING SYSTEM UNDER

Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80%and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be **"C"** letter Grade of that semester examination.
c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.A. L.L.B. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.A. L.L.B. (Integrated) first to final year examination i.e. all ten semester as under.

ALLOCATION OF GRADES

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

14. PROMOTION RULES:

14.1 The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.

14.2 A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.

14.3 A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.

14.4 A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.

14.5 No candidates shall be declared to have cleared the final B.A.LL.B(Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.A.LL.B(Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.A.LL.B(Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.

14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.

14.8 The subjects and paper for each year of B.A.LL.B(Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.

14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.A.LL.B(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The

total marks obtained by him at the B.A.LL.B(Hons.) first to final year examination i.e. all ten semester as under.

14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.A.LL.B(Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

15. MERIT LISTS:

Merit list will be prepared in the order of merit which shall be declared at the end of the final semester as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

16. MAXIMUM DURATION OF COMPLETION OF COURSE:

The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

17. REVALUATION:

17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.

17.2 Revaluation shall be done by an external examiner other than the first one.

17.3 Revaluation shall be permitted in any two theory papers only.

17.4 Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions.

18. PROGRAM OUTCOMES:

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes.

The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

19. CANCELLATION OF ADMISSION:

19.1 Admission of a student may be cancelled under following grounds:

19.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

19.1.2 Failing to complete the course within eight years of commencement of the course.

19.1.3 Involvement in gross indiscipline in the University.

20. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

ORDINANCE NO.71

BACHELOR OF COMMERCE AND BACHELOR OF LAWS

B.COM.LL.B. (Honours)

1. COURSE & FACULTY

1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.

1.2 Course shall be so ever run on Semester System as per BCI Norms.

1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.

1.4 The Degree of Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) course shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

2. AIMS AND OBJECTIVES:

Sri Aurobindo University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.Com.LL.B(Hons.) Program has the following Aim and Objectives

:-

2.1 **AIMS**

The aim of B.Com.LL.B(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

2.2 **OBJECTIVES**

The broad objectives of the B.Com.LL.B(Hons.) program are as follows:

2.2.1 To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists, Advocates, Law fraternity and any other relevant profession at the completion of the program.

2.2.2 To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.

2.2.3 To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.

2.2.4 To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

3. ELIGIBILITY FOR THE DEGREE:

a) A Candidate shall be eligible for the degree of Bachelor of commerce and Bachelor of Laws, B.Com.LL.B(Hons.) When he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.

a) The maximum period to this course should not exceed 8 years.

4. APPLICABILITY:

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of commerce and Bachelor of Laws B.Com.LL.B (Hons.).

5. DURATION:

The Duration of the Integrated Bachelor of commerce and Bachelor of Laws B.Com.LL.B(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

6. INTAKE AND FEES:

6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh.

7. ACADEMIC YEAR:

There will be two academic cycles every year, one from July to December and second from January to June.

8. ELIGIBILITY FOR ADMISSION:

8.1 Candidates seeking admission to the B.Com.LL.B(Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

8.1.1 Eligibility and age for admission in B.Com.LL.B(Hons.) degree will be as per prevailing norms of BCI from time to time.

8.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.

8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.Com.LL.B(Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

9. ADMISSION PROCUDURE:

Admission under this course will be made as follows:

9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board

of the University / University's website or the students will be informed directly of their admission after the last date of application.

9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

9.4 If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

9.5 The application form may be rejected due to any of the following reasons:

9.5.1 The candidate does not fulfill the eligibility conditions.

9.5.2 The prescribed fess is not deposited.

9.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

9.5.4 Supporting documents for admission are not enclosed.

9.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

10. COURSE STRUCTURE:

10.1 The B.Com.LL.B(Hons.) course in semester system shall consist of:

10.1.1 Such courses (papers) as prescribed by the University.

10.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.

10.1.3 Such scheme of examination as prescribed, by the University from time to time.

10.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may

change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

10.3 Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

11. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

12. EXAMINATION SCHEME:

12.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

12.1.1 Attended at least 75% of lectures/ practical delivered or as per University Policy.

12.1.2 Paid all the fees due

12.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.

12.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

12.1.5 Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

12.2 Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

12.3 Examinations will be conducted by the Sri Aurobindo University, Indore in the months notified as follows:

1	1st Year	Two Semester
2	2nd Year	Two Semester
3	3rd Year	Two Semester
4	4th Year	Two Semester
5	5th Year	Two Semester

- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:

a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.

b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.

c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20

2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.

b) CGPA of 5.0 is required at the end of Semester.

13. Rules for award of grades

a) After the evaluation, only grades should be allotted to the students for the Degree courses.

b) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.

c) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.

d) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown

e) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

Range of marks for Absolute Grading

THE GRADING SYSTEM UNDER

Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80%and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be **"C"** letter Grade of that semester examination.
c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.COM.LL.B.. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.COM.LL.B.. (Integrated) first to final year examination i.e. all ten semester as under.

ALLOCATION OF GRADES

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

14. PROMOTION RULES:

14.1 The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.

14.2 A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.

14.3 A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.

14.4 A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.

14.5 No candidates shall be declared to have cleared the final B.Com.LL.B(Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.Com.LL.B(Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.Com.LL.B(Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.

14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.

14.8 The subjects and paper for each year of B.Com.LL.B(Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.

14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.Com.LL.B(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.Com.LL.B(Hons.) first to final year examination i.e. all ten semester as under.

14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.Com.LL.B(Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

15. MERIT LISTS:

Merit list of candidates will be prepared in the order of merit which shall be declared at the end of the last as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

16. MAXIMUM DURATION OF COMPLETION OF COURSE:

The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students on the recommendation of board of studies by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

17. REVALUATION:

17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.

17.2 Revaluation shall be done by an external examiner other than the first one.

17.3 Revaluation shall be permitted in any two theory papers only.

17.4 Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions

18. PROGRAM OUTCOMES:

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy

manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

19. CANCELLATION OF ADMISSION:

19.1 Admission of a student may be cancelled under following grounds:

19.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

19.1.2 Failing to complete the course within eight years of commencement of the course.

19.1.3 Involvement in gross indiscipline in the University.

20. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

ORDINANCE NO.72

BACHELOR OF MANAGEMENT AND BACHELOR OF LAWS

B.B.A.LL.B. (Honours)

1. COURSE & FACULTY

1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of Management and Bachelor of Laws B.B.A.LL.B. (Hons.) . The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.

1.2 Course shall be so ever run on Semester System as per BCI Norms.

1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.

1.4 The Degree of Bachelor of Law B.B.A.LL.B. (Hons.) shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

2. AIMS AND OBJECTIVES:

Sri Aurobindo University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.B.A.LL.B.(Hons.) Program has the following Aim and Objectives:-

2.1 **AIMS**

The aim of B.B.A.LL.B.(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

2.2 **OBJECTIVES**

The broad objectives of the B.B.A.LL.B.(Hons.) program are as follows:

2.2.1 To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists Advocates, Law fraternity and any other relevant profession at the completion of the program.

2.2.2 To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.

2.2.3 To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.

2.2.4 To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

3. ELIGIBILITY FOR THE DEGREE:

a) A Candidate shall be eligible for the degree of Bachelor of Management & Bachelor of laws, B.B.A.LL.B. (Hons.) When he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.

b) The maximum period to this course should not exceed 8 years.

4. APPLICABILITY:

This ordinance shall apply to the program and courses leading to the award of the Integrated Bachelor of Business Administration and Bachelor of Laws B.B.A.LL.B. (Hons.)

5. DURATION:

The Duration of the Integrated Degree of Bachelor of law B.B.A.LL.B.(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

6. INTAKE AND FEES:

6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh.

7. ACADEMIC YEAR:

There will be two academic cycles every year, One from July to December and second from January to June .

8. ELIGIBILITY FOR ADMISSION:

8.1 Candidates seeking admission to the B.B.A.LL.B. (Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

8.1.1 Eligibility and age for admission in B.B.A.LL.B. (Hons.) degree will be as per prevailing norms of BCI from time to time.

8.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.

8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.B.A.LL.B. (Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

9. ADMISSION PROCUDURE:

Admission under this course will be made as follows:

9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.

9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

9.4 If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

9.5 The application form may be rejected due to any of the following reasons:

9.5.1 The candidate does not fulfill the eligibility conditions.

9.5.2 The prescribed fess is not deposited.

9.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

9.5.4 Supporting documents for admission are not enclosed.

9.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

10. COURSE STRUCTURE:

10.1 The B.B.A.LL.B (Hons.) course in semester system shall consist of:

10.1.1 Such courses (papers) as prescribed by the University.

10.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.

10.1.3 Such scheme of examination as prescribed, by the University from time to time.

10.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

10.3 Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

11. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

12. EXAMINATION SCHEME:

12.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

12.1.1 Attended at least 75% of lectures/ practical delivered or as per University Policy.

12.1.2 Paid all the fees due

12.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.

12.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

12.1.5 Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

12.2 Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The

internal assessment will be held in the manner prescribed from time to time by the University.

12.3 Examinations will be conducted by the Sri Aurobindo University, Indore in the months notified as follows:

1	1st Year	Two Semester
2	2nd Year	Two Semester
3	3rd Year	Two Semester
4	4th Year	Two Semester
5	5th Year	Two Semester

- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:

a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.

b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.

c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20
2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.

b) CGPA of 5.0 is required at the end of Semester.

13. Rules for award of grades

a) After the evaluation, only grades should be allotted to the students for the Degree courses.

b) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.

c) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.

d) The credits specified for B.A. LL.B.(HONS.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to

qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown

e) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

Range of marks for Absolute Grading

THE GRADING SYSTEM UNDER

Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80%and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a

particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be "C" letter Grade of that semester examination.
c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.B.A.LL.B.. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.B.A.LL.B.. (Integrated) first to final year examination i.e. all ten semester as under.

ALLOCATION OF GRADES

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

14. PROMOTION RULES:

14.1 The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.

14.2 A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.

14.3 A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.

14.4 A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.

14.5 No candidates shall be declared to have cleared the final B.B.A.LL.B. (Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.B.A.LL.B. (Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.B.A.LL.B. (Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.

14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.

14.8 The subjects and paper for each year of B.B.A.LL.B. (Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc.

along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.

14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.B.A.LL.B. (Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.B.A.LL.B. (Hons.) first to final year examination i.e. all ten semester as under.

14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.B.A.LL.B. (Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

15. MERIT LISTS:

Merit list of the candidates will be prepared in the order of merit which shall be declared at the end of the last as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

16. MAXIMUM DURATION OF COMPLETION OF COURSE:

The maximum duration of the course shall be eight years. However, one mercy attempt can be granted to students by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

17. REVALUATION:

17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.

17.2 Revaluation shall be done by an external examiner other than the first one.

17.3 Revaluation shall be permitted in any two theory papers only.

17.4 Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions.

18. PROGRAM OUTCOMES:

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

19. CANCELLATION OF ADMISSION:

19.1 Admission of a student may be cancelled under following grounds:

19.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

19.1.2 Failing to complete the course within eight years of commencement of the course.

19.1.3 Involvement in gross indiscipline in the University.

20. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

ORDINANCE NO. 73

BACHELOR OF SCIENCE AND BACHELOR OF LAWS

B.SC.LL.B. (Honours)

1. COURSE & FACULTY

1.1 This Ordinance Shall be applicable to candidates admitted to Bachelor of Science and Bachelor of Laws B.Sc.LL.B.(Hons.) The ordinance is subject to change in accordance with the directives and regulations issued by the (BCI), UGC, Department of Higher Education of MP, Central Government, M.P.P.U.R.C. and this University from time to time.

1.2 Course shall be so ever run on Semester System as per BCI Norms

1.3 This Course shall be run by the faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI.

1.4 The Degree of Bachelor of Law B.Sc.LL.B.(Hons.) course shall comprise a course of study spread over a period of Five Academic years and the Candidates will be full time regular students. The Five years course shall comprise two parts i.e. part 1- which will be two year course program of pre law study and part 2- which will be three year program for professional training in law.

2. AIMS AND OBJECTIVES:

Sri Aurobindo University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the B.Sc.LL.B.(Hons.) Program has the following Aim and Objectives:-

2.1 **AIMS**

The aim of B.Sc.LL.B.(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

2.2 **OBJECTIVES**

The broad objectives of the B.Sc.LL.B.(Hons.) program are as follows:

2.2.1 To prepare the scholars in such a way so that they become capable and confident law professionals including Jurists, Scientist, Advocates and Law fraternity, at the completion of the program.

2.2.2 To educate the scholars in a way that they can develop the capacity to elicit views and debate in healthy manner.

2.2.3 To offer a platform to scholar for gaining critical thinking ability from the perspective of suitability for law and law related services and professions and/or higher studies in law and other related disciplines.

2.2.4 To make the scholars develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes in general, and as related to Law profession specifically.

3. ELIGIBILITY FOR THE DEGREE:

a) A Candidate shall be eligible for the degree of to Bachelor of Science and Bachelor of Laws, B.Sc.LL.B.(Hons.) When he has undergone the prescribed course of study for a period of not less than five years in the Institution and has passed the requisite examination in all the subjects.

b) The maximum period of the program should not be exceed 8 years.

4. APPLICABILITY:

This ordinance shall apply to the program and courses leading to the award of the Integrated to Bachelor of Science and Bachelor of Laws B.Sc.LL.B.(Hons.)

5. DURATION:

The Duration of the Integrated Degree of to Bachelor of Science and Bachelor of Laws B.Sc.LL.B.(Hons.) shall comprise a course of study spread over a period of five academic years (ten semesters) and candidate will have to be a full time student.

6. INTAKE AND FEES:

6.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

6.2 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body of Madhya Pradesh.

7. ACADEMIC YEAR:

There will be two academic cycles every year, one from July to December and second from January to June.

8. ELIGIBILITY FOR ADMISSION:

8.1 Candidates seeking admission to the B.Sc.LL.B.(Hons.) degree must have passed Higher Secondary (10+2) course of examination in any discipline of M.P. Board of Secondary Education or any equivalent examination from recognized board with at least 45% in aggregate or an equivalent grade. NRI students can be admitted as per applicable norms.

8.1.1 Eligibility and age for admission in B.Sc.LL.B.(Hons.) degree will be as per prevailing norms of BCI from time to time.

8.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / M.P. Government / regulatory body.

8.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in B.Sc.LL.B.(Hons.) course. They will have to provide proof of passing the examination within date decided by competent authority / M.P. Government / Regulatory Body.

9. ADMISSION PROCUDURE:

Admission under this course will be made as follows:

9.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

9.2 List of candidates provisionally selected for admission / shortlisted based on merit/ Entrance Examination marks or direct will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.

9.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

9.4 If a candidate admitted provisionally under (9.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

9.5 The application form may be rejected due to any of the following reasons:

9.5.1 The candidate does not fulfill the eligibility conditions.

9.5.2 The prescribed fess is not deposited.

9.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

9.5.4 Supporting documents for admission are not enclosed.

9.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

10. COURSE STRUCTURE:

10.1 The B.Sc.LL.B.(Hons.) course in semester system shall consist of:

10.1.1 Such courses (papers) as prescribed by the University.

10.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.

10.1.3 Such scheme of examination as prescribed, by the University from time to time.

10.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

10.3 Each semester course shall be conducted in not less than 18 weeks with not less than 36 class-hours per week including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

11. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

12. EXAMINATION SCHEME:

12.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

12.1.1 Attended at least 75% of lectures/ practical delivered or as per University Policy.

12.1.2 Paid all the fees due

12.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.

12.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

12.1.5 Received in-plant training as perceived by the Director / Head / Principal.

Clause (12.1.1) shall not be applicable to Ex-Student candidates.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

12.2 Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

12.3 Examinations will be conducted by the Sri Aurobindo University, Indore in the months notified as follows:

1	1st Year	Two Semester
2	2nd Year	Two Semester
3	3rd Year	Two Semester
4	4th Year	Two Semester
5	5th Year	Two Semester

- Examinations shall be in theory and practical training as stipulated.
- A candidate will be permitted to appear for the examination only if:

a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.

b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.

c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20

2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade D to qualify in project work external examination.

b) CGPA of 5.0 is required at the end of Semester.

13. Rules for award of grades

a) After the evaluation, only grades should be allotted to the students for the Degree courses.

b) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.

c) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.

d) The credits specified for B.Sc.LL.B.(Hons.) 5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown

e) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

Range of marks for Absolute Grading

THE GRADING SYSTEM UNDER

Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80%and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be **"C"** letter Grade of that semester examination.
c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the B.Sc..LL.B.. (Integrated) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the B.Sc.LL.B.. (Integrated) first to final year examination i.e. all ten semester as under.

ALLOCATION OF GRADES

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

14. PROMOTION RULES:

14.1 The minimum passing marks in each, paper shall be 4 letter grade and passing marks in aggregate shall be 5.0 letter grade of that semester examination.

14.2 A candidate shall not be admitted in the fifth or higher semester classed unless he / she has fully cleared the first and second semester examinations.

14.3 A candidate shall not be admitted in to seventh or higher semester classes unless he / she has fully cleared the third and fourth semester examinations.

14.4 A candidate shall not be admitted in the ninth or higher semester classes unless he / she has fully cleared the fifth and sixth semester examinations.

14.5 No candidates shall be declared to have cleared the final B.Sc.LL.B.(Hons.) examination unless he / she has cleared the previous semester. The result of the candidate who have cleared the tenth and final B.Sc.LL.B.(Hons.) semester but not previous semester shall be withheld. He / she shall be deemed to have passed the final B.Sc.LL.B.(Hons.) examinations in the year in which he / she fully clears all the previous semester examination.

14.6 The examination of the odd semester shall be held with the odd semester and the examination of even semester shall take place with the even semester.

14.7 A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the University for any purpose whatever.

14.8 The subjects and paper for each year of B.Sc.LL.B.(Hons.) shall be prescribed by the faculty of law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration. In each theory paper the allocation of marks shall be 80% on external assessment (theory paper) and 20% on internal assessment. The internal assessment for each subject shall be based on activities schedule by the department such as presentation group discussion moot court, mock trial etc. along with regular attendance in library and class lectures. The marks for internal assessment shall be finalized by the department.

14.9 The minimum passing marks in each year's examination shall be 5.0 letter grade in the aggregate of all the paper and 4.0 letter grade in each individual paper. Division to successful candidate for the B.Sc.LL.B.(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The

total marks obtained by him at the B.Sc.LL.B.(Hons.) first to final year examination i.e. all ten semester as under.

14.10 For each paper there shall be lecture classed for at least 6 hours per week. Candidates appearing for the B.Sc.LL.B.(Hons.) examination shall have answering questions though the medium of English/Hindi/as per syllabus prescribed.

15. MERIT LISTS:

Merit list of candidates will be prepared in the order of merit which shall be declared at the end of the last as per university norms. i.e. tenth semester from amongst the candidates who have passed all previous semesters in one attempt and merit holder will be one who has passed without any break in any semester.

16. MAXIMUM DURATION OF COMPLETION OF COURSE:

The maximum duration of the course shall be seven years. However, one mercy attempt can be granted to students by the Vice Chancellor, which should be not more than one year on satisfactory reasons or as per University Policy.

17. REVALUATION:

17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.

17.2 Revaluation shall be done by an examiner other than the first one by outside jurisdiction of university.

17.3 Revaluation shall be permitted in any two theory papers only.

17.4 Results and Mark Sheet shall be revised after revaluation, as per the laid down provisions

18. PROGRAM OUTCOMES:

At the end of 5 years integrated law course, it is expected that the scholars have gained critical thinking ability from the perspective of suitability for law and law related

services and professions and / or higher studies in law and other related disciplines. The pass-outs of the program shall develop the ability to take rationale and informed decisions by taking into consideration the different perspectives and their outcomes. The pass-outs students shall develop the capacity to elicit views and debate in healthy manner, what is required in the core of being successful in various fields associated with law / judiciary disciplines.

19. CANCELLATION OF ADMISSION:

19.1 Admission of a student may be cancelled under following grounds.

19.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

19.1.2 Failing to complete the course within eight years of commencement of the course.

19.1.3 Involvement in gross indiscipline in the University.

20. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

SRI AUROBINDO UNIVERSITY, INDORE (M.P.)

ORDINANCE NO.74

BACHELOR OF LAWS

LL.B. (Honours)

1. AIMS AND OBJECTIVES:

Sri Aurobindo University is committed to contribute to nation building by producing future Legal experts in varied specializations. With a Mission to develop students into integrated personalities and worthy citizens of India through imparting legal skills, imbibing ethical values and building their self-confidence, the LL.B.(Hons.) Program has the following Aim and Objectives:-

1.1 **AIMS**

The aim of LL.B.(Hons.) program is to develop professionals on various areas of law. The program also aims to equip students with legal skills enabling them to adapt, innovate and apply their knowledge on wide variety of legal issues.

1.2 **OBJECTIVES**

1.2.1 To impart Law education for creating competent professionals.

1.2.2 To promote a yearning for creativity, entrepreneurship and research.

1.2.3 To establish synergistic relationships with the Legal experts and the society.

1.2.4 To help students become ethical and self-confident human beings genuinely interested in serving the nation.

2. APPLICABILITY:

This ordinance shall apply to the program and courses leading to the award of then Bachelor of Law LL.B.(Hons.)

3. COURSE & FACULTY

3.1 This ordinance shall be applicable to the Bachelor of Law (abbreviated LL.B.(Hons.) an undergraduate, or bachelor degree in law of three years duration. This degree is a qualifying degree for practice of legal profession in India. This course shall be run on semester system.

3.2 This course shall be run by the Faculty of law after getting the approval of Bar Council of India (BCI) and shall follow the norms laid down by BCI therefore.

4. DURATION:

The Duration of the Degree of Bachelor of law LL.B.(Hons.) shall comprise a course of study spread over a period of three academic years (six semesters) and candidate will have to be a full time student.

5. INTAKE AND FEES:

5.1 The intake shall be decided on the seats approved by the BCI. Multiple classes can be setup as per the approval granted from the respective authority.

5.2 No candidate shall be admitted to Second/ Third/ Fourth/ Fifth/ Sixth semester on transfer unless the same course of study is prescribed in transferring university and prior opinion of Dean/ Head of the Department is obtained.

5.3 The fees of the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

6. ACADEMIC YEAR:

There will be two academic cycles every year, one from July to December and second from January to June

7. ELIGIBILITY FOR ADMISSION:

7.1 Candidates seeking admission to the three year LL.B.(Hons.) course must have passed the Bachelors Degree examination in any subjects or an equivalent examination and secure the aggregate marks/ grade not less than 45% of total marks or equal in all the core subjects and English Language put together.

7.1.1 Eligibility and age for admission in LL.B.(Hons.). degree will be as per prevailing norms of BCI.

7.1.2 The Minimum qualifications for admission to a course in case of candidates belonging to SC/ST/OBC categories will be relaxed by competent authority / regulatory body/as per BCI norms.

7.2 Candidates appearing for the eligibility examination and awaiting for their results can apply for admission in LL.B.(Hons.). course. They will have to provide proof of passing the examination within reasonable time from the date of admission.

8. ADMISSION PROCUDURE:

Admission under this course will be made as follows:

8.1 The University will issue admission notifications in University's website, notice board of the University and in other publicity media before the start of every cycle.

8.2 List of candidates provisionally selected for admission / shortlisted based on merit / Entrance Examination marks will be displayed on the notice board of the University / University's website or the students will be informed directly of their admission after the last date of application.

8.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate who, admitted shall have to be present mark sheet of the qualifying examination within the due date of admission, failing which the provisional admission shall be cancelled.

8.4 If a candidate admitted provisionally under (8.3) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

8.5 The application form may be rejected due to any of the following reasons:

8.5.1 The candidate does not fulfill the eligibility conditions.

8.5.2 The prescribed fess is not deposited.

8.5.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

8.5.4 Supporting documents for admission are not enclosed.

8.6 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

8.7 Admission rules as framed by the University shall be applicable for all admissions from time to time.

9. COURSE STRUCTURE

9.1 The LL.B.(Hons.). course in semester system shall consist of:

9.1.1 Such courses (papers) as prescribed by the University.

9.1.2 Such job assignments, internship, moot court, projects etc. as may be prescribed by the University.

9.1.3 Such scheme of examination as prescribed, by the University from time to time.

9.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

9.3 Each semester course shall be conducted in not less than 18 weeks with not less than as per BCI norms including tutorials, moot court, seminars provided there shall be at least 30 lecture hours per week as presented by Bar Council of India.

10. MEDIUM OF INSTRUCTION:

The medium of instructions in general shall be English/Hindi except for language courses and the medium of examination in general shall be English/Hindi except language courses. However, university may notify the medium of instruction for a specific programme, and in such cases the medium of instruction shall be as notified by the university.

11. EXAMINATION SCHEME:

11.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

11.1.1 Attended at least 75% of lectures/ practical delivered or as per university Policy.

11.1.2 Paid all the fees due

11.1.3 Obtained 'No Dues' certificate from the concerned Department / Institute / College.

11.1.4 Submitted the job internship certificate / Project Report, as notified by the Director / Head / Principal.

11.1.5 Received in-plant training as perceived by the Director / Head / Principal.

Clause (11.1.1) shall not be applicable to Ex-Student candidates.

11.2 Each student shall have to appear in the examination of theory / practical and continuous comprehensive examination system (CCE) / internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

Scheme of examination shall be as prescribed by BCI and the University from time to time.

11.3 Examinations will be conducted by the Sri Aurobindo University, Indore in the months notified as follows:

1	1st Year	Two Semester
2	2nd Year	Two Semester
3	3rd Year	Two Semester

- Examinations shall be in theory and practical/internal training as stipulated.
- A candidate will be permitted to appear for the examination only if:

a) The candidate has put in a minimum attendance should be as per BCI Norms of the lectures on each of the subjects also at the moot courts and practical training- course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India, the Dean of the Faculty of Law or the Head of the Institute may Condone shortfall as required by this rule, if the student has attended as above of the lectures in the aggregate for the semester or the annual examination as the case may be.

b) He obtains a certificate from the Head of the Institute of having satisfactorily the completed the course of study prescribed in the subject and his conduct has been satisfactory.

c) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment	20
2	End Semester Examination	80
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor/Dean/ Head of the department.

Candidates should obtain Grade D to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

a) There will be an external examiner to evaluate the project report. Candidates should obtain minimum letter Grade D to qualify in project work external examination.

b) CGPA of 5.0 is required at the end of Semester.

12. Rules for award of grades

a) After the evaluation, only grades should be allotted to the students for the Degree courses.

b) Each paper shall be of 100 Marks out of which 20 Marks shall be for Internal Assessment (IA) and 80 Marks shall be for University Examination (UE). Internal

Assessment (IA) and University Examination (UE) shall be conducted by the University for each paper.

c) There shall be a 10-Point Absolute Grading System for grading in each head of passing. The system shall have seven, the highest being 10.

d) The credits specified for LL.B.(Hons.)5 years programme describe the weight ages of various courses of the programme. The number of credits along with grade points that the student has satisfactorily completed measures the performance of the student. Satisfactory progress of a student is subject to his/ her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the programme. A certain number of credits must be earned by the student to qualify for the degree. Description of credit distribution for core Courses, elective Courses, and language course has already been shown

e) The following equivalence shall be adopted for awarding grades and making qualitative assessment.

Range of marks for Absolute Grading

THE GRADING SYSTEM UNDER

Point Scale for Grading

S.No.	Marks	Letter grade	Grade Point	
1	91-100	A+	10	Outstanding
2	81-90	A	9	Excellent
3	71-80	B+	8	Very Good
4	61-70	B	7	Good
5	51-60	C+	6	Above Average
6	41-50	C	5	Average
7	40-40.99	D	4	Pass
8	(0-39)	F	0	Fail

EVALUATION AND COMPUTATION OF THE GRADE POINT AVERAGES:

Cumulative performance indicators such as GPA, SGPA or CGPA shall be calculated as described and illustrated below.

A) The performances at UE and IA will be combined to obtain the Grade Point Average (GPA) for the Course/ Paper.

B) The Weights for performance at UE and IA shall respectively be 80%and 20%.

C) The Grade Point Average (GPA) for a Course/ Paper shall be calculated by first finding the total marks out of 100 for the Course/ Paper.

D) Two kinds of performance indicators, namely, the Semester Grade point Average (SGPA) and the Cumulative Grade Point Average (CGPA) shall be computed at the end of each term. The SGPA measures the cumulative performance of a learner in all the Courses/ Paper in a particular Semester, while CGPA measures the cumulative performance in all courses/ papers since his/her enrollment. The CGPA of a learner when he/she completes the programme is the Final Result of the learner.

STANDARDS OF PASSING

A) In order to pass in a Semester, a Student must obtain a minimum grade point of 5.00 both at the UE and IA.

B) A Student who passes in a Course/ Paper is said to have completed the Credits assigned to the Course/ Paper.

C) A Student who completed the minimum Credits required for a programme will be declared to have completed the programme.

D) Minimum passing grade shall be Grade 'D' for each course/ Paper.

For passing the examination; the candidate that be required to secure at least 4 grade point in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 5 grade point in the subject (sum of theory and practical marks.

a) There will be an external examiner to evaluate the project report. The minimum passing grade point for project work will be 5.
b) The minimum passing grades in each paper shall be "D" letter grade and passing grades in aggregate shall be **"C"** letter Grade of that semester examination.
c) The minimum passing marks in each year's examination shall be 5 grade point in the aggregate of all the paper and 4 grade point in each individual paper. Division to successful candidate for the LL.B.(Hons.) degree will be assigned at the end final year examination on the basis of the aggregate. The total marks obtained by him at the LL.B.(Hons.) first to final year examination i.e. all ten semester as under.

ALLOCATION OF GRADES

Grades shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years. The Grades shall be awarded on the basis of grades obtained in internal Assessment and University examination (Theory and Practical Both) taken together.

6 grade point or above- First Division

5 grade point or above but less than 6 grade point- Second Division

The award of Vice Chancellor grace marks shall be as per University rules will be given for Pass/ATKT in each semester and for improvement in division in final semester or as per University Policy.

Note: - (i) No third division shall be awarded.

(ii) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the LL.B.(Hons.) degree course in First division with distinction.

13. PROMOTION TO NEXT SEMESTER & FAILED CANDIDATE:

13.1 From Odd semester to even semester:

A candidate who has appeared in the odd-semester of any particular year shall be promoted to an even Semester of that year (i.e. from Ito II, from III to IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.

13.2 From Even semester to odd semester:

A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:

13.2.1 A backlog of two papers (Theory and/or Practical) for his promotion from Second Semester of LL.B.(Hons.). First Year to Third Semester of LL.B.(Hons.)Second Year.

13.2.2 A backlog of four papers (Theory and/or Practical) (inclusive backlog of two papers of LL.B.(Hons.)First Year) for his promotion from Fourth Semester of LL.B.(Hons.)Second Year to Fifth Semester of LL.B.(Hons.)Final/Third year.

13.3 The minimum passing marks in each, paper shall be 4.0 letter grade and passing marks in aggregate shall be 5.0 letter grade of that Semester Examination.

13.4 A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper in which he has already acquired passing marks, that is 5.0 or more grades. A candidate shall not be permitted to appear/reappear in any exanimation or any paper in which he has been declared pass by the UNIVERSITY, for any purpose whatever.

14. EX-STUDENTSHIP:

Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex-student of LL.B.(Hons.)First Year, LL.B.(Hons.)Second Year and LL.B.(Hons.). Third/Final Year as under:

14.1 Ex-student in LL.B.(Hons.). First Year- if he carries backlog of three or more papers in First and/or Second Semester of LL.B.(Hons.). First Year.

14.2 Ex-student in LL.B.(Hons.). Second Year - If he carries backlog of three or more papers in Third and/or Fourth Semester of LL.B.(Hons.). Second Year.

14.3 Ex-student in LL.B.(Hons.) Third/Final Year - If he carries a backlog of any paper in Fifth and Sixth Semester LL.B.(Hons.). Third/Final Year.

15. MERIT LISTS:

Merit list of candidates will be prepared in the order of merit which shall be declared at the end of the last i.e. sixth semester from amongst the candidates who have passed all previous semesters in one attempt.

16. MAXIMUM DURATION OF COMPLETION OF COURSE:

A candidate has to complete the entire course of LL.B.(Hons.). within a maximum period of five years from the session of first admission or as per University Policy.

17. REVALUATION:

17.1 Revaluation shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee.

17.2 Revaluation shall be done by an examiner other than the first one.

17.3 Revaluation shall be permitted in any two theory papers only.

17.4 Results and Grade Sheet shall be revised after revaluation, as per the laid down provisions.

18. CANCELLATION OF ADMISSION:

18.1 Admission of a student may be cancelled under following circumstances:

18.1.1 At any stage, if student is not found qualified for the program, as per norms/ guidelines or the eligibility criteria prescribed by the University.

18.1.2 Failing to complete the course within six years of commencement of the course.

18.1.3 Involvement in gross indiscipline in the University.

19. GENERAL:

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

भोपाल, दिनांक 15 मई 2023

क्र. आर–21–सीसी–23–अड़तीस.– मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, शुभम निजी विश्वविद्यालय, भोपाल के प्रथम अध्यादेश क्रमांक 01 से 70 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 01 से 70

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह मलावी, अवर सचिव.

SHUBHAM UNIVERSITY, SEMRA SAIYAD-BHOPAL (M.P.)

ORDINANCES

In pursuance of the provision of sub-section (1) of Section 28 of the MP Private University Act, 2007, the university herewith makes and submits the Ordinance to the M.P. Private University Regulatory Commission, Bhopal for its approval.

ORDINANCES

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55	Diploma in Pharmacy (D.Pharm.)
56	Bachelor of Pharmacy (B.Pharm.)
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58	Bachelor of Science (Nursing)
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61	MASTER OF SCIENCE (NURSING)
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ORDINANCE - 1

Shubham University, Semra Saiyed-Bhopal

ORDINANCE - 1

Admissions

Admissions in various courses offered by the University shall be open to all the candidates who fulfil the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council, as laid down in the Statute. However, the Ph.D. admissions shall exclusively be governed as per the Ordinance 11. For the sake of continuity, the details of the eligibility criterion and the formation of admission committee at the Departmental level are given below:

(a) Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examination(s) / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide / approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the website of the University for that session, before the commencement of the admission procedure.

(b) The Admission Committee

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses, offered by the departments.

Each committee shall comprise of:

(i) The Head of the Department;
(ii) PG Coordinator of the Department;
(iii) Senior most Professor / Associate Professor / Assistant Professor in the Department; and
(iv) One member from outside the Department nominated by the Vice-Chancellor.

(c) Powers and Duties of the Committee

a. Powers and duties of the Committee shall be to select the candidates for admission to the various programmers in accordance with the approved procedure.

b. The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests/ criteria for admission/ order of merit shall follow the respective ordinances and will be advertised separately.

c. After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his/her admission will be treated as cancelled and fee deposited by him will not be refunded.

d. The list of admissions made, together with the waiting list, shall be put on the notice boards / website in the stipulated period.

e. Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.

(d) Provisions Regarding Number of Seats in Different Faculty

(i) Provisions regarding number of seats invarious courses shall be governed as prescribed in the Ordinances framed for the concerned subjects or courses of study and shall be in conformity to norms of the respective regulatory National bodies such as AICTE, UGC, NCTE and other Statutory Bodies.

(ii) Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University.

(iii) Number of seats in different programmes of study in the University, including reserved category seats if any, shall be approved by the Board of Management from time to time in accordance with the guidelines / approval given by the AICTE / concerned National Bodies / State Government as the case may be. Further, 15% supernumerary seats shall

be made available for the candidates belonging to foreign nationals / non-resident Indians, if the University decides.

(iv) Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed.

(v) If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the Unreserved category according to the eligibility criterion.

(e) Alteration of Seats in Different Courses

(i) Alteration in number of seats in different courses will be recommended by the Academic Council at the beginning of each academic year following the norms of the State Government.

(ii) The Board of Management, after examining the financial viability may grant the approval to the recommendations made by Academic Council as stated in the Statutes.

(f) Transfer from other Institutions / Universities in Different Courses

(a) The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only.(If new education policy is not applicable in particular Couse)

(b) As per New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy is applicable in particular Couse)

(g) Duration of Course:

The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice – Chancellor may allow the student to re-join and continue his studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any.

ORDINANCE - 2

Courses of Studies

(a) The University shall offer courses in the following Faculty:

(i) Arts and Humanities
(ii) Commerce
(iii) Home Science
(iv) Science
(v) Social Sciences
(vi) Library Science
(vii) Journalism
(viii) Law
(ix) Education and Physical Education
(x) Computer Application
(xi) Management Studies
(xii) Hotel Management
(xiii) Architecture and Planning
(xiv) Engineering and Technology
(xv) Pharmacy Science
(xvi) Nursing Science
(xvii) Veterinary Science
(xviii) Ayurveda Science
(xix) Paramedical Science
(xx) Agriculture Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be as constituted according to the need.

(b) Departments of Studies

Following shall be the Departments of studies assigned to each Faculty imparting programmes (courses) as decided by the Academic Council:

S.No	Faculty	Departments	Courses Offered
1	Arts, Humanities and Social Sciences	Arts and Fine Arts	Arts, Fine Arts and Paintings, Music, Fashion Design, Interior Design, Media and Communication, Multimedia Animation and Film Making,

			Performing Arts,Yoga
		Economics and Social Science	Economics, Geography, History, Philosophy, Psychology, Sociology, Library Science
		Languages	Creative Writing, English, Sanskrit, Literature, Finishing Schools, Foreign Languages, Hindi Literature, Translation
2	Commerce	Commerce	Accounting, Banking, Computer Applications, E-commerce, Finance, Insurance, Marketing, Taxation, GST
3	Home Science	Home Science	Home Science, Nutritional Biochemistry, Food and Nutrition, Food Technology
4	Science	Chemistry	Applied Chemistry, Chemistry, Cosmetic Technology, Embryology, Bio, Bio-Tech
		Computer Science	Computer Applications, Computer Science, Information Technology
		Electronics	Electronics, Electronics and Communication, Electronics Instrumentation, Library and Information Science
		Mathematics	Applied Mathematics, Mathematics, Statistics
		Physics	Applied Physics, Laser Science and Applications, Material

			Science, Nanomaterials, Nanotechnology, Physics, Electronic Media
5	Social Work	Social Work	Social Work
6	Library Science	Library Science	Library Science
7	Journalism	Journalism	Journalism & Mass Communication
8	Law	Law	Law
9	Education and Physical Education	Education	Education
		Physical Education	Physical Education, Yoga
10	Computer Application	Computer Application	Computer Application
11	Management Studies	Management Studies	Advertising and Media Management, Banking, Banking and Financial Services, Banking and Insurance, Business Administration, Business Management, E-commerce, Entrepreneurship, Event Management, Financial Management, Banking, Financial Services and Insurance (BFSI), Foreign Trade, Hospital and Health Care Management, Hospitality Management, Human Resource Management, Information Technology Management, Logistics Management, Marketing Management, Operations Management, Personnel Management, Pharmaceutical Management, Retail Management, Technology Management, Tourism and Travel Management, Hotel

			Management
12	Hotel Management	Hotel Management	Hotel Management
13	Architecture and Planning	Architecture and Planning	Architecture, Rural Planning, Urban Planning, Interior Design, Planning
14	Engineering	Agricultural Engineering	Agricultural Engineering, Food Technology
		Biotechnology	Biotechnology, Bioinformatics, Biometrics and Cyber Security
		Civil Engineering	Civil Engineering, Structural Engineering, Building and Construction Technology, Civil Engineering (Construction Technology), Civil Engineering (Environmental Engineering), Civil Engineering (Transportation Engineering), Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering
		Fire & Safety	Fire & Safety engineering
		Computer Science and Engineering	Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering
		Electrical Engineering	Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics

		Electronics Engineering	Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design
		Information Technology	Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing
		Mechanical Engineering	Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering
15	Pharmacy	Pharmacy	Medicinal Chemistry, Pharmaceutics, Pharmacology and Toxicology, Industrial Pharmacy, Pharmaceutical Technology, Pharmaceutical Chemistry, Pharmaceutical Analysis, Pharmaceutical Quality Assurance, Regulatory Affairs, Pharmaceutical Biotechnology, Pharmacy Practice, Pharmacology, Pharmacognosy,

			Phytopharmacy and Phytomedicine
16	Nursing	Nursing	Nursing, Medical Surgical Nursing, Child Health Nursing, Obstetric & Gynaecological Nursing, Community Health Nursing, Mental Health Nursing.
17	Veterinary	Veterinary Science & Animal Husbandry	Veterinary Science & Animal Husbandry
18	Ayurveda	Ayush	Ayurveda
19	Paramedical	Paramedical	O.T. Technology. Dialysis Technician, X-Ray Radiographers., Medical Laboratory, Paramedical Ophthalmic Assistant, Anaesthesia Technician, Sanitary Inspector, Blood Transfusion, clinical Biochemistry, Microbiology. Physiotherapy
20	Agriculture	Agriculture	Agriculture

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University.University shall follow all the rules and regulation as per new education policy designed by concerned authority.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions, credit system etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

ORDINANCE - 3

Academic Calendar

(a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilised for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any. University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.

(b) Departments shall arrange all the academic activities during the semester /year including registration for the course, semester /year studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester/year-examinations and declaration of the results.

(c) The Registrar / Dean of each Faculty shall announce the schedule for all the academic activities well before the commencement of the academic semester/year and take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.

(d) Starting of Classes

Regular teaching of the newly admitted students and that of others will begin from the opening day of the Academic Session.

Continuing students will be required to fill up the continuation admission form within 10 days from the date of the declaration of the result or within seven days of the reopening of the University, whichever is later. Ex-students / multiple entry system and those having a break in studies will have to apply like fresh students for the re-admission.

ORDINANCE –4(A)

Examinations and Assessment

With New Education Policy 2020.

1. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex(6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight(8) semesters.

   (i) A studentwho leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

   (ii) The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (honors/Research) programme for regular students shall be 6 and 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

2. **Entry and Exit System:**The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending 0rder from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

   Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

   1st year (First & Second Semester-Level 1)

   Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

   Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement. .

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4 : If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

3. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

a. First division with honour's, where student score 75% or more marks.
b. First division, where student score 60% or more marks.
c. Second division, where students score 50% above but less than 60% marks.
d. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

4. **Credit System:** -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
   1. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
   2. Disciplinary /Interdisciplinary Minor (32 credits)
   3. Generic Elective (16 credits)
   4. Skill Enhancement Courses/Vocational Courses (12 credits)
   5. Ability Enhancement Courses (08 credits)
   6. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)

(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

5. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including

dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- First division with honour's, where student score 75% or more marks
- First division, where student score 60% or more marks.
- Second division, where students score 50% above but less than 60% marks.
- If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

6. **Types of Courses:**Course are the basic units of education and/or training. types of course shall be as follow.

i. **Core Course. :** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

ii. **Elective Course. :** Generally a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project

iii. **Generic Elective (GE) Course:**
An elective course chosen generally from an unrelated discipline/subject to seek exposure of other field is called a Generic Elective course.

iv. **Ability Enhancement Course. (AEC)**
- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

v. **Syllabus.:**The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under LOCF with maximum deviation of 20%

ORDINANCE – 4(1)

Examinations and Assessment

With Old Education Policy.

(a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester/year.

(b) There shall be University Examination at the end of each semester/year . This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means whichever is applied to the student the subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(f) Span period of completion of courses shall be as prescribed in the respective regulation.

(g) Conduct of Examinations

(i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 15 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(vii) University shall promote online examination open Book examination if required under certain circumstances as decided by the Board of Management.

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) Makeup Examinations

(i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester/year examination.

(iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory and practical subjects as the case may be in the ensuing examination.

(i) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) Award of Grade and Grade Points

(i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

i. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

ii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

(i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(m) Award of Division and Merit List

(i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq$ CGPA	First Division With Honours
$6.5 \leq$ CGPA < 7.5	First Division
$5.0 \leq$ CGPA < 6.5	II Division

(ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

(i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(o) The Appointment of Examiners

(i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 28.

(iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(i) The Dean of the Faculty - Chairman
(ii) The HOD of the concerned Department - Member
(iii) Two seniors most teachers by rotation, as subject experts – Members.

The tenure of the members as subject experts shall be two years.

ORDINANCE - 5

Award of Honours degree, Degrees, Diplomas and Certificates

(a) The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.

(b) Academic Costumes, the Medals, the Format of the Honours degree, Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.

(c) The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.

(d) A candidate who does not wish to attend the convocation may obtain his Degree in absentia by submitting an application in prescribed format to the Registrar, along with the fee as decided by the University.

(e) If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing necessary formalities.

(f) Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.

(g) The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.

(h) The University shall hold the examinations for the academic programmes, as approved by the Academic Council.

(i) A candidate who has earned the minimum number of credits as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if

(i) He has successfully passed all the examinations as required / prescribed for the award.

(ii) There is nothing outstanding in his name.

(iii) No disciplinary action is pending against him.

ORDINANCE - 6

University Fellowships, Scholarships, Stipends, Medals and Prizes

(a) Scholarships, Fellowships, and Concessions in Tuition Fee

(i) All recommendations for the award of scholarships, fellowships and concessions shall be considered and decided by the committee constituted by the Chancellor. Following will be the members of the committee:

i. The Vice-Chancellor – Chairperson
ii. Nominee of the Chancellor
iii. Deans of all the Faculties
iv. Chief Finance and Accounts Officer (CFAO)
v. Registrar or his nominee not below the rank of Deputy Registrar

(ii) The decision of the Committee shall be forwarded to the Chancellor for his approval, before implementation of the decision.

(iii) The University shall award merit / merit - cum - means (MCM) scholarships, assistantships, awards, prizes and medals as approved by the Academic Council and Board of Management.

(iv) Merit Scholarships, one each of value of full, half and quarter of tuition fee amount, as prescribed from time to time for general or special category of students shall be awarded in different programmes on the following basis:

i. Only those students will be eligible for the award of Merit Scholarship who were admitted through entrance examinations and have cleared all the courses prescribed during the previous semester/year in single attempt.
ii. Award shall be based on merit of the preceding semester/year.
iii. The Academic Council shall consider and approve the names of the students for the award of merit scholarships after the declaration of the semester result.
iv. The Merit Scholarship shall be tenable for one semester/year only.
v. If a student declines the merit scholarship, the same shall be awarded to the next student in the approved merit list.
vi. A student who has been awarded merit scholarship from the University shall not be entitle to receive any kind of stipend or any other financial assistance from any other source. However, in all such cases the student will be required to communicate the same to the University.

vii. If the recipient of merit scholarship is found guilty of gross misconduct, his case after due warning to the student shall be reported to the Academic Council for the withdrawal of the scholarship.

(b) The details of the other scholarship and stipends offered by the University shall be published in the prospectus.

(c) The limit of parental gross income per annum shall be as decided by the Board of Management for merit cum means scholarship.

(d) Other scholarships and concession in fee not mentioned in this ordinance shall be declared as and when required, to motivate the academic talents to receive the education. This matter has to be recommended by the Academic Council and to be approved by the Board of Management.

ORDINANCE - 7

Institutions of Fellowships, Scholarships, Stipends, Medals and Prizes Instituted by Donors

Other person(s) or parties, if interested to institute the scholarships / medals / prizes in the memory of their beloved one or otherwise, should make an application to this effect to the Vice-Chancellor who shall constitute a committee consisting of all the Deans, the Registrar and the CFAO under his Chairmanship to consider the matter.

Scholarships / medals / prizes shall be instituted through an agreement between the University and the Donor under following conditions:

(a) The donor shall donate an amount as decided by the Board of Management from time to time. The donated amount shall be made available to the University through cheque or bank draft in favour of Dr.Preeti Global University payable at Dinara-Shivpuri.

(b) The amount of the scholarship shall be paid on the basis of the annual interest accrued on the donated amount. However, the amount of the scholarship will be equivalent to that of Full / Half / Quarter of Tuition fee depending upon the interest generated in a year on the donated amount.

(c) The amount of the scholarships shall be reviewed after every three (3) years to check the financial viability.

(d) The donor shall specify the name of the program, discipline, year of study, basis of award such as pure merit or merit-cum-means.

(e) After having the approval of the Board of Management and the Academic Council the information about the scholarships etc. shall be uploaded on the web site and be published in the Prospectus/Information Brochure.

ORDINANCE - 8

Conditions of Residence of Students in Hostels

(a) Students living in the Hostels of the University will be termed as resident students / hostellers and others will be called as non-resident students / day scholars.

(b) The University shall provide hostel accommodation on payment as decided by the University from time to time. The resident students shall conform to the regulations of the University. The hostel fee and mess charges for each hostel will be decided by the Chief Warden in the meeting of the Wardens and to be approved by the Vice-Chancellor and notified to the students in advance. No change shall be done during the session.

(c) The wardens shall be responsible for the property of the hostels inclusive of furniture, fixtures etc. All kind of maintenance as required to be done / completed during the long vacations through the Chief Warden. Soon after the re-opening of the University, but before the 31st of July, all the Wardens should submit the following information to the Chief Warden:

(i) The number of vacant seats which are available for allotment to the newly admitted students.

(ii) The name of the students to be removed from the hostels on account of the disciplinary action.

(d) The University Hostels shall provide adequate facilities for physical exercises, games, sports, etc. for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chief Warden.

(e) Anti Ragging and Disciplinary Committee shall be made as prescribed in convay Regulations as framed by the University from time to time.

ORDINANCE - 9

Disciplinary Action against the Students

(a) Violation of the Code of Conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or cancellation of Ph.D. registration and even expulsion from the University.

(b) The Head of the Department / Superintend of Examinations shall report the unfair means cases with necessary documentary proof, if any, to the unfair means committee. The committee shall examine the individual cases and using the powers vested in it by the regulations may award punishment to the student even to the extent of cancelling his one or more semester examinations.

(c) The Teacher shall have the powers to take appropriate action against the student if he misbehaves in the class. Also, all such cases are required to be reported to the appropriate committees / authorities.

(d) The Warden of the hostel has the powers to reprimand, impose fine or take any other suitable measure against that resident who violates either the Code of Conduct or rules and regulations pertaining to the hostels. Involvement of a student in ragging may lead to his expulsion from the University.

(e) The Violation of the Code of Conduct by an individual or a group of students can be referred to the Dean of Students welfare by a student, Faculty or other functionary of the University. The Chairman shall investigate the alleged complaints, etc. and recommends the suitable course of action to the Vice-Chancellor.

(f) Further, in exceptional circumstances, the Vice-Chancellor shall appoint a special committee or Proctorial Board as the case may be to investigate and to recommend appropriate action for any act of gross indiscipline involving an individual or a group of students, which, in his view, may tarnish the image of the University.

(g) The recommendation for any action, including expulsion of a student from the Institute, shall be referred to the Vice-Chancellor for his final decision.

(h) A student who feels aggrieved with the punishment awarded may, however, appeal to the Vice-Chancellor stating clearly the case and explaining his position, and seeking reconsideration of the decision.

(i) The Vice-Chancellor may not recommend a student, who is found guilty of some major offence, to the Board of Management for the award of a Degree / Diploma / Certificate even if he has satisfactorily completed all the academic requirements.

ORDINANCE - 10

Manner of Cooperation and Collaboration with Other Universities

The University may seek the cooperation and / or collaboration with other Global Universities / Institutions for mutual academic and financial benefits according to the pertaining guidelines, rules and regulations etc. of the Central Govt. / State Govt. / UGC / AICTE and other professional bodies. All such proposals shall be prepared by the respective departments and be forwarded to the Academic Council for considerations and approval. If the Council approves the same then the proposal should be forwarded to the Board of Management and the Governing Body for their considerations and approval.

Concerned Regulations shall highlight the procedures and details that shall be followed.

ORDINANCE - 11

Ph.D. Programs

Facilities for research work leading to the Ph.D. Degree shall be provided in the Faculty of the University in the programmes offered. These facilities include the laboratories and Workshops of his own department, other departments and central facilities available elsewhere in the University. Further, the scholars will have the access to the seminars held in the own department and other departments of the University, throughout the year. However, they have to follow the norms as decided by the Organizers.

The University shall also invite distinguished Scientists and Engineers to visit the Departments / Centres to deliver lectures and hold the discussions with the research groups. The Ph.D. students will thus get ample opportunities to pursue their research programmes in a truly stimulating environment.

The Department shall constitute a Departmental Research Committee (DRC) with all experienced researchers in the department as the members and may also include external experts of significant research contribution. The DRC shall meet and monitor the six-monthly progress of the Scholar. Regulations shall specify the duties of the DRC. The recommendations of the DRCs shall be submitted to the Vice - Chancellor for approval.

(a) Eligibility for Registration

The eligibility of the student will be considered by the University for Registration in Ph.D. program on his making an application in the prescribed form provided that he has obtained Post Graduate Degree or equivalent qualification from a UGC Recognised University or Institute.

(i) Faculty, Research Assistant, Technical Assistants or any other duly approved category of University Staff shall be eligible for the registration for Ph.D. program under the provisions of this Ordinance, if passed minimum 55% marks on Grade in Post Graduate degree.

(ii) A student who is eligible for Ph.D. program shall have to obtain the required minimum credit of Ph.D. course work, as prescribed in UGC Regulation as amended from time to time.

Notwithstanding the provisions as stated above in (a)(i) to (a)(iii), the Board of Management will consider the registration for the degree of Doctor of Philosophy of a student who has obtained the M.E. / M.Tech. degree or an equivalent qualification by virtue of an examination in a subject duly approved by the Board of Management

and has successfully completed the minimum prescribed credit requirements under an approved programme of studies.

(b) Procedure for Admission

Following procedure shall be adopted by the Departments of the University for the admission of the candidates for the Ph.D. program.

(i) At any instance of time, the approved Supervisor shall not be permitted to register more than eight research scholars taking all the registrations together in all the Universities / Institutes. The number of seats for Ph.D. shall be decided well in advance. The Ph.D. programmes will be notified and widely advertised on the University website and in advertising media.

(ii) All admissions shall be made through an Entrance Test.

(iii) Candidates who have qualified UGC / CSIR (JRF) Examination / SLET / GATE / teacher fellowship / have been admitted in M.E / M.Tech. through valid GATE score / M. Phil Programme through UGC NET score shall be admitted as specified in the Regulations.

(iv) An interview shall be organized by the Departmental Research Committee (DRC) in the University and the candidate is expected to discuss their research interest / area.

(v) Only the pre-determined number of students shall be admitted to Ph.D. programme.

(vi) The admission to Ph.D. Programmes shall be made in accordance with the National/ State Reservation Policy as applicable to the Private Universities in the State.

(vii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(c) Eligibility Criteria for Ph.D. Supervisor

The eligibility criterion for the recognition of a faculty and others as supervisor for the Ph.D. scholars by the University shall be a regular faculty of the University / Adjunct Professor / Research Scientist / Research Engineer holding a Ph.D. degree. Also, an eminent Researcher / Artists / Scientist with PG or

equivalent Degree having over 15 years of Research Experience, and who is eligible as defined in UGC Regulations shall apply on a prescribed form to a DRC for the recognition as a Supervisor to guide the students. The DRC shall consider the application in its meeting and forward the recommendations to the Academic Council / the Vice Chancellor for the approval.

(d) Allocation of the Supervisor

The allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending upon the number of students per supervisor, the available specialization among the faculty supervisors, and the research interest of the student as indicated during interview by the student. The allotment / allocation of supervisor shall not be left to the individual student or teacher.

(e) Course Work

After having been admitted, each Ph.D. students shall be required to undertake course work (Online/offline) for a minimum period of one semester. The course work shall be treated as pre-Ph.D. preparation and must include a course on research interest, research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research work in the field of interest.

The minimum qualifying requirement such as grade, credits, seminars, publications etc. for allowing a student to proceed further to write the dissertation will be as specified in the regulations.

(f) Research Work

After satisfactory completion of the Ph.D. course work, the Ph.D. scholar shall undertake research work and submit a thesis based on the research work within maximum period of four years from the date of registration of the scholar which can be extended under special circumstances by the VC on recommended of the Dean of Faculty.. Thesis work should reflect the ability of the scholar to deeply explore the research studies, analysis of facts, make scholarly contribution to the advancement of knowledge as reflected in his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

(i) The Scholar shall make a pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting

feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.

(ii) Ph.D. scholar shall publish at least Two research paper out of which atleast one research paper should be in a referred Journal of repute approved by the DRC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

(g) Conditions for Conferment of the Degree

The Degree of Doctor of Philosophy shall be conferred on a student subject to the following conditions:

(i) Research work has been carried out under the guidance of the Supervisor(s) for at least two years in the case of regular students and three years in the case of external students after their date of registration on a topic duly approved by the Departmental Research Committee.

(ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external subject referees and not connected with the University by the Board of Examiners constituted for the viva - voce examination.

(iii) Notwithstanding the provision of (a) mentioned above, a student registered for the degree of Doctor of Philosophy may be permitted to carry out a part or the whole of his research work outside the University in a factory, laboratory, workshop, worksite or other research centres duly approved for the purpose by the University.

(iv) The degree of Doctor of Philosophy shall be conferred only after the satisfaction of the DRC.

(h) Depository with UGC

Following the successful completion of the evaluation process and announcements of the award of Ph.D. the University shall submit following to the UGC.

(i) A soft copy of the Ph.D. thesis, within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions and Universities.

(ii) A hard copy of the signed Notification to the UGC and AIU.

(iii) Along with the Degree, the University, shall issue a Provisional Certificate to the student, certifying to the effect that the Degree has been awarded in accordance with the guide lines issued by the UGC from time to time.

(iv) Not with standing anything contained in foregoing paragraphs, shall not violate UGC regulation for Ph.D/ D.litt degree as amended from time to time in any circumstances.

ORDINANCE - 12

Ordinance for three/four years Undergraduate Degree In Art

(As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree: three/four years Undergraduate Degree (CBCS Semester Mode)**

2. **Faculty Name:Arts, Humanities and Social Sciences**

3. **Course Name: Bachelor of Arts (B.A.)**

   In the following subjects:

   Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese)

4. Eligibility for Admission: Eligibility for Admission: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Candidate seeking admission in B. A. courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent systemwith any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

7. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
8. Disciplinary /Interdisciplinary Minor (32 credits)
9. Generic Elective (16 credits)
10. Skill Enhancement Courses/Vocational Courses (12 credits)
11. Ability Enhancement Courses (08 credits)
12. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)

(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme	40

	(Programme duration first year on two semesters of the under graduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

iii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

iv. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

e. First division with honour's, where student score 75% or more marks.

f. First division, where student score 60% or more marks.

g. Second division, where students score 50% above but less than 60% marks.

h. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he-she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

A. **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

B. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project

C. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. **Ability Enhancement Course. (AEC)**

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions. age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line. eLearning. face-to-face. through webinar etc.

ORDINANCE - 13

Ordinance for Two years Post Graduate Degree in Art

1. **Title of the Degree: Two years Post Graduate Degree in Art**

2. **Faculty Name: Arts, Humanities and Social Sciences**

3. **Course Name: Maters of Arts (M.A.)**

   In the following subjects:

   Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese)

4. **Eligibility for Admission:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further. candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

(q) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(r) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(s) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(t) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(u) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(v) Span period of completion of courses shall be as prescribed in the respective regulation.

(w) Conduct of Examinations

(viii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(ix) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(x) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the

examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xi) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xiii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xiv) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(x) Makeup Examinations

(iv) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However. this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(v) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic

Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(vi) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(y) Choice Based Grading Systen.

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(z) Award of Grade and Grade Points

(v) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(vi) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

iii.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

iv.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(vii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(viii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} C_i P_i}{\sum_{i=1}^{n} C_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester. where j = 1,2,..... m. are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(aa) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(bb) Condoning of the Deficiency

(iii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(iv) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(cc) Award of Division and Merit List

(v) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(vi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(vii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(viii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(dd) Promotion to Higher Semester

(iii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(iv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(ee) The Appointment of Examiners

(iv) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(v) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(vi) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(ff) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(iv) The Dean of the Faculty - Chairman
(v) The HOD of the concerned Department - Member
(vi) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.
11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts. researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

a) The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the

State or the Central Governments. Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind. Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 14

Ordinance for three/four years Undergraduate Degree in Commerce

(As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree: three/four years Undergraduate Degree (CBCS Semester Mode)**

2. **Faculty Name: Faculty of Commerce.**

3. **Course Name:**

    1. Bachelor of Commerce (B.Com.)
    2. Bachelor of Commerce (C.A.) computer application

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates.:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Candidate seeking admission in B.Com/B.Com(CA) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    13. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    14. Disciplinary /Interdisciplinary Minor (32 credits)
    15. Generic Elective (16 credits)
    16. Skill Enhancement Courses/Vocational Courses (12 credits)
    17. Ability Enhancement Courses (08 credits)
    18. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after	80

	two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	**Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)**	120
Level 4(Optional)	**Bachelor Degree in the faculty of the Major Subject (honour's /Research)** **(Programme duration Four years of eight semesters.)**	160

The credits will be awarded by the University. The credit can be calculated as follow.

v. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

vi. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

i. First division with honour's, where student score 75% or more marks.

j. First division, where student score 60% or more marks.

k. Second division, where students score 50% above but less than 60% marks.

l. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and or training. types of course shall be as follow.

D. Core Course.: Such courses which shall compulsorily be studied by the student as core requirements of the programme.

E. **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project

F. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 15

Ordinance for Two years Post Graduate Degree in Commerce

1. **Title of the Degree**: Two years Post Graduate Degree in Commerce
2. **Faculty Name: Faculty of commerce**
3. **Course Name:**
   - Master of Commerce (M.Com.)
   - Master of Commerce (M.Com.(C.A.)) computer application
4. Eligibility for Admission: Eligibility for Admission: Commerce undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

(gg) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(hh) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(ii) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(jj) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(kk) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(ll) Span period of completion of courses shall be as prescribed in the respective regulation.

(mm) Conduct of Examinations

(xv) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(xvi) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(xvii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow

the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xviii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xix) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xx) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xxi) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation. the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(nn) Makeup Examinations

(vii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self. illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(viii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However. it shall be possible to hold a makeup examination at

any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(ix) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(oo) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(pp) Award of Grade and Grade Points

(ix) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(x) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

v.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

vi.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xi) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester, where j = 1,2..... m. are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation

will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(qq) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(rr) Condoning of the Deficiency

(v) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(vi) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(ss) Award of Division and Merit List

(ix) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(x) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xi) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(tt) Promotion to Higher Semester

(v) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(vi) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations. shall not be admitted to the next higher year.

(uu) The Appointment of Examiners

(vii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances. the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(viii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(ix) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(vv) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(vii) The Dean of the Faculty - Chairman
(viii) The HOD of the concerned Department - Member
(ix) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the

State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 16

Ordinance for three/four years Undergraduate Degree in Home Science

(As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree: Three/Four years Undergraduate Degree (CBCS Semester Mode)**

2. **Faculty Name: Home Science**

3. **Course Name: Bachelor of Science (B.Sc.) Home Science**

   In the following subjects:

   - Food and Nutrition
   - Human Development and Childhood Studies
   - Development Communication and Extension
   - Resource Management and Design Application
   - Fabric and Apparel Science
   - Food Technology

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other State /Central Government Boardequivalent system in any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority Communities shall be as per the policy laid down by Central Government / State Government of MP.

6. **Admission Procedure. :** Candidate seeking admission in Bachelor of Science (B.Sc.) Home Sciencecourses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other State /Central Government Boardequivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only

after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Undergraduate Degree Programme shall be of three (3) Academic years/Sex (6) Semesters. Whereas that of undergraduate degree leading to Honours/Research shall be of four (4) Academic years/ Eight (8) Semesters. (Level 4 is optional)

(i) A studentwho leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (Honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** To Enable Multiple entry and exit points in the academic programme, qualifications such as Certificate, Diploma, and Degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate Certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate Certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's Degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    19. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    20. Disciplinary /Interdisciplinary Minor (32 credits)
    21. Generic Elective (16 credits)
    22. Skill Enhancement Courses/Vocational Courses (12 credits)
    23. Ability Enhancement Courses (08 credits)
    24. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)

(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme	40

	(Programme duration first year on two semesters of the under graduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

vii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

viii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

m. First division with honour's, where student score 75% or more marks.

n. First division, where student score 60% or more marks.

o. Second division, where students score 50% above but less than 60% marks.

p. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses:Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:**Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project

- **Generic Elective (GE) Course:**An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. **Ability Enhancement Course. (AEC)**
    - The Ability Enhancement Course (AEC) are of two types
    - Ability Enhancement Compulsory Courses (AECC)
    - Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:**The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE Relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of SU Bhopal regarding specific courses shall be applicable.
- In other matters Board of Management of SU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 17

Ordinance for Two years Post Graduate Degree in Home Science

1. **Title of the Degree**: Two years Post Graduate Degree
2. **Faculty Name:**Home Science
3. **Course Name:** Master of Science (M.Sc.) Home Science

In the following subjects:

- Food and Nutrition
- Human development and Childhood Studies
- Development Communication and Extension
- Resource Management and Design Application
- Fabric and Apparel Science
- Food Technology

4. **Eligibility for Admission: Eligibility for Admission:** Home Science undergraduate from any State /Central/Private University/Institute orequivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.:Eligibility for Admission:** Any undergraduate from any State /Central/Private University/Institute orequivalent systemwith Home Science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post Graduate Degree Programme shall be of Four (4) semesters.

9. **Examination:-**

(ww) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(xx) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(yy) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(zz) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(aaa) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(bbb) Span period of completion of courses shall be as prescribed in the respective regulation.

(ccc) Conduct of Examinations

(xxii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(xxiii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(xxiv) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xxv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xxvi) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xxvii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xxviii)University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ddd) Makeup Examinations

(x) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee.

However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xi) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(eee) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(fff) Award of Grade and Grade Points

(xiii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xiv) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

vii. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

viii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xv) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xvi) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(ggg) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(hhh) Condoning of the Deficiency

(vii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(viii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(iii) Award of Division and Merit List

(xiii) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xiv) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xv) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xvi) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(jjj) Promotion to Higher Semester

(vii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(viii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(kkk) The Appointment of Examiners

(x) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xi) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(III) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(x) The Dean of the Faculty - Chairman
(xi) The HOD of the concerned Department - Member
(xii) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.
11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.
12. **The Teaching Scheme:-**The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the

expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of SU Bhopal regarding specific courses shall be applicable.
- In other matters Board of Management of SU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 18

Ordinance for three/four years Undergraduate Degree in Science

(As per the " Guidelines for Multiple Entry and Exit in Academic Programaames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree: Three/four years Undergraduate Degree (CBCS Semester Mode)**

2. **Faculty Name: Science**

3. **Course Name: Bachelor of Science (B.Sc.)**

   In the following subjects:

   i. Chemistry
   ii. Computer Science
   iii. Electronics
   iv. Electronic Media
   v. Information Technology
   vi. Mathematics
   vii. Embryology
   viii. Bio-Technology
   ix. Bio
   x. Forensic Science
   xi. Physics

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in Science stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Candidate seeking admission in Bachelor of Science (B.Sc.) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board

equivalent system with science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits. the students will become entitled to an Undergraduate

certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal

evaluations. The semester end theory examinations for Major. Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)

(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after	40

	the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

ix. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

x. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

q. First division with honour's. where student score 75% or more marks.

r. First division, where student score 60% or more marks.

s. Second division, where students score 50% above but less than 60% marks.

t. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. **Ability Enhancement Course. (AEC)**
    - The Ability Enhancement Course (AEC) are of two types
    - Ability Enhancement Compulsory Courses (AECC)
    - Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions. age and reservation etc. shall be in accordance with the Rules . Directives of UGC . NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance. General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of "SU" shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 19

Ordinance for Two years Post Graduate Degree in Science

1. **Title of the Degree**: Two years Post Graduate Degree
2. **Faculty Name:**Science
3. **Course Name:** Master of Science (M.Sc.) Science

In the following subjects:

i. Chemistry
ii. Computer Science
iii. Electronics
iv. Electronic Media
v. Information Technology
vi. Mathematics
vii. Embryology
viii. Bio-Technology
ix. Bio
x. Forensic Science
xi. Physics

4. **Eligibility for Admission: Eligibility for Admission:** Science undergraduate from any state /central/private university/institute orequivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.:Eligibility for Admission:** Science undergraduate from any state /central/private university/institute orequivalent systemwith home science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. **Examination:-**

(mmm) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(nnn) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(ooo) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(ppp) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(qqq) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(rrr) Span period of completion of courses shall be as prescribed in the respective regulation.

(sss) Conduct of Examinations

(xxix) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(xxx) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last

date by which applications and examination fee will be required to be deposited by the intending examinees.

(xxxi) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xxxii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xxxiii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xxxiv) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xxxv) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ttt) Makeup Examinations

(xiii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee.

However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xiv) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xv) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(uuu) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(vvv) Award of Grade and Grade Points

(xvii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xviii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

ix.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

x.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xix) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xx) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} C_i P_i}{\sum_{i=1}^{n} C_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated. p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2... n. are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j \cdot NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(www) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(xxx) Condoning of the Deficiency

(ix) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(x) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(yyy) Award of Division and Merit List

(xvii) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xviii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xix) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xx) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(zzz) Promotion to Higher Semester

(ix) To pass a particular subject of the course the minimum required grade is P. However. the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(x) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(aaaa) The Appointment of Examiners

(xiii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-

Chancellor at his discretion delegates the authority to him for a short period.

(xiv) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xv) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(bbbb) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(xiii) The Dean of the Faculty - Chairman
(xiv) The HOD of the concerned Department - Member
(xv) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester. provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes. Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance. General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 20

Ordinance for three/four years Undergraduate Degree in Social Work

(As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree**: Three/four years Undergraduate Degree (CBCS Semester Mode)

2. **Faculty Name:**Social Work

3. **Course Name:** Bachelor of Social work (B.S.W.)

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Candidate seeking admission in Bachelor of social work (B.S.W.)courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system inany stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

xi. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

xii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

u. First division with honour's, where student score 75% or more marks.

v. First division, where student score 60% or more marks.

w. Second division, where students score 50% above but less than 60% marks.

x. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 21

Ordinance for Two years Post Graduate Degree in Social work

1. **Title of the Degree**: Two years Post Graduate Degree

2. **Faculty Name:** Social Work

3. **Course Name:** Master of Social work (M.S.W.)

4. **Eligibility for Admission: Eligibility for Admission:** Science undergraduate from any state /central/private university/institute or equivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.: Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. **Examination:-**

(cccc) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional. mid-term. end-semester etc.; during the semester.

(dddd) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner: this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(eeee) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(ffff) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(gggg) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(hhhh) Span period of completion of courses shall be as prescribed in the respective regulation.

(iiii) Conduct of Examinations

(xxxvi) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(xxxvii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(xxxviii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xxxix) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xl) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xli) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xlii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(jjjj) Makeup Examinations

(xvi) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xvii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xviii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(kkkk) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(llll) Award of Grade and Grade Points

(xxi) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xi.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xii.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End - semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxiii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxiv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1.2,..... m. are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(mmmm) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(nnnn) Condoning of the Deficiency

(xi) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(oooo) Award of Division and Merit List

(xxi) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xxii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xxiii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main

examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxiv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(pppp) Promotion to Higher Semester

(xi) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(qqqq) The Appointment of Examiners

(xvi) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xvii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xviii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(rrrr) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a

strictly confidential environment. The Moderation Board will consist of following:

(xvi) The Dean of the Faculty - Chairman
(xvii) The HOD of the concerned Department - Member
(xviii) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 22

Ordinance for One year Under Graduate Degree in Library Science

1. **Title of the Degree**: One year Under Graduate Degree

2. **Faculty Name:** Library Science

3. **Course Name:** Bachelor of Library Science (B.Lib.)

4. **Eligibility for Admission: Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.: Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Under graduate degree programme shall be of Two(2) semesters.

9. **Examination:-**

(ssss) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(tttt) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner: this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(uuuu) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(vvvv) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(wwww) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(xxxx) Span period of completion of courses shall be as prescribed in the respective regulation.

(yyyy) Conduct of Examinations

(xliii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(xliv) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(xlv) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(xlvi) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(xlvii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(xlviii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(xlix) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(zzzz) Makeup Examinations

(xix) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xx) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xxi) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade Credit point by

reappearing in theory / practical subjects / Internship, in the ensuing examination.

(aaaaa) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(bbbbb) Award of Grade and Grade Points

(xxv) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxvi) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xiii. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xiv. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxvii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory

work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxviii)The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} C_i P_i}{\sum_{i=1}^{n} C_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(ccccc) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(ddddd) Condoning of the Deficiency

(xiii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xiv) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(eeeee) Award of Division and Merit List

(xxv) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xxvi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xxvii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxviii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(fffff) Promotion to Higher Semester

(xiii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xiv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(ggggg) The Appointment of Examiners

(xix) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xx) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxi) For the examination of each subject of the course. the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(hhhhh) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(xix) The Dean of the Faculty - Chairman
(xx) The HOD of the concerned Department - Member
(xxi) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.
11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:**- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal**, regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 23

Ordinance for One year Post Graduate Degree in LibraryScience

1. **Title of the Degree**: One year Post Graduate Degree

2. **Faculty Name:**LibraryScience

3. **Course Name:** Master of Library Science (M.Lib.)

4. **Eligibility for Admission: Eligibility for Admission:** Any undergraduate from any state /central/private university/institute orequivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.:Eligibility for Admission:** Any undergraduate from any state /central/private university/institute orequivalent systemwith Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Two(2) semesters.

9. **Examination:-**

(iiiii) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(iiiij) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly

(kkkkk) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(lllll) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(mmmmm) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(nnnnn) Span period of completion of courses shall be as prescribed in the respective regulation.

(ooooo) Conduct of Examinations

(i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(iiii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(liv) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(lv) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(lvi) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ppppp) Makeup Examinations

(xxii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xxiii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xxiv) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade 'Credit point by

reappearing in theory / practical subjects / Internship, in the ensuing examination.

(qqqqq) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(rrrrr) Award of Grade and Grade Points

(xxix) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxx) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xv. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xvi. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxxi) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory

work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
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Ab	-	0	Absent

(xxxii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(sssss) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(ttttt) Condoning of the Deficiency

(xv) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xvi) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(uuuuu) Award of Division and Merit List

(xxix) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xxx) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xxxi) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxxii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(vvvvv) Promotion to Higher Semester

(xv) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xvi) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(wwwww) The Appointment of Examiners

(xxii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xxiii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxiv) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(xxxxx) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(xxii) The Dean of the Faculty - Chairman
(xxiii) The HOD of the concerned Department - Member
(xxiv) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 24

Ordinance for three/four years Undergraduate Degree in Journalism & Mass Communication (BA:JMC)

(As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)

2. **Faculty Name:**Journalism & Mass Communication

3. **Course Name:** Bachelor of Arts in Journalism & Mass Communication (BA:JMC)

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in Any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure. :** Candidate seeking admission in Bachelor of Arts in Journalism & Mass Communication (BA:JMC) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A studentwho leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending 0rder from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of

Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two	80

	year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

xiii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

xiv. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

y. First division with honour's, where student score 75% or more marks.

z. First division, where student score 60% or more marks.

aa. Second division, where students score 50% above but less than 60% marks.

bb. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:**Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:**Such courses which shall compulsorily be studied by the student as core requirements of the programme.

- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project

- **Generic Elective (GE) Course:**An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:**The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 25

Ordinance for Two years Post Graduate Degree in Journalism and Mass Communication (MA:JMC)

1. **Title of the Degree**: Two years Post Graduate Degree

2. **Faculty Name:**Journalism and Mass Communication

3. **Course Name:** Master of Arts in Journalism and Mass Communication (MA:JMC)

4. **Eligibility for Admission: Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute orequivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure.:Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute orequivalent systemwith Journalism and Mass communication science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

(yyyyy) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.

(zzzzz) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(aaaaaa) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(bbbbbb) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

(cccccc) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.

(dddddd) Span period of completion of courses shall be as prescribed in the respective regulation.

(eeeeee) Conduct of Examinations

(lvii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(lviii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(lix) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of

the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(lx) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(lxi) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(lxii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(lxiii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ffffff) Makeup Examinations

(xxv) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xxvi) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xxvii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(gggggg) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(hhhhhh) Award of Grade and Grade Points

(xxxiii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxxiv) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xvii. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xviii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxxv) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxxvi)The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where i = 1, 2,.. n, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where j = 1,2,..... m, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(iiiiii) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(jjjjjj) Condoning of the Deficiency

(xvii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xviii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(kkkkkk) Award of Division and Merit List

(xxxiii)Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
7.5 ≤ CGPA	First Division With Honours
6.5 ≤ CGPA < 7.5	First Division
5.0 ≤ CGPA < 6.5	II Division

(xxxiv) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(xxxv) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxxvi) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(llllll) Promotion to Higher Semester

(xvii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xviii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(mmmmmm) The Appointment of Examiners

(xxv) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-

Chancellor at his discretion delegates the authority to him for a short period.

(xxvi) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxvii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(nnnnnn) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(xxv) The Dean of the Faculty - Chairman
(xxvi) The HOD of the concerned Department - Member
(xxvii) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.
11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:**-The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in

potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 26

Bachelor of Law (LL.B.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Law shall offer following Under Graduate Programs:

(i) Bachelor of Laws (LL.B.)
(ii) Bachelor of Laws (LL.B.) Hons.

(a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.

(c) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on Qualifying Examination. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI Foreign Students Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme for LL.B.:

The teaching scheme and the syllabus of the LL.B. course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

(g) The Teaching Scheme for LL.B. Honors:

The teaching scheme and the syllabus of the LL.B. Honours course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance. Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List. Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Shubham University, Bhopal

ORDINANCE - 27

B.A. LL.B. / B.A. LL.B. Hons

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Law shall offer following Under Graduate Programs:

(i) Bachelor of Arts and Bachelor of Laws (B.A. LL.B.)
(ii) Bachelor of Arts and Bachelor of Laws (B.A. LL.B.) Hons.

(a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.

(c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme for B.A. LL.B.:

The teaching scheme and the syllabus of the B.A.LL.B. course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

(g) The Teaching Scheme for B.A. LL.B. Honor's:

The teaching scheme and the syllabus of the B.A. LL.B. Honours course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Shubham University, Bhopal

ORDINANCE - 28

B.B.A. LL.B. / B.B.A. LL.B. Hons.

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Law shall offer following Under Graduate Programs:

(i) Bachelor of Business Administration and Bachelor of Laws (B.B.A. LL.B.)

(ii) Bachelor of Business Administration and Bachelor of Laws Hons. (B.B.A. LL.B. Hons.)

(a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.

(c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(g) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Shubham University, Bhopal

ORDINANCE - 29

B.Com. LL.B. / B.Com. LL.B. Hons.

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Law shall offer following Under Graduate Programs:

(i) Bachelor of Commerce and Bachelor of Laws (B.Com. LL.B.)
(ii) Bachelor of Commerce and Bachelor of Laws Hons. (B.Com. LL.B. Hons.)

(a) The University shall offer above courses as per guidelines of the Bar Council for Laws Education / UGC or otherwise as prescribed by these bodies from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.

(c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(g) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Shubham University, Bhopal

ORDINANCE - 30

Master of Laws (LL.M.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Law shall offer following Post Graduate Programs:

(iii) Master of Laws (LL.M.)

(a) The University shall offer above course as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council. The studies and examinations of such courses shall be in accordance to this Ordinances, rules and regulations as specified, hereunder and elsewhere.

(c) The University shall follow the UGC guidelines and adopt the choice based credit system.

(d) The minimum duration to complete the course shall be that of One (1) year and maximum up to Two (2) years.

(e) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances. Rules and Regulations as specified. hereunder and elsewhere.

(f) Admission:

The eligibility for admission to the first year of LL.M. shall be degree in Bachelors in Law (B.A. LL.B / B.Com. LL.B / B.B.A. LL.B.). Candidates who have passed the Five Year Integrated Course in LL.B. after 10+2 course shall be eligible for admission. In addition, the University shall follow all the guidelines as given by the Bar Council of India / UGC / State Government regarding admissions to courses in Law from time to time. Further. candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But. the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI Foreign Students / Persons of Indian Origin (PIO) Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the different National Law Universities Courses. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Shubham University, Bhopal

ORDINANCE No 31

DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Faculty of Education and Physical Education shall offer following DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.) program

Duration : Two Years

The duration of the programme shall be of two academic sessions/years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer/winter/ staggered) are available to the learners for guided supervised instructions and face-to-face contact sessions.

Eligibility for Admission.

Candidates seeking admission to this course must have passed Senior Secondary (Class: XII) or equivalent examination with minimum 50% marks. . The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt. or NCTE norms w ever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to s these courses in accordance with the directives of Govt. of India and / or State Government as per NCTE norms.

Admission procedure:

Admission under this College will be made as follows:

(a) The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle

(b) List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice Board of the University/University's website! or the student will be informed directly of their admission after the last date of application. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally, such candidates however nust produce the previous year Mark sheet/Faculty/College certificates as a proof of required eligibility criteria. The candidates so admitted shall have to Present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

(c) The application form may be rejected due to any of the following reasons:

1. The candidate does not fulfil the eligibility conditions.

2. The prescribed fee is not paid.

3. The application from is not signed by the candidate and his/her parent guardian, wherever required.

4. Supporting documents for admission are not enclosed.

(d) Enrolments/Registration number will be assigned to the student by the University after verification & submission of all the necessary document and fees.

(e) Admission rules as framed by the University shall be applicable for all admission from time to time. Other norms laid down by NCTE shall also follow.

Intake

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

Academic cycle/Year:

There will be one academic cycle for these courses every year as decided by the University.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council as per norms of Regulatory Body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be either Hindi or English

Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma in Elementary Education (D.El.Ed.):

A student shall be declared to be eligible for award of the Diploma if he has:

a) Registered and successfully completed all the Core Courses, Optional. Courses, Practical / Lab classes, Including Seminars, Workshops. Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit. Educational Tour. Project Work and other Assignments etc. wherever applicable.

b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
c) Successfully earned the specified credits in all the categories of subjects as applicable;
d) No dues to the University, Hostels, Libraries, NCC/NSS etc; and
e) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

Maximum Duration for Completion of Course

A Candidate has to complete the entire course of Diploma in Elementary Education (D.El.Ed.) within a maximum period of four years from the session of first admission.

Shubham University, Bhopal

ORDINANCE - 32

Bachelor of Education (B.Ed.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Faculty of Education and Physical Education shall offer following Under Graduate Program:

(i) Bachelor of Education (B.Ed.)

(a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(d) Admission:

Candidates with Bachelor's Degree in Sciences / Social Sciences / Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics or any other qualification equivalent thereto, with percentage marks as per NCTE guidelines are eligible for admission in the programme. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions and intake from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The curriculum, programme implementation and the assessment shall be as per the NCTE norms notified from time to time. The curriculum shall be designed to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme shall comprise broad curricular areas namely Perspectives in Education, Curriculum and Pedagogical Studies, Engagement with the Field and School Internship. The programme implementation shall be as to meet the specific demands of such professional programmes of study. The Academic Faculty as per norms prescribed by the NCTE shall cater to the foundation and pedagogy courses in a flexible manner so as to optimize academic expertise available.

These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes. including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training. Summer Training Educational Tour. Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable:
c. Earned the specified credits in all the categories of subjects as applicable.
d. Secured a minimum CGPA of 5.0 or 33% in aggregate overalt. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
e. No dues to the University. Hostels. Libraries. NC etc. and

f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall runt under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.

Shubham University, Bhopal

ORDINANCE No. 33

FOUR YEAR INTEGRATED PREGAME OF B.Sc. B Ed./B.A. B.Ed./B.Com B.Ed

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree	: B.Sc. B Ed./B.A. B.Ed. / B.Com B.Ed
Name of Faculty	: Faculty of Education &Physical Education
Course Name	: B.Sc. B Ed./B.A. B.Ed. /B.Com B.Ed
Duration of the Course	: 4 years (8 semesters)

Eligibility For Admission:

For Degree (Ist year) (Regular):

Candidates who have passed duly recognized following examination:

Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution:

Admission to the particular branch of study shall be as decidcd by the University on the basis of counselling / personal interview.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- Earned the specified credits in all the categories of subjects as applicable.
- Secured a minimum CGPA of 5.0 or 33% in aggregate overalt. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NC etc. and
- No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

General Instructions:

The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of SU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of SU shallbe competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall runt under this ordinance, on thc recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.

Shubham University, Bhopal

ORDINANCE No. 34

Four-year Integrated Teacher Education Programme (ITEP)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree	: Four-year Integrated Teacher Education Programme (ITEP)
Name of Faculty	: Faculty of Education &Physical Education
Course Name	: ITEB
Duration of the Course	: 4 years (8 semesters)

Eligibility For Admission:

For Degree (Ist year) (Regular):

Candidates who have passed duly recognized following examination:

Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostels, Libraries, NC etc. and
e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

General Instructions:

The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 35

Master of Education (M.Ed.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Faculty of Education and Physical Education shall offer following Post Graduate Program:

Master of Education (M.Ed.)

(a) The University shall offer above courses as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(d) Admission:

The eligibility for admission to the first year of M.Ed. Courses shall be B.Ed. / B.A.B.Ed. / B.Sc.B.Ed. / B.El.Ed. /ITEP with an undergraduate degree with percentage marks as per NCTE guidelines. Admissions shall be made on the merit of the marks obtained in the qualifying examination and the entrance examination or any other selection process as per the policy of the Central / State Government / University / UT Administration. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The curriculum shall include theory (core and specialization) courses, practicum, internship and attachment. The programme implementation and assessment shall be as prescribed by the NCTE.

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Council. The course must be designed to provide opportunities for students to extend as well as deepen their understanding of Education, specialize in selected areas, develop research capabilities leading to specialization in either elementary or secondary education. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostels, Libraries, NC etc. and
e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

The admission to all kinds & mode of Degree: Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** . regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 36

Bachelor of Physical Education (B.P.Ed.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Faculty of Education and Physical Education shall offer following Under Graduate Programs:

(i) Bachelor of Physical Education (B.P.Ed.)

(a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(d) Admissions:

The eligibility for admission to the first year of B. P. Ed. Courses shall be Bachelor's Degree in any discipline and having at least participation in the Inter College / Inter Zone / District / School Competition in sports and games as recognized by the AIU / IOA / SGFI / Government of India. In addition, the University shall follow all the guidelines as given by the NCTE / State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Educators with the expected post-graduates attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostels, Libraries, NC etc. and
e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc

Shubham University, Bhopal

ORDINANCE - 37

Master of Physical Education (M.P.Ed.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Faculty of Education and Physical Education shall offer following Post Graduate Program:

- **Master of Physical Education (M.P.Ed.)**

(a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(d) Admission:

The eligibility for admission to the first year of M.P.Ed. Courses shall have passed B.Sc. (Physical Education, Health Education & Sports) / B.P.Ed. / B.P.E.S. (subject to the notification from UGC / NCTE) or equivalent from any recognized University with percentage marks as per NCTE guidelines. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

The programme shall be designed to integrate the study of childhood, social context of education, subject knowledge, pedagogical knowledge, aims of physical education and communication skills.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List. Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour. Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostels, Libraries, NC etc. and
e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc

Shubham University, Bhopal

ORDINANCE No. 38

POST GRADUATE DEGREE IN COMPUTER APPLICATION (MCA)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree	: Master of Computer Application (MCA)
Name of Faculty	: Faculty of Computer Application
Duration of the Course	: 2 years (4 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of M.C.A shall possess following educational qualification:

Candidate should have a Bachelor degree with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute recognized by the University as equivalent or any open University:

Or

However, a candidate who does not have Mathematics background as per above.could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester:

Or

The candidate should possess professional Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above skills / areas, recognized by the University as equivalent;

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: However, candidate who is appearing or has appeared for final year or last semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Specialization Distribution:

Admission to a particular stream specialization of MCA Course/ Programme, it 'any.shall be as decided by the University on the basis of cither merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be 2 academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the M.C.A. Degree

A student shall be declared to be eligible for award of the MCA Degree with various specializations if he has:

a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.

b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;

c. Earned the specified credits in all the categories of subjects as applicable;

d. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 6 years.

General Instructions:

i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
iii. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** . regarding specific courses shall be applicable.
iv. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 39

Ordinance for three/four years Undergraduate Degree in Computer Application

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree**: Three/four years Undergraduate Degree (CBCS Semester Mode)

2. **Faculty Name:**Computer Application

3. **Course Name:** Bachelor of Computer Application (BCA)

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. Admission Procedure. : Candidate seeking admission in BCAcourses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years (6) semesters. Whereas that of

undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A studentwho leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii)The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite 40 number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for third semester in Level 2 is the successful completion of Level 1 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)

(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

i One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

ii Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

a First division with honour's, where student score 75% or more marks.

b First division, where student score 60% or more marks.

c Second division, where students score 50% above but less than 60% marks.

d If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:**Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:**Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

- **Generic Elective (GE) Course:**An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:**The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE , relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** ; regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE No. 40

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree : Post Graduate Diploma in Computer application (PGDCA)
Name of Faculty : Faculty of Computer Application
Duration of the Course : 1 year (2 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of PGDCA shall possess following educational qualification:

Candidate should have a Bachelor degree in relevant discipline with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute recognized by the University as equivalent or any open University:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be one academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English/ Hindi.

Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Degree: Eligibility for Award of the PGDCA. Degree

A student shall be declared to be eligible for award of the PGDCA Degree with various specializations if he has:

a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable;
d. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 2years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC /

NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE No. 41

DIPLOMA IN COMPUTER APPLICATION

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree	: DIPLOMA IN Computer Application (DCA)
Name of Faculty	: Faculty of Computer Application
Duration of the Course	: 1 years (2 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of D.C.A shall possess following educational qualification:

Candidate should have a 10+2 with at least 50% (30% for reserved categories) marks in aggregate or equivalent:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Specialization Distribution:

Admission to a particular stream specialization of DCA Course/ Programme, it any.shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the D.C.A. Degree

A student shall be declared to be eligible for award of the DCA Degree with various specializations if he has:

g. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
h. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
i. Earned the specified credits in all the categories of subjects as applicable;
j. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
k. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 2 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** J shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 42

Ordinance for three/four years Undergraduate Degree in Business Administration

As per the " Guidelines for Multiple Entry and Exit in Academic Prograames offered n Higher Education Institutions" issued by UGC, New Delhi under National Education 'olicy 2020, These provisions of this Ordinance shall be applicable from the academic ession 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)

2. **Faculty Name:** Business Administration

3. **Course Name:** Bachelor of Business Administration (B.B.A.)

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. Admission Procedure. : Candidate seeking admission in BBA courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending 0rder from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits. the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

(ii) **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

iii One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

iv Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

e First division with honour's, where student score 75% or more marks.

f First division, where student score 60% or more marks.

g Second division, where students score 50% above but less than 60% marks.

h If any candidate failed to earn minimum required number of credit in

i exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. <u>Types of Courses:</u> Course are the basic units of education and/or training. types of course shall be as follow.

Core Course.: Such courses which shall compulsorily be studied by the student as core requirements of the programme.

Elective Course.: Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 43

Master of Business Administration (MBA)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Management Studies shall offer the following Post Graduate Programs:

(i) Master of Business Administration (MBA)
With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.

2. The medium of instruction and examination shall be English throughout the course of studies.

3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

4. The University shall follow the UGC guidelines and adopt the choice based credit system.

5. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

6. Admission:

   a. The eligibility for admission to the first year of MBA courses shall be based on the qualifying examination (Entrance Test) to be conducted at State or at National level. In addition, the candidate seeking admission in MBA courses must have passed basic eligibility criteria i.e. Bachelor Degree in any discipline from any recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But. the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition. the University shall follow all the guidelines as given by the UGC · AICTE / State / Central Government regarding admissions from time to time.

b. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

c. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

7. The Teaching Scheme

a. The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary management issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

Specialization Distribution:

Admission to a particular stream specialization of MBA Course/ Programme, it any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time. taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the M.B.A. Degree

a. A student shall be declared to be eligible for award of the MBA Degree with various specializations if he has:
b. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable;
e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 44

Post Graduate Diploma Courses of Studies in the Faculty of Management Studies

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Management Studies shall offer the following program:

(i) Post Graduate Diploma Courses in Business Management (PGDBM) With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.

2. The medium of instruction and examination shall be English throughout the course of studies.

3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

4. The University shall follow the UGC guidelines and adopt the choice based credit system.

5. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

6. Admission:

Candidate seeking admission in PGDBM courses must have passed basic eligibility criteria i.e. graduation in any stream or its equivalent from a recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition. the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

7. The Teaching Scheme:

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers with the expected professional attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

Specialization Distribution:

Admission to a particular stream specialization of PGDBM Course/ Programme, it any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the PGDBM. Degree

a. A student shall be declared to be eligible for award of the PGDBM Degree with various specializations if he has:
b. Registered and successfully completed all subjects of Core Courses. Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work. Industrial Visit Industrial training, Paper presentation & Publications. Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.

c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable;
e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 45

Diploma Course in Business Management

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Management Studies shall offer the following program:

Diploma Courses in Business Management (DBM)
With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.

2. The medium of instruction and examination shall be English throughout the course of studies.

3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

4. The minimum duration to complete the course shall be that of One (1) year and maximum up to Two (2) years.

5. Admission:

Candidate seeking admission in DBM courses must have passed basic eligibility criteria i.e. graduation in any stream or its equivalent from a recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. The Teaching Scheme:

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers with the expected professional attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

Specialization Distribution:

Admission to a particular stream specialization of DBA Course/ Programme, it any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the D.B.A. Degree

a. A student shall be declared to be eligible for award of the DBA Degree with various specializations if he has:
b. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars. Workshops. Presentations. Group Discussion. Field Work. Industrial Visit. Industrial training. Paper presentation & Publications, Project Work. Dissertation! Thesis and other Assignments etc. whichever applicable.
c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time. where ever applicable:
d. Earned the specified credits in all the categories of subjects as applicable:

e. No dues to the University. Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
4. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE - 46

Ordinance for three/four years Undergraduate Degree in Hotel Management and Catering Technology

(As per the " Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)

2. **Faculty Name:** Hotel Management

3. **Course Name:** Bachelor in Hotel Management and Catering Technology (BHMCT)

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.

5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. Admission Procedure. : Candidate seeking admission in BHMCT courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. Intake: The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. Duration of the Course: The minimum duration of the undergraduate degree programme shall be of three (3) academic years/sex (6) semesters. Whereas that

of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. **(Table 1)**

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.
    - Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
    - Disciplinary /Interdisciplinary Minor (32 credits)
    - Generic Elective (16 credits)
    - Skill Enhancement Courses/Vocational Courses (12 credits)
    - Ability Enhancement Courses (08 credits)
    - Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after	80

	two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

v One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

vi Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

i First division with honour's, where student score 75% or more marks.

j First division, where student score 60% or more marks.

k Second division, where students score 50% above but less than 60% marks.

l If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
    - Discipline Specific Elective (DSE) Course.
    - Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. **General Instructions:**

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable.
- In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

Shubham University, Bhopal

ORDINANCE No. 47

DIPLOMA IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY (DHMCT)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

- **Title of the Degree** : Diploma in Hotel Management and CateringTechnology(DHMCT)
- **Name of Faculty** : Faculty of Management and Commerce
- **Course Name** : Diploma in Hotel Management and CateringTechnology (DHMCT)
- **Duration of the Course** : 3 years (6 semesters)

Eligibility For Admission:

For Diploma

Candidates who have passed duly recognized following examination:

Final examination of the SSC of M. P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination New Delhi or any State Board such as M. P. Board of Secondary education Bhopal or other

Or

SSC Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCHMCT/ other regulatory bodies. The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other

Professional Bodies / Organizations or any other mode as decided by the NCHMCT/ UGC / other relevant Regulatory Bodies from time to time.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he has:

a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 48

Bachelor of Architecture (B. Arch.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Architecture and Planning shall offer Under Graduate Program in Architecture as per details given below:

- **Bachelor of Architecture (B.Arch.)**

(a) The University shall offer above course as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) The minimum duration to complete the course shall be Five (5) years and maximum up to Eight (10) years.

(f) Admission:

The eligibility for admission to the first year of B.Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University shall admit candidates directly in the second year i.e. third semester (lateral entry) of the B.Arch. course in accordance with the policies and norms of the State Government as applicable to the Candidates

who have passed the Diploma Course in Architecture from M.P. Board of Technical Education, Bhopal or duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the B.Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The duration of B.Arch. shall be that of five (5) years consisting of ten (10) semesters. While preparing the Syllabi of the First and Second Semesters, the care should be taken to see that it should concentrate to strengthen the fundamental concepts useful in the study of Architecture.

Students in Second Year and onwards have to study the courses to understand the complexities of the discipline and to about to solve them. Therefore the Syllabi from Third to Seventh Semester should be designed and taught in such a manner that they can gain the in-depth knowledge of the discipline.

Eighth and Ninth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge to become a successful Architect, the study of Seminars, Projects, Elective and Internship are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the professional Architects.

The last semester i.e. Tenth (10) will be dedicated to the Professional Project which shall be carried out by the students either inside / outside the campus under the supervision of Academician or with Professional.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(4) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a. A student shall be declared to be eligible for award of the Degree if he has:
b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable.
e. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 49

Master of Architecture (M.Arch.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Architecture and Planning shall offer Post Graduate Programs in different specializations in Architecture as per details given below:

- **Master of Architecture (M.Arch.)**

(a) The University shall offer above courses as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) The minimum duration to complete the course shall be Two (2) years and maximum up to Five (5) years.

(f) **Admission:**

The eligibility for admission to the first year of M. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But. the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the M. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The duration of M. Arch. shall be that of two (2) years consisting of four (4) semesters. While preparing the Syllabi of the First and Second Semesters, the care should be taken to see that it shall be capable of strengthening the fundamental concepts in the study of Architecture.

Students in Final Year have to study the courses to understand the applications of the discipline and to about to solve them. Therefore the Syllabi should be designed and taught in such a manner that they gain the in-depth knowledge of the discipline. Seminars, Projects and Electives shall be introduced in these semesters. The syllabus of the electives should be prepared in consultation with the professional Architects.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a. A student shall be declared to be eligible for award of the Degree if he has:
b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable.
e. No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions. age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 50

Diploma in Architecture (D. Arch.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Architecture and Planning shall offer Diploma in Architecture as per details given below:

- **Diploma in Architecture (D. Arch.). in**

    i. Architecture and Interior Design
    ii. Architectural Assistantship

(a) The University shall offer above courses as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.

(f) Admission:

The eligibility for admission to the first year of D. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the D. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks. Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a. A student shall be declared to be eligible for award of the Diploma if he has:
b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable.
e. No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses . Programmes of Diploma can also be offered, keeping in view of new innovations. thrust areas of Government policies and demand of the industry / society shall run under this ordinance. on the recommendations of the concerned Board of Studies. from time to time. by the University, in its various Faculty / School / Centres Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 51

Diploma Courses of Studies in the Faculty of Engineering (Polytechnic)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Engineering shall offer following Diploma Programs:

(i) Diploma in one of the following subjects:

i. Automobile Engineering
ii. Chemical Engineering
iii. Civil Engineering
iv. Agriculture Engineering.
v. Computer Hardware and Maintenance
vi. Computer Science and Engineering
vii. Construction Technology and Management
viii. Electrical Engineering
ix. I,T.
x. Electrical and Electronics Engineering
xi. Fire and Safety Engineering
xii. Chemical Engineering
xiii. Aviation Engineering
xiv. Electronics and Telecommunication
xv. Information Technology
xvi. Mechanical Engineering
xvii. Opto-Electronics Engineering
xviii. Petroleum Technology
xix. Plastic Technology
xx. Printing Technology
xxi. Production Engineering
xxii. Refrigeration and Air Conditioning
xxiii. Electronics Engineering
xxiv. Mechatronics

(a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.

(c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years and 2 years or 4 semesters for lateral entry.

(e) Admission:

The eligibility for admission to the first year of Diploma Courses shall be passing of 10th class from any from a recognized Board/University.

Or

The eligibility for admission to the Second year of Diploma, higher examination under (10+2) Education Scheme with Science (Physics and Chemistry) and Mathematics as main subjects and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University.

Or

The eligibility for admission to the Second year of Diploma, higher examination under I.T.I. Scheme with related stream and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University/Council/NCVT/SCVT.

In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority / EWS communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and

Program Educational Objectives to prepare the Diploma Students with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

1. A student shall be declared to be eligible for award of the Diploma if he has:
2. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

3. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
4. Earned the specified credits in all the categories of subjects as applicable.
5. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
6. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 52

Bachelor of Technology

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Engineering shall offer Under Graduate Programs in different branches of Engineering as per details given below:

(i) Bachelor of Technology (B.Tech.)

In following subjects:

1. Food Technology
2. Biotechnology
3. Civil Engineering
4. Computer Science and Engineering
5. Electrical Engineering
6. Electrical and Electronics Engineering
7. Control Engineering
8. Power System Engineering
9. Electronics Engineering
10. Electronics and Communication Engineering
11. Electronics and Instrumentation Engineering
12. Nano-Technology
13. Information Technology
14. Automobile Engineering
15. Fire Technology and Safety
16. Industrial Engineering
17. Mechanical Engineering
18. Production Engineering
19. Environmental Engineering
20. Industrial Engineering Management
21. Textile Engineering
22. Agriculture engineering
23. Machine learning
24. Artificial engineering
25. Aeronautical Engineering
26. Marine Engineering
27. Data Mining
28. Energy Engineering
29. Chemical Engineering
30. Bio-Medical Engineering
31. Mechatronics

(a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered the choice of medium as Hindi.

(c) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(e) The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.

(f) Admission:

The eligibility for admission to the first year of B.E. / B.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the B.E. / B.Tech. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from M.P. Board of Technical Education, Bhopal or duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute

Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of study of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The Syllabi of the First and Second Semesters shall be capable of strengthening the fundamental concepts in Physics, Chemistry, Mathematics, Communication skill, Social Studies, Environmental Engineering and Core Engineering such as Electrical, Mechanical, Civil etc.

Students in Second Year and onwards have to study the courses pertaining to their respective branches of Engineering. Therefore, the Syllabi from Third to Sixth Semester should be designed and taught in such a manner that they learn the fundamentals and gather in-depth knowledge of their respective disciplines.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge in their branches so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings, National and Multinational companies. Keeping this requirement in mind, Seminars, Projects and

Elective are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians from IITs, NITs and / or professionals from industries.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 4 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

a) A student shall be declared to be eligible for award of the Degree if he has:
b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d) Earned the specified credits in all the categories of subjects as applicable.

e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

General Instructions:

1. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal**, regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 53

Master of Technology (M.Tech.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Engineering shall offer Post Graduate Programs in different specializations of Engineering as per details given below:

(i) Master of Technology (M.Tech.)

In following subjects and Specialization:

Agricultural Engineering, Food Technology, Biotechnology, Bioinformatics, Biometrics and Cyber Security, Civil Engineering, Structural Engineering, Building and Construction Technology, Construction Technology, Environmental Engineering, Transportation Engineering, Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering, Computer Applications, Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering, Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics, Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design, Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing, Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering, Textile Engineering, Aeronautical Engineering, Marine Engineering, Energy Engineering, Chemical Engineering, Bio-Medical Engineering, Mechatronics, Highway Engineering, Opto Electronics

(a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Five (5) years.

(e) Admission:

The eligibility for admission to the first year of M.E / M.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Post Graduate Studies full care should be taken to see that the students after completing post-graduation from this

University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The subjects and their content taught in the First year of study should be capable of strengthening the fundamental concepts in respective disciplines of Engineering. The final year shall be specialized with Elective Courses, Seminar and Project Dissertation.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 2 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

a) A student shall be declared to be eligible for award of the Degree if he has:
b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d) Earned the specified credits in all the categories of subjects as applicable.
e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant
c) Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
d) For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
e) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
f) In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 54

INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Engineering shall offer dual degree program in different branches of Engineering and management as per details given below:

Title of the Degree : INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)
Name of Faculty : Faculty of Engineering
Course Name : INTEGRATED DUAL DEGREE
Duration of the Course : 5 years (10 semesters)

S.No.	UG Program	PG Program	
		M.Tech. (Specialization)	*MBA (Specialization)**
1)	B.Tech. in Electronics & Communication Engineering	M.Tech. (Communications & Signal Processing)	MBA (Human Resources / Finance/ Marketing/ Systems)
2)	B.Tech. in Computer Science & Engineering	M.Tech. (Computer Science)	MBA (Human Resources / Finance/ Marketing/ Systems)
3)	B.Tech. in Electrical & Electronics Engineering	M.Tech. (Power Electronics)	MBA (Human Resources / Finance/ Marketing/ Systems)
4)	B.Tech. in Mechanical Engineering	M.Tech. (Manufacturing Systems)	MBA (Human Resources / Finance/ Marketing/ Systems)
5)	B.Tech. in Civil Engineering	M.Tech. (Structural Engineering)	MBA (Human Resources / Finance/ Marketing/ Systems)

(h) The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.

(i) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.

(j) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(k) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.

(l) Admission:

The eligibility for admission to the first year of Dual degree. The Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the dual. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

(m) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the students with the expected post Graduate attributes. These courses shall be revised

every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4(B) shall be applicable in the current ordinance.

Specialization Distribution:

Admission to a particular stream specialization of dual degree Programme, it 'any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be 5 (4 for lateral entry) academic years (10 semester) cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the dual Degree

a. A student shall be declared to be eligible for award of the dual Degree with various specializations if he has:
b. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.

c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d. Earned the specified credits in all the categories of subjects as applicable;
e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

General Instructions:

a. The admission to all kinds & modes of Post Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
c. For matters not covered in this specific ordinance, General Rules and Regulations of SU Bhopal , regarding specific courses shall be applicable.
d. In other matters Board of Management of SU shall be competent to take any decision which shall be final.
e. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
f. The programmes listed under Ordinance will be introduced with the recommendations of Board of Studies.
g. In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned.

Shubham University, Bhopal

ORDINANCE - 55

Diploma in Pharmacy (D. Pharm.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Pharmacy shall offer following Diploma program:

- **Diploma in Pharmacy (D.Pharm.)**

(a) The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(e) Admission:

The eligibility for admission to the first year of Pharmacy is that the candidate must have Passed 10+2 exam with prescribed subjects as per regulatory bodies or any other qualification approved by the Pharmacy Council of India as equivalent. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

Teaching Scheme

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a) A student shall be declared to be eligible for award of the Diploma if he has:
b) Registered and successfully completed all the Core Courses, Optional Courses. Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training. Summer Training. Educational Tour, Project Work and other Assignments etc wherever applicable.

c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d) Earned the specified credits in all the categories of subjects as applicable.
e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

a) The admission to all kinds & mode of diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
c) For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
e) In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 56

Bachelor of Pharmacy (B. Pharm.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Pharmacy shall offer following Under Graduate Program:

- **Bachelor of Pharmacy (B.Pharm.)**

(a) The University shall offer above course as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.

(e) Admission:

The eligibility for admission to the first year of B.Pharm. courses shall be based on the Entrance Test / Qualifying Examination to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the PCI / AICTE / State / Central Government regarding admissions from time to time. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme

The detailed Teaching scheme and the syllabus of the different subjects of courses shall be prepared by the Departmental Council keeping in view the Course outcomes

Program Outcomes and Program Educational Objectives to prepare the students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice-based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational Pharmacy companies for employability and Universities in India or abroad for Higher Education.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Pharmacy. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians and professionals from industries.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points. Attendance, Condoning of Deficiency. Award of Grace Marks. Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a) A student shall be declared to be eligible for award of the Degree if he has:
b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d) Earned the specified credits in all the categories of subjects as applicable.
e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
c) For matters not covered in this specific ordinance. General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
e) In future, more Branches Specializations / Courses Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE - 57

Master of Pharmacy (M.Pharm.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The Faculty of Pharmacy shall offer following Post Graduate program:

- **Master of Pharmacy (M.Pharm.)** :- With specialization mentioned in Ordinance -2

(a) The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English throughout the course of studies.

(c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(e) Admission:

The eligibility for admission to the first year of M.Pharm. courses shall be passing of B.Pharm. or equivalent examination from a recognized university. Entrance examination from State / Central Level shall be preferred. The admission policies shall be governed by the Regulation framed under the guidelines of AICTE / UGC / State / Central Government or any other competent authority. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding the applications. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians or professionals from industries. The student shall engage themselves in research work in areas of pharmaceutical science and develop projects as assigned by the department / guide.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance. Condoning of Deficiency. Award of Grace Marks, Award of Division and Merit List. Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

a) A student shall be declared to be eligible for award of the Degree if he has:
b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
d) Earned the specified credits in all the categories of subjects as applicable.
e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
c) For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
e) In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres, Institutes located in university campus.

Shubham University, Bhopal

ORDINANCE No. 58

BACHELOR OF SCIENCE B.Sc. (NURSING)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of nursing shall offer B,Sc. Program in nursing as per details given below:

Admission to the B.Sc. (NURSING) course shall be made in accordance to the norms of Indian Nursing Council

Title of the Degree : Bachelor of Science (Nursing)
Name of Faculty : Faculty of Nursing
Duration of the Course : 4 years

The duration of B.Sc. (Nursing) course shall be four years excluding internship of six months. The duration of each academic year of B.Sc. (Nursing) I, II, III, IV year shall be not less than 10 months.

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

Or

Senior Faculty Certificate Examination (10+2), Pre degree Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in B.Sc. (N) Ist year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC/ST Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Branch distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The Bachelor degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in Short Basic B.Sc. (Nursing).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree B.Sc. (Nursing)

A student shall be declared to be eligible for award of the degree if he has:

a. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion. Field Work. Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable:

d. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However. the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

i. The admission to all kinds & mode of B. Sc. (Nursing) Course shall be governed accordance and provisions with the Rules / Directives of UGCI INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / INC I relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

iv. At present in the Faculty of Medical and Paramedical Sciences, Degree of B. Sc. (Nursing) shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Engineering and Technology courses / programme as well as proposed in future. However,

v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

vi. In future, more branches / specializations / courses / programmes of B.Sc. (Nursing) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.

vii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

Shubham University, Bhopal

ORDINANCE No. 59

GENERAL NURSING & MIDWIFERY (GNM DIPLOMA)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of nursing shall offer GNM diploma Program in nursing as per details given below:

Admission to the GNM course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree : Diploma in General Nursing & Midwifery
Name of Faculty : Faculty of Nursing
Duration of the Course : 3 years

The duration of the course shall be three years.

Eligibility for Admission:

10+2 classes passed preferably Science (PCB) & English with aggregate of 25% marks 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out form recognized Board under AISSCE / CBSE / ICSE / SSCE / HSCE or other equivalent Board.

Or

10+2 vocational ANM under CBSE Board of other equivalent Board from the Faculty and recognized by Indian Nursing Council.

Or

Registered as ANM with State Nursing Registration Council.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in ANM 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI/Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission io the course in accordance with the directives of Govt. of India and / or State Government.

Branch distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one academic cycles for the course every year like.

Course Structure

The Diploma in GNM of 3 years course shall be designated as Basic GNM.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English or Hindi.

Examination:

The examinations shall be held as per Scheme of Examinations as approved by the State Registration Nursing Council.

Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the ANM if he has:

a. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable;
d. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 6 years from the date of admission.

General Instruction:

i. The admission to all kinds & mode of GNM courses shall be governed in accordance and provisions of the Rules/Directives of UGCI INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

iii. For matters not covered in this specific ordinance, General Rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

v. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and l or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

Shubham University, Bhopal

ORDINANCE No. 60

POST BASIC NURSING (B.Sc.)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of nursing shall offer Post Basic (B.Sc.) Program in nursing as per details given below:

Admission to the Post Basic (B.Sc.) Nursing course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree	: Post Basic (B.Sc.) Nursing
Name of Faculty	: Faculty of Nursing
Duration of the Course	: Two years

Eligibility for Admission:

1. Passed Intermediate 10+2 level or equipment exam recognized by the Central/State Board of Education with 30% marks.
2. Obtained a Diploma in General Nursing and Midwifery and registered as RNRN with the State Nursing Registration Council.
3. Candidate shall be medically fit.

The reservation and relaxation for SC/ST / Other categorises shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body.

Course Structure

The Certificate in Post Basic Nursing (B.Sc.) of two years course shall be designated as Post Basic Nursing (B.Sc.).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

General:-

1. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
2. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
3. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
4. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.

Shubham University, Bhopal

ORDINANCE No. 61

MASTER OF SCIENCE (NURSING)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of nursing shall offer M.Sc (Nursing) Program in nursing as per details given below:

Admission to the M.Sc (Nursing) course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree	: MASTER OF SCIENCE (Nursing)
Name of Faculty	: Faculty of Nursing
Duration of the Course	: Two years

a) M.Sc. Nursing in Medical Surgical Nursing

b) M. Sc. Nursing in Child Health Nursing

c) M. Sc. Nursing in Obstetric & Gynecological Nursing

d) M. Sc. Nursing in Community Health Nursing

e) M.Sc. Nursing in Mental Health Nursing.

Eligibility for Admission:

- Passed Intermediate 10+2 level or equipment exam recognized by the Central/State Board of Education with 30% marks.
- Obtained a B.Sc. in nursing or Post basic nursing and registered as NRN with the State Nursing Registration Council.
- Candidate shall be medically fit.

The reservation and relaxation for SC/ST / Other categorises shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body.

Course Structure

The Certificate in MASTER OF SCIENCE (Nursing) of two years course shall be designated as MASTER OF SCIENCE (Nursing).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

General: -

- For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance

  on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.

Shubham University, Bhopal

ORDINANCE No. 62

Bachelor of Veterinary Science & Animal Husbandry (BVSc & AH)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of veterinary shall offer BVSc & AH Program in veterinary as per details given below:

Admission to the BVSc & AH (Veterinary) course shall be made in accordance to the norms of Veterinary council of India.

Title of the Degree : Bachelor of Veterinary Science & Animal Husbandry (BVSc & AH)
Name of Faculty : Faculty of Veterinary Science
Duration of the Course: 5 and half years

The duration of BVSc & AH (Veterinary) course shall be Five and half excluding internship of One year as per MSVE 2016. The duration of each academic year of BVSc & AH (Veterinary)) I, II, III year and IV year will be one and half year and shall be not less 105 working days.

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary school Certificate Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in BVSc & AH (Veterinary) Ist year shall be based on the merit in the common entrance test conducted by State/central government..

The reservation and relaxation for SC/ST other categories shall be as per the rules of state Govt., else whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Branch Distribution

Admission to the particular faculty of study shall be as decided by the University on the basis of counselling.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The BVSc & AH (Veterinary) in veterinary of five and half years(with one year internship) course shall be designated as Bachelor of Veterinary Science & Animal Husbandry in Short Basic BVSc & AH (Veterinary)

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations floated by VCI-New Delhi for degree program. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree BVSc & AH (Veterinary)

A student shall be declared to be eligible for award of the degree if he has:

- Registered and successfully completed all the core courses, internship, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;

- Earned the specified credits in all the categories of subjects as applicable:
- Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor/Dean of Faculty /Dean as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

1. The admission to all kinds & mode of BVSc & AH (Veterinary)Course shall be governed accordance and provisions with the Rules / Directives of UGC/VCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / VCI 1 relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
3. For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, Physical Classroom teaching, through webinar etc.
5. In future, more branches / specializations / courses / programmes of BVSc & AH (Veterinary) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
6. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

Shubham University, Bhopal

ORDINANCE No. 63

Diploma in Animal Husbandry

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The faculty of veterinary shall offer Diploma in Animal Husbandry Program in veterinary as per details given below:

Admission to the Diploma in Animal Husbandry course shall be made in accordance to the norms of Veterinary council of India.

Title of the Degree : Diploma in Animal Husbandry

Name of Faculty : Faculty of Veterinary Science

Duration of the Course: 2 years

The duration of Diploma in Animal Husbandry course shall be two years. The duration of each academic year of Diploma in Animal Husbandry I, II, year shall be not less than 105 working days

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in BVSc & AH (Veterinary) Ist year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC/ST Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Branch Distribution

Admission to the particular faculty of study shall be as decided by the University on the basis of counselling.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The Diploma in Animal Husbandry in veterinary of two years course shall be designated as Diploma in Animal Husbandry.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations floated by VCI for diploma programt. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree DVSc & AH (Veterinary)

A student shall be declared to be eligible for award of the degree if he has:

a) Registered and successfully completed all the core courses, internship, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c) Earned the specified credits in all the categories of subjects as applicable:
d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor/dean of faculty /dean as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

a) The admission to all kinds & mode of DVSc & AH (Veterinary)Course shall be governed accordance and provisions with the Rules / Directives of UGCI/VCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
b) The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / VCI I relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
c) For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
d) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, physical classroom training, through webinar etc.
e) In future, more branches / specializations / courses / programmes of BVSc & AH (Veterinary) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
f) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

Shubham University, Bhopal

ORDINANCE No.64

AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

The programme shall be governed by the norms, rules and guidelines of the conceded regulatory National commission council of Indian system of Medicine, New Delhi and the policies of Government of Madhya Pradesh.

Title of the Degree	: Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery - B. A. M. S.)
Name of Faculty	: Faculty of Ayurveda
Department	: Department of Ayush
Duration of the Course	: 4 years and 6 months & 1 year internship

The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be of Five Year and six months.

The duration of the course shall be five years and six months comprising:

a. **First Professional B.A.M.S. - Eighteen months**
b. **Second Professional B.A.M.S. - Eighteen months**
c. **Third (Final) Professional B.A.M.S. - Eighteen months**
d. **Compulsory Rotatory Internship - Twelve months**

Eligibility for Admission:

The eligibility to seek admission in Bachelor of Ayurveda medicine and surgery education are as under:

a. 12^{th} standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent aggregate marks in the subjects of Physics, Chemistry and Biology.
b. For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.

Admission Procedure:

Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the State/University. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penally, as prescribed by the University. fee structure laid down in the Admission Bulletin of the specific wear will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

Intake

The intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic cycle / year

Academic year for the course of BAMS is of three professional years out of which each three professional years is of Eighteen months.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

Examination:

(1) (a) The first professional session shall ordinarily start in July and the first professional examination shall be at the end of one academic year of first professional session;

(b) The first professional examination shall be held in the following subjects, namely:

1. **Samskritam evam Ayurved Ithihas**
2. **Padartha Vigyan**
3. **Kriya Sharira**
4. **Rachana Sharira**
5. **Samhita Adhyayan-1**

(c) The failed student of first Professional shall be allowed to appear in second professional examination, but the student shall 100 be allowed to appear in third professional examination unless the student passes all the subjects of first professional examination and maximum four chances shall be given to pass first professional examination within a period of maximum three years.

(2) (a) The second professional session shall start every year in the month of July following completion of first professional examination and the second professional examination shall be ordinarily held and completed by the end of

month of May or June every year after completion of one year of second professional session;

(b) The second professional examination shall be held in the following subjects, namely:

(i) Dravyaguna Vigyan,
(ii) Rasashastra evam Bhaishajyakalpana
(iii) Roga Nidan evam Vikriti Vigyan
(iv) Agad Tantra evam Vidhi Vaidyaka
(v) Samhita Adhyayan-2
(vi) Swasthavritta evam Yoga
(vii) Elective (Minimum Three) Subjects

(c) The failed student of second professional who have passed all the subjects of first professional examination shall be allowed to appear in third professional examination, but the student shall not be allowed to appear in final professional examination unless the student passes all the subjects of second professional examination and maximum four chances shall be given to pass second professional examination within a period of maximum three years.

(3) (a) The third (Final) professional session shall start every year in the month of July following completion of second professional examination and the third professional examination shall he ordinarily held and completed by the end of the month of May or June every year after completion of one year of third professional session;

(b) The third (Final) professional examination shall be held in the following subjects, namely:

(4) (a) The third (Final) professional session shall start every year in the month of July following completion of second professional examination and the third professional examination shall be ordinarily held and completed by the end of the month of May or June every year after completion of one year of third professional session;

(b) The third (Final) professional examination shall be held in the following subjects, namely:

i. Kayachikitsa including Manasa Roga, Rasayana and Vajikarana
ii. Pancakarma & Upakarana
iii. Shalya Tantra
iv. Prasuti Tantra evam Stree Roga
v. Kaumarabhritya
vi. Samhita Adhyayan-3
vii. Atyaikachikitsa
viii. Research Methodology and Medical-statistics
ix. Elective (Minimum three) Subjects

(c) Research Methodology shall remain in the department of SambitaSiddhant but for the purpose of teaching, Bio-statistician shall be required as part time to teach Research Methodology; The student failed in any of the four professional examinations in four chances shall not be allowed to continue his or her studies:

NOTE:

Provided that, in case of serious personal illness of a student and in any unavoidable circumstances, the Vice-Chancellor of the concerned University may provide one more chance in any one of four professional examinations.

To become eligible for joining the compulsory internship programme, all four professional examinations shall be passed within a period of maximum pine years including all chances as mentioned above.

Internship:

1. The duration of Compulsory Rotatory Internship shall be one year and the student shall be eligible to join the compulsory internship programme after passing all the subjects from first to the final professional examination and the internship programme shall be start after the declaration of the result of final professional examination,
2. The Internship Programme and time distribution shall be as follows:
   a. The interns shall receive an orientation regarding programme details of internship programme along with the rules and regulations, in an orientation workshop, which shall be organised during the first three days of the beginning of internship program and a work book shall be given to intern, in which the intern shall enter dale-wise details of activities undertaken by him or her during his or her training;
   b. The daily working hours of intern shall be not less than eight hours:
   c. Normally one-year internship programme shall be divided into clinical training of six months in the Ayurvedic hospital attached to the college and six months in Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine:

      Provided that where there is no provision or permission of the State Government for allowing the graduate of Ayurveda in the hospital or dispensary of Modern Medicine, the one-year internship shall be completed in the hospital of Ayurvedic college.

3. The clinical training of six or twelve months, as case may be, in the Ayurvedic hospital attached to the college or in non-teaching hospitals approved by Central Council of Indian Medicine shall be conducted as follows:

S. No.	Department	Distribution of six months
1.	Kayachikitsa	Two months

2.	Shalya	One month
3.	Shalakya	One month
4.	PrasutievamStriroga	One month
5.	BalrogaKaumarabhritya	Fifteen days
6.	Panchakarma	Fifteen days

4. Six months training of interns shall be carried out with an object to orient and acquaint the inter with the National health Programme and the intern shall undertake such training in one of the following institutes, Daniely:

a. Primary Health Centre;
b. Community Health Centre or District Hospital;
c. Any recognised or approved hospital of modern medicine:
d. Any recognised or approved Ayurvedic hospital or Dispensary:

Provided that all the above institutes mentioned in clauses (a) 10 (d) shall have to be recognised by the concerned University and concerned Government designated authority for taking such a training

5. **Detailed Guidelines for internship programme.**

The guidelines for conducting the internship clinical training of six or twelve months in the Ayurvedic Hospital attached to the college and the intern shall undertake the following activities in the respective department as shown below:

(a) Kayachikitsa - 'The duration of internship in this department shall be two months or four months with following activities:

(i) All routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic Medicine;

(ii) Routine clinical pathological work such as haemoglobin estimation, complete hemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, Mutraevam Mala pariksha by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis;

(iii) Training in routine ward procedures and supervision of patients in respect of their diel, habits and verification of medicine schedule;

(b) Panchakanna - The duration of internship in this department shall be15 days or one month with following activities:

Panchakarma procedures and techniques regarding purva karma, pradhan karma and pashchat Karma;

(c) Shalya - The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:

i. Diagnosis and management of common surgical disorders according to Ayurvedic principles;
ii. Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
iii. Practical training of aseptic and antiseptics techniques, sterilization;
iv. Intern shall be involved in pre-operative and post-operative managements;
v. Practical use of aesthetic techniques and use of aesthetic drugs;
vi. Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogran, Barium meal, Sonography and Electro Cardio Gram;
vii. Surgical procedures and routine ward techniques such as -
   a. Suturing of fresh injuries;
   b. Dressing of wounds, burns, ulcers and similar ailments;
   c. Incision of abscesses;
   d. Excision of cysts;
   e. Venesection, and
   f. Application of ksharasutra in ano rectal diseases;

(d) Shalakya- The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:

i. Diagnosis and management of conman surgical disorders according to Ayurvedic principles; .
ii. Intern shall be involved in Pre-operative and Post-operative managements;
iii. Surgical procedures in Ear, Nose Throat, Dental problems, Ophthalmic problems;
iv. Examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
v. Procedures like Anjana Karma, Nasya, Raktamokshan, Karnapuran, Shirodhara, Putpak, Kawal, Gandush at Out-Patient Department level;

(e) PraşutievamSiriroga - The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:

i. Antenatal and post-natal problems and their remedies, antenatal and post natal care;
ii. Management of normal and abnormal labours, and
iii. Minor and major obstetric surgical procedures;

(f) Balroga - The duration of internship in this department shall be fifteen days or one month and intern shall be practically trained to acquaint with the following activities:

i. Antenatal and post-natal problems and their remedies, antenatal and postnatal care also by Ayurvedic principles and medicine;
ii. Antenatal and post-natal emergencies;
iii. Care of new born child along with immunization programme; and
iv. Important paediatric problems and their Ayurvedic managements.

(6) The Internship training in primary Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government hospital of modern medicine or Ayurvedic Hospital or Dispensary. During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall -

i. Get acquainted with routine of the Primary health Centre and maintenance of their records;
ii. Get aquatinted with the discases more prevalent in rural and remote areas and their management;
iii. Involve in teaching of health care methods to rural population and also various immunization programmes;
iv. Get acquainted with the routine working of the medical or non-Medical staff of Primary Health Centre and be always in contact with the staff in this period;
v. Get familiarised with the work of maintaining the relevant register like daily patient register, family planning register, surgical register and take active participation in different Government health schemes or programmes;
vi. Participate actively in different National Health. Programmes implemented by the State Government; and
vii. Participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.

Assessment

After completing the assignment in various Sections, the interns have lo obtain a completion certificate from the head of the Section in respect of their devoted work in the Section concerned and finally submitted to Principal or Head of the institute so that completion of successful internship can be granted.

NOTE: However, any changes if notified through Regulation by the Central Council of Indian Medicine New Delhi, the provision of the above clause shall be modified to the extent.

28.13 Eligibility for Award of the Degree of BAMS

A student shall be declared to be eligible for award of the Degree if he has:

a. The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations

and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.

b. Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable:

d. Earned the specified credits in all the categories of subjects as applicable;

e. Secured a minimum 50% marks in every subject theory and practical separately. The award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

f. No clues to the University, Hostels, Libraries. NCC NSS etc. and

g. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

General Instructions:

i. The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/CCIM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / CCIM AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General Rules and regulations of SU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of SU shall be competent to take any decision which shall be final.

iv. At present in the Faculty of Medical and Paramedical, Degree of BAMS shall include the Branches / Discipline as indicated in the ordinance No. 02 under Faculty of Medical and Paramedical courses / programme as well as proposed

in future. However, the entire BAMS programme with various Branches / specializations at present & in future shall run under this Ordinance.

v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on line, c-leaming, face-to-face, through webinar etc.

vi. The programme listed under Ordinance 02 will be introduced with the recommendations of Board of Studies are offered by the Faculty of Medical and Paramedical, Faculty Board of Studies, Academic council and Board of Management of the University.

vii. In future, more Branches / Specializations / Courses / Programmes of B.A.M.S. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty; Schools/Centres: Institutes located in university campus.

viii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations | Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge.

Shubham University, Bhopal

ORDINANCE NO. 65

BACHELOR OF SCIENCE B.Sc. (PARAMEDICAL & HEALTH SCIENCES)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree	: Bachelor of Science (Optometry) Bachelor of Science (Radiography)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Science (B.Sc.)
Duration of the Course	: Three Years (Six Semesters)

Eligibility for Admission:

Admission to first year of B.Sc. (Paramedical & Health Sciences)

A candidate to be eligible for admission to the B.Sc. (Paramedical & Health Sciences) programme should have passed in the 10+2 Examination with Science or other equivalent Examination recognized by concerned state Governments and Education Boards. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The candidates for admission to shall be selected on the basis of competitive Entrance Examination and admission will be made strictly on merit basis.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis counselling personal interview.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

a. Registered and successfully completed ait the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
c. Earned the specified credits in all the categories of subjects as applicable.
d. Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostels, Libraries, NCC/NSS etc. and
f. No disciplinary action is pending against him.
g. Successfully completed one year internship

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of three years

General Instructions:

i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

iii. For matters not covered in this specific ordinance, General Rules and Regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-10-face, through webinar in smart classroom In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry i society shall muri under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in University campus. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies. of university alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

Shubham University, Bhopal

ORDINANCE 66

BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY (BMLT)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Award	: Bachelor of Science in Medical Laboratory Technology (BMLT)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Science in Medical Laboratory Technology (BMLT)

Duration of the Course:

The Bachelor of Science in Medical Laboratory Technology (BMLT) is a three-and-half years undergraduate programme. The BMLT curriculum is a semester-wise programme with syllabus covered in three academic years followed by 6 months of full-time clinical internship

Eligibility for Admission:

Candidates who have passed duly recognized following examination:

Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Or

Any Board/University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test. Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English.

Examination:

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by tine concerned Board of Studies from time to time.

Eligibility for Award of BMLT

A student shall be declared to be eligible for award of the BMLT if he has:

i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable."
ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable.
iii. Earned the specified credits in all the categories of subjects as applicable.
iv. Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
vi. No disciplinary action is pending against him.

Attendance Requirements:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BMLT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case, the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

i. The admission to the BMLT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

iii. For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e learning, face-to-face, through webinar etc.

v. In future, more branches/specializations/courses/programs of BMLT can also be offered, keeping in View of new innovations, thrust areas of Government policies and demand of the industry/society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty/Schools/Centres/Institutes located in university campus.

vi. This Ordinance shall be applicable to all BMLT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

Shubham University, Bhopal

ORDINANCE 67

DIPLOMA IN PARAMEDICAL SCIENCE

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Award Diploma : Diploma in Paramedial Science

1. Diploma in O.T. Technology.
2. Diploma in Dialysis Technician.
3. Diploma in X-Ray Radiographers.
4. Diploma in Medical Laboratory (DMLT).
5. Diploma in Paramedical Ophthalmic Assistant.
6. Diploma Anaesthesia Technician.
7. Diploma in Sanitary Inspector.
8. Diploma in Blood Transfusion.
9. Diploma in clinical Biochemistry.
10. Diploma in Microbiology.

Name of Faculty : Faculty of Paramedical Science

Duration of the Course:

The Diploma in Paramedial Science is a two years diploma programme. The Diploma in Paramedial Science curriculum is a Yearly-wise programme with syllabus covered in two academic years.

Eligibility for Admission:

Candidates who have passed duly recognized following examinations. Secondary (10+2) with Biology of Life Sciences as one of the subjects with minimum 33% marks.

Or

Any Board / University examination in India or in any foreign country recognized as equivalent to 12" standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC I other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the regulatory bodies.

Academic cycle/year:

There will be one academic cycles for these courses every year

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English Examination:

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the conceded Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of Diploma in Paramedial Science

A student shall be declared to be eligible for award of the diploma if he has:

Registered and successfully completed all the core courses. optional Courses. Practical / Lab classes, including Seminars, Workshops, Presentations. Group Discussion, Field Work / Training. Industrial Visit, Educational Tour. Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.

Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;

Earned the specified credits in all the categories of subjects as applicable.

Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of Diploma in Paramedial Science ordinarily within a maximum period of 4 year from the session of first admission. However,.for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the Diploma in Paramedial Science shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.
The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of Diploma in Paramedial Science can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.
This Ordinance shall be applicable to all Diploma in Paramedial Science except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

Shubham University, Bhopal

ORDINANCE 68

CERTIFICATE COURSES In Medical/Nursing/Paramedical

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

This ordinance shall provide regulation of Dr. Preeti Global University running Certificate course program in various subjects/ departments of Medicine, Nursing, Paramedical.

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

AIMS & OBJECTIVE:

The main aim of this certificate courses is to expose the eligible candidates to newer methods of skill-oriented program in different disciplines. The program of study leading to career-oriented certificate courses of Dr. Preeti Global University shall have the status of Add-on skill-oriented programs.

GENERAL PROVISIONS:

The various trainings in certificate courses cannot be registered as qualifications by regulatory bodies.

These training must be rendered to teach some Skill & develop competence in different disciplines the skill.

Candidates registering in these courses shall have to complete the predetermined period of training. In case the candidate leaves in between the certificate will not be issued.

The concerned department will provide a structured training program.

There will be a formal entrance examination conducted by university to pursue the mentioned Certificate courses.

Candidate will have to pay fees for these certificate courses which will be mentioned in a combined ordinances for university fees & structure.

Candidates involved in direct patient care will have to have regulatory approvals. Like they must be registered with MP State Medical Council with a valid registration number & additional degrees must be registered.

1. LIST OF VARIOUS CERTIFICATE COURSES OFFERED BY DR. PREETI GLOBAL UNIVERSITYWITH ELIGIBILITY CRITERIA AND DURATION:

1.1 POST-DOCTORAL CERTIFICATE COURSE:

Course Name	Eligibility	Subject of Specialization	Duration
PDCC in Cardiac-Anesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Neuro-Anesthsia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Organ Transplant Anaesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Critical Care Medicine	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric Gastroenterology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Laboratory Immunology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Infectious Diseases	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Nuclear Nephrology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Renal Pathology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Gastro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

PDCC in Neuro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Aphaeresis Technology and Blood Component Therapy	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Pain Management	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Haemato-Oncology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric ENT	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Interventional Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Spine Surgery	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

1.2 BASIC CERTIFICATE-COURSES:

Course Name	Eligibility	Subject of Specialization	Duration
Medical			
Certificate Course in Paediatric Respiratory Disorders	MD /DCH/DNB Paediatrics Or Equivalent from recognized institute	Medicine	6 Months
Certificate Care in Pulmonary Critical Care	MD/DNB Medicine Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Infertility Management, including Endoscopy	MS/DNB (obst & Gyn.) or DGO Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Benign Hematology	MD (Pathology) / MD (Gen. Medicine) /DCP/DNB Or Equivalent from recognized institute	Medicine	12 Months
Certificate Course in Clinical Nutrition	Bachelors or Master's Degree from Medicine Nursing , physiotherapy, dietitics, Public health professionals. Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Critical Care Dialysis	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hypertension Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Diabetic Foot Surgery	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Emergency Medical Services	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Epidemic Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Health Insurance	MBBS; BAMS; BHMS; BDS, BPTh, BOTh, B. Sc (Nursing), BPO, M. Sc (Med) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hepatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Clinical Hematology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Neonatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in High Risk Obstetrics	MD/DGO/DNB(Obs & Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Human Genetics (Certificate Course in Human Genetics)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hyperbaric Medicine and Basic Wound Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Immunization	D C H , MBBS, BDS, BAMS, BUMS, BHMS.	Medicine	6 Months
Certificate Course in Infection Prevention & Control	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Cardiac Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Care in Obstetrics	MD/DGO/DNB(Obs & Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Laser Surgery in Urology	Post graduate in surgery M.S. or D.N.B.	Medicine	6 Months
Certificate Course in Medical Genetics	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Neonatal Intensive Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Neonatology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Operation Theater Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Radiography Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Reconstructive Urology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Regional Anaesthesia	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Programme in Hair Restoration	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
International Postgraduate Paediatric Certificate (IPPC)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Postgraduate Training Course in Colposcopy	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on HIV & AIDS	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on Medical Rehabilitation	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Life Support	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Pain Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Patient Safety	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Disaster Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course for Clinicians in Medico Legal Practices	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Physiotherapy			
Certificate Course in Sports Physiotherapy	BPT	Physiotherapy	12 Months
Dental			
Post Graduate Certificate Course in Oral Implantology	BDS/MDS	Dental	12 Months
Nursing			
Certificate Course in Cardiovascular and Thoracic Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Renal Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Wound Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months

Certificate Course in Child Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Medical Surgical Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Community Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Obstetrics and Gynecology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Psychiatry Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Critical Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Nursing Practitioner	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Orthopedic and Rehabilitation	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Neonatal Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Mental Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months

Certificate Course in Nursing Administration	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Miscellaneous			
Certificate Course in NABH	Bachelors or Master's Degree from Medicine, Dental, Nursing, physiotherapy, dietetics, Public health professionals, MBA/ BBA in H.A. Or Equivalent from recognized institute	Miscellaneous	12 Months

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English/Hindi

Examination

Examinations will be conducted as per the Statutes. Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

General Instruction:

The admission to the Certificate program shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of Certificate program can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all Certificate program except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

Shubham University, Bhopal

ORDINANCE 69

BACHELOR OF PHYSIOTHERAPY (B.PT)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Award	: Bachelor of Physiotherapy (B.PT)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Physiotherapy (BPT)

Duration of the Course:

The Bachelor of Physiotherapy (BPT) is a Four-and-half-years undergraduate programme The BPT curriculum is a semester-wise program with syllabus covered in four-and-half academic years

Eligibility for Admission:

Candidates who have passed duly recognized following examination: Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Any Board/ University examination in India or in any foreign country recognized as equivalent to 12 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English

Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BPT ordinarily within a maxim period of 7 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the B.PT shall be governed in accordance and provisions with the Rules as per UGC I other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.
The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of B.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all B.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

Shubham University, Bhopal

ORDINANCE NO. 70

MASTER OF PHYSIOTHERAPY (MPT)

All the rules/regulation/changed define or suggest by central government/state government/ UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Shubham University, Semra Saiyed (Bhopal).

Title of the Degree : Master of Physiotherapy (MPT)
Name of Faculty : Faculty of Paramedical Sciences
Course details :
Master's of Physiotherapy (Orthopaedics).
Master's of Physiotherapy (Neurology).
Master's of Physiotherapy (Cardiopulmonary Conditions).
Master's of Physiotherapy (Sports Physiotherapy).
Duration of the Course : 2 Years

Eligibility Criteria for Admission

A student seeking admission to the Master of Physiotherapy must have passed regular full time Bachelor of Physiotherapy (B.P.T.) course from any recognized institute/ University by U.G.C. and Indian Association of Physiotherapy (IAP).

Or

Any Board / University examination in India or in any foreign country recognized as equivalent to BPT standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Disçussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Course Structure:

The Course structure of MPT shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Academic cycle / year:

There will be one academic cycle for these courses every.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English

Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of MPT ordinarily within a maxim period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the M.PT shall be governed in accordance and provisions with the Rules as per UGC 1 other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of **SU Bhopal** , regarding specific courses shall be applicable. In other matters Board of Management of **SU** shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of M.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all M.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

भोपाल, दिनांक 16 मई 2023

क्रमांक आर-282/सीसी/19/अडतीस - मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 29 (1) के अनुक्रम में सैम ग्लोबल निजी विश्वविद्यालय, रायसेन के पश्चातवर्ती अध्यादेश क्रमांक 63 से 70 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होगें।

पश्चातवर्ती अध्यादेश क्रमांक 63 से 70

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

ORDINANCE No. 63

Bachelor of Science (B. Sc.)

(This ordinance is framed as per the "Guidelines for multiple entry and exit in Academic programmes offered in Higher Education Institutions" issued by UGC, under NEP 2020)

The Provisions of this ordinance are similar to the provisions pertaining to regular students and UTDs/ SoS in the ordinance 14 A, promulgated for the universities covered under M.P. University Act, 1973.
This ordinance shall be applicable to the concerned programs from the academic session 2022-23

Any subsequent amendment in 14 A shall be suo-moto adopted.

63.1. Title of the Degree : B. Sc./ B. Sc (Honors/Research)
63.2. Faculty Name : Faculty of Science and IT
63.3. Course Name : Bachelor of Science

B. Sc./ B. Sc (Honors/Research) will be offered in following different specializations.
1) Data Science 2) Artificial Intelligence & Machine Learning 3) Fire Safety & Hazard Management4) Food & Nutrition 5) Hospitality & Hotel Administration

63.4. Duration of the Course: The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honors/Research) in undergraduate programme Bachelor of Science.
The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honors/Research) Programme for regular students shall be 6 and 8 years, respectively.

63.5. Eligibility for Admission:
This course shall be open to candidates who have passed 10 +2 exam with relevant subjects from any recognized Board or equivalent examination form a Statuary Institution.

OR

Any other examination Recognized by the Board of Management of this University as an Equivalent Courses/ Examination thereto, from time to time.

63.6. Eligibility for Admission to NRI/ Other Privileged Candidates: -
Non-Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

63.7. Admission Procedure: -
The Eligible candidate a specified in clause 63.5& 63.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

63.8. Intake: -
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

63.9. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

i) Disciplinary/interdisciplinary/Major (**48 credits**)
ii) Disciplinary/interdisciplinary/Minor (**32 credits**)
iii) Generic Elective (**16 credits**)
iv) Discipline Specific Elective (**16 credits**)
v) Skill Enhancement Courses/Vocational Courses (**12 credits**)
vi) Ability Enhancement Courses (**08 credits**)
vii) Field projects/internship/apprenticeship/community engagement and service/ research project (**28 credits**).

Qualification and Credit Requirements are given in Table. 2. The *entry and exit*options for students, who enter the undergraduate programme. are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5.*** A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diploma****in the faculty of her/his MajorSubject.*If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand.A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admissionrequirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programmeto pursue and complete the Bachelor's (Honours/ Research)degree.

Exit 4:If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subjectfor those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six creditsin a semester***.

63.10. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

The maximum duration for completion of *UndergraduateDegree*and*Undergraduate Degree (Honours/Research)*programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

63.11. TYPES OF COURSES

Each of the subject/categories(i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows:

63.11.1 Core Course: Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

63.11.2 Elective Course:

Generally a course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of studyor whichprovides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

63.11.3 Discipline Specific Elective (DSE) Course:

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

63.11.4 **Dissertation/Project:**
An elective course designed to acquire special/ advanced knowledge, suchas supplement study/support study to a project work, anda student studiessuch a course on his own with an advisory support by a teacher/faculty member is called dissertation/ project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of afaculty member.

63.11.5 **Generic Elective (GE) Course:**
An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.
P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

63.11.6 **Enhancement Courses (AEC):**
The Ability *Enhancement* Courses (AEC) are of two types:
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC)orVocational Courses.
"AECC" courses are the courses based upon the content that leads to Knowledgeenhancement. such as;
- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.
SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

The syllabus for a specific programme willbe decided by the concerned Board of Studies of the University.

63.12. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

63.12.1. **First Year (Level 5):**
A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.
The student can choose his/her major. minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects fromscience/arts/commercefaculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

63.12.2. **Second Year (Level 6):**
A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 . The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects; however, in such cases.

it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of creditsprescribed for the major course; and only after fulfilmentof such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

63.12.3. Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

63.12.4. Fourth Year (Level 8):

(a) Bachelor with Honours:A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

(b) Bachelor with Research:

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2 .

The nomenclature of degrees shall strictly conform to the relevant provisions ofthe act/regulations/guidelines of the UGC.

63.12.5. Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 2 ashown in clause 63.13.

63.12.6. Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up toadditional 6 credits per year in the entire tenure of 3-year undergraduate degree programmeafter paying due fees for registration and examination.

63.13 Table-2: ProposedStructure for Undergraduate Programme:UGCCBCS System for University

		Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
		Subject I	Subject II	Subject III						
Level	Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5	1	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	
Level6	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	(80) Undergraduate Diplomain Main Faculty
	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	
Level7	5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
	6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8	7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours) in Main faculty *Bachelor Degree (Research) in Main faculty*
	8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) *Research Project*	6+4 +10 =20	
Total		48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

63.14. Choice to Select the MOOC Courses:

a. The University/UTD/SOS can allow up to 40% of the total creditsbeing offered in a particular programme in a semester through the online learning courses provided underSWAYAM platformor any other MOOC platform recognised by the central government or the state government for credit transfer.

b. The students will have the choice to opt. elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt coursesfrom Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

c. The UTDs shalloffer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

d. The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

e. The University will take a decision for allowing the online courses of SWAYAM if:

(i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

(ii) Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

(iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the lab/practical sessions/examinations.

f. The requirement of project/dissertation, as notified by the respectiveUTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

63.15. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of atleast seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in percentage of attendance notexceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

63.16. Examination &Evaluation:

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theoryexaminations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3 in clause 63.16.(v)

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. Thecontinuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.6.

v. The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then Fgrade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total creditsin any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total creditsin a

semesterand fails in some courses offered in that semester then he/she will be provisionallypromoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses inthe next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses.If the student does not successfully complete the concernedsemester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entiresemester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the courseor has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to paysemester fee again in such case and and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from otherUTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 3: Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	Core/GE/DSE (6)	Type-1	6	NA	NA	40	60	NA	NA	NA
2	Core/DSE/GE (6)	Type-2	4	2	NA	40	60	40	60	NA
3	Core/DSE/GE (6)	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	Core/DSE/GE (6)	Type-4	5	NA	1	40	60	NA	NA	100
5	DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	Type-2	3	1 *(P,T,W,etc)*	NA	40	60	NA	100	NA
7	DSE/SEC (Vocational Courses) (4)	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	DSE/SEC (Vocational Courses)(4)	Type-4	3	NA	1	40	60	NA	NA	100
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	Research Methodology(4)	Type-4	3	NA	1	40	60	NA	NA	100
12	Dissertation (10)	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit *(25 Marks)* + External viva-voce: 2 Credit*(25 Marks)*							

63.17 **Evaluation and Certification of MOOCs and Vocational courses:**
The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evalution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

63.18 **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. The calculation of SGPA and CGPA in sememster system will be carried as per provisions of Ordinance 14.

iii. 18.2 CGPA is a measure of overall cumulative performance of a student over all thesemesters completed. In case of semester system CGPA will be calculated as per provisions of Ordinance 14 A of MP Higher Education Department.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/ diploma/ degree. The 3-years and 4-years undergraduate degreesshould also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 or above but less than 6.50

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off upto second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requiste credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

xi. Grade sheets will be developed as given in Ordinance 14 if M.P. Higher Education Department..

63.19 **Credit Transfer:**

a. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

b. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

c. Except for the cases of provisional promotions, the universities established byM.P.University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

63.20 If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

63.21 The guidelines,related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

63.22 In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

63.23 If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

ORDINANCE No. 64

Bachelor of Science (B. Sc.)

(This ordinance is framed as per the "Guidelines for multiple entry and exit in Academic programmes offered in Higher Education Institutions" issued by UGC. under NEP 2020)

The Provisions of this ordinance are similar to the provisions pertaining to regular students and UTDs/ SoS in the ordinance 14 A, promulgated for the universities covered under M.P. University Act, 1973.

This ordinance shall be applicable to the concerned programs from the academic session 2022-23 Any subsequent amendment in 14 A shall be suo-moto adopted.

64.1. **Title of the Degree** : B. Sc./ B. Sc (Honors/Research)
64.2. **Faculty Name** : Faculty of Medical and Paramedical Science
64.3. **Course Name** : Bachelor of Science

B. Sc./ B. Sc (Honors/Research) will be offered in following different specializations. Also if Any Course is Regulated by the Paramedical Council, the Course will be run as per the Councils norms.

1) Clinical Research and Healthcare 2) Yoga 3) X Ray Radiographer Technician 4) Human Nutrition 5) Pathology 6) Nutrition and Wellness

64.4. **Duration of the Course:** The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honors/Research) in undergraduate programme Bachelor of Science.
The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honors/Research) Programme for regular students shall be 6 and 8 years, respectively.

64.5. **Eligibility for Admission:**
This course shall be open to candidates who have passed 10 +2 exam with relevant subjects from any recognized Board or equivalent examination form a Statuary Institution.

OR

Any other examination Recognized by the Board of Management of this University as an Equivalent Courses/ Examination thereto, from time to time.

64.6. **Eligibility for Admission to NRI/ Other Privileged Candidates: -**
Non-Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

64.7. **Admission Procedure: -**
The Eligible candidate a specified in clause 64.5& 64.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

64.8. **Intake: -**
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

64.9. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

i) Disciplinary/interdisciplinary/Major **(48 credits)**
ii) Disciplinary/interdisciplinary/Minor **(32 credits)**
iii) Generic Elective **(16 credits)**
iv) Discipline Specific Elective **(16 credits)**
v) Skill Enhancement Courses/Vocational Courses **(12 credits)**
vi) Ability Enhancement Courses **(08 credits)**
vii) Field projects/internship/apprenticeship/community engagement and service/ research project **(28 credits)**.

Qualification and Credit Requirements are given in Table. 2. The *entry and exit*options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

*Exit 1:*If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5.*** A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diplomain the faculty of her/his MajorSubject.***If she/he wants to exit, can exit the programme with *UndergraduateDiplomain* hand.A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admissionrequirements.

*Exit 3:*If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the***Undergraduate Degreein the faculty of her/his Major Subject.***ABachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5,40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7).*** After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programmeto pursue and complete the Bachelor's (Honours/ Research)degree.

*Exit 4:*If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subjectfor those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
- Credits' for internship shall be ***one credit per week*** of internship, subject to a ***maximum of six creditsin a semester.***

64.10. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

The maximum duration for completion of *UndergraduateDegree*and*Undergraduate Degree (Honours/Research)*programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

64.11. TYPES OF COURSES

Each of the subject/categories(i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows:

64.11.1 **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

64.11.2 **Elective Course:**

Generally a course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of studyor whichprovides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

64.11.3 **Discipline Specific Elective (DSE) Course:**

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

64.11.4 **Dissertation/Project:**

An elective course designed to acquire special/ advanced knowledge, suchas supplement study/support study to a project work, anda student studiessuch a course on his own with an advisory support by a teacher/faculty member iscalleddissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of afaculty member.

64.11.5 **Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as GenericElectiveCourse.

64.11.6 **Enhancement Courses (AEC):**

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC)orVocational Courses.

"AECC" courses are the courses based upon the content that leads to Knowledgeenhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

The syllabus for a specific programme willbe decided by the concerned Board of Studies of the University.

64.12. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

64.12.1. **First Year (Level 5):**

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12thwith science can take admission in Level 5 with major and minor subjects fromscience/arts/commercefaculty; a student passing grade 12thwith commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12thwith arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

64.12.2. **Second Year (Level 6):**

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 . The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases.

it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of creditsprescribed for the major course; and only after fulfilmentof such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

64.12.3. Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

64.12.4. Fourth Year (Level 8):

(a) Bachelor with Honours:A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

(b) Bachelor with Research:

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2 .

The nomenclature of degrees shall strictly conform to the relevant provisions ofthe act/regulations/guidelines of the UGC.

64.12.5. Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 2 ashown in clause 64.13.

64.12.6. Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up toadditional 6 credits per year in the entire tenure of 3-year undergraduate degree programmeafter paying due fees for registration and examination.

64.13 Table-2: ProposedStructure for Undergraduate Programme:UGCCBCS System for University

Level		Semester	Main Faculty (as per prerequisite) SubjectI	Main Faculty (as per prerequisite) Subject II	Any Faculty Subject III	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
		2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	
Level6		3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	(80) Undergraduate Diplomain Main Faculty
		4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
		6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours) in Main faculty *Bachelor Degree (Research) in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

64.14. Choice to Select the MOOC Courses:

a. The University/UTD/SOS can allow up to 40% of the total creditsbeing offered in a particular programme in a semester through the online learning courses provided underSWAYAM platformor any other MOOC platform recognised by the central government or the state government for credit transfer.

b. The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt coursesfrom Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

c. The UTDs shalloffer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

d. The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

e. The University will take a decision for allowing the online courses of SWAYAM if:

(i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

(ii) Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

(iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the lab/practical sessions/examinations.

f. The requirement of project/dissertation, as notified by the respectiveUTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

64.15. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of atleast seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in percentage of attendance notexceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

64.16. Examination &Evaluation:

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theoryexaminations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3 in clause 64.16.

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. Thecontinuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course.In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.6.

v. The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then Fgrade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total creditsin any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total creditsin a semesterand fails in some courses offered in that semester then he/she will be

provisionallypromoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses inthe next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses.If the student does not successfully complete the concernedsemester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entiresemester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the courseor has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to paysemester fee again in such case and and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from otherUTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 3: Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	Core/GE/DSE (6)	Type-1	6	NA	NA	40	60	NA	NA	NA
2	Core/DSE/GE (6)	Type-2	4	2	NA	40	60	40	60	NA
3	Core/DSE/GE (6)	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	Core/DSE/GE (6)	Type-4	5	NA	1	40	60	NA	NA	100
5	DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	Type-2	3	1 *(P,T,W,etc)*	NA	40	60	NA	100	NA
7	DSE/SEC (Vocational Courses) (4)	Type-3	1	3*(P,T,W,etc)*	NA	40	60	50 (Through CCE)	50	NA
8	DSE/SEC (Vocational Courses)(4)	Type-4	3	NA	1	40	60	NA	NA	100
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	Research Methodology(4)	Type-4	3	NA	1	40	60	NA	NA	100
12	Dissertation (10)	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit *(25 Marks)* + External viva-voce: 2 Credit*(25 Marks)*							

64.17 **Evaluation and Certification of MOOCs and Vocational courses:**
The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evalution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

64.18 **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. The calculation of SGPA and CGPA in sememster system will be carried as per provisions of Ordinance 14.

iii. CGPA is a measure of overall cumulativeperformance of a student over all thesemesters completed. In case of semester system CGPA will be calculated as per provisions of Ordinance 14 A of MP Higher Education Department.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degreesshould also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 or above but less than 6.50

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off upto second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requiste credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

xi. Grade sheets will be developed as given in Ordinance 14 of M.P. Higher Education Department.

64.19 **Credit Transfer:**

a. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

b. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

c. Except for the cases of provisional promotions, the universities established byM.P.University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

64.20 If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

64.21 The guidelines,related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

64.22 In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

64.23 If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

ORDINANCE No. 65

Master of Science (M.Sc.)

65.1 **Title of the Degree** : Master of Science (M.Sc.)

65.2 **Faculty Name** : Faculty of Medical and Paramedical Science

65.3 **Course Name** : Master of Science (M.Sc.)

The Master of science will be awarded in following different specializations.

1. Naturopathy
2. Clinical Research and Healthcare
3. Yoga
4. X-Ray Radiographer Technician
5. Human Nutrition
6. Pathology
7. Nutrition and Wellness

65.4 **Duration of the Course : Two Years (Four Semesters)**

65.5 **Eligibility for Admission**

This course shall be open to candidates who have passed B. Pharmacy/MBBS/ BDS/BAMS/ BHMS/ BUMS/ BNYS/ BMLT/ BPT/ B.Sc. Nursing/B.Sc. Life Science/Bioinformatics graduate or equivalent examination form a Statuary Institution/ University.

OR

Any other examination Recognized by the Board of Management of this University as an Equivalent Courses/ Examination thereto, from time to time.

65.6 **Eligibility for Admission to NRI/ Other Privileged Candidates: -**

Non-Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

65.7 **Admission Procedure: -**

The Eligible candidate a specified in clause 65.5 &65.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

65.8 **Intake: -**

TheIntake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

65.9 **Academic Cycle / Years: -**

There will be two academic cycles for the course every year as decided by the University or concerned regulatory council if any.

65.10 **Medium of Instruction &Examination: -**

The Medium of Instruction during the Examination shall be English.

65.11 **Course Structure**

If any of the above course of this ordinance is regulated by the paramedical council, the course structure shall be adopted as per the instructions of council. If the university will regulate the course, The CBCS system will be applied that provides the opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill-based courses. The courses shall be evaluated by the grading systemin assessing the performance of the candidates.

In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, following are the guidelines that will be followed.

Outline of Choice Based Credit System:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Student will choose a course from a pool of courses which shall be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill as per his choice.
   - 2.1 Discipline Specific Elective (DSE) Course: Elective courses will be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
   - 2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.
   - 2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

   For the award of Master of Science in any of the specialization student will have to earn total of 96 credits (24 per semester)

   A student will be admitted for the award of Master Degree in science if at the end of the 4th semester he / she has clearly passed all the subjects of his choice.The examination shall be end at the end of each semester and results announced thereafter. Each paper shall carry 100 marks out of which the written papers shall be of 60 marks and internal assessment of 40 marks.

3. **Minimum Passing Percentage:** For passing a semester examination and for promotion to the next semester (from 1st to 2nd, from 2nd to 3rd and from 3rd to 4th semester) a student shall have to obtain a minimum of 36% marks in each paper separately of Theory and Practical Examinations including dissertation / thesis / project work (wherever applicable) and a minimum of 48% marks in aggregate. Provided that in respect of the student who have completed to pass of all the four semester of M.Sc. programme. The division shall be declared on the basis of total marks scored in all the foursemesters as follows.
   a. First division with honor, where student score 75 % or more marks
   b. First division, where student score 60% or more marks
   c. Second division, where student score 48% above but less than 60 % marks

65.11 Examination: -

Examination will be conducted as per Ordinances 5 & 6 of SAM Global University as per Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council.

65.12 Eligibility for Award of the M.Sc. Degree: -

A student shall be declared to be eligible for the award of the degree if he/ she has:

a. Registered and successfully completed/ passed all subjects of Core courses, Optional and Specialized courses, Lab classes and Practical's, including Seminars, workshops, Presentations, Group Discussions, Field Work, Industrial Visit, Industrial Training, Paper Presentations and Publications, Project Work, Dissertations / thesis work, Assignments etc.whichever applicable.
b. Successfully acquired the minimum required marks as specified in the regulation corresponding to his/ her study within the stipulated time, wherever applicable.
c. Earned the specified marks in all the categories of subjects as applicable.
d. The award of the division / class shall be as per the recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostel, Library, NCC/NSS/ NSO etc.
f. No disciplinary action pending against him.

65.13 Attendance Requirement: -

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

65.14 Maximum Duration for Completion of Course: -

A candidate has to complete the entire course of M. Sc degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of the relevant rules and regulations.

65.15 General Instructions: -

i. The admission of the M. Sc. course shall be governed in accordance and provisions of the rules /directives of the relevant regulatory body or any other competent authority of the Govt. of India/ State Govt. as amended from time to time.
ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with rules and directives of relevant regulatory authority of the Govt. of India / State Government as amended from time to time.
iii. For matters not covered in this specific ordinance, general rules and regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No. 66
Master in Medical Laboratory Technology (MMLT)

66.1 Title of the Degree : Master in Medical Laboratory Technology (MMLT)
66.2 Faculty Name : Faculty of Medical and Paramedical Science
66.3 Course Name : Master in Medical Laboratory Technology (MMLT)
66.4 Specializations : The MMLT will be awarded in following specializations.

1. Hematology
2. Histopathology
3. Microbiology
4. Biochemistry
5. Any other branch recognized by Paramedical Council

66.5 Duration of the Course: Two Years (yearly exams)

66.6 Eligibility for Admission
For admission candidate should have passed full time regular Bachelor's in Medical Laboratory Technology (BMLT) from any recognized university with minimum 50% aggregate. In case of SC/ST/OBC students the relaxation of the eligibility percentage for the admission will be as per the Madhya Pradesh state Government rules. Admission to the course will be as per the performance of the student in the entrance examination; however, the student should have minimum 50% aggregate in BMLT for appearing in the entrance exam/direct counselling.

66.7 Eligibility for Admission to NRI/ Other Privileged Candidates
Non Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

66.8 Admission Procedure
The Eligible candidate a specified in clause 66.6 & 66.7 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

66.9 Intake
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the Paramedical Council.

66.10 Academic Cycle / Years
There will be one academic cycle for the course every year or as prescribed by the Paramedical Council from time to time.

66.11 Medium of Instruction & Examination
The Medium of Instruction during the study and for Examination shall be English for MMLT Course.

66.12 Course of Study
There are four specialties in MMLT course. Both main & subsidiary subjects in first year shall be common to all the specialties. In the second year the student will study subject of his/ her specialization.
Following subjects will be taught in first year (Common for all branches)

1. Biochemistry
2. Clinical Pathology & Hematology
3. Immunopathology
4. General Microbiology Immunology and Immunological Techniques

Subjects of specialization & hours of teaching for 2nd year M MLT shall be as per the Paramedical Councils Instructions.

66.13 Examination: -

1. Examination will be conducted as per Ordinances 5 & 6 of SAM Global University as per the Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council.
2. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately.
3. The Studies and examination of the course shall be basis on the marks/marks cum credit / credit system as recommended by Board of Studies from time to time.

66.12 Eligibility for Award of the MMLT Degree: -

A student shall be declared to be eligible for the award of the degree if he/ she has:

a. Registered and successfully completed/ passed all subjects of Core courses, Optional and Specialized courses, Lab classes and Practical's, including Seminars, workshops, Presentations, Group Discussions, Field Work, Industrial Visit, Industrial Training, Paper Presentations and Publications, Project Work, Dissertations / thesis work, Assignments etc whichever applicable.
b. Successfully acquired the minimum required marks as specified in the regulation corresponding to his/ her study within the stipulated time, wherever applicable.
c. Earned the specified marks in all the categories of subjects as applicable.
d. The award of the division / class shall be as per the recommendation of concerned Board of Studies of the University.
e. No dues to the University, Hostel, Library, NCC/NSS/ NSO etc.
f. No disciplinary action pending against him.

66.13 Attendance Requirement: -

A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

66.14 Maximum Duration for Completion of Course: -

The duration of the certified study for the Master's in Medical Lab Technology (MMLT) shall be full time regular course and its duration shall extend over a period of two continuous academic Years on a full-time basis for the award of the degree. ***The student for the award of the MMLT degree shall have to qualify in all papers prescribed for the MMLT course within a period of FOUR years from the date he/she joined the course.***

66.16 Dissertation/Thesis

Every candidate pursuing MMLT degree course is required to carry out work on a selected research Project under the guidance of a recognized postgraduate teacher. The results of such a work shall be submitted in the form of dissertation. The dissertation is aimed to train a graduate student in research methods and techniques. It includes identification of a problem, formulation of a hypothesis search and review of literature getting acquainted with recent advances, designing of a research study, collection of data, critical analysis, and comparison of results and drawing conclusions. Every candidate shall submit to the Registrar of university in the prescribed Proforma a synopsis containing particulars of

proposed dissertation work within 4 months from the date of commencement of the course on or before the dates notified by the university.

The synopsis shall be sent through the proper channel. Such synopsis will be reviewed and the university will register the dissertation topic. All the synopses of Dissertation have to be approved by the Institutional Ethical Committee. No change in the dissertation topic or guide shall be made without prior approval of the university. Guide will be only a facilitator, advisor of the concept and hold responsible in correctly directing the candidate in the methodology and not responsible for the outcome and results.

The dissertation should be written under the following headings.

1. Introduction
2. Aims or objectives of study
3. Review of literature
4. Material and methods
5. Results
6. Discussion
7. Conclusion
8. References
9. Appendices
10. Certificate of Plagiarism

The written text of dissertation shall not be less than 50 pages and shall not exceed 100 pages excluding references, tables, questionnaires and other annexure. It should be neatly typed in double line spacing on one side of paper (A4 size, 8.27" x 11.69" and bound properly. Spiral binding should be avoided. The guide, head of the department and head of the institution shall certify the dissertation.

Four copies of dissertation thus prepared shall be submitted to the Registrar (Evaluation), three months before final examination on or before the dates notified by the university.

The examiners appointed by the university shall valuate the dissertation, along with plagiarism check report certified by the candidate and the Guide. **Approval of dissertation work is an essential precondition for a candidate to appear in the university examination.** The dissertation shall be valued by the evaluator (Examiners) apart from the guide out of which one is external outside the institution zone of university / from other college of the same university. Evaluator acceptance other than the guide will be considered as a precondition for eligibility to take.

66.15 General Instructions: -

i. The admission of the MMLT shall be governed in accordance and provisions of the rules /directives of the relevant regulatory body or any other competent authority of the Govt. of India/ State Govt. as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with rules and directives of relevant regulatory authority of the Govt. of India / State Government as amended from time to time.

iii. For matters not covered in this specific ordinance, general rules and regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No. 67
DIPLOMA COURSES

67.1. Faculty and Title of the Diploma Course: -
Various Diploma programmes shall be awarded in different faculties of the University as mentioned in 67.2

67.2. Courses with Duration &Eligibility: -

Faculty	Course	Duration	Eligibility
Arts, Humanities, Education & Social Sciences	Vastuvigyan	1 Year	10+2
	D.P.S.E. (Diploma in Pre School Education)	1 Year	10+2
	Stenography	1 Year	10+2
	Nursery Teacher Training	1 Year	10+2
	Film Technology & TV Production (Cinematography)	3 Year	10th
	Interior Decoration and design	3 Year	10th
Engineering	Mechanical & Automobile	3 Year	10th
	Mining & Mine Surveying	3 Year	10th
	Printing Technology	3 Year	10th
	Refinery and Petro Chemical (Petroleum Technology)	3 Year	10th
	Textile Design	3 Year	10th
	Applied Videography	3 Year	10th
	Cement Technology	3 Year	10th
Agriculture Sciences	Food Technology	3 Year	10th
Management and Commerce	Retail Management & IT	1 Year	10+2
	Fire Technology & Industrial Safety Management	1 Year	10+2
	Hospital Management	1 Year	10+2
	Logistics and Supply Chain Management	1 Year	10+2
	Urban and Rural Development	1 Year	10+2
	Geoinformatics	1 Year	10+2
	Public Health	1 Year	10+2
	Digital Marketing	1 Year	10+2
AYUSH	Yoga and Naturopathy	1 Year	10+2 in science
	First Aid Specialist	1 Year	10+2 in science
	First Aid Medication	1 Year	10+2 in science
	Natural Pharma	1 Year	10+2 in science
	Electro-Homeopathy	2 Year	10+2 in science
Medical and Paramedical Sciences	Speech Therapy	1 Year	10+2 in science
	Dietitian	1 Year	10+2 in science
	Nutrition	1 Year	10+2 in science
	Fitness Instructor	1 Year	10+2 in science
	Yoga Instructor	1 Year	10+2 in science
	Gym Instructor	1 Year	10+2 in science
	Allopathy Compounder	2 Year	10+2 in science
	Anesthesia Technician	2 Year	10+2 in science
	Clinical Biochemistry	2 Year	10+2 in science
	Dialysis Technician	2 Year	10+2 in science
	Human Nutrition	2 Year	10+2 in science
	Microbiology	2 Year	10+2 in science
	Naturopathy	2 Year	10+2 in science
	Pathology	2 Year	10+2 in science

67.3. Eligibility for Admission to NRI/ other Privileged Candidates: -
Non-Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

67.4. Admission Procedure: -
The Eligible candidate specified in clause 67.2 & 67.3 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

67.5. Intake: -
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

67.6. Academic Cycle / Years: -
There will be one academic cycle for the course every year as decided by the University/ Department

67.7. Course Structure
The one-year diploma courses shall be awarded after earning the 36-40 Credits by the students during his course of study, whereas for two-year diploma 72-80 Credits and for three-year diploma 108-120 credits shall be required.
The curriculum will be focused on basics/theoretical knowledge and Practical/ skill development (in a ratio to 40-60% of theory and skill elements respectively)

67.8. Medium of Instruction &Examination: -
The Medium of Instruction during the Examination shall be English / Hindi.

67.9. Attendance Requirement: -
A Candidate must have at least 75% of attendance. Provided that in case of illness or because of other reasonable issues it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

67.10. Course Structure: -
The Curriculum of the Course shall be approved by the concerned Board of Studies and the Academic Council of the University.

67.11. Examination: -
Examination will be conducted as per Ordinances 5 & 6 of SAM Global University as per Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council.

67.12. Eligibility for Award of the Diploma: -
Student shall be declared to be eligible for the award of the diploma if he / she have:

a. Registered and successfully completed/ passed all subjects, Lab classes and Practical's, Field Work, Industrial Visit and Industrial Training.
b. Successfully acquired the minimum required marks as specified in the regulation corresponding to his/ her study within the stipulated time, wherever applicable.
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostel, Library, NCC/NSS/ NSO etc.
e. No disciplinary action pending against him.

67.13. Maximum Duration for Completion of Course: -

Candidate has to complete the entire course of Diploma ordinarily within a maximum period of two/four/six years respectively for one/two/three-year course from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of the relevant rules and regulations.

67.14. General Instructions: -

i. The admission of the Diploma course shall be governed in accordance and provisions of the rules /directives of the relevant regulatory body or any other competent authority of the Govt. of India/ State Govt. as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with rules and directives of relevant regulatory authority of the Govt. of India / State Government as amended from time to time.

iii. For matters not covered in this specific ordinance, general rules and regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No: 68
Post GraduateDiploma Courses

68.1 Faculty and Title of the PG Diploma Courses
Following one year Post Graduate Diploma Courses shall be awarded in different faculties of the University.

Faculty/ Department	Course	Duration	Eligibility
AYUSH	Naturopathy and Yogic Science	1 Yr.	Any Science Graduate
	Yoga with Alternet Therapy	1 Yr.	
Arts	Fashion Designing	1 Yr.	Any Graduate
	Guidance & Counseling	1 Yr.	
	Human Rights	1 Yr.	
	Photography	1 Yr.	
	School Counseling	1 Yr.	
Sciences and IT	Computer applications	1 Yr.	Any Graduate
	Cyber Law	1 Yr.	
Engineering and Technology	Tele Communications	1 Yr.	Engineering Graduate
	Computer & Data Science	1 Yr.	
	Cloud Technology	1 Yr.	
Management	Hospital management	2 Yr.	Any Graduate
	Forestry Management	2 Yr.	
	Human Resource Management	2 Yr.	
	International Business Management	2 Yr.	
	Modern office Management	2 Yr.	
	Rural Management	2 Yr.	
	Travel and Tourism Management	2 Yr.	
	Public Health	2 Yr.	

68.2 Duration of the Course: -as described in 68.1

68.3 Eligibility of the Course: -Graduation& its Equivalentin relevant stream with minimum 40% Marks.

68.4 Eligibility for Admission to NRI/ other Privileged Candidates:-
Non Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

68.5 Admission Procedure: -
The Eligible candidate a specified in clause 68.3&68.4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

68.6 Intake:-
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

68.7 Academic Cycle:-
There will be two academic cycle for the course every year as decided by the University/ Department.

68.8 Medium of Instruction & Examination:-
The Medium of Instruction during the Examination shall be English / Hindi.

68.9 Attendance Requirement:-
A Candidate must have at least 75% of attendance. Provided that in case of illness or because of other reasonable issues it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

68.10 Course Structure:-

The Curriculum of the Course shall be approved by the concerned Board of Studies and the Academic Council of the University.

The post graduate diploma courses shall be awarded after earning the 36-40 Credits by the students during his course of study per year and a total of 72-80 Credits shall be required for course completion.

The curriculum will be focused on basics/theoretical knowledge and Practical/ skill development (in a ratio to 40-60% of theory and skill elements respectively)

68.11 Examination:-

Examination will be conducted as Ordinances5 &6 of SAM Global University as per Regulations made in this respect as described in The Scheme of examination.

The Studies and examination of the course shall be basis on the credit system.

68.12 Eligibility for Award of the PG Diploma:-

A student shall be declared to be eligible for the award of the PG diploma if he / she have:

a. Registered and successfully completed/ passed all subjects, Lab classes and Practical's, Field Work, Industrial Visit and Industrial Training.
b. Successfully acquired the minimum required marks as specified in the regulation corresponding to his/ her study within the stipulated time, wherever applicable.
c. Earned the specified credits in all the categories of subjects as applicable.
d. No dues to the University, Hostel, Library, NCC/NSS/ NSO etc.
e. No disciplinary action pending against him.

68.13 Maximum Duration for Completion of Course:-

Acandidate has to complete the entire course of PG Diploma ordinarily within a maximum period of two/fouryears respectively for one/two year programme from the session of first admission. However for any exceptional case the matter shall be decided by the University as per the provisions of the relevant rules and regulations.

68.14 General Instructions:-

i. The admission of the PG Diploma course shall be complied in accordance and provisions of the rules /directives of the relevant regulatory body or any other competent authority of the Govt. of India/ State Govt. as amended from time to time.
ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with rules and directives of relevant regulatory authority of the Govt. of India / State Government as amended from time to time.
iii. For matters not covered in this specific ordinance, general rules and regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No. 69

ADMISSION OF INTERNATIONAL STUDENTS TO UNIVERSITY

69.1 FOR ADMISSION OF INTERNATIONAL STUDENTS

69.1.1 International Affairs

69.1.1.1 SAM Global University in compliance after the approval of the competent authority agreed in principle to open admissions to International Students. The University has created a separate entity to look after the matters related to admissions of International Students in terms of procedure, process, admission, and related administration. This new entity of the University is INTERNATIONALAFFAIRS headed by Director. The University has planned to provide accommodation to all the International Students.

69.1.1.2 Applicants seeking admission to such programmes are advised to send their applications on the prescribed form (which can also be downloaded from the University website www.samglobaluniversity.ac.in) along with duplicate Photostat copies of the transcripts to The Director, International Affairs, Administrative Building, and SAM Global University.

69.1.1.3 The admission of International Students to Medical/Biotechnology and Engineering programmes is privilege of the Ministry of External Affairs, Government of India, and New Delhi. A number of seats in these programmes are reserved for the International Students of various countries. International students desirous of joining these professional programmes should contact the nearest Indian Embassy for necessary information.

69.1.2 International Students

Under UGC Guidelines, International Students" will include the following:

69.1.2.1 Foreign students: Students holding passports issued by any foreign country including people of Indian origin who have acquired the nationality of foreign countries.

69.1.2.2 Non-Resident Indians (NRI): Only those Non-Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) which are affiliated to the Boards of Secondary Education or Universities of the foreign countries. The students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependents of NRIs studying in India will not be included as International Students. Entry level status of International Students on entry to the country will be maintained.

69.1.3 Documents required for admission of International Students:

69.1.3.1Visa

All the International Students will require a student Visa endorsed to this University for joining full time courses. No other endorsement is acceptable. Students wishing to join a research programme will require a Research Visa endorsed to this University. The Visa should be valid for the prescribed duration of the course. A visa is not required for NRI students. Students who are doing full time courses, in some other institutions, do not require a separate visa for joining part time courses provided that their current visa is valid for the entire duration of the course.

69.1.3.2 No Objection Certificate

Students are no longer required a No Objection Certificate (NOC) for joining professional courses. (This has been withdrawn by the Government of India vide letter No. F.No.33- 17/2002-U.4 dated 20th August 2004.) All International Students wishing to undertake any research work or join a Ph.D. or M. Phil. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India and this must be on the Research Visa endorsed to this University.

69.1.4 Admission of International Students

69.1.4.1 Admission of all the International Students will be done through the University's Office of the International Affairs. The students will generally be admitted in the beginning of the course. However, students can also be admitted as transfer cases in the middle of the course from other institutes if there is an understanding for accepting the students as transfer cases, after NOC from both the institutions.

The admission of International Students is done in two stages. First, a student wish to join the University gets the application form along with the information on the eligibility requirements, courses available and admission procedure from the prospectus or the website of the University. The application for provisional admission is then submitted to the International Student's Cell along with the prescribed fees. The Cell will then check the eligibility and issue the provisional admission letter to get the visa and to complete other formalities if found eligible.

69.1.4.2 After getting provisional admission, the student should get the Student Visa and complete all other formalities. The student should then report for final admission to the University where he wants to join the course. The next step is to fill up the admission form from the concerned institute and pay the required fees. After this, the student shall undergo the medical examination. Students are required to pass the English proficiency test if applicable. Final admission shall be given after completion of aforementioned formalities.

69.1.4.3 The International Students will have to pay the fees in US dollars. In special cases, permission will be given for payment of fees in Indian currency.

69.1.5 Equivalence Committee

On the basis of the recommendations of the Board of Management, SGU has constituted an Equivalence Committee for the verification of Certificate/Degrees of the International Students which shall be comprised of Dean Academics/Chairman-Admissions as Chairman, and the Director, International Affairs, Concerned Deans of the Schools and Admission Coordinator as the members of the above-mentioned committee. Some special members may also be invited if need arises.

69.1.6 Application Procedure for International Students

69.1.6.1 Applicants seeking admission to programmes of this University and have passed a recognized examination are advised to send their application form on the prescribed form (which can also be downloaded from the University website www.samglobaluniversity.ac.in) along with duplicate Photostat copies of the transcripts to The Director, International Affairs, SAM Global University. International students are exempted from entrance tests for admission. However, they should pass the equivalent Qualifying Examination from a recognized Indian or International University / Institution.

69.1.6.2 International students have to follow the following steps for applying for admission in different programmes of SAM Global University:
For those International students who are already studying in India or having an Indian degree (for all programmes):

69.1.6.3 Channelize their admission application form routed through their Embassy / High Commission / Consulate in India (for the purpose of verification of their educational qualification viz. mark sheet, degree, etc.)

69.1.6.4 Application form should be routed through the Embassy / High Commission / Consulate to which the student is concerned, addressed to The Director, International Affairs, SAM Global University.

69.1.6.5 The Office of the International Affairs, SAM Global University will send the application to the Department/School where applicant wants to join (Application must have three options for their choice of programmes for each candidate.

69.1.6.6 The Director, International Affairs, SAM Global University will issue provisional admission letter for applicant when receiving approval letter from concern Department/School.

69.1.6.7 The Provisional admission letter will be sent to the Embassy addressed to the First Secretary (in charge of Science, Technology & Education).

69.1.6.8 Then the First Secretary will inform the applicant to take admission in SGU in their choice of program.

69.1.6.9 The applicant will then apply to their country of domicile for getting visa formalities (Student Visa for Diploma /Graduate/Post-Graduate courses; Research Visa for Ph.D. course).

69.1.6.10 After getting the Student/Research VISA, the student shall get confirmed admission in their program of choice after paying the University Fee.

69.1.6.11 Admission of International Students will be confirmed only after verification of original certificates, medical fitness test and payment of required fees.

69.1.6.12 Within two weeks of arrival in India registers their names with the police in the Foreigner Regional Registration Office (FRRO) of the local Police.
Note: For those International Students who are eager to apply from their own country (for all programmes):

69.1.6.13 Channelize their admission application form routed through Indian Embassy/ High Commission/ Consulate in India (for the purpose of verification of their educational qualification viz. mark sheet, degree, etc.). The rest of the procedures are the same as mentioned above.

69.1.6.14 If the candidate meets the eligibility requirements and is found eligible, University will issue provisional admission letter to him.

69.1.6.15 A copy of the same letter will be endorsed to the concerned Indian Embassy in the country of domicile of the candidate on the basis of which the concerned Embassy will issue a Research / Student's Visa so that the student can come to India and join the University.

69.1.6.16 No International Student shall be admitted to this University without a Research / Student's Visa. Such Student's Visa will be extended by the Ministry of Home Affairs after ascertaining that student pursuing his studies, is receiving remittance through proper banking channels.

69.1.6.17 A number of seats in these programmes are reserved for the nationals of various countries. International Students desirous of joining these professional programmes should contact the nearest Indian Embassy for necessary information.

69.1.7 General Eligibility Criterion for International Students:

69.1.7.1 The Degrees/Certificates of the International Students should have been recognized and approved by the Association of Indian Universities (AIU)/ Commonwealth Universities/ International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.

69.1.7.2 They hold a valid passport from their respective countries subject to bilateral clearance.

69.1.8 Additional Eligibility Requirements:

69.1.8.1 A candidate studying in the final year of or having qualified for a Degree in General Course of Study from SGU or any other University/Institution shall be entitled to apply for admission to the next higher course/Degree.

69.1.8.2 If the applicant has passed the qualifying examination where grades are awarded:

69.1.8.2.1 Where the grade sheet doesn't mention the equivalent percentage of marks from grade points, the candidate should submit a certificate of conversion from the concerned institution mentioning either the converted percentage or the formula for the actual conversion of grade point average to percentage of marks and

69.1.8.2.2 Where the grade sheet itself mentions the equivalent percentage of marks from the grade points or formula for such conversion, the candidate should get both sides of the Degree/Grade Sheet photocopied showing the equivalent percentage of marks/conversion formula and enclose with the Application Form.

6.9.1.9 Candidates admitted to any course in this University shall not be eligible to pursue simultaneously any other full-time course in this or in any other University/Institution.

69.2 Eligibility for Admission to Under Graduate Programmes:

69.2.1 Evidence of required academic performance must be in the form of certified English transcripts listing all the programmes with the grades or marks earned.

69.2.2 Transcripts in languages other than Hindi/English are not acceptable.

69.2.3 Applicants for any of the Under-Graduate Course must have completed the 12 years or 10+2 years of formal schooling from a recognized board or University.

69.2.4 The applicants who have passed final School Certificate Examination of twelve-year duration from a recognized board or University.

69.2.5 The minimum admission requirement in terms of the percentage of marks that are required by a candidate for being admitted to a course varies in many cases from Course to Course.

69.3 Eligibility for Admission to Post-Graduate Programmes:

For admission to a post-graduate programme of studies in any discipline, one must have completed 12 years or 10+2 years of formal education at the school level followed by a Bachelor's Degree. However, the admission to post-graduate programmes is otherwise restricted for other universities but the applicant with excellent academic records stands a fair chance for admission if fulfills other eligibility criteria.

69.4 Eligibility for Admission to M. Phil. and Ph. D. Programmes:

SAM Global University also offers Ph.D. Programmes of concerned Schools. The minimum admission requirement for the Research Degree (Ph.D.) is a post graduate degree of two years duration of any Indian University or any other degree recognized as equivalent to it. The admission for these programmes is very limited and is decided by the respective Schools on the basis of a very sound academic record along with a detailed research proposal. A separate ordinance is provided for M. Phil/ Ph. D Course.

69.5 Age Requirements:

No candidate is qualified for admission to the University in the first year of the degree course unless he has attended 18 years of age before the first day of October in the year

in which he seeks admission. Likewise for post graduate and research programmes the applicant must be 21 years of age before the first day of October in the year in which admission is being sought. However, the Admission Committee may give some relaxation to meritorious students if otherwise pretended by the regulation.

69.6 Transfers & Change of Course:

An International Student who has been granted admission to a particular course shall not be allowed to change the course. Transfer from one institution in India to another is also ordinarily not allowed. In exceptional cases, the International Students Cell may permit this, based on the availability of the course, eligibility rules and with the permission of the Competent Authority of the University.

69.7 Government of India Scholars:

International Students who are awarded scholarships by the Indian Council for Cultural Relation, New Delhi shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates from different Foreign Governments for training and studies are also given preference for the same.

69.8 VISA Requirements:

The University shall issue a Bonafide Certificate to the International Student covering all the important information of the student like Name of the student, Gender, Date of Birth, Passport No., VISA No., Name of the programme, etc. for VISA requirements.

69.9 Health or Medical Requirements

All the International Students are required to produce medical fitness certificate. As per government rules all International Students entering India on Student Visa have to be tested for HIV and will not be given admission if found to be positive. All the resident students (National/International) in the University Campus are covered under Health Insurance. For any medical emergencies, the University will facilitate medical aid to students.

69.10 Discipline

The International Students will abide by all the rules of the University and the code of conduct as applicable to Indian students doing same courses.

69.11 Examination and Award of Degrees & Diplomas

The procedure for examination, payment of examination fees, issue of mark list, issue of passing certificates and award of degrees will be same as for the Indian students doing same courses.

The above rules will be applicable for admissions done after the issue of these rules. In case there are any differences on the interpretation of rules then the opinion of the Office of the International Affairs in consultation with the competent authority of the University will be final. The fees are liable to revision and students will have to pay the revised fees when applicable. On the points not specifically covered, the decision of the Universities authorities will be final.

Notwithstanding anything contained in forgoing parts of the ordinance shall not repercuss the rules framed by the UGC and other authorities of government of India for international students or otherwise rules of the general administration of the University. The jurisdiction for any legal proceedings, Bhopal shall be the court of Law.

ORDINANCE No. 70

Bachelor of Physical Education and Sports (B.P.E.S)

(This ordinance is framed as per the "Guidelines for multiple entry and exit in Academic programmes offered in Higher Education Institutions" issued by UGC, under NEP 2020)

The Provisions of this ordinance are similar to the provisions pertaining to regular students and UTDs/ SoS in the ordinance 14 A, promulgated for the universities covered under M.P. University Act, 1973.
This ordinance shall be applicable to the concerned programs from the academic session 2022-23

Any subsequent amendment in 14 A shall be suo-moto adopted.

70.1. Title of the Degree : Bachelor of Physical Education and Sports (B.P.E.S)

70.2. Faculty Name : Faculty of Education

70.3. Course Name : Graduation in Physical Education and Sports

70.4. Bachelor of Physical Education and Sports (B.P.E.S) course shall be run as per the recommendation of Academic Council of the University

70.5. **Duration of the Course:** The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honors/Research) in undergraduate programme Bachelor of Science.
The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honors/Research) Programme for regular students shall be 6 and 8 years, respectively.

70.6. **Eligibility for Admission:**
This course shall be open to candidates who have passed 10 +2 exam with relevant subjects from any recognized Board or equivalent examination form a Statuary Institution.

OR

Any other examination Recognized by the Board of Management of this University as an Equivalent Courses/ Examination thereto, from time to time.

70.7. **Eligibility for Admission to NRI/ Other Privileged Candidates: -**
Non-Resident Indian & other privileged candidates shall be eligible for admission to the course for accordance with the directives of Govt. of India and or State Government.

70.8. **Admission Procedure: -**
The Eligible candidate a specified in clause 70.6 & 70.7 above, should secure a place in the merit list prepared on the basis of academic credentials or through the university entrance test/ Merit list of received applications.

70.9. **Intake: -**
The Intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

70.10. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

i) Disciplinary/interdisciplinary/Major (48 credits)
ii) Disciplinary/interdisciplinary/Minor (32 credits)
iii) Generic Elective (16 credits)
iv) Discipline Specific Elective (16 credits)
v) Skill Enhancement Courses/Vocational Courses (12 credits)
vi) Ability Enhancement Courses (08 credits)
vii) Field projects/internship/apprenticeship/community engagement and service/ research project (28 credits).

Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subjectfor those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
- Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six creditsin a semester.*

70.11. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.

The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

70.12. TYPES OF COURSES

Each of the subject/ categories(i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/ or training. Types of courses shall be as follows:

70.12.1 Core Course: Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

70.12.2 Elective Course:

Generally a course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

70.12.3 Discipline Specific Elective (DSE) Course:

Qualification and Credit Requirements are given in Table. 2. The *entry and exit*options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1:If a student pass all the courses of Level 5and earns requisite number of credits, the student will become entitled for ***Undergraduate certificate in the faculty of her/his Major Subject.*** If she/he wants to exit, can exit the programme with ***Undergraduate certificate*** in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is successful completion of Level 5.*** A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5& 6 and earns requisite number of credits, the student becomes entitled for ***Undergraduate Diploma in the faculty of her/his Major Subject.***If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5 & 6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3:If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the ***Undergraduate Degree in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/ Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programmeto pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for ***Undergraduate Degree (Honours/ Research) in the faculty of her /his the Major Subject.*** A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

70.12.4 Dissertation/Project:

An elective course designed to acquire special/ advanced knowledge, suchas supplement study/support study to a project work, anda student studiessuch a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/ Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of afaculty member.

70.12.5 Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as GenericElectiveCourse.

70.12.6 Enhancement Courses (AEC):

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC)orVocational Courses.

"AECC" courses are the courses based upon the content that leads to Knowledgeenhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

The syllabus for a specific programme willbe decided by the concerned Board of Studies of the University.

70.13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

70.13.1. First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects fromscience/arts/commercefaculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can

be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

70.13.2. Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 . The student shall be given the single chance at the entry of level 6to interchange the major and minor subjects, however, in such cases.

it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of creditsprescribed for the major course; and only after fulfilmentof such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

70.13.3. Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

70.13.4. Fourth Year (Level 8):

(a) Bachelor with Honours:A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

(b) Bachelor with Research:

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2 .

The nomenclature of degrees shall strictly conform to the relevant provisions ofthe act/regulations/guidelines of the UGC.

70.13.5. Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 2ashown in clause 13.8.

70.13.6. Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up toadditional 6 credits per year in the entire tenure of 3-year undergraduate degree programmealter paying due fees for registration and examination.

70.14. Table-2: Proposed Structure for Undergraduate Programme: UGCCBCS System for University

			Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communityengagementand service	Credits	Qualification title(Creditrequirement)
			Subject I	Subject II	Subject III						
Level		Semester	Major	Minor	Generic ElectiveCourse	Vocational Course			# Inter/Intra Faculty		
Level5		1	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
		2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	
Level6		3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	(80) Undergraduate Diplomain Main Faculty
		4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	
Level7		5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
		6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	
Level8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours) in Main faculty *Bachelor Degree (Research) in Main faculty*
		8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) *Research Project*	6+4 +10 =20	
Total			48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

70.15. Choice to Select the MOOC Courses:

a. The University/UTD/SOS can allow up to 40% of the total creditsbeing offered in a particular programme in a semester through the online learning courses provided underSWAYAM platformor any other MOOC platform recognised by the central government or the state government for credit transfer.

b. The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt coursesfrom Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.

c. The UTDs shalloffer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.

d. The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

e. The University will take a decision for allowing the online courses of SWAYAM if:

(i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

(ii) Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

(iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the lab/practical sessions/examinations.

f. The requirement of project/dissertation, as notified by the respectiveUTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

70.16. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of atleast seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in percentage of attendance notexceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

70.17. Examination &Evaluation:

i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theoryexaminations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external

examinations and total marks for an examination are shown in the Table 3 in clause 73.17.(v)

ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. Thecontinuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course.In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained.

v. The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:

vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then Fgrade will be awarded, otherwise the grades will be awarded as per above mentioned table.

viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total creditsin any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total creditsin a semesterand fails in some courses offered in that semester then he/she will be provisionallypromoted to the next semester with ATKT (Allowed To Keep Term)in those courses in which he/she fails.

xi. If the student fails to pass all the courses inthe next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses.If the student does not successfully complete the concernedsemester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entiresemester and that semester will be treated as zero semester.

xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the courseor has failed in the semester. The student has to pay the prescribed fee for repeating the course.

xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.

xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to paysemester fee again in such case and and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.

xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.

xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

xvii. Applicable to UTDs in the same universities: The UTD, where students from otherUTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 3: Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutoria	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	6	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	4	2	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	5	NA	1	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) (4)	Type-2	3	1 *(P, T, W, etc)*	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) (4)	Type-3	1	3*(P, T, W, etc)*	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)(4)	Type-4	3	NA	1	40	60	NA	NA	100
9	**AECC** (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits *(75 Marks)* (ii) Evaluation of Report2Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	3	NA	1	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit *(25 Marks)* + External viva-voce: 2 Credit*(25 Marks)*							

70.18. Evaluation and Certification of MOOCs and Vocational courses:
The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evalution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

70.19. Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. The calculation of SGPA and CGPA in sememster system will be carried as per provisions of Ordinance 14.

iii. CGPA is a measure of overall cumulativeperformance of a student over all thesemesters completed. In case of semester system CGPA will be calculated as per provisions of Ordinance 14,

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degreesshould also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 or above but less than 6.50

v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

vi. Equivalent Percentage = CGPA x10

vii. The percentage will be rounded off upto second decimal point.

viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.

ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requiste credits for the certificate/diploma/degree.

x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

xi. Grade sheets will be developed as given in Ordinance 14A of M.P. Higher Education Department..

70.20. Credit Transfer:

a. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.

b. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

c. Except for the cases of provisional promotions, the universities established byM.P.University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

70.21. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.

70.22. The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.

70.23. In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.

70.24. If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

भाग ४ (ग)
अंतिम नियम

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मई 2023

क्रमांक आर-17/सीसी/23/अडतीस - मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 26 (1) के अनुक्रम में डॉ. प्रीति ग्लोबल निजी विश्वविद्यालय, शिवपुरी के प्रथम परिनियम क्रमांक 01 से 37 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होगें।

प्रथम परिनियम क्रमांक 01 से 37

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

DR. PREETI GLOBAL UNIVERSITY, DINARA-SHIVPURI

STATUTES

In pursuance of the provisions of sub-section (1) of section 26 of the MP Private University Act 2007, the University herewith makes and submits the Statutes to the M.P. Private University Regulatory Commission, Bhopal, for its approval.

STATUTES

Statutes	Contents
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32	Departmental Council, Composition, Functions and Actions
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STATUTE – 1

Short Title, Commencement and the Jurisdiction

(a) The "Statutes" means the Statutes of the **Dr. Preeti Global University** at Dinara - Shivpuri, Madhya Pradesh. Hereafter, the University means Dr. Preeti Global University.

(b) These Statutes shall come into force with effect from the date of the notification in the State Government Gazette.

(c) These Statutes are prepared in the light of the provisions of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinium 2007 and the amendments thereafter. If there be any difference in the provisions of the Act, Statutes, Ordinances and Rules and Regulations, the provisions of the Act shall prevail.

(d) Nothing in these Statutes shall debar the University from amending these Statutes and / or providing subsequent Statues according to the provision of Section 26 of the Act. The amended / subsequent statues, if any shall be applicable with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.

The Jurisdiction for Legal Matters

All matters pertaining to any act / law shall be the subject of the jurisdiction of Shivpuri, Madhya Pradesh.

STATUTE – 2

Definitions

(a) **'Act'** means the "Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinium 2007", as amended from time to time;

(b) All words and expressions used herein and defined in the Act and the Rules shall have the meaning respectively assigned to them in the Act and the Rules;

(c) **'Academic Council'** means the Academic Council of Dr. Preeti Global University;

(d) **'Academic Year'** means a period of nearly twelve months, devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) and apportioned into "terms" as stipulated in the Ordinance;

(e) **'Administrative Officer'** means an officer looking after the day-to-day administrative work of the Dr. Preeti Global University;

(f) **'Below Poverty Line family'** means a family whose income is below the poverty line as specified by the State or Central Government, from time to time;

(g) **'Board'** means, the Board of Management of the Dr. Preeti Global University;

(h) **'Board of Studies'** Means the Board of Studies of the University departments / faculties;

(i) **'Chancellor'** means Chancellor of Dr. Preeti Global University;

(j) **'Chief Finance and Accounts Officer'** means the Chief Finance and Accounts Officer of Dr. Preeti Global University;

(k) **'Convocation'** means the convocation of the University;

(l) **'Course(s)'** means prescribed area(s) or course(s) of study or programme(s) and / or any other components(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University;

(m) **'Dean of Faculty'** means the Chairperson of the Faculty of Dr Preeti Global University Shivpuri (MP);

(n) **'Decided by the University / University may decide / Decision of the University'** means as decided by the Vice - Chancellor with the approval of the Chancellor;

(o) **'Department'** means Department of Studies / School of Studies / Centre of Studies of Dr. Preeti Global University;

(p) **'Employee'** means any person working on the payroll of the University;

(q) **'Endowment Fund'** means an investment fund set up by University / Individual / Group of persons / Body for the purpose of establishing the Chair, award of fellowships etc. as laid down in the respective Statutes / Ordinances / Regulations;

(r) **'Faculty'** means the Faculty of the University headed by the Dean where course(s) of study of similar nature or programme(s) and / or any other component(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University;

(s) **'Fee'** means the collection made by Dr. Preeti Global University from the students by whatever means it may be called;

(t) **'Governing Body'** means the Governing Body of the Dr. Preeti Global University;

(u) **'Higher Education'** means study of curriculum or course for knowledge beyond 10+2 level;

(v) **'National Council of Assessment and Accreditation'** means an statutory bodies of autonomous institution of the University Grants Commission, situated at Bhopal;

(w) **'Ordinances'** means Ordinance of Dr. Preeti Global University;

(x) **'Other Backward Classes'** means, the communities, castes and tribes notified by the State Government from time to time;

(y) **'Pro-Vice - Chancellor'** means, Pro-Vice - Chancellor of Dr. Preeti Global University listed in Statue No. – 35;

(z) **'Qualification'** means Degree or Diploma or any other qualification awarded by Dr. Preeti Global University;

(aa) **'Registrar'** means the Registrar of Dr. Preeti Global University as listed in Statute No.– 07;

(bb) **'Regulatory Commission'** – means the Madhya Pradesh Private University Regulatory Commission established under the section 36 of the Madhya Pradesh Act, 2007;

(cc) **'Regulatory Council'** - means the All India Council of Technical Education established under the All India Council of Technical Education Act, 1987 (52 of 1987), the Bar Council of India constituted under Section 4 of the Advocates Act, 1961 (25 of 1961), the Council of Architects established under

the Architects Act, 1972 (20 of 1972), the Medical Council of India constituted under the Medical Council Act, 1956 (2 of 1956), the Paramedical Council of Madhya Pradesh established under the Madhya Pradesh Sah Chikitsiy Parishad Act, 2000 (No. 1 of 2001) or the Pharmacy Council of India constituted under the Pharmacy Act, 1948 (8 of 1948), the Indian Nursing Council constituted under the Indian Nursing Council Act, 1947 (48 of 1947), the Central Council of the Indian Medicine constituted under the Indian Medicine Central Council Act, 1970 (48 of 1970), the Central Council of Homeopathy constituted under the Homeopathy Central Council Act 1973 (59 of 1973), the National Council of Teachers Education established under the National Council of Teachers Education Act, 1993 (3 of 1993), the Central Council for Research in Yoga and Naturopathy established as an autonomous body under the department of Ayush, Ministry of Health and Family Welfare, Goverument of India, the Indian Council of Agriculture Research established as a registered society under the Department of Agriculture, Research and Education, Ministry of Agriculture, Government of India or any other Central or State Government for laying down norms and conditions for ensuring standards of higher education from time to time as the case may be;

(dd) **'Regular Education'** means and includes delivering instruction, teaching, learning, education, and related activities directly by the teacher synchronously to students in the classes supported by teaching, learning and related activities on line from the campus to the regular students of the University;

(ee) **'Rules and Regulations'** means the Regulations framed by the Board of Management of the University for its Governance;

(ff) **'Scheme and Curriculum'** means and includes nature, duration, pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned course(s) of the University;

(gg) **'Scheduled Caste'** means the Scheduled Castes notified under Article 341 of the Constitution of India;

(hh) **'Scheduled Tribes'** means the Scheduled Tribes notified under Article 342 of the Constitution of India;

(ii) **'School of Studies'** means an institution maintained by **Dr. Preeti Global University** as a place of higher learning and research' in the campus;

(jj) **'Sponsoring Body'** in relation to **Dr. Preeti Global University** means **Dr. Laxman Seth Educational Foundation, Jhansi**, a Registered as a company in companies act 1956 (No-1 of 1956) at ROC;

(kk) **'State Government'** shall mean, the Government of the State of Madhya Pradesh;

(ll) **'Teacher'** means, teaching staff of the University as defined by the UGC;

(mm) **'The Act'** means, the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Act , 2007 (Madhya Pradesh Act 17 of 2007) and as amended time to time;

(nn) **'The University'** means Dr. Preeti Global Univeristy established or incorporated by or under State Act;

(oo) The terms **'he'**, **'him'** and **'his'** include the feminine gender also;

(pp) **'UGC'** means **University Grants Commission**, a statutory body of the Government of India through an Act of Parliament for the coordination, determination and maintenance of standards of university education in India, established in November 1956;

(qq) **'Vice - Chancellor'** means the Vice - Chancellor of Dr. Preeti Global University;

(rr) **'Visitor'** as prescribed in the Act 2007, means the Visitor of Dr. Preeti Global University, i.e. His Excellency, the Governor of the State of Madhya Pradesh;

(ss) Words and expressions used but not defined in the Statutes shall have the meaning assigned to them in the Act.

(tt) **STRUCTURAL HEIRARCHY AND POSITIONS:**

a. Sponsoring Body
b. Chancellor
c. Pro-Chancellor
d. Governing Body
e. Board of Management
f. Vice-Chancellor
g. Pro-Vice-Chancellor
h. Academic Council
i. Deans of Faculties
j. Registrar
k. Chief Finance and Account Officer
l. Board of Studies
m. Director Students' Welfare
n. Director/Dean/Principal/Head of Teaching department/Centre of studies

STATUTE – 3

Seal of the University

(a) The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University,

(b) The University shall have the right to adopt its Flag, Anthem, Emblem, Insignia, Vehicle Flag and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time, provided these are not prohibited by the State or the Central Government.

STATUTE – 4

The Objectives of the University

The University shall have the following o bjectives in addition to those described in Section 3 of the Act:

(a) To provide excellent teaching, training and instructions in the perspective of Higher Education and make necessary provisions for advancements, research and dissemination of knowledge.

(b) To create highest degree of intellectuals that contributes to development through their skills and abilities.

(c) To establish State of the Art facilities for high quality education and training.

(d) To develop advanced and holistic environment for teaching and research.

(e) To develop programmes that offers continuing education for the inmate students, faculty, working professional and community at large.

(f) To hold examinations and confer degree, diploma, or grant certifications and other academic distinctions or titles on persons subject to such conditions as the university may determine and to withdraw or cancel any such degree, diploma or certificate and other academic distinctions or titles in the manner prescribed by the board of Board of Governors and/or Board of Management.

(g) To establish a pro-active and dynamic governing structure incorporating the best practices of the excellent Universities of the world and also the norms suggested by UGC / AICTE / State and Central Government and similar organization.

(h) To impart education at diploma, graduate, post graduate and doctoral levels along with excellent certification and academic distinctions in the University.

(i) To comply with regulations, acts and recommendations made by various authorities including that of State and Central Governments.

(j) To provide opportunities in placement and entrepreneurial schemes proposed by other institutions, government sections and industries.

(k) To collaborate with renowned Indian and Foreign Universities and facilitate exchange programmes.

STATUTE – 5

Appointment, Terms, Conditions, Powers of the Chancellor

The Chancellor shall be the Head of the University and by virtue of his office, shall be the Chairperson of the Governing Body. In the absence of the Visitor, the Chancellor shall preside over the convocation of the University for Conferring Degrees, Diplomas and other Academic Distinctions.

(1). Chancellor

(a) Appointment of the Chancellor

In accordance with the Act of the Private Universities 2007, the Chancellor shall be appointed by the Sponsoring Body with the approval of the Visitor.

The name of the proposed Chancellor shall be finalized in the meeting of the Sponsoring Body of the University by simple majority. Further, the finalized name along with the copy of resolution and the credentials of the proposed Chancellor shall be submitted to the Government of Madhya Pradesh, for the approval of the Visitor. Once the approval of the Visitor is received, the Sponsoring Body will appoint the Chancellor of the University.

1. The Chancellor shall be entitled to receive honorarium, expenses and allowances as may be decided by the sponsoring body.

2. The Chancellor shall hold the office after the approval of the Visitor.

3. The Chancellor shall hold the office for a period of five years and shall be eligible for re-appointment with the approval of the Visitor by following the procedures as laid down above under clause (a) of this statute.

4. In case of vacancy arisen on the post of Chancellor by virtue of any reason, the Pro Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor. In case of absence of office of Pro Chancellor, the Vice Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor

(b) The Powers and Functions

The Chancellor shall be the Head of the University and by virtue of his office shall be the Chairperson of the Governing Body and shall exercise powers as specified in Section 16 of the Act. Some of the important powers and functions are mentioned below:

(i) To appoint and remove the Pro Chancellor and the Vice – Chancellor.
(ii) To call for any information or record.
(iii) Such other powers as may be conferred by the Statutes.

Since chancellor is a ceremonial head of the University, with no involvement in day-to-day affairs or activities of the University, he shall not be held responsible for any academic or any other actions of the University or any of its officer's body or authority.

(c) The Resignation / Removal

(i) The Chancellor may submit his / her resignation to the Visitor in writing through the Sponsoring Body.

(ii) In a meeting called for the purpose, the Sponsoring Body may consider a "No Confidence Motion" against the Chancellor and if passed by two third majority shall recommend to the Visitor for the removal of the Chancellor.

(iii) In both the above cases, the Sponsoring Body shall recommend to the Visitor, a new name for the office of the Chancellor as per clause (a) of this statue.

(2). Pro-Chancellor

(a) Appointment of the Pro-Chancellor

The Pro Chancellor shall be appointed by the Chancellor on the recommendation of sponsoring body for such a period he may deem fit.

The Pro Chancellor shall be entitled to receive honorarium, expenses and allowances as may be decided by the Chancellor subject to approval of governing body.

(b) The Tenure

(i) The Pro Chancellor shall hold the office for such a period which Chancellor may deem fit. The pro Chancellor shall be eligible for re-appointment subjected to recommendation of Sponsoring body and approval of Chancellor.

(ii) In case of a vacancy arisen on the post of Chancellor by virtue of any reason, the Pro Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor.

(c) The Powers and Functions

The Pro Chancellor shall exercise powers as delegated by the chancellor such as preside over the meeting of the Governing Body and shall, when the Chancellor is not present, preside over convocation of the University for conferring degrees, Diplomas or other academic distinctions etc. Some of the important powers and functions are mentioned below:

(iv) To call for any information or record.

(v) To direct any officer of the University to reconsider his/her decisions.

(vi) Such other powers as may be conferred by the Statutes.

(d) The Resignation / Removal

(j) The Pro Chancellor may submit his / her resignation to the Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(iv) The Chancellor is of opinion that the activities of Pro Chancellor are detrimental to the interest of University then he, by an order in writing therein remove the Pro Chancellor from his office from a date specified in the order.

STATUTE – 6

Appointment, Terms and Conditions and Powers of the Vice–Chancellor

The Vice - Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.

(1) Vice-Chancellor

(a) Appointment of the Vice - Chancellor

(i) The Vice - Chancellor shall be appointed by the Chancellor from the panel of at least three eminent persons (written in the alphabetical order) recommended by the Selection Committee constituted under Section 17 of the Act. The selected person should fulfil the norms as prescribed by the UGC from time to time.

(ii) The Selection Committee, while preparing a panel shall give due considerations to the academic excellence, exposure to higher education system in the Country and abroad, and adequate experience in academic and administrative governance of the candidates.

(iii) The Selection Committee shall be constituted by the Chancellor as per Section 17 (2) of the Act and accordingly following shall be the members:

i. Two eminent academicians nominated by the Sponsoring Body
ii. One eminent person nominated by the State Government
iii. The Chancellor shall appoint one of the members of the Selection Committee as Chairman.

(iv) The Selection Committee shall submit a panel of at least three eminent persons for the appointment of the Vice – Chancellor.

(v) If the Chancellor does not approve the recommendations of the Selection Committee, the Selection Committee shall be requested for fresh recommendations.

Notwithstanding anything contained in the foregoing sub ssections, the Chancellor may appoint the first Vice - Chancellor for a period of two years to conduct the affairs of the newly established University;

(b) The Tenure

The tenure of the founder Vice - Chancellor shall be of Two (2) years and that of the subsequent Vice - Chancellors shall be of Four (4) years as defined in the Section 17(6) of the Act. However, the Vice - Chancellor may continue to hold office for a period of additional six months or a new Vice - Chancellor joins, whichever is earlier.

Under unavoidable circumstances, if the post of the Vice - Chancellor falls vacant, the Chancellor shall appoint the Vice - Chancellor for an interim period of maximum six months and he shall exercise all the powers vested with the Vice - Chancellor. During this period, the new Vice - Chancellor shall be appointed, adopting the procedure as laid down above.

The conditions of services and age of retirement of the Vice-Chancellor shall be as prescribed in the Acts and in conformity with the Regulations of the UGC. Provided that, he shall not hold the office after attaining the age of 70 years.

(c) The Powers and Functions of the Vice - Chancellor

The Vice - Chancellor shall be the ex-officio Chairman of the Board of Management, the Academic Council, the Planning Board, the Board of Affiliation and the Finance Committee. It shall be the duty of the Vice - Chancellor to administer the University according to the Act, the Statutes, the Ordinances and the Regulations, for which following powers are vested with him to perform various functions.

(i) Shall preside over the convocation of the University in the absence of the Visitor, the Chancellor and the Pro Chancellor.

(ii) Shall chair the meetings of the Governing Body, in the absence of the Chancellor and the Pro Chancellor.

(iii) May be present at, and address, any meeting of any other authority or any other body of the University but shall not be entitled to vote there at unless he is a member of such authority or body.

(iv) If in the opinion of the Vice - Chancellor, the decision of any authority of the University is not in conformity with the powers conferred by the Act, Statutes, Ordinances or Regulations made thereunder or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise such decisions wholly or partly or fails to take any decision within fifteen days, then such matters shall be decided by the Chancellor.

(v) If in the opinion of the Vice - Chancellor it is necessary to take immediate action on any matter for which the powers are conferred on any other authority by or under the Act, he may take such action as he deems necessary, and shall at earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter:

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice - Chancellor, then case shall be referred to the Chancellor, whose decision thereon shall be final.

Provided further that where any such action taken by the Vice - Chancellor affect any person in the service of the University, such person shall be entitled to prefer, within three months from the date on

which such action communicated to him, an appeal to the Governing Body and the decision of the Governing Body shall be communicated to the person concerned within three months from the date of the appeal.

(2) .Pro Vice-Chancellor

(a) Appointment of the Pro Vice Chancellor

The Pro Vice Chancellor shall be appointed by the Chancellor on the recommendation of sponsoring body for such a period he may deem fit.

(b) The Tenure

(ii) The Pro Vice Chancellor shall hold the office for such a period which Chancellor may deem fit. The Pro Vice Chancellor shall be eligible for re-appointment subjected to recommendation of Sponsoring body and approval of Chancellor.

(iii)In case of a vacancy arisen on the post of Vice Chancellor by virtue of any reason, the Pro Vice Chancellor shall perform the duties of the Vice Chancellor till the existence of vacancy on the post.

(c) The Powers and Functions

The Pro Vice Chancellor shall exercise powers as delegated by the chancellor or/and the Vice Chancellor

(d) The Resignation / Removal

(k) The Pro Vice Chancellor may submit his / her resignation to the Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(v) The Chancellor is of opinion that the activities of Pro Vice Chancellor are detrimental to the interest of University then he, by an order in writing therein remove the Pro Vice Chancellor from his office from a date specified in the order.

STATUTE – 7

Appointment, Functions, Duties and Powers of the Registrar

The Registrar shall be the Chief Administrator of the University and shall carry out the orders / instructions given by the Vice - Chancellor and administer the University as per rules and regulations.

1. Registrar

(a) Selection and Appointment of the Registrar

The appointment of the Registrar shall be made by the Governing Body on the recommendation of the expert committee constituted for the purpose. However, the first Registrar shall be appointed by the Sponsoring Body as per clause 18(1) of the Act. Subsequent Registrars shall be appointed by the Governing Body on the recommendation of the Expert Committee, consisting of the following:

(i) The Vice - Chancellor – Chairperson;
(ii) Nominee of the Chancellor;
(iii) Two expert members approved by the Board of Management and
(iv) Senior most Dean of the Faculty.

The University shall follow the following procedure for the selection of the Registrar:

(i) Shall invite applications in the prescribed form, for the post through the process of an advertisement which includes the web portal of the University.

(ii) A summary of the candidates applied for the post shall be prepared by the office of the Vice - Chancellor or by the person(s) deputed by him.

(iii) The date of meeting of the Selection Committee shall be fixed and a notice to this effect will be given to the short-listed candidates, at least seven days in advance.

(iv) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Board of Management. However, the appointment shall be made after getting the approval of the Governing Body / the Chancellor.

(v) The Registrar shall receive pay and other allowances as decided by the Board of Management. The age of retirement of the Registrar shall be sixty-five (65) years or otherwise as decided by the Governing Body.

(vi) If a suitable candidate is not found in the first advertisement, subsequent advertisements shall be issued.

(b) The Resignation / Removal

(i) When the office of the Registrar falls vacant on account of one reason or the other such as long illness or long absence or resignation, the Vice - Chancellor may appoint an officiating Registrar after taking the approval from the Chancellor.

(ii) If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice - Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar. Before taking such action, the Registrar shall be given an opportunity of being heard. The Chancellor shall put up the matter for the consideration of the Governing Body whose decision shall be final.

(c) Functions and Duties of the Registrar shall include the following:

(i) All documents such as records etc. shall be authenticated by the Registrar on behalf of the University. Further, all contracts will also be signed by him.

(ii) The Registrar will be responsible for answering in the Court of Laws in legal proceedings against the University or any of its Officers which relates to discharge of official duties in the University.

(iii) Maintaining the records, the common property and any such other property of the University as the Governing Body may decide.

(iv) To conduct the official correspondence of the Governing Body, Board of Management, Academic Council and of any other such bodies / committees. The Registrar shall be the Member - Secretary in all such bodies / committees but shall not have the right to vote.

(v) The Registrar shall convene the meetings of the all the University Authorities by informing venue, date and time of the meeting to the members and related persons as directed by the Vice - Chancellor and make necessary arrangements for the same. Further, it shall be the duty of the Registrar to circulate the minutes of the previous meeting and to communicate the agenda of the proposed meeting, well in advance.

(vi) Registrar shall send the copy to the Chancellor of each agenda of the meetings of the authorities of the University as soon as it is issued and the minutes of such meetings.

(vii) The Registrar shall have the powers to take action against non-teaching employees. However, if the act is of gross indiscipline or otherwise misconduct, the departmental enquiry may be constituted and if the serious action is warranted, the matter must be reported to the Board of Management in writing along with the charges labelled and detailed proceedings and findings of the Enquiry Officer.

(viii) The Board of Management / the Vice - Chancellor may authorize the Registrar to participate in some other committees either as a Chairman or member. He will be required to keep the minutes of such meetings.

2. Joint-Registrar

(a) Appointment of the Joint Registrar

The Joint Registrar shall be appointed by the Chancellor on the recommendation of Vice Chancellor for such a period he may deem fit.

(b) The Tenure

(iv) The Joint Registrar shall hold the office for such a period which Chancellor may deem fit. The Joint Registrar shall be eligible for re-appointment subjected to recommendation of Vice Chancellor and approval of Chancellor.

(ii) In case of a vacancy arisen on the post of Registrar by virtue of any reason, the Joint Registrar shall perform the duties of the Registrar till the existence of vacancy on the post.

(c) The Powers and Functions

The Joint Registrar shall exercise powers as delegated by the Vice Chancellor/Registrar.

(d) The Resignation / Removal

(l) The Joint Registrar may submit his / her resignation to the Chancellor/Vice Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(vi) The Chancellor/Vice Chancellor is of opinion that the activities of Joint Registrar are detrimental to the interest of University then he, by an order in writing therein remove the Joint Registrar from his office from a date specified in the order.

STATUTE – 8

Appointment, Functions, Duties and Powers of the Chief Finance and Accounts Officer

The University shall appoint a Chief Finance and Accounts Officer (CFAO) to manage its finances. The Board of Management shall constitute a Selection Committee for the appointment of the Chief Finance and Accounts Officer (CFAO).

(a) Selection and Appointment of the CFAO

The Chief Finance and Accounts Officer shall be appointed by the Chancellor on recommendation of the Selection Committee constituted for this purpose and approved by the Board of Management. The CFAO shall be the whole-time salaried officer of the University and work under the control of the Vice - Chancellor.

The Selection Committee to select the CFAO shall consists of following:

(i) The Vice - Chancellor – Chairman;
(ii) Nominee of the Chancellor;
(iii) Two expert member approved by the Governing Body and
(iv) The Registrar.

The University shall follow the following procedure for the selection of the CAFO.

(i) The University shall invite applications for the post through the process of an advertisement and/or through Web portal of the University.

(ii) A summary of the candidates applied for the post shall be prepared by the office of the Vice - Chancellor or by the person(s) deputed by him.

(iii) The date of meeting of the Selection Committee will be fixed and a notice to this effect shall be given to the short listed candidates at least seven (7) days in advance.

(iv) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Board of Management.

(v) If a suitable candidate is not found in the first advertisement, subsequent applications shall be invited through the process as written above.

(vi) The CFAO shall receive pay and other allowances as decided by the Board of Management. The age of retirement of the CFAO shall be sixty five (65) years or otherwise as decided by the Governing Body.

(b) The Resignation / Removal of the CFAO

(i) When the CFAO is unable to perform his duties on account of resignation or long illness or long willful absence or due to any other reason, the Chancellor shall appoint the officiating CFAO to carry out the duties.

(ii) If at any time, upon the representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the CFAO is not in the interest of the University, the Vice - Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of the CFAO with substantial documentary evidences.

(iii) The Services of the CFAO can be terminated by the Chancellor on the recommendation of the Vice - Chancellor.

(c) Functions and Duties of CFAO

The functions and duties of the CFAO shall include the following:

(i) To exercise general supervision over the funds of the University and advice about the financial policies. Further, shall be responsible to get the accounts audited regularly.

(ii) To perform such other financial functions as may be assigned to him by the Board of Management or as may be prescribed by the Statutes or the Ordinances.

(iii) Subject to the control of the Vice - Chancellor and the Board of Management, the CFAO shall hold and manage the properties and investments of the University, including that of Foundation and immovable properties, for fulfilling the objectives of the University

(iv) To see that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and the money is expended or spent for the purposes for which it was granted or allotted.

(v) To be responsible for the preparation of the annual accounts and the budget of the University and their presentation to the Board of Management after due approved by the Finance Committee.

(vi) To keep a constant watch on the cash and bank balances and investments.

(vii) To watch the progress of collection of revenue and advice on the methods of collection applied.

(viii) To ensure that the registers of properties of the University are maintained properly and that stock checking is conducted of the equipment and other material in the offices, laboratories and University Departments / Institutions.

(ix) To bring to the notice of the Vice - Chancellor any unauthorized expenditure or any other financial irregularity and suggest appropriate action against person at fault.

(x) To call from any office of the University, including colleges and institutions maintained by the University, any information or report that he may consider necessary for the performance of his functions.

(xi) Any receipt given by the CFAO or by the person or persons on his behalf, duly authorized by the Board of Management shall be the sufficient proof for the collection of money by the University.

STATUTE – 9

The Governing Body

The Governing Body shall be the supreme authority of the University, and shall have the power to review the actions of the Board of Management and Academic Council, and shall exercise all the powers of the University not otherwise provided in the Act, the Statutes, and the Ordinances. It is the highest policy making body of the University and shall be responsible for the general supervision, direction and control of the work of the University so that the University fulfills its objectives.

(a) Constitution

The Governing Body of the Dr. Preeti Global University shall consist of the following members, namely:

(i) The Chancellor an ex – officio Chairperson;
(ii) The Vice - Chancellor;
(iii) Three eminent persons nominated by the Sponsoring Body out of whom at least one shall be an eminent educationist;
(iv) Three distinguished persons nominated by the Visitor out of a panel of six names submitted by the State Government;
(v) One representative of the State Government not below the rank of Deputy Secretary; and
(vi) The Registrar - Member Secretary.

The Registrar shall not take part in discussions and shall not participate in voting if required.

(b) Tenure

The term of a nominated member of the Governing Body shall be of three (3) years and shall not hold the office for more than two consecutive terms.

(c) Powers and Functions

The Governing Body shall be the supreme authority of the University and shall have full powers with regard to all movable and immovable properties of the University. Besides above, it shall have the following powers:

(i) To control functioning of the University by using all such powers as are provided by the Act, the Statutes, the Ordinances and the Regulations made thereunder.

(ii) To review the decision of other authorities of the University in case they are not in conformity with the provisions of the Act, the Statutes, the Ordinances and the Regulations made thereunder.

(iii) To approve the budget and annual report of the University.

(iv) To lay down the policies to be followed by the University;

(v) To recommend to the Sponsoring Body the liquidation of the University, provided a situation arises when the functioning of the University is not possible;

(vi) Shall direct, supervise and control the 'endowment fund' and also general fund account and get them audited through CFAO, as per the Act.

(vii) Shall be the final authority to approve the recommendation of the Board for conferment of honorary degree and other distinctions and awards.

(viii) Shall frame rules/regulations for the conduct of its business.

(ix) Such other powers as may be prescribed by the Statutes, as per the provision of the Act 2007 amended from time to time.

(d) Meetings and Quorum

(i) A meeting of the Governing Body shall ordinarily be called three times in a calendar year.

(ii) Meeting of the Governing Body shall be called under the directions of the Chancellor and in his absence by the Pro Chancellor/Vice – Chancellor as per the date and venue as the they deem fit.

(iii) The Chancellor may, on his own or on the advice of the Sponsoring Body, call a Special Meeting as and when required in the interest of the University.

(iv) At least seven (7) days clear notice shall be served to the members to conduct meetings. However, during emergency this period may be reduced by the Chairperson.

(v) Five (5) members of the Governing Body shall form the Quorum. However, for the adjourned meeting three (3) members will form the quorum.

(e) Vacancies

(i) Any member of the Governing Body may resign his office. The letter of resignation in writing shall be sent to the Chairperson. Such resignation shall take effect immediately on its acceptance and shall be communicated to the concerned member.

(ii) Any member of the Governing Body, who has been nominated to other body, shall not continue to be a member of that body after his removal or the acceptance of his resignation.

(iii) A member of the Governing Body of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.

(iv) Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as possible by the Sponsoring Body and the member so nominated shall be a member for the un-expired portion of the term.

STATUTE – 10

The Board of Management

(a) Constitution

There shall be a Board of Management of the University, duly constituted under Section 23(1) of the Act. It shall consist of the following:

(i) The Vice - Chancellor - Chairperson;
(ii) Two representatives nominated by the Sponsoring Body;
(iii) Two representatives nominated by the State Government;
(iv) Two seniors most Professors of the University by rotation;
(v) Two seniors most Teachers of the University other than Professors as mentioned above in clause (iv), by rotation;
(vi) Registrar - Member Secretary.

The Registrar shall not take part in discussions and shall not participate in voting if required.

(b) Tenure

(i) The Members of the Board of Management, except those who are ex-officio, shall hold office for a period of three (3) years from the date of their nomination.

(ii) The Chairperson of the Board of Management, whose decision in the matter shall be the final, shall decide any dispute or question with regard to membership or tenure of a member.

(iii) The Vice - Chancellor and the Registrar shall be the ex-officio Chairperson and Member Secretary of the Board of Management, respectively.

(c) Vacancies

(i) Any Member of the Board of Management may resign from his office. The letter of resignation in writing shall be sent to the Chairperson of the Board of Management. Such resignation shall take effect immediately on its acceptance and communicated to the member concerned.

(ii) A member of the Board of Management of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.

(iii) Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as feasible, and the member so nominated shall be a Member for the un-expired portion of the term.

(d) Meetings and Quorum

(i) The Board of Management shall meet at least once in every two months. The Vice - Chancellor may, in case of urgency, convene a special Meeting.

(ii) The meeting shall be convened under the direction of the Vice - Chancellor.

(iii) Five members shall constitute the quorum.

(e) Powers and Functions of the Board of Management

The Board of Management shall be the Principal Executive Body of the University and have all the powers to manage and administer the University inclusive of the management of properties and revenues as per the Statutes and Ordinances. Further, it shall exercise all the powers of the University not otherwise provided by the Act, Statutes, Ordinances or the Regulations for the fulfilment of the objectives of the University.

In order to manage and administer, the functioning of the University in a smooth and efficient manner, the Board of Management shall have the powers to make Statutes, Ordinances and Regulations, either on its own or on the recommendation of any Authority or Officer of the University, subject to the conditions laid down in the Act.

In addition to the aforesaid powers vested in it by and under the Statutes, have the following additional powers:

(i) To create teaching and other academic posts and to define the functions and conditions of service of the Professors, Associate Professors, Assistant Professors, other teachers and the academic staff employed by the University after taking into consideration the recommendations of the Academic Council.

(ii) To prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into account the recommendations of the Academic Council.

(iii) To make appointments of Professors, Associate Professors, Assistant Professors, other teachers and such academic staff as may be necessary, on the recommendations of the Selection Committees constituted for the purpose.

(iv) To specify the manner and appoint academic staff against the temporary vacancies.

(v) To follow and monitor the budget for expenditure as approved by the Governing Body.

(vi) To consider the appointment of the Visiting Professors, Artists and Writers and determine the terms and conditions of such appointments.

(vii) To manage and regulate the finances, accounts, investments and properties of the University and all other affairs of the University and to appoint such consultants as may be considered fit by it.

(viii) To invest any money belonging to the University in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with the like power of varying such investment from time to time. However, no action under this clause shall be taken without consulting the Finance Committee. Further, no such investment shall be done without the approval of the Sponsoring Body.

(ix) To create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereof.

(x) To regulate and enforce discipline amongst the employees in accordance with the Statutes and the Ordinances / Regulations.

(xi) To make recommendations to the Governing Body to transfer or accept transfers of any immovable or movable property of the University.

(xii) To entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved.

(xiii) To consider the recommendations made by the Finance Committee about the remuneration to be paid to examiners and invigilators and to decide the same.

(xiv) To delegate any of its powers to the Vice - Chancellor, and on the recommendations of the Vice - Chancellor to the Pro Vice - Chancellor, the Registrar, the CFAO or any other Officer, employee or authority of the University or to a Committee appointed by it.

(xv) To institute and award fellowships, scholarships, studentships etc.

(xvi) To consider the recommendations of the Academic Council regarding the improvement in teaching, research and development and enhancement in the facilities such as laboratories and equipment thereof, library and other facilities.

(xvii) To exercise the power to create or designate Departments of the University or affiliated colleges or institutions as laid down by the Statutes/Ordinances.

(xviii) To consider the annual Internal Quality Assurance Cell (IQAC) report of all the University Departments, Centres and Cells and forwarding the same to the NAAC as per UGC guidelines.

(xix) The Board of Management shall be the appellate authority in case of any question or dispute between a student or an employee on the one hand and any Authority or Officer of the University / Faculty / Study Centre on the other hand.

STATUTE – 11

The Academic Council

The Academic Council shall be the statutory body of the University on all academic matters.

It shall have the control and general supervision and be responsible for the maintenance of standards of instructions, research, education and examination within the University.

It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes and Ordinances and shall have the right to advise the Board of Management on all academic matters.

(a) Constitution

The Vice - Chancellor shall be the Chairperson of the Academic Council. The council shall consist of the following members, namely:

(i) The Vice – Chancellor - Chairperson;

(ii) Deans of the Faculties;

(iii) Any two Professors of the University Departments or the Associate Professors, if holding charge of the Head of the Departments and Institutions admitted to the privileges of the University. Provided that where there is no Professor or Associate Professor in the department, the teacher who acts as the Head of the Department shall be a member of the Academic Council nominated by chancellor;

(iv) Two external experts nominated by VC, who are not employee of the University.

(v) The Registrar-member secretory shall not participate in the voting.

(b) Tenure

The members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(c) Meetings and Quorum

(i) As a routine, the Academic Council shall normally meet twice a year on the dates as fixed by the Vice - Chancellor.

However, the Vice - Chancellor may call a special meeting of the Academic Council, if required. The Registrar, shall, under the direction of the Vice - Chancellor, give not less than twenty days clear notice for a routine meeting and seven days for a special meeting.

(ii) The agenda and proceedings of each meeting of the Academic Council shall be prepared by the Registrar and shall be approved by the Chairman.

(iii) The Registrar shall send by electronic media or post, a copy of the proceedings of that meeting so signed by the Chairperson, to each member of the Academic Council, the Governing Body, the Board of Management, the Finance Committee, the Dean of the Faculties and the Board of Studies within six weeks after a meeting.

(iv) A copy of the minutes shall be submitted to the Chancellor also.

(v) Approval of the resolutions shall be by simple majority of the Members present.

(vi) One third members of the Academic Council shall form the quorum for a meeting.

(d) Powers and Functions of the Academic Council

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Academic Council shall, in addition have the following powers:

(i) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, evaluation, research and improvement in academic standards.

(ii) To consider matters of general academic interest either on its own initiative or on a reference from the Planning and Development Board or a Faculty of Studies or the Board of Management and to take appropriate action thereon.

(iii) To frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the University, including discipline, admissions, award of fellowships and studentships, fee and other academic requirements.

(iv) To take measures for Quality Education and Accreditation of the University.

(v) To make recommendations to the Governing Body for the conferment of degrees, honorary degrees or any such other distinctions or honour of the University.

(vi) To approve the new courses of studies.

(vii) To approve the Regulations for the methodology, schemes, and modalities of University Examinations and allotment of marks / credits for individual subjects in all the courses.

(viii) To take up the matters for periodical review of functioning and co-ordination between all the constituent Institutions and/departments and recommend to the Board of Management, the ways and means of improvement.

(ix) To consider other academic or student welfare matters referred to it.

(x) Shall ensure that while framing rules, syllabus and curriculum norms of the Regulatory Councils from time to time, are adhered to.

(e) Academic Council shall, in addition to all other powers vested in Council, have the powers to make recommendations to the Board of Management keeping in view the guidelines of National Regulatory Bodies such as UGC, AICTE etc. with regard to the creation or abolition of teaching post in the University.

In addition to above, the Council shall recommend to the Board of Management the following:

(i) The classification of the posts according to the requirements and their duties attached thereto;

(ii) Laying down qualifications and specializations for the recruitment of teachers in any subject and the emoluments to be paid to them;

(iii) To formulate and modify or revise the schemes for the organization of Faculties and to assign to such Faculties their respective subjects and also to report to the Governing Body as to the expediency of the abolition or sub-division of any Faculty or the combination / merger of one Faculty with another.

(iv) To recommend the creation of New Departments, Cells and Centers.

(v) To adopt new and advanced methods of teaching/ training/ studies/ workshops/ seminars/ lectures/ practical /conducting exams etc. either in online, physical mode, hybrid or any other method prescribed by UGC /government from time to time.

STATUTE – 12

The Finance Committee

The Finance Committee shall be one of the statutory bodies of the University to deal with all the financial matters. It shall have the control and general supervision and be responsible for the management of finances such as income, expenditure, budgets, auditing etc. of the University. It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes, Ordinances and regulations and shall have the right to advise the Board of Management on all financial matters.

(a) Constitution

The Finance Committee shall consist of the following:

(i) The Vice - Chancellor – the Chairperson;
(ii) The Registrar;
(iii) One person to be nominated by the Board of Management from its members other than an employee of the University;
(iv) Two persons to be nominated by the Chancellor;
(v) The Chief Finance and Accounts Officer – Member Secretary.

(b) Tenure

The tenure of the nominated members shall be three (3) years from the date of notification.

(c) Meetings and Quorum

(i) Three members other than the Vice - Chancellor of the Finance Committee shall from a quorum for a meeting of the Committee.

(ii) The Finance Committee shall meet at least twice a year to present the budget, examine the accounts and scrutinize the expenditure statement prepared by the CFAO.

(d) Powers and Functions

The Finance Committee shall perform the following functions namely:

(i) All proposals relating to revision of grades, up-gradation of the pay-scales and those items which are not included in the budget, shall be examined by the Finance Committee before they are considered by the Board of Management.

(ii) The annual accounts and the financial estimates of the University prepared by the CFAO shall be presented to the Finance Committee for approval and thereafter submitted to the Board of Management.

(iii) The Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee.

(iv) To conduct a scrutiny of accounts of the University, whenever called upon by the Board of Management.

(v) To review the concurrent and the yearly Audit Reports and make recommendations thereupon.

(vi) To approve the Regulations for the policies and guidelines for purchase / procurements in the University.

(vii) In case of urgency, any expenditure in excess or absence of the budget provisions incurred by the Vice - Chancellor with the approval of the Chancellor for the reasons to be recorded in writing, should be reported in the next meeting of the Finance Committee.

(viii) Where the votes on any subject considered by the Finance committee are equally divided, the Vice - Chancellor shall have the casting vote.

STATUTE – 13

Standing Committee

The Academic Council may constitute Standing Committee to look after the routine matters of academic nature on its behalf. The committee shall have the following constitution.

(a) Constitution

(i) The Vice - Chancellor – Chairperson;
(ii) Four Deans from different Faculty of Studies nominated by the Academic Council; and
(iii) The Registrar - Member Secretary.

(b) Tenure

The nominated members of the Standing Committee of Academic Council shall hold office for a period of two years or the remaining term of his Deanship, whichever is earlier.

(c) Powers and Functions

Standing Committee shall consider all those matters which have been assigned to it by the Academic Council. Further, the Vice - Chancellor may call the meeting of the Standing Committee to decide some of the urgent academic matters and report them to the Academic Council for ratification.

STATUTE – 14

Examination Committee

(A) There shall be an Examination Committee for each department / board of Studies.

This Committee shall consist of following:

(i) Exam Controller – Chairperson;
(ii) Dean of the Faculty concerned;
(iii) The Head of the Department – Convener;
(iv) Two teachers of the Department to be appointed by VC.

(B) Examination committee shall submit the panel of subject experts and examiner for paper setting, moderation, valuation of answer books to the vice chancellor, who shall appoint examiner/moderator/paper setter/valuer from suggested panel submitted by the examination committee.

STATUTE – 15

Faculty of Studies

(a) The University shall consist of following Faculty:

(i) Arts & Humanities
(ii) Commerce
(iii) Home Science
(iv) Science
(v) Social Science
(vi) Library Science
(vii) Journalism
(viii) Law
(ix) Education and Physical Education
(x) Computer Application
(xi) Management Studies
(xii) Hotel Management
(xiii) Architecture and Planning
(xiv) Engineering & Technologies
(xv) Pharmaceutical Science
(xvi) Nursing Science
(xvii) Veterinary Science
(xviii) Ayurveda science
(xix) Paramedical Science
(xx) Agriculture Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be as constituted according to the need

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. The Departments may offer any other Programme after the due approval of the Academic Council.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

STATUTE – 16

Dean of the Faculty

The Dean shall be the Head of a Faculty of Studies.

(a) The Dean shall be appointed by the Vice - Chancellor in order of seniority amongst the Professors of the various Departments of the Faculty. The tenure of the Dean shall be for a period of three years up to the date of superannuation, whichever is earlier. However, he may be considered for reappointment but shall not serve more than six (6) years in continuation.

(b) If at any time, there is no Professor in the department, the Vice - Chancellor may appoint Associate Professor / Assistant Professor as Dean for the period of absence of the Professor.

(c) The Dean shall be the Head of the Faculty of Studies and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Faculty.

(d) The Dean shall have the right to be present and to speak in any meeting of the Departmental Council(s), but shall not have the right to vote unless he is a member thereof.

(e) The Dean shall perform such other functions as may be prescribed by the Ordinances.

STATUTE – 17

Constitution of Faculty

The Faculty shall be the principal coordinating and administrative body amongst the departments of the Faculty and shall be constituted for each Faculty separately.

(a) Each Faculty shall consist of the following members, namely:

(i) The Dean of the Faculty who shall be the Chairperson;
(ii) The nominee of the Vice – Chancellor;
(iii) All Heads of the departments constituting the faculty;
(iv) All the Professors and the Associate Professors of the Departments assigned to the Faculty and the departments teaching in that faculty;
(v) Two experts, co-opted by the Faculty who possess special attainments in particular fields of study and are not teachers of the University since last three years.

(b) The members of the Faculty, other than the ex-officio members, shall hold the office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(c) Powers and functions of Faculty.

(AA). The Faculty shall consider and approve such administrative matters which are common amongst constituent departments of the Faculty of Studies.

(BB). The Faculty shall have such powers and shall perform such duties as given in the Ordinances / Regulations.

(CC). The functions of the Faculty shall be as follows:

(i) Subject to the control of the Academic Council, to organize teaching and research work in the department of studies assigned to the Faculty.

(ii) To recommend to the Academic Council, the conditions for the award of degrees, diplomas and other academic distinctions.

(iii) To coordinate work in subjects assigned to the Faculty.

(iv) To secure coordination in research, whenever applicable.

(v) The Faculty shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred to them by the Academic Council.

(DD). The Dean may call a joint meeting of the Board of Studies and Faculty to resolve the matter of academic and administrative nature.

STATUTE – 18

Board of Studies

The Board of Studies shall be the principal academic body of the Faculty and therefore, shall be constituted for each Faculty. It shall be a statutory body of the Faculty and shall consider all the academic matters of the Faculty and make the appropriate recommendations to the Academic Council for its considerations and approval. Further, it shall have the control and general supervision and be responsible for the maintenance of academic standards inclusive of examinations in the departments of the concerned faculty.

(a) Formation of the Board of Studies

The Dean of the Faculty shall be the Chairperson of the Board of Studies and shall have the following as members, namely:

(i) All the Heads of the teaching departments which constitute the Faculty;
(ii) One Professor or the Associate Professors or teacher assigned by the VC from faculty;
(iii) One Professor or the Associate Professors or teacher from other Faculty as a nominee of the Vice – Chancellor;
(iv) Two experts, co-opted for the Board of Studies by VC who possesses special attainments in particular fields of study and are not employees of the University.

The members of the Board of Studies, other than the ex-officio members, shall hold the office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(b) Meetings and Quorum

(i) As a routine, the Board of Studies shall normally meet once a year on the dates as fixed by the Dean of the Faculty. However, the Dean may call a special meeting of the Board of Studies if required, by serving at least three days clear notice for the same.

(ii) The agenda and proceedings of each meeting of the Board of Studies shall be prepared by the Dean of the Faculty and shall be sent to each member of the Board with a copy to the Vice - Chancellor for information and necessary action.

(iii) One third members of the Board of Studies shall form the quorum for a meeting.

(c) Powers and Functions

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Board of Studies shall consider all the academic matters of the faculty and recommend to the Academic Council for approval. Powers and Functions include the following:

(i) To exercise general supervision over the academic policies of the Faculty and to give directions regarding methods of instruction, evaluation, research and the improvement in the academic standards.

(ii) To recommend to the Academic Council regarding the courses of studies and curricula for each examination after considering the recommendations of the Departmental Councils.

(iii) To recommend to the Academic Council the combination and sub-division of the Departments or the Faculties, if required.

(iv) To consider and make recommendations to the Academic Council on the matters of general academic interest either on its own initiative or on the directives received from the Planning and Development Board or the Board of Management.

(v) To frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the Faculty, including discipline, admissions, award of fellowships and studentships, fee and other academic requirements concerning the Faculty.

(vi) To take measures for Quality Education and Accreditation of the Departments of Studies.

(d) The Dean may call a joint meeting of the Board of Studies and Faculty to resolve the matter of academic and administrative nature.

STATUTE – 19

Students Council

(a) The Students Council shall mainly function as a forum of the students. This forum mainly give the feedback and suggestions on the academic matters, environment and activities to be carried out by the University in order to improve students' employability, to the Dean of the Students.

(b) Under the control of the Dean of Students, the Council may organize extension lectures of the renowned personalities and also extra-curricular activities in the University.

(c) The University shall define other functions in the Rules and Regulations according to the guidelines of the University Grants Commission (UGC), New Delhi.

STATUTE – 20

Appointment of the Teachers in the University

The Teachers (Faculty) in the University shall be appointed according to the rules, regulations and guidelines as prescribed by the UGC, AICTE and / or other Regulatory Councils for the courses offered by the University.

(a) Eligibility for Appointment

(i) A person will be appointed on an academic position according to the qualifications as prescribed by the UGC, AICTE and other competent bodies according to the courses offered by the University.

(ii) Under the special circumstances, the persons may be appointed from the industries, research laboratories, educational institutions or universities by relaxing the qualifications duly approved by the Board of Management and the Chancellor.

(iii) Information of vacancies will be given through advertisement or web portal of The University.

(b) Constitution of Selection Committee

(i) Selection committees shall be constituted for making recommendations to the Board of Management for appointments or promotions to the posts of Professors, Associate Professors, Assistant Professors and other academic staff and Heads of Institutions / Centres maintained by the University.

(ii) The Selection Committee under the Chairmanship of the Vice - Chancellor or his nominee will constitute:

i. One member nominated by the Board of Management;
ii. The Dean of the concerned Faculty of Studies;
iii. The Head of the concerned department.
iv. Two experts not connected with the University to be nominated by the Vice- Chancellor.

Four members of the selection committee (who shall include at least two experts) shall form a quorum for a meeting of the selection committee constituted under clause (ii), above.

(c) Screening Committee

A Screening Committee consisting of three members, appointed by the Vice - Chancellor shall screen all the applications received in response to wide publicity. The Committee will prepare a summary of candidates to be called for an interview taking into account the Academic Performance Indices (APIs) merit as per UGC prescribed guidelines. Also a list of candidates rejected and not to be called for the interview shall be made separately giving reasons for the rejection, including limiting the candidates up to certain cutoff APIs for interviews in case of excessive number of applications received.

(d) Recommendations of Selection Committee

The Selection Committee shall recommend to the Board of Management the names, arranged in order of merit, if any, of the persons who it considers suitable for the appointments and after the approval of the Board of Management, the appointment or promotion letters shall be issued to the candidate by the Registrar.

(e) Fixed period / Part-time / Contractual Faculty

In addition to full-time teachers, the Board of Management / the Vice - Chancellor may also decide to engage teachers for a fixed period, part time, or on contractual basis along with terms and conditions such as honorarium, TA / DA, if any, conveyance charges etc. of such engagements, from time to time.

(f) Adjunct / Visiting Professors

(i) The Vice - Chancellor on the recommendations of the Head of the Department and the Dean of the Faculty may appoint the Adjunct / Visiting Professor after having a consultations with the Chancellor. All such appointments shall be reported to the Board of Management for ratification at the earliest opportunity. The tenure of all such appointments shall not exceed a period of three years.

(ii) For the appointment in these categories, the Vice - Chancellor may on his own consider and appoint distinguished scholars, scientists, writers or artists by relaxing the qualifications and eligibility criterion, provided the Board of Management and the Chancellor approves such appointments.

(g) Action against Teachers

Whenever, there is a complaint of misconduct against the Faculty, the Vice - Chancellor shall constitute a fact finding committee and if necessary, based upon the recommendations of this committee, may institute an Enquiry Committee to enquire the whole matter.

(i). Based upon the Enquiry Committee's report, the Vice - Chancellor may decide the course of action including suspension depending upon the severity of the misconduct. However, for taking action to the extent of termination of the teacher concerned, the Vice - Chancellor shall further report the matter to the Board of Management and the Chancellor to do so. The decision so taken shall be the final.

(ii). An appeal against any action can be made to the Chancellor within 30 days from the date of receiving of the communication of such order.

STATUTE – 21

Categories of the Non-Teaching Employees

(a) Following types of non-teaching employees will be employed by the University

(i) Permanent / Temporary Employees
(ii) Contractual Employees
(iii) Casual Employees

(b) Permanent employee shall be appointed against a clear vacancy and shall be kept on probation for a period of one year. The services could be terminated or the probation period be extended by serving notice, if the performance is found unsatisfactory in a working period of eleven (11) months or less.

(c) Contractual employee means an employee who is appointed on contract basis for a specified period.

(d) Casual Employee means an employee who is engaged on the basis of a Muster Roll.

(e) The service conditions for all the above types of employees shall be prescribed in Rules and Regulations.

(f) Action against Non-Teaching Employees

- Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a fact finding committee and if necessary, based on the fact finding Committee's recommendations, may institute an Enquiry Committee for the purpose.

- Based on the Enquiry Committee's report, the Registrar may decide the course of action including suspension depending on the severity of the misconduct. However, for taking action to the extent of termination, Registrar shall report the matter to the Vice - Chancellor whose decision will be final.

- An appeal against any action can be made to the Chancellor within 30 days from the date of passing such order.

STATUTE – 22

Other Officers of the University

(a) Following shall be the other Officers of the University:

(i) The Deputy and the Assistant Registrars

(ii) The Chief, the Deputy and the Assistant Librarians

(iii) The Director and the Assistant Director of Physical Education

(iv) The Director Corporate Relations

(v) The Training and Placement Officers

(b) The Controller of Examinations

(i) Shall be an officer of the University and shall be appointed by the Vice - Chancellor from the Faculty / Administrative Officers having sufficient experience and well versed with the examination and evaluation procedures of the University.

(ii) Shall be vested with all the powers and responsibilities as specified in the Regulations. Further, he shall be responsible to make all the necessary arrangements for the conduction of examinations as per the Ordinances and Regulations.

When the office of the Controller of Examination falls vacant by one reason or the other, the duties of the office shall be performed by such person as the Vice - Chancellor may appoint for the purpose.

(c) Other officers as stated above from (a)(ii) to (a)(vi) shall be a whole-time salaried officers appointed by the Board of Management on the recommendation of a selection committee constituted for the purpose, and shall possess such qualifications as prescribed by the University Grants Commission / Regulatory Councils and exercise such powers to perform such duties, as may be determined by the Board of Management and provided in the Regulations of the University.

(d) The appointment of officers mentioned at (a)(ii) and (a)(iii) above shall be made following the procedure as laid down in the Statute 20 for the appointment of Teachers and that of others mentioned at a(ii), a(v) and a(vi) shall be made according to the procedure laid down for non-teaching staff.

(e) The powers and responsibilities of other officers shall be as specified in the respective Regulations.

STATUTE – 23

Conferment of Honorary Degrees and Academic Distinctions

University shall confer Honorary Degree of D.Sc. or D. Lit. or other distinctions to the renowned and deserving personalities who have contributed in the areas of Education, Science, Fine Arts, Social Sciences, Technology, Drama, Games and Sports, Industries etc. in accordance with the following procedure:

(a) All proposals for the conferment of Honorary Degrees shall be made by the Academic Council to the Board of Management and shall require the assent of the Governing Body before submission to the Chancellor for conferring the honor. However, in case of urgency, the Chancellor may act on the recommendation of the Board of Management and later on take the consent of the Governing Body.

(b) If at the later stage, it is found that the honorary degree has been conferred to the non-deserving person by the University, then the same may be withdrawn by the University through the resolution passed by the two - third majority of the members of the Governing Body and the approval of the Chancellor.

STATUTE – 24

Provision Regarding Fee to be Charged from the Students

(a) The tuition fee payable by the student shall be such as may be fixed by the University from time to time subject to directive(s) as received from the Government of India / State Government / Regulatory Commission / UGC thereon. The fee structure and payment schedules shall be as declared in the Regulations after approval from regulatory commission.

(b) Other charges and fee shall be payable by the student as decided by the University from time to time. It shall include the following:

(i) Students' Alumni Association Fee
(ii) Examination Fee for each semester
(iii) Internet Fee
(iv) Library Fee
(v) Sports Fee
(vi) Training and Placement Fee
(vii) Hostel and / or Bus Fee
(viii) Issue of duplicate documents such as mark sheets, migration certificate, degree certificates, character certificate etc. However, the duplicate certificates will be issued as per the regulations laid down by the University.
(ix) Fee for the Health Services
(x) Counselling Fee
(xi) Cultural Activities Fee
(xii) Fee for attending additional classes for improvement of grades or additional courses
(xiii) Transcripts Fee
(xiv) Innovation and Invocation Cells, Skill Set Aptitude and Personality Development etc.
(xv) Group Insurance Premium.
(xvi) Any other fee provided in the Regulation of the University.

(c) Tuition fee and other charges levied on the students shall be at the rates approved by the University from time to time and laid down in the ordinances, provided that where the statutory recognizing authority has prescribed a formula for determining the tuition fee and other charges, they shall be levied accordingly.

(d) Other fee such as enrolment, migration etc. shall be charged at the rates approved by the University from time to time, as laid down in the concerned Regulation.

(e) Policies and directives of Central/State Regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for the fee to be charged from the students of Below Poverty Line family, Scheduled Castes, Schedule Tribes, Other Backward Classes, Physically Handicapped and other categories shall be applicable to the University.

STATUTE – 25

Administration of Endowment Funds for the Award of Fellowships, Scholarships, Medals and Prizes in the University

(a) The Board of Management may accept donations for creation of endowment fund in the University for the award of Fellowships, Scholarships, Stipends, Medals and Prizes of the recurring nature.

(b) The Board of Management shall administer all the donations / endowments received.

(c) The award shall be made out of the annual income accruing from the endowment.

(d) The organization or the individuals intending to sponsor a fellowship, scholarship / stipend or award / prize in the name of organization / individual, will be required to deposit an endowment with the University, whose annual income shall be utilized for the payment of fellowships, scholarships, awards / prizes etc.

(e) The Board of Management shall prescribe the conditions of depositing the endowment funds in a secured instruments.

(f) The value of endowment necessary for instituting an award shall be prescribed by the Board of Management.

(g) The detailed terms and conditions for fellowships, scholarships, awards / prizes shall be such as laid down in the M.O.U. for each case.

(h) In case, any endowment is accepted by the Board of Management, the Board shall make a regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment, etc.

(i) Approval of awardees of fellowships, scholarships, medals and prizes as per the specific Regulation (s) / Ordinance (s).

(j) Approval for carrying the literary, science, research, fine arts or similar activities can also be granted from the endowment fund and shall be as laid down in the Regulations.

STATUTE – 26

Convocation

(a) The Visitor and in his absence the Chancellor shall preside over the convocation function of the University. In the absence of both, the Pro Vice Chancellor or Vice - Chancellor shall preside over the convocation function.

(b) The University Convocation will be normally held every year for the award of the Degrees, Diplomas and other Distinctions.

(c) The Convocation shall normally be held in the main campus of the University or at such other place as may be approved by the Governing Body.

(d) The Academic Council shall frame University Regulations relating to the format of the Degree and Diploma, Documents, Certificates and Citations, their text, issuance of these documents in absentia, duplicate degree and the procedural details for conduct and holding the Convocation.

STATUTE – 27

Annual Report

(a) The Annual Report of the University shall be prepared by the Registrar for the consideration and approval of the Board of Management.

(b) The Annual Report shall consist of two (2) parts (i) Activity Report highlighting the steps taken by the University for the Fulfillment its objectives, for which the Registrar shall be responsible and (ii) the Chief Finance and Accounts Officer (CFAO) shall prepare the financial report for the financial year.

(c) The Report along with Audited Accounts shall be placed for approval of the Governing Body, once approved by the Board of Management.

(d) A copy of the Annual Report shall be presented to the Visitor, the Sponsoring Body, the Chancellor and the Regulatory Commission by the Registrar with University seal and signatures.

STATUTE – 28

Appointment of Examiners

The Vice - Chancellor shall appoint examiners for holding examinations in theory, practical, dissertation, etc. as required other than Ph.D., on the recommendation of Examination Committees.

(a) The Departmental Council constituted, shall prepare and submit a panel of examiners to the Examination Committee for theory papers, practical and dissertation examinations, to be held in different courses of study offered by the Department, during each semester.

(b) Ordinarily no person will be appointed as an examiner in the University unless his name is approved and included in the panel of examiners by the Departmental Council.

(c) The Departmental Council shall prescribe qualifications for the inclusion of names in the panel of examiners and other norms for appointment of examiners in the University.

(d) Moderators when felt necessary will be appointed by the Vice – Chancellor.

(e) The Vice - Chancellor will also approve the appointment of tabulators and checkers for each academic year.

(f) The Vice - Chancellor shall declare results of various examinations conducted by the University on the advice of the Results Committee. The Committee shall consist of the Vice - Chancellor, the Registrar and the Dean of the Faculty concerned or in his absence one Senior Faculty member nominated by the Vice – Chancellor.

(g) A separate rules and regulations shall provide to examine the M.E. / M.Tech. Dissertations and Ph.D. Thesis, and also the rates of honorarium to be paid to the Examiners for the same.

(h) The Board of Management shall consider and decide the rates of honorarium and allowances to be paid to different persons involved in the examination work including the paper setters and evaluators, as and when required.

(i) Conditions of Appointment as Examiner

i. No person shall act as paper setter or examiner either in the theory or viva-voce or practical examination if any of his relations is taking the examination.

ii. No person shall act as a moderator or tabulator for any examination if any relations is appearing/has appeared at that examination.

STATUTE – 29

The Proctorial Board

(a) There shall be a Proctorial Board to maintain the discipline amongst the students of the University. The Board shall consist of the following members:

(i) A Professor nominated by the Vice – Chancellor – Chairperson;
(ii) Dean of Students;
(iii) The Chief Proctor – Convener;
(iv) All Proctors;
(v) All Wardens of the Hostels; and
(vi) One student nominated by the Vice - Chancellor from the Students Council.

(b) The Chief Proctor and the Proctors shall be appointed by the Vice - Chancellor from the list of the teachers of the University.

(c) The number of Proctors shall be determined by the Vice - Chancellor depending upon the enrollment of the student in the University.

(d) The term of above appointments shall be that of three (3) years. However, it could be reduced by the Vice - Chancellor if the duties performed by an individual are found un-satisfactory.

(e) Following shall be the Powers of the Proctorial Board:

(i) The Proctorial Board shall ensure that the students observe the Code of Conduct as laid down in the Rules and Regulations of the University.
(ii) Any violation of the Code of Conduct or breach of Rules or Regulations of the University by the student shall be treated as indiscipline and shall make the student liable for disciplinary action against him.
(iii) If a student commits a serious act of indiscipline, the Proctorial Board may recommend to the Vice - Chancellor for his suspension for a period of one or more semesters or the expulsion from the University.

(f) The Duties of Chief Proctor :

(i) To bring all the matters in the notice of the Vice - Chancellor before the consideration of the Proctorial Board.

(ii) To carry duties of maintaining the discipline among the students as laid down in the Regulations.

STATUTE – 30

Dean of Students Welfare

(a) The Dean of Students Welfare shall be appointed from the group of Professors from the University for a period of three (3) years by the Board of Management on the recommendation of the Vice - Chancellor.

(b) The details of the Duties and Functions of Dean of Students Welfare shall be as prescribed in the Regulations. However, if the performance of the so appointed Deans is not found satisfactory his term may be reduced by the Vice – Chancellor.

STATUTE – 31

Creation of New Authorities

(a) For Creation of the new authorities, Board of Management, Academic Council and other statutory bodies will recommend for approval according to the need to the governing body. Governing body may create new authority as per recommendations and will decide their constitution, composition, powers and functions.

(b) Any authority of the university will include women presence as per requirement, university will always take care of women empowerment.

(c) No act or proceeding of any authority of the university shall be invalid merely by the reason of the existence of any vacancy or defection of any constituted authority (new/old) defined in this statute or act.

(d) The procedure for nomination, election and continuance in the office of the members of the constituted authorities, including the filling of vacancies of the members and all such matters as may be deem necessary, be provided in the Statutes and ordinances.

(e) Any authority of the University may appoint as many standing or special committees as it may deem fit and may appoint on such committees such persons as are not members of such authority.

(f) Any committee appointed under clause (c) may deal with any subject delegated to it and before taking action, if any, shall seek confirmation of it from the authority appointing it.

(g) Where any authority of the University is given power by the Act or Statutes to appoint committees, such committees shall, save as otherwise provided, consist of members of the authority concerned and of such other persons (if any) as the authority in each case as may think fit.

STATUTE – 32

Departmental Council, Composition, Functions and Actions

Each Department shall have a Departmental Council. The Departmental Council shall be a statutory authority.

(a) Composition

The Departmental Council shall comprise of all Professors, Associate Professors and Assistant Professors of the Department.

(b) Meetings

The Head of the Department shall preside over the meetings of the Departmental Council and in his absence the senior most member of the Department shall preside over the meetings.

The Departmental Council shall meet at least twice in a year and one-third of the total members of the council shall constitute the quorum.

(c) Duties and Functions

The Departmental Council without prejudice to the powers conferred on other authorities shall consider the matters concerning to teaching and research work in the Department. The function and duties of the council shall be as follows:

(i) Shall constitute an equivalence committee in the beginning of the academic year, to consider the admission of the students of other Institutions / Universities, who wish to take the admission in the second or higher years of the study of courses offered by the Departments. The members of the committee shall be as follows:

i. The Head of the Department – Chairperson;
ii. Two senior most teachers of the Department;
iii. One nominee of the Dean of the Faculty.

(ii) The recommendations of the equivalence committee shall be placed for the approval of the Dean and the Vice - Chancellor before such admissions.

(iii) Shall recommend to the Board of Studies the courses and curriculum for its consideration.

(iv) Shall prepare and submit the recommendations to the Examination Committee, a panel of examiners for appointment as examiners by the University.

(v) Shall recommend the purchase of books and journals for the Central and Departmental Library.

(vi) Shall submit a list of names of experts for consideration of the Academic Council to prepare a panel of experts as provided in the Statutes.

(vii) Shall submit such proposal as it may deem fit for the development of teaching, opening of special papers, starting / strengthening the Research Laboratories and for creation of new teaching positions in the Department to the Academic Council.

(viii) The Departmental Council shall assign and arrange the resources and Faculty to execute as per UGC / NBA / NAAC following guidelines:

i. Defining the Departmental Program Educational Objectives (PEOs), their monitoring and redefining after every 4 years.

ii. Defining the Departmental Program Outcomes (POs) and their monitoring and redefining at regular intervals.

iii. Defining the Course Objectives at the beginning of a course, and their monitoring and redefining after every 4 years Monitoring Committees.

iv. Arranging Students Counselling regularly and allotment of Faculty counselors.

v. Arranging departmental level Invocation and Induction Courses for Students.

vi. Arranging departmental level Induction Programs for New Faulty and Employees.

vii. Arranging yearly academic and administrative reports.

(ix) Undertake necessary steps on recommendations of Departmental Research Committee set up as per UGC regulations related to Ph.D; other PG courses after B.Tech. / B.E. / and after M.Sc. / M.A.,

(x) Prepare syllabi for Ph.D. course work as per the guidelines provided by the regulations

(xi) Shall consider and recommend the posting of teachers in other Departments for teaching, to the Head of the Department.

(xii) Shall give its opinion / frame guidelines on ensuring quality education and all other academic and administrative matters not already covered above and other matters referred to it by the Vice-Chancellor / the Dean of the Faculty concerned.

(xiii) Shall appoint Departmental Internal Quality Audit Committee, and other Committees, and also the in-charges / coordinators to help the Head of the Department in implementing the decisions on all policy matters as provided above.

The decision of the Council will be by majority. In case of tie, the presiding officer shall have the casting vote.

Where the Head of the Department finds difficulty in implementing the decisions of the Departmental Council, he shall refer the matter to the Vice - Chancellor with reasons, and the decision of the Vice - Chancellor shall be final.

STATUTE – 33

The Planning and Development Board

(a) The Planning and Development Board shall consist of the Vice - Chancellor and not more than four members to be nominated by the Board of Management. The Vice - Chancellor shall be the Chairperson of the Board.

(b) All the members of the Planning Board, other than the Vice - Chancellor, shall hold office for a term of three years.

(c) The Planning and Development Board shall formulate and recommend appropriate plans for the development and expansion of the University, and in addition, it shall have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfilment of the objectives of the University.

(d) The board may constitute such committees as may be necessary for planning and monitoring the programmes of the University.

(e) The Planning Board shall meet at such intervals as it deems fit to expedite the execution of the duly approved plans. However, it shall be necessary to meet at least twice in a year.

STATUTE – 34

Creation of Centers, Cells and Committees for Quality Education and Accreditation Processes

The University, for imparting the Quality Education and Accreditation may create the following Boards, Cells, Centres, Committees as per UGC/NAAC/NBA Guidelines

(i) Training, Placement and Industrial Interactions Cell
(ii) Collaborations and MOUs Development Cell
(iii) Research and Innovations Development and Promotional Centre.
(iv) Information Technology and Knowledge Management Centre
(v) Values and Ethics Development Cell
(vi) NSS and Community Services Centre
(vii) Internal Quality Assurance Cell (IQAC),
(viii) Environmental Consciousness and Green Audit Committee
(ix) University Academic and Administrative Yearly Audit Committee
(x) University Academic Calendar Preparation and Monitoring Cell.
(xi) Publication Centre for Journal, Web and e-Contents, University magazine, Prospectus, Handbook, and Departmental wall magazines,
(xii) Equal Opportunity Cell
(xiii) Gender Sensitization Cell
(xiv) Health Centre
(xv) Daycare Centre
(xvi) Women and Students Grievances Committee
(xvii) Anti-Ragging Committee
(xviii) Staff Welfare Committee
(xix) Entrepreneur Development Cell.

STATUTE – 35

Creation of Chairs

(a) Establishment of the Professorial /Research Chairs for Creating Focused Seats/ Institutions of Higher Learning

(i) A Chair may be established by the Government, Public Sector Undertakings, Autonomous Organizations, Universities, Trusts, Societies, Memorial Committees or similar organizations or an individual or a group of individuals for the furtherance of the objectives of the University.

(ii) The organizations or individual or group of individuals intending to establish the Chair may do so in the name of any person of eminence at the national and / or international level in the field of education, science, social sciences, arts, literature, religion, sports or any other field who has contributed to human progress and happiness.

(iii) The establishment of the Chair and the name in which it is proposed to be established will require the approval of the Board of Management.

(b) In furtherance of the objective of the establishment of a Chair, the University.

(i) Shall appoint a Professor in the appropriate discipline in the manner and terms and conditions laid in the M.O.U. approved while establishing the Chair.

(ii) Provided further that the appointment of the professor occupying the Chair would be on the basis of a contract for a period to be specified at the time of appointment, but not exceeding three years in the first instance.

(iii) May institute in the relevant areas of studies pertaining to the objectives of the establishment of the Chair, specified research fellowships, at the time of establishment of the Chair.

(iv) May establish and / or augment laboratory and library facilities depending upon the requirements of research studies associated with the establishment of the Chair.

(v) May also engage supporting staff essentially required for realizing the objectives of the establishment of the Chair.

(vi) May also procure essential raw material and consumables in furtherance of the objectives of establishment of the Chair, provided that substantial funds are available for the purpose, out of the interest earned from the donated amount, up to the limit specified in this statute. The staff so appointed shall help the University in other activities such as teaching and other duties, as applicable, as per the decision of the Vice-Chancellor.

(vii) The establishment of the Chair shall require one time donation amounting to at least Rs. 2.0 crore or as decided by the Board of governor, by the donor, which can be supplemented subsequently at his / their discretion.

(viii) The donation shall be deposited in the University Endowment Fund and the amount of interest earned annually shall be utilized to compensate the expenditure to be incurred to the extent possible.

STATUTE – 36

Tribunal Arbitration

(a) Any dispute arising out of a contract of employment referred to in Statute 49 and Regulations, between the University and the employee shall be referred to a Tribunal of Arbitration which shall consist of one member nominated by the Board of Management, one member nominated by the employee concerned and an umpire to be nominated by the Chancellor.

(b) Every such reference shall be deemed to be a submission to arbitration on the terms of this section within the meaning of the Law of Arbitration as in force, and all the provisions of that Law shall apply accordingly.

(c) The procedure for regulating the work of the Tribunal of Arbitration shall be such as may be prescribed in the Regulations of the University.

(d) The decision of the Tribunal of Arbitration shall be final and binding on the parties, and no suit shall lie in any court in respect of any matter decided by the Tribunal.

STATUTE - 37

University Fund

(a) The University Fund shall be kept in several accounts as may be approved by the Board of Management. Some of them are as follows:

(i) Dr. Preeti Global University.
(ii) Dr. Preeti Global University Contributory Provident Fund
(iii) Dr. Preeti Global University Local Fund Account
(iv) Dr. Preeti Global University Student's Aid and welfare Fund Account
(v) Dr. Preeti Global University Capital Works Account
(vi) Dr. Preeti Global University Debt and Deposit Account
(vii) Dr. Preeti Global University Teachers Welfare Fund Account
(viii) Dr. Preeti Global University Gratuity Fund Account
(ix) Dr. Preeti Global University Alumni Fund Account
(x) Dr. Preeti Global University Research and Development Account

(b) After obtaining the approval of chancellor, The Vice-Chancellor shall nominate officer/officers and / or the CFAO for each account, who shall have the authority to operate the account of the University Fund and to incur all necessary expenditure from it subject to provisions of the Act and the Statutes.

(c) There shall be detailed running audit or otherwise of the accounts of the University by the auditors appointed by the Chancellor in accordance with the provisions of the Act.

(d) The Board of Management shall take all steps to submit the Annual Accounts and balance sheet of the University, duly audited in the manner prescribed by the Act and the Statutes, to the Governing Body and other bodies as required, at least four weeks before the date fixed for the annual meeting of the Governing Body.

(e) The Board of Management shall take all the steps to have the Annual Report without Annual Accounts as stated above in Section (e), of the University prepared under its directions as provided in the Act and the Statutes for submission to the required bodies at least four weeks before the date fixed for the annual meeting of the Governing Body.

(f) After auditing, the accounts shall be printed in prescribed format. The copies of such accounts together with the copies of audit report shall be submitted by the Board of Management to the Governing Body.

(g) Financial Estimates

The Board of Management shall prepare the financial estimates for the ensuing year at least eight weeks before the date fixed for the annual meeting of the Governing Body and shall as soon as possible send a copy of the financial estimates thus prepared to the address of each member of the Governing Body and the Chancellor.

भोपाल, दिनांक 15 मई 2023

क्रमांक आर-20/सीसी/23/अडतीस - मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 26 (1) के अनुक्रम में शुभम निजी विश्वविद्यालय, भोपाल के प्रथम परिनियम क्रमांक 01 से 37 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होगें।

प्रथम परिनियम क्रमांक 01 से 37

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

SHUBHAM UNIVERSITY, SEMRA SAIYED-BHOPAL

STATUTES

In pursuance of the provisions of sub-section (1) of section 26 of the MP Private University Act 2007, the University herewith makes and submits the Statutes to the M.P. Private University Regulatory Commission, Bhopal, for its approval.

STATUTES

Statutes	Contents
1	Short Title, Commencement and the Jurisdiction
2	Definitions
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7	Appointment, Functions, Duties and Powers of the Registrar
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9	Governing Body
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11	Academic Council
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20	Appointment of the Teachers in the University
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31	Creation of New Authorities
32	Departmental Council, Composition, Functions and Actions
33	The Planning and Development Board and Functions
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35	Creation of Chairs
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STATUTE – 1

Short Title, Commencement and the Jurisdiction

(a) The "Statutes" means the Statutes of the **Shubham University** at Semra Saiyed-Bhopal Madhya Pradesh. Hereafter, the University means Shubham University.

(b) These Statutes shall come into force with effect from the date of the notification in the State Government Gazette.

(c) These Statutes are prepared in the light of the provisions of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinium 2007 and the amendments thereafter. If there be any difference in the provisions of the Act, Statutes, Ordinances and Rules and Regulations, the provisions of the Act shall prevail.

(d) Nothing in these Statutes shall debar the University from amending these Statutes and / or providing subsequent Statues according to the provision of Section 26 of the Act. The amended / subsequent statues, if any shall be applicable with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.

The Jurisdiction for Legal Matters

All matters pertaining to any act / law shall be the subject of the jurisdiction of Bhopal, Madhya Pradesh.

STATUTE – 2

Definitions

(a) **'Act'** means the "Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinium 2007", as amended from time to time;

(b) All words and expressions used herein and defined in the Act and the Rules shall have the meaning respectively assigned to them in the Act and the Rules;

(c) **'Academic Council'** means the Academic Council of Shubham University;

(d) **'Academic Year'** means a period of nearly twelve months, devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) and apportioned into "terms" as stipulated in the Ordinance;

(e) **'Administrative Officer'** means an officer looking after the day-to-day administrative work of the Shubham University;

(f) **'Below Poverty Line family'** means a family whose income is below the poverty line as specified by the State or Central Government, from time to time;

(g) **'Board'** means, the Board of Management of the Shubham University;

(h) **'Board of Studies'** Means the Board of Studies of the University departments / faculties;

(i) **'Chancellor'** means Chancellor of Shubham University;

(j) **'Chief Finance and Accounts Officer'** means the Chief Finance and Accounts Officer of Shubham University;

(k) **'Convocation'** means the convocation of the University;

(l) **'Course(s)'** means prescribed area(s) or course(s) of study or programme(s) and / or any other components(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University;

(m) **'Dean of Faculty'** means the Chairperson of the Faculty of Shubham University Bhopal (MP);

(n) **'Decided by the University / University may decide / Decision of the University'** means as decided by the Vice - Chancellor with the approval of the Chancellor;

(o) **'Department'** means Department of Studies / School of Studies / Centre of Studies of Shubham University;

(p) **'Employee'** means any person working on the payroll of the University;

(q) **'Endowment Fund'** means an investment fund set up by University / Individual / Group of persons / Body for the purpose of establishing the Chair, award of fellowships etc. as laid down in the respective Statutes / Ordinances / Regulations;

(r) **'Faculty'** means the Faculty of the University headed by the Dean where course(s) of study of similar nature or programme(s) and / or any other component(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University;

(s) **'Fee'** means the collection made by Shubham University from the students by whatever means it may be called;

(t) **'Governing Body'** means the Governing Body of the Shubham University;

(u) **'Higher Education'** means study of curriculum or course for knowledge beyond 10+2 level;

(v) **'National Council of Assessment and Accreditation'** means an statutory bodies of autonomous institution of the University Grants Commission, situated at Bhopal;

(w) **'Ordinances'** means Ordinance of Shubham University;

(x) **'Other Backward Classes'** means, the communities, castes and tribes notified by the State Government from time to time;

(y) **'Pro-Vice - Chancellor'** means, Pro-Vice - Chancellor of Shubham University listed in Statue No. – 35;

(z) **'Qualification'** means Degree or Diploma or any other qualification awarded by Shubham University;

(aa) **'Registrar'** means the Registrar of Shubham University as listed in Statute No.– 07;

(bb) **'Regulatory Commission'** – means the Madhya Pradesh Private University Regulatory Commission established under the section 36 of the Madhya Pradesh Act, 2007;

(cc) **'Regulatory Council'** - means the All India Council of Technical Education established under the All India Council of Technical Education Act, 1987 (52 of 1987), the Bar Council of India constituted under Section 4 of the Advocates Act, 1961 (25 of 1961), the Council of Architects established under

the Architects Act, 1972 (20 of 1972), the Medical Council of India constituted under the Medical Council Act, 1956 (2 of 1956), the Paramedical Council of Madhya Pradesh established under the Madhya Pradesh Sah Chikitsiy Parishad Act, 2000 (No. 1 of 2001) or the Pharmacy Council of India constituted under the Pharmacy Act, 1948 (8 of 1948), the Indian Nursing Council constituted under the Indian Nursing Council Act, 1947 (48 of 1947), the Central Council of the Indian Medicine constituted under the Indian Medicine Central Council Act, 1970 (48 of 1970), the Central Council of Homeopathy constituted under the Homeopathy Central Council Act 1973 (59 of 1973), the National Council of Teachers Education established under the National Council of Teachers Education Act, 1993 (3 of 1993), the Central Council for Research in Yoga and Naturopathy established as an autonomous body under the department of Ayush, Ministry of Health and Family Welfare, Government of India, the Indian Council of Agriculture Research established as a registered society under the Department of Agriculture, Research and Education, Ministry of Agriculture, Government of India or any other Central or State Government for laying down norms and conditions for ensuring standards of higher education from time to time as the case may be;

(dd) **'Regular Education'** means and includes delivering instruction, teaching, learning, education, and related activities directly by the teacher synchronously to students in the classes supported by teaching, learning and related activities on line from the campus to the regular students of the University;

(ee) **'Rules and Regulations'** means the Regulations framed by the Board of Management of the University for its Governance;

(ff) **'Scheme and Curriculum'** means and includes nature, duration, pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned course(s) of the University;

(gg) **'Scheduled Caste'** means the Scheduled Castes notified under Article 341 of the Constitution of India;

(hh) **'Scheduled Tribes'** means the Scheduled Tribes notified under Article 342 of the Constitution of India;

(ii) **'School of Studies'** means an institution maintained by Shubham **University** as a place of higher learning and research' in the campus;

(jj) **'Sponsoring Body'** in relation to Shubham **University** means Sai Nath Educational Trust, Agra, a Registered as a trust under India Trust Act, 1882;

(kk) **'State Government'** shall mean, the Government of the State of Madhya Pradesh;

(ll) **'Teacher'** means, teaching staff of the University as defined by the UGC;

(mm) **'The Act'** means, the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Act , 2007 (Madhya Pradesh Act 17 of 2007) and as amended time to time;

(nn) **'The University'** means Shubham Univeristy established or incorporated by or under State Act;

(oo) The terms **'he'**, **'him'** and **'his'** include the feminine gender also;

(pp) **'UGC'** means **University Grants Commission**, a statutory body of the Government of India through an Act of Parliament for the coordination, determination and maintenance of standards of university education in India, established in November 1956;

(qq) **'Vice - Chancellor'** means the Vice - Chancellor of Shubham University;

(rr) **'Visitor'** as prescribed in the Act 2007, means the Visitor of Shubham University, i.e. His Excellency, the Governor of the State of Madhya Pradesh;

(ss) Words and expressions used but not defined in the Statutes shall have the meaning assigned to them in the Act.

(tt) **STRUCTURAL HEIRARCHY AND POSITIONS:**

a. Sponsoring Body
b. Chancellor
c. Pro-Chancellor
d. Governing Body
e. Board of Management
f. Vice-Chancellor
g. Pro-Vice-Chancellor
h. Academic Council
i. Deans of Faculties
j. Registrar
k. Chief Finance and Account Officer
l. Board of Studies
m. Director Students' Welfare
n. Director/Dean/Principal/Head of Teaching department/Centre of studies

STATUTE – 3

Seal of the University

(a) The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University.

(b) The University shall have the right to adopt its Flag, Anthem, Emblem, Insignia, Vehicle Flag and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time, provided these are not prohibited by the State or the Central Government.

STATUTE – 4

The Objectives of the University

The University shall have the following o bjectives in addition to those described in Section 3 of the Act:

(a) To provide excellent teaching, training and instructions in the perspective of Higher Education and make necessary provisions for advancements, research and dissemination of knowledge.

(b) To create highest degree of intellectuals that contributes to development through their skills and abilities.

(c) To establish State of the Art facilities for high quality education and training.

(d) To develop advanced and holistic environment for teaching and research.

(e) To develop programmes that offers continuing education for the inmate students, faculty, working professional and community at large.

(f) To hold examinations and confer degree, diploma, or grant certifications and other academic distinctions or titles on persons subject to such conditions as the university may determine and to withdraw or cancel any such degree, diploma or certificate and other academic distinctions or titles in the manner prescribed by the board of Board of Governors and/or Board of Management.

(g) To establish a pro-active and dynamic governing structure incorporating the best practices of the excellent Universities of the world and also the norms suggested by UGC / AICTE / State and Central Government and similar organization.

(h) To impart education at diploma, graduate, post graduate and doctoral levels along with excellent certification and academic distinctions in the University.

(i) To comply with regulations, acts and recommendations made by various authorities including that of State and Central Governments.

(j) To provide opportunities in placement and entrepreneurial schemes proposed by other institutions, government sections and industries.

(k) To collaborate with renowned Indian and Foreign Universities and facilitate exchange programmes.

STATUTE – 5

Appointment, Terms, Conditions, Powers of the Chancellor

The Chancellor shall be the Head of the University and by virtue of his office, shall be the Chairperson of the Governing Body. In the absence of the Visitor, the Chancellor shall preside over the convocation of the University for Conferring Degrees, Diplomas and other Academic Distinctions.

(1). Chancellor

(a) Appointment of the Chancellor

In accordance with the Act of the Private Universities 2007, the Chancellor shall be appointed by the Sponsoring Body with the approval of the Visitor.

The name of the proposed Chancellor shall be finalized in the meeting of the Sponsoring Body of the University by simple majority. Further, the finalized name along with the copy of resolution and the credentials of the proposed Chancellor shall be submitted to the Government of Madhya Pradesh, for the approval of the Visitor. Once the approval of the Visitor is received, the Sponsoring Body will appoint the Chancellor of the University.

1. The Chancellor shall be entitled to receive honorarium, expenses and allowances as may be decided by the sponsoring body.

2. The Chancellor shall hold the office after the approval of the Visitor.

3. The Chancellor shall hold the office for a period of five years and shall be eligible for re-appointment with the approval of the Visitor by following the procedures as laid down above under clause (a) of this statute.

4. In case of vacancy arisen on the post of Chancellor by virtue of any reason, the Pro Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor. In case of absence of office of Pro Chancellor, the Vice Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor

(b) The Powers and Functions

The Chancellor shall be the Head of the University and by virtue of his office shall be the Chairperson of the Governing Body and shall exercise powers as specified in Section 16 of the Act. Some of the important powers and functions are mentioned below:

(i) To appoint and remove the Pro Chancellor and the Vice – Chancellor.
(ii) To call for any information or record.
(iii) Such other powers as may be conferred by the Statutes.

Since chancellor is a ceremonial head of the University, with no involvement in day-to-day affairs or activities of the University, he shall not be held responsible for any academic or any other actions of the University or any of its officer's body or authority.

(c) The Resignation / Removal

(i) The Chancellor may submit his / her resignation to the Visitor in writing through the Sponsoring Body.

(ii) In a meeting called for the purpose, the Sponsoring Body may consider a "No Confidence Motion" against the Chancellor and if passed by two third majority shall recommend to the Visitor for the removal of the Chancellor.

(iii) In both the above cases, the Sponsoring Body shall recommend to the Visitor, a new name for the office of the Chancellor as per clause (a) of this statue.

(2). Pro-Chancellor

(a) Appointment of the Pro-Chancellor

The Pro Chancellor shall be appointed by the Chancellor on the recommendation of sponsoring body for such a period he may deem fit.

The Pro Chancellor shall be entitled to receive honorarium, expenses and allowances as may be decided by the Chancellor subject to approval of governing body.

(b) The Tenure

(i) The Pro Chancellor shall hold the office for such a period which Chancellor may deem fit. The pro Chancellor shall be eligible for re-appointment subjected to recommendation of Sponsoring body and approval of Chancellor.

(ii) In case of a vacancy arisen on the post of Chancellor by virtue of any reason, the Pro Chancellor shall perform the duties of the Chancellor till the existence of vacancy on the post of Chancellor.

(c) The Powers and Functions

The Pro Chancellor shall exercise powers as delegated by the chancellor such as preside over the meeting of the Governing Body and shall, when the Chancellor is not present, preside over convocation of the University for conferring degrees, Diplomas or other academic distinctions etc. Some of the important powers and functions are mentioned below:

(iv) To call for any information or record.
(v) To direct any officer of the University to reconsider his/her decisions.
(vi) Such other powers as may be conferred by the Statutes.

(d) The Resignation / Removal

(j) The Pro Chancellor may submit his / her resignation to the Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(iv) The Chancellor is of opinion that the activities of Pro Chancellor are detrimental to the interest of University then he, by an order in writing therein remove the Pro Chancellor from his office from a date specified in the order.

STATUTE – 6

Appointment, Terms and Conditions and Powers of the Vice–Chancellor

The Vice - Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.

(1) Vice-Chancellor

(a) Appointment of the Vice - Chancellor

(i) The Vice - Chancellor shall be appointed by the Chancellor from the panel of at least three eminent persons (written in the alphabetical order) recommended by the Selection Committee constituted under Section 17 of the Act. The selected person should fulfil the norms as prescribed by the UGC from time to time.

(ii) The Selection Committee, while preparing a panel shall give due considerations to the academic excellence, exposure to higher education system in the Country and abroad, and adequate experience in academic and administrative governance of the candidates.

(iii) The Selection Committee shall be constituted by the Chancellor as per Section 17 (2) of the Act and accordingly following shall be the members:

i. Two eminent academicians nominated by the Sponsoring Body
ii. One eminent person nominated by the State Government
iii. The Chancellor shall appoint one of the members of the Selection Committee as Chairman.

(iv) The Selection Committee shall submit a panel of at least three eminent persons for the appointment of the Vice – Chancellor.

(v) If the Chancellor does not approve the recommendations of the Selection Committee, the Selection Committee shall be requested for fresh recommendations.

Notwithstanding anything contained in the foregoing sub ssections, the Chancellor may appoint the first Vice - Chancellor for a period of two years to conduct the affairs of the newly established University;

(b) The Tenure

The tenure of the founder Vice - Chancellor shall be of Two (2) years and that of the subsequent Vice - Chancellors shall be of Four (4) years as defined in the Section 17(6) of the Act. However, the Vice - Chancellor may continue to hold office for a period of additional six months or a new Vice - Chancellor joins, whichever is earlier.

Under unavoidable circumstances, if the post of the Vice - Chancellor falls vacant, the Chancellor shall appoint the Vice - Chancellor for an interim period of maximum six months and he shall exercise all the powers vested with the Vice - Chancellor. During this period, the new Vice - Chancellor shall be appointed, adopting the procedure as laid down above.

The conditions of services and age of retirement of the Vice-Chancellor shall be as prescribed in the Acts and in conformity with the Regulations of the UGC. Provided that, he shall not hold the office after attaining the age of 70 years.

(c) The Powers and Functions of the Vice - Chancellor

The Vice - Chancellor shall be the ex-officio Chairman of the Board of Management, the Academic Council, the Planning Board, the Board of Affiliation and the Finance Committee. It shall be the duty of the Vice - Chancellor to administer the University according to the Act, the Statutes, the Ordinances and the Regulations, for which following powers are vested with him to perform various functions.

(i) Shall preside over the convocation of the University in the absence of the Visitor, the Chancellor and the Pro Chancellor.

(ii) Shall chair the meetings of the Governing Body, in the absence of the Chancellor and the Pro Chancellor.

(iii) May be present at, and address, any meeting of any other authority or any other body of the University but shall not be entitled to vote there at unless he is a member of such authority or body.

(iv) If in the opinion of the Vice - Chancellor, the decision of any authority of the University is not in conformity with the powers conferred by the Act, Statutes, Ordinances or Regulations made thereunder or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise such decisions wholly or partly or fails to take any decision within fifteen days, then such matters shall be decided by the Chancellor.

(v) If in the opinion of the Vice - Chancellor it is necessary to take immediate action on any matter for which the powers are conferred on any other authority by or under the Act, he may take such action as he deems necessary, and shall at earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter:

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice - Chancellor, then case shall be referred to the Chancellor, whose decision thereon shall be final.

Provided further that where any such action taken by the Vice - Chancellor affect any person in the service of the University, such person shall be entitled to prefer, within three months from the date on

which such action communicated to him, an appeal to the Governing Body and the decision of the Governing Body shall be communicated to the person concerned within three months from the date of the appeal.

(2) .Pro Vice-Chancellor

(a) Appointment of the Pro Vice Chancellor

The Pro Vice Chancellor shall be appointed by the Chancellor on the recommendation of sponsoring body for such a period he may deem fit.

(b) The Tenure

(ii) The Pro Vice Chancellor shall hold the office for such a period which Chancellor may deem fit. The Pro Vice Chancellor shall be eligible for re-appointment subjected to recommendation of Sponsoring body and approval of Chancellor.

(iii)In case of a vacancy arisen on the post of Vice Chancellor by virtue of any reason, the Pro Vice Chancellor shall perform the duties of the Vice Chancellor till the existence of vacancy on the post.

(c) The Powers and Functions

The Pro Vice Chancellor shall exercise powers as delegated by the chancellor or/and the Vice Chancellor

(d) The Resignation / Removal

(k) The Pro Vice Chancellor may submit his / her resignation to the Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(v) The Chancellor is of opinion that the activities of Pro Vice Chancellor are detrimental to the interest of University then he, by an order in writing therein remove the Pro Vice Chancellor from his office from a date specified in the order.

STATUTE – 7

Appointment, Functions, Duties and Powers of the Registrar

The Registrar shall be the Chief Administrator of the University and shall carry out the orders / instructions given by the Vice - Chancellor and administer the University as per rules and regulations.

1. Registrar

(a) Selection and Appointment of the Registrar

The appointment of the Registrar shall be made by the Governing Body on the recommendation of the expert committee constituted for the purpose. However, the first Registrar shall be appointed by the Sponsoring Body as per clause 18(1) of the Act. Subsequent Registrars shall be appointed by the Governing Body on the recommendation of the Expert Committee, consisting of the following:

(i) The Vice - Chancellor – Chairperson;
(ii) Nominee of the Chancellor;
(iii) Two expert members approved by the Board of Management and
(iv) Senior most Dean of the Faculty.

The University shall follow the following procedure for the selection of the Registrar:

(i) Shall invite applications in the prescribed form, for the post through the process of an advertisement which includes the web portal of the University.

(ii) A summary of the candidates applied for the post shall be prepared by the office of the Vice - Chancellor or by the person(s) deputed by him.

(iii) The date of meeting of the Selection Committee shall be fixed and a notice to this effect will be given to the short-listed candidates, at least seven days in advance.

(iv) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Board of Management. However, the appointment shall be made after getting the approval of the Governing Body / the Chancellor.

(v) The Registrar shall receive pay and other allowances as decided by the Board of Management. The age of retirement of the Registrar shall be sixty-five (65) years or otherwise as decided by the Governing Body.

(vi) If a suitable candidate is not found in the first advertisement, subsequent advertisements shall be issued.

(b) The Resignation / Removal

(i) When the office of the Registrar falls vacant on account of one reason or the other such as long illness or long absence or resignation, the Vice - Chancellor may appoint an officiating Registrar after taking the approval from the Chancellor.

(ii) If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice - Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar. Before taking such action, the Registrar shall be given an opportunity of being heard. The Chancellor shall put up the matter for the consideration of the Governing Body whose decision shall be final.

(c) Functions and Duties of the Registrar shall include the following:

(i) All documents such as records etc. shall be authenticated by the Registrar on behalf of the University. Further, all contracts will also be signed by him.

(ii) The Registrar will be responsible for answering in the Court of Laws in legal proceedings against the University or any of its Officers which relates to discharge of official duties in the University.

(iii) Maintaining the records, the common property and any such other property of the University as the Governing Body may decide.

(iv) To conduct the official correspondence of the Governing Body, Board of Management, Academic Council and of any other such bodies / committees. The Registrar shall be the Member - Secretary in all such bodies / committees but shall not have the right to vote.

(v) The Registrar shall convene the meetings of the all the University Authorities by informing venue, date and time of the meeting to the members and related persons as directed by the Vice - Chancellor and make necessary arrangements for the same. Further, it shall be the duty of the Registrar to circulate the minutes of the previous meeting and to communicate the agenda of the proposed meeting, well in advance.

(vi) Registrar shall send the copy to the Chancellor of each agenda of the meetings of the authorities of the University as soon as it is issued and the minutes of such meetings.

(vii) The Registrar shall have the powers to take action against non-teaching employees. However, if the act is of gross indiscipline or otherwise misconduct, the departmental enquiry may be constituted and if the serious action is warranted, the matter must be reported to the Board of Management in writing along with the charges labelled and detailed proceedings and findings of the Enquiry Officer.

(viii) The Board of Management / the Vice - Chancellor may authorize the Registrar to participate in some other committees either as a Chairman or member. He will be required to keep the minutes of such meetings.

2. Joint-Registrar

(a) Appointment of the Joint Registrar

The Joint Registrar shall be appointed by the Chancellor on the recommendation of Vice Chancellor for such a period he may deem fit.

(b) The Tenure

(iv) The Joint Registrar shall hold the office for such a period which Chancellor may deem fit. The Joint Registrar shall be eligible for re-appointment subjected to recommendation of Vice Chancellor and approval of Chancellor.

(ii) In case of a vacancy arisen on the post of Registrar by virtue of any reason, the Joint Registrar shall perform the duties of the Registrar till the existence of vacancy on the post.

(c) The Powers and Functions

The Joint Registrar shall exercise powers as delegated by the Vice Chancellor/Registrar.

(d) The Resignation / Removal

(I) The Joint Registrar may submit his / her resignation to the Chancellor/Vice Chancellor in writing under his hand. Chancellor shall accept his resignation and approve new name as per clause (a) of this statute.

(vi) The Chancellor/Vice Chancellor is of opinion that the activities of Joint Registrar are detrimental to the interest of University then he, by an order in writing therein remove the Joint Registrar from his office from a date specified in the order.

STATUTE – 8

Appointment, Functions, Duties and Powers of the Chief Finance and Accounts Officer

The University shall appoint a Chief Finance and Accounts Officer (CFAO) to manage its finances. The Board of Management shall constitute a Selection Committee for the appointment of the Chief Finance and Accounts Officer (CFAO).

(a) Selection and Appointment of the CFAO

The Chief Finance and Accounts Officer shall be appointed by the Chancellor on recommendation of the Selection Committee constituted for this purpose and approved by the Board of Management. The CFAO shall be the whole-time salaried officer of the University and work under the control of the Vice - Chancellor.

The Selection Committee to select the CFAO shall consists of following:

(i) The Vice - Chancellor – Chairman;
(ii) Nominee of the Chancellor;
(iii) Two expert member approved by the Governing Body and
(iv) The Registrar.

The University shall follow the following procedure for the selection of the CAFO.

(i) The University shall invite applications for the post through the process of an advertisement and/or through Web portal of the University.

(ii) A summary of the candidates applied for the post shall be prepared by the office of the Vice - Chancellor or by the person(s) deputed by him.

(iii) The date of meeting of the Selection Committee will be fixed and a notice to this effect shall be given to the short listed candidates at least seven (7) days in advance.

(iv) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Board of Management.

(v) If a suitable candidate is not found in the first advertisement, subsequent applications shall be invited through the process as written above.

(vi) The CFAO shall receive pay and other allowances as decided by the Board of Management. The age of retirement of the CFAO shall be sixty five (65) years or otherwise as decided by the Governing Body.

(b) The Resignation / Removal of the CFAO

(i) When the CFAO is unable to perform his duties on account of resignation or long illness or long willful absence or due to any other reason, the Chancellor shall appoint the officiating CFAO to carry out the duties.

(ii) If at any time, upon the representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the CFAO is not in the interest of the University, the Vice - Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of the CFAO with substantial documentary evidences.

(iii) The Services of the CFAO can be terminated by the Chancellor on the recommendation of the Vice - Chancellor.

(c) Functions and Duties of CFAO

The functions and duties of the CFAO shall include the following:

(i) To exercise general supervision over the funds of the University and advice about the financial policies. Further, shall be responsible to get the accounts audited regularly.

(ii) To perform such other financial functions as may be assigned to him by the Board of Management or as may be prescribed by the Statutes or the Ordinances.

(iii) Subject to the control of the Vice - Chancellor and the Board of Management, the CFAO shall hold and manage the properties and investments of the University, including that of Foundation and immovable properties, for fulfilling the objectives of the University

(iv) To see that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and the money is expended or spent for the purposes for which it was granted or allotted.

(v) To be responsible for the preparation of the annual accounts and the budget of the University and their presentation to the Board of Management after due approved by the Finance Committee.

(vi) To keep a constant watch on the cash and bank balances and investments.

(vii) To watch the progress of collection of revenue and advice on the methods of collection applied.

(viii) To ensure that the registers of properties of the University are maintained properly and that stock checking is conducted of the equipment and other material in the offices, laboratories and University Departments / Institutions.

(ix) To bring to the notice of the Vice - Chancellor any unauthorized expenditure or any other financial irregularity and suggest appropriate action against person at fault.

(x) To call from any office of the University, including colleges and institutions maintained by the University, any information or report that he may consider necessary for the performance of his functions.

(xi) Any receipt given by the CFAO or by the person or persons on his behalf, duly authorized by the Board of Management shall be the sufficient proof for the collection of money by the University.

STATUTE – 9

The Governing Body

The Governing Body shall be the supreme authority of the University, and shall have the power to review the actions of the Board of Management and Academic Council, and shall exercise all the powers of the University not otherwise provided in the Act, the Statutes, and the Ordinances. It is the highest policy making body of the University and shall be responsible for the general supervision, direction and control of the work of the University so that the University fulfills its objectives.

(a) Constitution

The Governing Body of the Shubham University shall consist of the following members, namely:

(i) The Chancellor an ex – officio Chairperson;
(ii) The Vice - Chancellor;
(iii) Three eminent persons nominated by the Sponsoring Body out of whom at least one shall be an eminent educationist;
(iv) Three distinguished persons nominated by the Visitor out of a panel of six names submitted by the State Government;
(v) One representative of the State Government not below the rank of Deputy Secretary; and
(vi) The Registrar - Member Secretary.

The Registrar shall not take part in discussions and shall not participate in voting if required.

(b) Tenure

The term of a nominated member of the Governing Body shall be of three (3) years and shall not hold the office for more than two consecutive terms.

(c) Powers and Functions

The Governing Body shall be the supreme authority of the University and shall have full powers with regard to all movable and immovable properties of the University. Besides above, it shall have the following powers:

(i) To control functioning of the University by using all such powers as are provided by the Act, the Statutes, the Ordinances and the Regulations made thereunder.

(ii) To review the decision of other authorities of the University in case they are not in conformity with the provisions of the Act, the Statutes, the Ordinances and the Regulations made thereunder.

(iii) To approve the budget and annual report of the University.

(iv) To lay down the policies to be followed by the University;

(v) To recommend to the Sponsoring Body the liquidation of the University, provided a situation arises when the functioning of the University is not possible;

(vi) Shall direct, supervise and control the 'endowment fund' and also general fund account and get them audited through CFAO, as per the Act.

(vii) Shall be the final autho.ity to approve the recommendation of the Board for conferment of honorary degree and other distinctions and awards.

(viii) Shall frame rules/regulations for the conduct of its business.

(ix) Such other powers as may be prescribed by the Statutes, as per the provision of the Act 2007 amended from time to time.

(d) Meetings and Quorum

(i) A meeting of the Governing Body shall ordinarily be called three times in a calendar year.

(ii) Meeting of the Governing Body shall be called under the directions of the Chancellor and in his absence by the Pro Chancellor/Vice – Chancellor as per the date and venue as the they deem fit.

(iii) The Chancellor may, on his own or on the advice of the Sponsoring Body, call a Special Meeting as and when required in the interest of the University.

(iv) At least seven (7) days clear notice shall be served to the members to conduct meetings. However, during emergency this period may be reduced by the Chairperson.

(v) Five (5) members of the Governing Body shall form the Quorum. However, for the adjourned meeting three (3) members will form the quorum.

(e) Vacancies

(i) Any member of the Governing Body may resign his office. The letter of resignation in writing shall be sent to the Chairperson. Such resignation shall take effect immediately on its acceptance and shall be communicated to the concerned member.

(ii) Any member of the Governing Body, who has been nominated to other body, shall not continue to be a member of that body after his removal or the acceptance of his resignation.

(iii) A member of the Governing Body of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.

(iv) Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as possible by the Sponsoring Body and the member so nominated shall be a member for the un-expired portion of the term.

STATUTE – 10

The Board of Management

(a) Constitution

There shall be a Board of Management of the University, duly constituted under Section 23(1) of the Act. It shall consist of the following:

(i) The Vice - Chancellor - Chairperson;
(ii) Two representatives nominated by the Sponsoring Body;
(iii) Two representatives nominated by the State Government;
(iv) Two seniors most Professors of the University by rotation;
(v) Two seniors most Teachers of the University other than Professors as mentioned above in clause (iv), by rotation;
(vi) Registrar - Member Secretary.

The Registrar shall not take part in discussions and shall not participate in voting if required.

(b) Tenure

(i) The Members of the Board of Management, except those who are ex-officio, shall hold office for a period of three (3) years from the date of their nomination.

(ii) The Chairperson of the Board of Management, whose decision in the matter shall be the final, shall decide any dispute or question with regard to membership or tenure of a member.

(iii) The Vice - Chancellor and the Registrar shall be the ex-officio Chairperson and Member Secretary of the Board of Management, respectively.

(c) Vacancies

(i) Any Member of the Board of Management may resign from his office. The letter of resignation in writing shall be sent to the Chairperson of the Board of Management. Such resignation shall take effect immediately on its acceptance and communicated to the member concerned.

(ii) A member of the Board of Management of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.

(iii) Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as feasible, and the member so nominated shall be a Member for the un-expired portion of the term.

(d) Meetings and Quorum

(i) The Board of Management shall meet at least once in every two months. The Vice - Chancellor may, in case of urgency, convene a special Meeting.

(ii) The meeting shall be convened under the direction of the Vice - Chancellor.

(iii) Five members shall constitute the quorum.

(e) Powers and Functions of the Board of Management

The Board of Management shall be the Principal Executive Body of the University and have all the powers to manage and administer the University inclusive of the management of properties and revenues as per the Statutes and Ordinances. Further, it shall exercise all the powers of the University not otherwise provided by the Act, Statutes, Ordinances or the Regulations for the fulfilment of the objectives of the University.

In order to manage and administer, the functioning of the University in a smooth and efficient manner, the Board of Management shall have the powers to make Statutes, Ordinances and Regulations, either on its own or on the recommendation of any Authority or Officer of the University, subject to the conditions laid down in the Act.

In addition to the aforesaid powers vested in it by and under the Statutes, have the following additional powers:

(i) To create teaching and other academic posts and to define the functions and conditions of service of the Professors, Associate Professors, Assistant Professors, other teachers and the academic staff employed by the University after taking into consideration the recommendations of the Academic Council.

(ii) To prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into account the recommendations of the Academic Council.

(iii) To make appointments of Professors, Associate Professors, Assistant Professors, other teachers and such academic staff as may be necessary, on the recommendations of the Selection Committees constituted for the purpose.

(iv) To specify the manner and appoint academic staff against the temporary vacancies.

(v) To follow and monitor the budget for expenditure as approved by the Governing Body.

(vi) To consider the appointment of the Visiting Professors, Artists and Writers and determine the terms and conditions of such appointments.

(vii) To manage and regulate the finances, accounts, investments and properties of the University and all other affairs of the University and to appoint such consultants as may be considered fit by it.

(viii) To invest any money belonging to the University in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with the like power of varying such investment from time to time. However, no action under this clause shall be taken without consulting the Finance Committee. Further, no such investment shall be done without the approval of the Sponsoring Body.

(ix) To create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereof.

(x) To regulate and enforce discipline amongst the employees in accordance with the Statutes and the Ordinances / Regulations.

(xi) To make recommendations to the Governing Body to transfer or accept transfers of any immovable or movable property of the University.

(xii) To entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved.

(xiii) To consider the recommendations made by the Finance Committee about the remuneration to be paid to examiners and invigilators and to decide the same.

(xiv) To delegate any of its powers to the Vice - Chancellor, and on the recommendations of the Vice - Chancellor to the Pro Vice - Chancellor, the Registrar, the CFAO or any other Officer, employee or authority of the University or to a Committee appointed by it.

(xv) To institute and award fellowships, scholarships, studentships etc.

(xvi) To consider the recommendations of the Academic Council regarding the improvement in teaching, research and development and enhancement in the facilities such as laboratories and equipment thereof, library and other facilities.

(xvii) To exercise the power to create or designate Departments of the University or affiliated colleges or institutions as laid down by the Statutes/Ordinances.

(xviii) To consider the annual Internal Quality Assurance Cell (IQAC) report of all the University Departments, Centres and Cells and forwarding the same to the NAAC as per UGC guidelines.

(xix) The Board of Management shall be the appellate authority in case of any question or dispute between a student or an employee on the one hand and any Authority or Officer of the University / Faculty / Study Centre on the other hand.

STATUTE – 11

The Academic Council

The Academic Council shall be the statutory body of the University on all academic matters.

It shall have the control and general supervision and be responsible for the maintenance of standards of instructions, research, education and examination within the University.

It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes and Ordinances and shall have the right to advise the Board of Management on all academic matters.

(a) Constitution

The Vice - Chancellor shall be the Chairperson of the Academic Council. The council shall consist of the following members, namely:

(i) The Vice – Chancellor - Chairperson;

(ii) Deans of the Faculties;

(iii) Any two Professors of the University Departments or the Associate Professors, if holding charge of the Head of the Departments and Institutions admitted to the privileges of the University. Provided that where there is no Professor or Associate Professor in the department, the teacher who acts as the Head of the Department shall be a member of the Academic Council nominated by chancellor;

(iv) Two external experts nominated by VC, who are not employee of the University.

(v) The Registrar-member secretory shall not participate in the voting.

(b) Tenure

The members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(c) Meetings and Quorum

(i) As a routine, the Academic Council shall normally meet twice a year on the dates as fixed by the Vice - Chancellor.

However, the Vice - Chancellor may call a special meeting of the Academic Council, if required. The Registrar, shall, under the direction of the Vice - Chancellor, give not less than twenty days clear notice for a routine meeting and seven days for a special meeting.

(ii) The agenda and proceedings of each meeting of the Academic Council shall be prepared by the Registrar and shall be approved by the Chairman.

(iii) The Registrar shall send by electronic media or post, a copy of the proceedings of that meeting so signed by the Chairperson, to each member of the Academic Council, the Governing Body, the Board of Management, the Finance Committee, the Dean of the Faculties and the Board of Studies within six weeks after a meeting.

(iv) A copy of the minutes shall be submitted to the Chancellor also.

(v) Approval of the resolutions shall be by simple majority of the Members present.

(vi) One third members of the Academic Council shall form the quorum for a meeting.

(d) Powers and Functions of the Academic Council

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Academic Council shall, in addition have the following powers:

(i) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, evaluation, research and improvement in academic standards.

(ii) To consider matters of general academic interest either on its own initiative or on a reference from the Planning and Development Board or a Faculty of Studies or the Board of Management and to take appropriate action thereon.

(iii) To frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the University, including discipline, admissions, award of fellowships and studentships, fee and other academic requirements.

(iv) To take measures for Quality Education and Accreditation of the University.

(v) To make recommendations to the Governing Body for the conferment of degrees, honorary degrees or any such other distinctions or honour of the University.

(vi) To approve the new courses of studies.

(vii) To approve the Regulations for the methodology, schemes, and modalities of University Examinations and allotment of marks / credits for individual subjects in all the courses.

(viii) To take up the matters for periodical review of functioning and co-ordination between all the constituent Institutions and/departments and recommend to the Board of Management, the ways and means of improvement.

(ix) To consider other academic or student welfare matters referred to it.

(x) Shall ensure that while framing rules, syllabus and curriculum norms of the Regulatory Councils from time to time, are adhered to.

(e) Academic Council shall, in addition to all other powers vested in Council, have the powers to make recommendations to the Board of Management keeping in view the guidelines of National Regulatory Bodies such as UGC, AICTE etc. with regard to the creation or abolition of teaching post in the University.

In addition to above, the Council shall recommend to the Board of Management the following:

(i) The classification of the posts according to the requirements and their duties attached thereto;

(ii) Laying down qualifications and specializations for the recruitment of teachers in any subject and the emoluments to be paid to them;

(iii) To formulate and modify or revise the schemes for the organization of Faculties and to assign to such Faculties their respective subjects and also to report to the Governing Body as to the expediency of the abolition or sub-division of any Faculty or the combination / merger of one Faculty with another.

(iv) To recommend the creation of New Departments, Cells and Centers.

(v) To adopt new and advanced methods of teaching/ training/ studies/ workshops/ seminars/ lectures/ practical /conducting exams etc. either in online, physical mode, hybrid or any other method prescribed by UGC /government from time to time.

STATUTE – 12

The Finance Committee

The Finance Committee shall be one of the statutory bodies of the University to deal with all the financial matters. It shall have the control and general supervision and be responsible for the management of finances such as income, expenditure, budgets, auditing etc. of the University. It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes, Ordinances and regulations and shall have the right to advise the Board of Management on all financial matters.

(a) Constitution

The Finance Committee shall consist of the following:

(i) The Vice - Chancellor – the Chairperson;
(ii) The Registrar;
(iii) One person to be nominated by the Board of Management from its members other than an employee of the University;
(iv) Two persons to be nominated by the Chancellor;
(v) The Chief Finance and Accounts Officer – Member Secretary.

(b) Tenure

The tenure of the nominated members shall be three (3) years from the date of notification.

(c) Meetings and Quorum

(i) Three members other than the Vice - Chancellor of the Finance Committee shall from a quorum for a meeting of the Committee.

(ii) The Finance Committee shall meet at least twice a year to present the budget, examine the accounts and scrutinize the expenditure statement prepared by the CFAO.

(d) Powers and Functions

The Finance Committee shall perform the following functions namely:

(i) All proposals relating to revision of grades, up-gradation of the pay-scales and those items which are not included in the budget, shall be examined by the Finance Committee before they are considered by the Board of Management.

(ii) The annual accounts and the financial estimates of the University prepared by the CFAO shall be presented to the Finance Committee for approval and thereafter submitted to the Board of Management.

(iii) The Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee.

(iv) To conduct a scrutiny of accounts of the University, whenever called upon by the Board of Management.

(v) To review the concurrent and the yearly Audit Reports and make recommendations thereupon.

(vi) To approve the Regulations for the policies and guidelines for purchase / procurements in the University.

(vii) In case of urgency, any expenditure in excess or absence of the budget provisions incurred by the Vice - Chancellor with the approval of the Chancellor for the reasons to be recorded in writing, should be reported in the next meeting of the Finance Committee.

(viii) Where the votes on any subject considered by the Finance committee are equally divided, the Vice - Chancellor shall have the casting vote.

STATUTE – 13

Standing Committee

The Academic Council may constitute Standing Committee to look after the routine matters of academic nature on its behalf. The committee shall have the following constitution.

(a) Constitution

(i) The Vice - Chancellor – Chairperson;
(ii) Four Deans from different Faculty of Studies nominated by the Academic Council; and
(iii) The Registrar - Member Secretary.

(b) Tenure

The nominated members of the Standing Committee of Academic Council shall hold office for a period of two years or the remaining term of his Deanship, whichever is earlier.

(c) Powers and Functions

Standing Committee shall consider all those matters which have been assigned to it by the Academic Council. Further, the Vice - Chancellor may call the meeting of the Standing Committee to decide some of the urgent academic matters and report them to the Academic Council for ratification.

STATUTE – 14

Examination Committee

(A) There shall be an Examination Committee for each department / board of Studies.

This Committee shall consist of following:

(i) Exam Controller – Chairperson;
(ii) Dean of the Faculty concerned;
(iii) The Head of the Department – Convener;
(iv) Two teachers of the Department to be appointed by VC.

(B) Examination committee shall submit the panel of subject experts and examiner for paper setting, moderation, valuation of answer books to the vice chancellor, who shall appoint examiner/moderator/paper setter/valuer from suggested panel submitted by the examination committee.

STATUTE – 15

Faculty of Studies

(a) The University shall consist of following Faculty:

(i) Arts & Humanities
(ii) Commerce
(iii) Home Science
(iv) Science
(v) Social Science
(vi) Library Science
(vii) Journalism
(viii) Law
(ix) Education and Physical Education
(x) Computer Application
(xi) Management Studies
(xii) Hotel Management
(xiii) Architecture and Planning
(xiv) Engineering & Technologies
(xv) Pharmaceutical Science
(xvi) Nursing Science
(xvii) Veterinary Science
(xviii) Ayurveda science
(xix) Paramedical Science
(xx) Agriculture Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be as constituted according to the need

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. The Departments may offer any other Programme after the due approval of the Academic Council.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

STATUTE – 16

Dean of the Faculty

The Dean shall be the Head of a Faculty of Studies.

(a) The Dean shall be appointed by the Vice - Chancellor in order of seniority amongst the Professors of the various Departments of the Faculty. The tenure of the Dean shall be for a period of three years up to the date of superannuation, whichever is earlier. However, he may be considered for reappointment but shall not serve more than six (6) years in continuation.

(b) If at any time, there is no Professor in the department, the Vice - Chancellor may appoint Associate Professor / Assistant Professor as Dean for the period of absence of the Professor.

(c) The Dean shall be the Head of the Faculty of Studies and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Faculty.

(d) The Dean shall have the right to be present and to speak in any meeting of the Departmental Council(s), but shall not have the right to vote unless he is a member thereof.

(e) The Dean shall perform such other functions as may be prescribed by the Ordinances.

STATUTE – 17

Constitution of Faculty

The Faculty shall be the principal coordinating and administrative body amongst the departments of the Faculty and shall be constituted for each Faculty separately.

(a) Each Faculty shall consist of the following members, namely:

(i) The Dean of the Faculty who shall be the Chairperson;
(ii) The nominee of the Vice – Chancellor;
(iii) All Heads of the departments constituting the faculty;
(iv) All the Professors and the Associate Professors of the Departments assigned to the Faculty and the departments teaching in that faculty;
(v) Two experts, co-opted by the Faculty who possess special attainments in particular fields of study and are not teachers of the University since last three years.

(b) The members of the Faculty, other than the ex-officio members, shall hold the office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(c) Powers and functions of Faculty.

(AA). The Faculty shall consider and approve such administrative matters which are common amongst constituent departments of the Faculty of Studies.

(BB). The Faculty shall have such powers and shall perform such duties as given in the Ordinances / Regulations.

(CC). The functions of the Faculty shall be as follows:

(i) Subject to the control of the Academic Council, to organize teaching and research work in the department of studies assigned to the Faculty.

(ii) To recommend to the Academic Council, the conditions for the award of degrees, diplomas and other academic distinctions.

(iii) To coordinate work in subjects assigned to the Faculty.

(iv) To secure coordination in research, whenever applicable.

(v) The Faculty shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred to them by the Academic Council.

(DD). The Dean may call a joint meeting of the Board of Studies and Faculty to resolve the matter of academic and administrative nature.

STATUTE – 18

Board of Studies

The Board of Studies shall be the principal academic body of the Faculty and therefore, shall be constituted for each Faculty. It shall be a statutory body of the Faculty and shall consider all the academic matters of the Faculty and make the appropriate recommendations to the Academic Council for its considerations and approval. Further, it shall have the control and general supervision and be responsible for the maintenance of academic standards inclusive of examinations in the departments of the concerned faculty.

(a) Formation of the Board of Studies

The Dean of the Faculty shall be the Chairperson of the Board of Studies and shall have the following as members, namely:

(i) All the Heads of the teaching departments which constitute the Faculty;
(ii) One Professor or the Associate Professors or teacher assigned by the VC from faculty;
(iii) One Professor or the Associate Professors or teacher from other Faculty as a nominee of the Vice – Chancellor;
(iv) Two experts, co-opted for the Board of Studies by VC who possesses special attainments in particular fields of study and are not employees of the University.

The members of the Board of Studies, other than the ex-officio members, shall hold the office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

(b) Meetings and Quorum

(i) As a routine, the Board of Studies shall normally meet once a year on the dates as fixed by the Dean of the Faculty. However, the Dean may call a special meeting of the Board of Studies if required, by serving at least three days clear notice for the same.

(ii) The agenda and proceedings of each meeting of the Board of Studies shall be prepared by the Dean of the Faculty and shall be sent to each member of the Board with a copy to the Vice - Chancellor for information and necessary action.

(iii) One third members of the Board of Studies shall form the quorum for a meeting.

(c) Powers and Functions

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Board of Studies shall consider all the academic matters of the faculty and recommend to the Academic Council for approval. Powers and Functions include the following:

(i) To exercise general supervision over the academic policies of the Faculty and to give directions regarding methods of instruction, evaluation, research and the improvement in the academic standards.

(ii) To recommend to the Academic Council regarding the courses of studies and curricula for each examination after considering the recommendations of the Departmental Councils.

(iii) To recommend to the Academic Council the combination and sub-division of the Departments or the Faculties, if required.

(iv) To consider and make recommendations to the Academic Council on the matters of general academic interest either on its own initiative or on the directives received from the Planning and Development Board or the Board of Management.

(v) To frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the Faculty, including discipline, admissions, award of fellowships and studentships, fee and other academic requirements concerning the Faculty.

(vi) To take measures for Quality Education and Accreditation of the Departments of Studies.

(d) The Dean may call a joint meeting of the Board of Studies and Faculty to resolve the matter of academic and administrative nature.

STATUTE – 19

Students Council

(a) The Students Council shall mainly function as a forum of the students. This forum mainly give the feedback and suggestions on the academic matters, environment and activities to be carried out by the University in order to improve students' employability, to the Dean of the Students.

(b) Under the control of the Dean of Students, the Council may organize extension lectures of the renowned personalities and also extra-curricular activities in the University.

(c) The University shall define other functions in the Rules and Regulations according to the guidelines of the University Grants Commission (UGC), New Delhi.

STATUTE – 20

Appointment of the Teachers in the University

The Teachers (Faculty) in the University shall be appointed according to the rules, regulations and guidelines as prescribed by the UGC, AICTE and / or other Regulatory Councils for the courses offered by the University.

(a) Eligibility for Appointment

(i) A person will be appointed on an academic position according to the qualifications as prescribed by the UGC, AICTE and other competent bodies according to the courses offered by the University.

(ii) Under the special circumstances, the persons may be appointed from the industries, research laboratories, educational institutions or universities by relaxing the qualifications duly approved by the Board of Management and the Chancellor.

(iii) Information of vacancies will be given through advertisement or web portal of The University.

(b) Constitution of Selection Committee

(i) Selection committees shall be constituted for making recommendations to the Board of Management for appointments or promotions to the posts of Professors, Associate Professors, Assistant Professors and other academic staff and Heads of Institutions / Centres maintained by the University.

(ii) The Selection Committee under the Chairmanship of the Vice - Chancellor or his nominee will constitute:

i. One member nominated by the Board of Management;
ii. The Dean of the concerned Faculty of Studies;
iii. The Head of the concerned department.
iv. Two experts not connected with the University to be nominated by the Vice- Chancellor.

Four members of the selection committee (who shall include at least two experts) shall form a quorum for a meeting of the selection committee constituted under clause (ii), above.

(c) Screening Committee

A Screening Committee consisting of three members, appointed by the Vice - Chancellor shall screen all the applications received in response to wide publicity. The Committee will prepare a summary of candidates to be called for an interview taking into account the Academic Performance Indices (APIs) merit as per UGC prescribed guidelines. Also a list of candidates rejected and not to be called for the interview shall be made separately giving reasons for the rejection, including limiting the candidates up to certain cutoff APIs for interviews in case of excessive number of applications received.

(d) Recommendations of Selection Committee

The Selection Committee shall recommend to the Board of Management the names, arranged in order of merit, if any, of the persons who it considers suitable for the appointments and after the approval of the Board of Management, the appointment or promotion letters shall be issued to the candidate by the Registrar.

(e) Fixed period / Part-time / Contractual Faculty

In addition to full-time teachers, the Board of Management / the Vice - Chancellor may also decide to engage teachers for a fixed period, part time, or on contractual basis along with terms and conditions such as honorarium, TA / DA, if any, conveyance charges etc. of such engagements, from time to time.

(f) Adjunct / Visiting Professors

(i) The Vice - Chancellor on the recommendations of the Head of the Department and the Dean of the Faculty may appoint the Adjunct / Visiting Professor after having a consultations with the Chancellor. All such appointments shall be reported to the Board of Management for ratification at the earliest opportunity. The tenure of all such appointments shall not exceed a period of three years.

(ii) For the appointment in these categories, the Vice - Chancellor may on his own consider and appoint distinguished scholars, scientists, writers or artists by relaxing the qualifications and eligibility criterion, provided the Board of Management and the Chancellor approves such appointments.

(g) Action against Teachers

Whenever, there is a complaint of misconduct against the Faculty, the Vice - Chancellor shall constitute a fact finding committee and if necessary, based upon the recommendations of this committee, may institute an Enquiry Committee to enquire the whole matter.

(i). Based upon the Enquiry Committee's report, the Vice - Chancellor may decide the course of action including suspension depending upon the severity of the misconduct. However, for taking action to the extent of termination of the teacher concerned, the Vice - Chancellor shall further report the matter to the Board of Management and the Chancellor to do so. The decision so taken shall be the final.

(ii). An appeal against any action can be made to the Chancellor within 30 days from the date of receiving of the communication of such order.

STATUTE – 21

Categories of the Non-Teaching Employees

(a) Following types of non-teaching employees will be employed by the University

(i) Permanent / Temporary Employees
(ii) Contractual Employees
(iii) Casual Employees

(b) Permanent employee shall be appointed against a clear vacancy and shall be kept on probation for a period of one year. The services could be terminated or the probation period be extended by serving notice, if the performance is found unsatisfactory in a working period of eleven (11) months or less.

(c) Contractual employee means an employee who is appointed on contract basis for a specified period.

(d) Casual Employee means an employee who is engaged on the basis of a Muster Roll.

(e) The service conditions for all the above types of employees shall be prescribed in Rules and Regulations.

(f) Action against Non-Teaching Employees

- Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a fact finding committee and if necessary, based on the fact finding Committee's recommendations, may institute an Enquiry Committee for the purpose.

- Based on the Enquiry Committee's report, the Registrar may decide the course of action including suspension depending on the severity of the misconduct. However, for taking action to the extent of termination, Registrar shall report the matter to the Vice - Chancellor whose decision will be final.

- An appeal against any action can be made to the Chancellor within 30 days from the date of passing such order.

STATUTE – 22

Other Officers of the University

(a) Following shall be the other Officers of the University:

(i) The Deputy and the Assistant Registrars

(ii) The Chief, the Deputy and the Assistant Librarians

(iii) The Director and the Assistant Director of Physical Education

(iv) The Director Corporate Relations

(v) The Training and Placement Officers

(b) The Controller of Examinations

(i) Shall be an officer of the University and shall be appointed by the Vice - Chancellor from the Faculty / Administrative Officers having sufficient experience and well versed with the examination and evaluation procedures of the University.

(ii) Shall be vested with all the powers and responsibilities as specified in the Regulations. Further, he shall be responsible to make all the necessary arrangements for the conduction of examinations as per the Ordinances and Regulations.

When the office of the Controller of Examination falls vacant by one reason or the other, the duties of the office shall be performed by such person as the Vice - Chancellor may appoint for the purpose.

(c) Other officers as stated above from (a)(ii) to (a)(vi) shall be a whole-time salaried officers appointed by the Board of Management on the recommendation of a selection committee constituted for the purpose, and shall possess such qualifications as prescribed by the University Grants Commission / Regulatory Councils and exercise such powers to perform such duties, as may be determined by the Board of Management and provided in the Regulations of the University.

(d) The appointment of officers mentioned at (a)(ii) and (a)(iii) above shall be made following the procedure as laid down in the Statute 20 for the appointment of Teachers and that of others mentioned at a(ii), a(v) and a(vi) shall be made according to the procedure laid down for non-teaching staff.

(e) The powers and responsibilities of other officers shall be as specified in the respective Regulations.

STATUTE – 23

Conferment of Honorary Degrees and Academic Distinctions

University shall confer Honorary Degree of D.Sc. or D. Lit. or other distinctions to the renowned and deserving personalities who have contributed in the areas of Education, Science, Fine Arts, Social Sciences, Technology, Drama, Games and Sports, Industries etc. in accordance with the following procedure:

(a) All proposals for the conferment of Honorary Degrees shall be made by the Academic Council to the Board of Management and shall require the assent of the Governing Body before submission to the Chancellor for conferring the honor. However, in case of urgency, the Chancellor may act on the recommendation of the Board of Management and later on take the consent of the Governing Body.

(b) If at the later stage, it is found that the honorary degree has been conferred to the non-deserving person by the University, then the same may be withdrawn by the University through the resolution passed by the two - third majority of the members of the Governing Body and the approval of the Chancellor.

STATUTE – 24

Provision Regarding Fee to be Charged from the Students

(a) The tuition fee payable by the student shall be such as may be fixed by the University from time to time subject to directive(s) as received from the Government of India / State Government / Regulatory Commission / UGC thereon. The fee structure and payment schedules shall be as declared in the Regulations after approval from regulatory commission.

(b) Other charges and fee shall be payable by the student as decided by the University from time to time. It shall include the following:

(i) Students' Alumni Association Fee
(ii) Examination Fee for each semester
(iii) Internet Fee
(iv) Library Fee
(v) Sports Fee
(vi) Training and Placement Fee
(vii) Hostel and / or Bus Fee
(viii) Issue of duplicate documents such as mark sheets, migration certificate, degree certificates, character certificate etc. However, the duplicate certificates will be issued as per the regulations laid down by the University.
(ix) Fee for the Health Services
(x) Counselling Fee
(xi) Cultural Activities Fee
(xii) Fee for attending additional classes for improvement of grades or additional courses
(xiii) Transcripts Fee
(xiv) Innovation and Invocation Cells, Skill Set Aptitude and Personality Development etc.
(xv) Group Insurance Premium.
(xvi) Any other fee provided in the Regulation of the University.

(c) Tuition fee and other charges levied on the students shall be at the rates approved by the University from time to time and laid down in the ordinances, provided that where the statutory recognizing authority has prescribed a formula for determining the tuition fee and other charges, they shall be levied accordingly.

(d) Other fee such as enrolment, migration etc. shall be charged at the rates approved by the University from time to time, as laid down in the concerned Regulation.

(e) Policies and directives of Central/State Regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for the fee to be charged from the students of Below Poverty Line family, Scheduled Castes, Schedule Tribes, Other Backward Classes, Physically Handicapped and other categories shall be applicable to the University.

STATUTE – 25

Administration of Endowment Funds for the Award of Fellowships, Scholarships, Medals and Prizes in the University

(a) The Board of Management may accept donations for creation of endowment fund in the University for the award of Fellowships, Scholarships, Stipends, Medals and Prizes of the recurring nature.

(b) The Board of Management shall administer all the donations / endowments received.

(c) The award shall be made out of the annual income accruing from the endowment.

(d) The organization or the individuals intending to sponsor a fellowship, scholarship / stipend or award / prize in the name of organization / individual, will be required to deposit an endowment with the University, whose annual income shall be utilized for the payment of fellowships, scholarships, awards / prizes etc.

(e) The Board of Management shall prescribe the conditions of depositing the endowment funds in a secured instruments.

(f) The value of endowment necessary for instituting an award shall be prescribed by the Board of Management.

(g) The detailed terms and conditions for fellowships, scholarships, awards / prizes shall be such as laid down in the M.O.U. for each case.

(h) In case, any endowment is accepted by the Board of Management, the Board shall make a regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment, etc.

(i) Approval of awardees of fellowships, scholarships, medals and prizes as per the specific Regulation (s) / Ordinance (s).

(j) Approval for carrying the literary, science, research, fine arts or similar activities can also be granted from the endowment fund and shall be as laid down in the Regulations.

STATUTE – 26

Convocation

(a) The Visitor and in his absence the Chancellor shall preside over the convocation function of the University. In the absence of both, the Pro Vice Chancellor or Vice - Chancellor shall preside over the convocation function.

(b) The University Convocation will be normally held every year for the award of the Degrees, Diplomas and other Distinctions.

(c) The Convocation shall normally be held in the main campus of the University or at such other place as may be approved by the Governing Body.

(d) The Academic Council shall frame University Regulations relating to the format of the Degree and Diploma, Documents, Certificates and Citations, their text, issuance of these documents in absentia, duplicate degree and the procedural details for conduct and holding the Convocation.

STATUTE – 27

Annual Report

(a) The Annual Report of the University shall be prepared by the Registrar for the consideration and approval of the Board of Management.

(b) The Annual Report shall consist of two (2) parts (i) Activity Report highlighting the steps taken by the University for the Fulfillment its objectives, for which the Registrar shall be responsible and (ii) the Chief Finance and Accounts Officer (CFAO) shall prepare the financial report for the financial year.

(c) The Report along with Audited Accounts shall be placed for approval of the Governing Body, once approved by the Board of Management.

(d) A copy of the Annual Report shall be presented to the Visitor, the Sponsoring Body, the Chancellor and the Regulatory Commission by the Registrar with University seal and signatures.

STATUTE – 28

Appointment of Examiners

The Vice - Chancellor shall appoint examiners for holding examinations in theory, practical, dissertation, etc. as required other than Ph.D., on the recommendation of Examination Committees.

(a) The Departmental Council constituted, shall prepare and submit a panel of examiners to the Examination Committee for theory papers, practical and dissertation examinations, to be held in different courses of study offered by the Department, during each semester.

(b) Ordinarily no person will be appointed as an examiner in the University unless his name is approved and included in the panel of examiners by the Departmental Council.

(c) The Departmental Council shall prescribe qualifications for the inclusion of names in the panel of examiners and other norms for appointment of examiners in the University.

(d) Moderators when felt necessary will be appointed by the Vice – Chancellor.

(e) The Vice - Chancellor will also approve the appointment of tabulators and checkers for each academic year.

(f) The Vice - Chancellor shall declare results of various examinations conducted by the University on the advice of the Results Committee. The Committee shall consist of the Vice - Chancellor, the Registrar and the Dean of the Faculty concerned or in his absence one Senior Faculty member nominated by the Vice – Chancellor.

(g) A separate rules and regulations shall provide to examine the M.E. / M.Tech. Dissertations and Ph.D. Thesis, and also the rates of honorarium to be paid to the Examiners for the same.

(h) The Board of Management shall consider and decide the rates of honorarium and allowances to be paid to different persons involved in the examination work including the paper setters and evaluators, as and when required.

(i) Conditions of Appointment as Examiner

i. No person shall act as paper setter or examiner either in the theory or viva-voce or practical examination if any of his relations is taking the examination.

ii. No person shall act as a moderator or tabulator for any examination if any relations is appearing/has appeared at that examination.

STATUTE – 29

The Proctorial Board

(a) There shall be a Proctorial Board to maintain the discipline amongst the students of the University. The Board shall consist of the following members:

(i) A Professor nominated by the Vice – Chancellor – Chairperson;
(ii) Dean of Students;
(iii) The Chief Proctor – Convener;
(iv) All Proctors;
(v) All Wardens of the Hostels; and
(vi) One student nominated by the Vice - Chancellor from the Students Council.

(b) The Chief Proctor and the Proctors shall be appointed by the Vice - Chancellor from the list of the teachers of the University.

(c) The number of Proctors shall be determined by the Vice - Chancellor depending upon the enrollment of the student in the University.

(d) The term of above appointments shall be that of three (3) years. However, it could be reduced by the Vice - Chancellor if the duties performed by an individual are found un-satisfactory.

(e) Following shall be the Powers of the Proctorial Board:

(i) The Proctorial Board shall ensure that the students observe the Code of Conduct as laid down in the Rules and Regulations of the University.
(ii) Any violation of the Code of Conduct or breach of Rules or Regulations of the University by the student shall be treated as indiscipline and shall make the student liable for disciplinary action against him.
(iii) If a student commits a serious act of indiscipline, the Proctorial Board may recommend to the Vice - Chancellor for his suspension for a period of one or more semesters or the expulsion from the University.

(f) The Duties of Chief Proctor :

(i) To bring all the matters in the notice of the Vice - Chancellor before the consideration of the Proctorial Board.

(ii) To carry duties of maintaining the discipline among the students as laid down in the Regulations.

STATUTE – 30

Dean of Students Welfare

(a) The Dean of Students Welfare shall be appointed from the group of Professors from the University for a period of three (3) years by the Board of Management on the recommendation of the Vice - Chancellor.

(b) The details of the Duties and Functions of Dean of Students Welfare shall be as prescribed in the Regulations. However, if the performance of the so appointed Deans is not found satisfactory his term may be reduced by the Vice – Chancellor.

STATUTE – 31

Creation of New Authorities

(a) For Creation of the new authorities, Board of Management, Academic Council and other statutory bodies will recommend for approval according to the need to the governing body. Governing body may create new authority as per recommendations and will decide their constitution, composition, powers and functions.

(b) Any authority of the university will include women presence as per requirement, university will always take care of women empowerment.

(c) No act or proceeding of any authority of the university shall be invalid merely by the reason of the existence of any vacancy or defection of any constituted authority (new/old) defined in this statute or act.

(d) The procedure for nomination, election and continuance in the office of the members of the constituted authorities, including the filling of vacancies of the members and all such matters as may be deem necessary, be provided in the Statutes and ordinances.

(e) Any authority of the University may appoint as many standing or special committees as it may deem fit and may appoint on such committees such persons as are not members of such authority.

(f) Any committee appointed under clause (c) may deal with any subject delegated to it and before taking action, if any, shall seek confirmation of it from the authority appointing it.

(g) Where any authority of the University is given power by the Act or Statutes to appoint committees, such committees shall, save as otherwise provided, consist of members of the authority concerned and of such other persons (if any) as the authority in each case as may think fit.

STATUTE – 32

Departmental Council, Composition, Functions and Actions

Each Department shall have a Departmental Council. The Departmental Council shall be a statutory authority.

(a) Composition

The Departmental Council shall comprise of all Professors, Associate Professors and Assistant Professors of the Department.

(b) Meetings

The Head of the Department shall preside over the meetings of the Departmental Council and in his absence the senior most member of the Department shall preside over the meetings.

The Departmental Council shall meet at least twice in a year and one-third of the total members of the council shall constitute the quorum.

(c) Duties and Functions

The Departmental Council without prejudice to the powers conferred on other authorities shall consider the matters concerning to teaching and research work in the Department. The function and duties of the council shall be as follows:

(i) Shall constitute an equivalence committee in the beginning of the academic year, to consider the admission of the students of other Institutions / Universities, who wish to take the admission in the second or higher years of the study of courses offered by the Departments. The members of the committee shall be as follows:

i. The Head of the Department – Chairperson;
ii. Two senior most teachers of the Department;
iii. One nominee of the Dean of the Faculty.

(ii) The recommendations of the equivalence committee shall be placed for the approval of the Dean and the Vice - Chancellor before such admissions.

(iii) Shall recommend to the Board of Studies the courses and curriculum for its consideration.

(iv) Shall prepare and submit the recommendations to the Examination Committee, a panel of examiners for appointment as examiners by the University.

(v) Shall recommend the purchase of books and journals for the Central and Departmental Library.

(vi) Shall submit a list of names of experts for consideration of the Academic Council to prepare a panel of experts as provided in the Statutes.

(vii) Shall submit such proposal as it may deem fit for the development of teaching, opening of special papers, starting / strengthening the Research Laboratories and for creation of new teaching positions in the Department to the Academic Council.

(viii) The Departmental Council shall assign and arrange the resources and Faculty to execute as per UGC / NBA / NAAC following guidelines:

i. Defining the Departmental Program Educational Objectives (PEOs), their monitoring and redefining after every 4 years.

ii. Defining the Departmental Program Outcomes (POs) and their monitoring and redefining at regular intervals.

iii. Defining the Course Objectives at the beginning of a course, and their monitoring and redefining after every 4 years Monitoring Committees.

iv. Arranging Students Counselling regularly and allotment of Faculty counselors.

v. Arranging departmental level Invocation and Induction Courses for Students.

vi. Arranging departmental level Induction Programs for New Faulty and Employees.

vii. Arranging yearly academic and administrative reports.

(ix) Undertake necessary steps on recommendations of Departmental Research Committee set up as per UGC regulations related to Ph.D; other PG courses after B.Tech. / B.E. / and after M.Sc. / M.A.,

(x) Prepare syllabi for Ph.D. course work as per the guidelines provided by the regulations

(xi) Shall consider and recommend the posting of teachers in other Departments for teaching, to the Head of the Department.

(xii) Shall give its opinion / frame guidelines on ensuring quality education and all other academic and administrative matters not already covered above and other matters referred to it by the Vice-Chancellor / the Dean of the Faculty concerned.

(xiii) Shall appoint Departmental Internal Quality Audit Committee, and other Committees, and also the in-charges / coordinators to help the

Head of the Department in implementing the decisions on all policy matters as provided above.

The decision of the Council will be by majority. In case of tie, the presiding officer shall have the casting vote.

Where the Head of the Department finds difficulty in implementing the decisions of the Departmental Council, he shall refer the matter to the Vice - Chancellor with reasons, and the decision of the Vice - Chancellor shall be final.

STATUTE – 33

The Planning and Development Board

(a) The Planning and Development Board shall consist of the Vice - Chancellor and not more than four members to be nominated by the Board of Management. The Vice - Chancellor shall be the Chairperson of the Board.

(b) All the members of the Planning Board, other than the Vice - Chancellor, shall hold office for a term of three years.

(c) The Planning and Development Board shall formulate and recommend appropriate plans for the development and expansion of the University, and in addition, it shall have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfilment of the objectives of the University.

(d) The board may constitute such committees as may be necessary for planning and monitoring the programmes of the University.

(e) The Planning Board shall meet at such intervals as it deems fit to expedite the execution of the duly approved plans. However, it shall be necessary to meet at least twice in a year.

STATUTE – 34

Creation of Centers, Cells and Committees for Quality Education and Accreditation Processes

The University, for imparting the Quality Education and Accreditation may create the following Boards, Cells, Centres, Committees as per UGC/NAAC/NBA Guidelines

(i) Training, Placement and Industrial Interactions Cell
(ii) Collaborations and MOUs Development Cell
(iii) Research and Innovations Development and Promotional Centre.
(iv) Information Technology and Knowledge Management Centre
(v) Values and Ethics Development Cell
(vi) NSS and Community Services Centre
(vii) Internal Quality Assurance Cell (IQAC),
(viii) Environmental Consciousness and Green Audit Committee
(ix) University Academic and Administrative Yearly Audit Committee
(x) University Academic Calendar Preparation and Monitoring Cell.
(xi) Publication Centre for Journal, Web and e-Contents, University magazine, Prospectus, Handbook, and Departmental wall magazines,
(xii) Equal Opportunity Cell
(xiii) Gender Sensitization Cell
(xiv) Health Centre
(xv) Daycare Centre
(xvi) Women and Students Grievances Committee
(xvii) Anti-Ragging Committee
(xviii) Staff Welfare Committee
(xix) Entrepreneur Development Cell.

STATUTE – 35

Creation of Chairs

(a) Establishment of the Professorial /Research Chairs for Creating Focused Seats/ Institutions of Higher Learning

(i) A Chair may be established by the Government, Public Sector Undertakings, Autonomous Organizations, Universities, Trusts, Societies, Memorial Committees or similar organizations or an individual or a group of individuals for the furtherance of the objectives of the University.

(ii) The organizations or individual or group of individuals intending to establish the Chair may do so in the name of any person of eminence at the national and / or international level in the field of education, science, social sciences, arts, literature, religion, sports or any other field who has contributed to human progress and happiness.

(iii) The establishment of the Chair and the name in which it is proposed to be established will require the approval of the Board of Management.

(b) In furtherance of the objective of the establishment of a Chair, the University.

(i) Shall appoint a Professor in the appropriate discipline in the manner and terms and conditions laid in the M.O.U. approved while establishing the Chair.

(ii) Provided further that the appointment of the professor occupying the Chair would be on the basis of a contract for a period to be specified at the time of appointment, but not exceeding three years in the first instance.

(iii) May institute in the relevant areas of studies pertaining to the objectives of the establishment of the Chair, specified research fellowships, at the time of establishment of the Chair.

(iv) May establish and / or augment laboratory and library facilities depending upon the requirements of research studies associated with the establishment of the Chair.

(v) May also engage supporting staff essentially required for realizing the objectives of the establishment of the Chair.

(vi) May also procure essential raw material and consumables in furtherance of the objectives of establishment of the Chair, provided that substantial funds are available for the purpose, out of the interest earned from the donated amount, up to the limit specified in this statute. The staff so appointed shall help the University in other activities such as teaching and other duties, as applicable, as per the decision of the Vice-Chancellor.

(vii) The establishment of the Chair shall require one time donation amounting to at least Rs. 2.0 crore or as decided by the Board of governor, by the donor, which can be supplemented subsequently at his / their discretion.

(viii) The donation shall be deposited in the University Endowment Fund and the amount of interest earned annually shall be utilized to compensate the expenditure to be incurred to the extent possible.

STATUTE – 36

Tribunal Arbitration

(a) Any dispute arising out of a contract of employment referred to in Statute 49 and Regulations, between the University and the employee shall be referred to a Tribunal of Arbitration which shall consist of one member nominated by the Board of Management, one member nominated by the employee concerned and an umpire to be nominated by the Chancellor.

(b) Every such reference shall be deemed to be a submission to arbitration on the terms of this section within the meaning of the Law of Arbitration as in force, and all the provisions of that Law shall apply accordingly.

(c) The procedure for regulating the work of the Tribunal of Arbitration shall be such as may be prescribed in the Regulations of the University.

(d) The decision of the Tribunal of Arbitration shall be final and binding on the parties, and no suit shall lie in any court in respect of any matter decided by the Tribunal.

STATUTE - 37

University Fund

(a) The University Fund shall be kept in several accounts as may be approved by the Board of Management. Some of them are as follows:

(i) Dr. Preeti Global University.
(ii) Dr. Preeti Global University Contributory Provident Fund
(iii) Dr. Preeti Global University Local Fund Account
(iv) Dr. Preeti Global University Student's Aid and welfare Fund Account
(v) Dr. Preeti Global University Capital Works Account
(vi) Dr. Preeti Global University Debt and Deposit Account
(vii) Dr. Preeti Global University Teachers Welfare Fund Account
(viii) Dr. Preeti Global University Gratuity Fund Account
(ix) Dr. Preeti Global University Alumni Fund Account
(x) Dr. Preeti Global University Research and Development Account

(b) After obtaining the approval of chancellor, The Vice-Chancellor shall nominate officer/officers and / or the CFAO for each account, who shall have the authority to operate the account of the University Fund and to incur all necessary expenditure from it subject to provisions of the Act and the Statutes.

(c) There shall be detailed running audit or otherwise of the accounts of the University by the auditors appointed by the Chancellor in accordance with the provisions of the Act.

(d) The Board of Management shall take all steps to submit the Annual Accounts and balance sheet of the University, duly audited in the manner prescribed by the Act and the Statutes, to the Governing Body and other bodies as required, at least four weeks before the date fixed for the annual meeting of the Governing Body.

(e) The Board of Management shall take all the steps to have the Annual Report without Annual Accounts as stated above in Section (e), of the University prepared under its directions as provided in the Act and the Statutes for submission to the required bodies at least four weeks before the date fixed for the annual meeting of the Governing Body.

(f) After auditing, the accounts shall be printed in prescribed format. The copies of such accounts together with the copies of audit report shall be submitted by the Board of Management to the Governing Body.

(g) Financial Estimates

The Board of Management shall prepare the financial estimates for the ensuing year at least eight weeks before the date fixed for the annual meeting of the Governing Body and shall as soon as possible send a copy of the financial estimates thus prepared to the address of each member of the Governing Body and the Chancellor.

नियंत्रक, शासकीय मुद्रण तथा लेखन सामग्री, मध्यप्रदेश द्वारा शासकीय केन्द्रीय मुद्रणालय, भोपाल से मुद्रित तथा प्रकाशित—2023.

म.प्र. निजी विश्वविद्यालय विनियामक आयोग, भोपाल

मध्यप्रदेश शासन

M.P. PRIVATE UNIVERSITY REGULATORY COMMISSION, BHOPAL

Government of Madhya Pradesh

2868 /फीस/म.प्र.नि.वि.वि.आयोग/2023

दिनांक 05/12/23

क्र.

आदेश

प्रति,

कुलसचिव,
शुभम विश्वविद्यालय
भोपाल (म.प्र.)

विषय-- शैक्षणिक सत्र वर्ष 2023–24 में संचालित पाठ्यक्रमों की शुल्क समीक्षा।

—00—

उपरोक्त विषयांतर्गत मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 की धारा 36(1c)(ख) एवं (ड़) में निहित प्रावधानों के अनुपालन में प्रदेश के निजी विश्वविद्यालयों में वर्ष **2023–24** में संचालित पाठ्यक्रमों हेतु विश्वविद्यालय द्वारा निर्धारित शुल्क की समीक्षा मध्यप्रदेश निजी विश्वविद्यालय विनियामक आयोग द्वारा शिक्षा की लागत के आधार पर अधोलिखित तथ्यों/शर्तो के अध्यधीन की गई है। इस हेतु आयोग द्वारा गठित शुल्क समीक्षा समिति की **24.11.2023** में की गयी अनुशंसा के परिप्रेक्ष्य में एवं आयोग की सभा बैठक में अनुमोदन की प्रत्याशा में विश्वविद्यालय में संचालित विभिन्न पाठ्यक्रमों हेतु अनुमोदित शुल्क का विवरण निम्नानुसार है:–

शैक्षणिक सत्र 2023–24 में संचालित पाठ्यकमों हेतु अनुमोदित शुल्क का विवरण

(राशि रूपये में)

S.No	Faculty	Course Name	Proposed Fee by University	Fee Reviewed by Fee Review Committee		
				Tuition Fee (85%)	Development Fee & All other Miscellaneous fee (15%)	Total Fee
2	Faculty of Commerce	B.Com	15000	11050	1950	**13000**
		B.Com (CA)	15000	11050	1950	**13000**
		M.Com	20000	15300	2700	**18000**
		M.Com	20000	15300	2700	**18000**
3	Faculty of Science	B.Sc	20000	15300	2700	**18000**
		M.Sc	25000	18700	3300	**22000**
4	Faculty of Library Science	B.Lib	15000	11050	1950	**13000**
		M.Lib	20000	14450	2550	**17000**
5	Faculty of Computer Application	MCA	50000	34000	6000	**40000**
		BCA	30000	21250	3750	**25000**
		PGDCA	20000	15300	2700	**18000**
		DCA	20000	15300	2700	**18000**
6	Faculty of Business Administration	BBA	30000	25500	4500	**30000**
		MBA	70000	55250	9750	**65000**
		Diploma	25000	21250	3750	**25000**

निरंतर–02

05/12/23

शैक्षणिक सत्र 2023–24 में संचालित पाठ्यक्रमों हेतु अनुमोदित शुल्क का विवरण

7	Faculty of Hotel Management	BHMCT	35000	27200	4800	**32000**
		DHMCT	25000	18700	3300	**22000**
8	Faculty of Engineering	Diploma	35000	27200	4800	**32000**
		B.Tech	60000	46750	8250	**55000**
		M.Tech	70000	55250	9750	**65000**
10	Faculty of Agriculture	B.Sc	75000	59500	10500	**70000**
		M.Sc	80000	63750	11250	**75000**

नोट– उपरोक्त शुल्क समीक्षा विश्वविद्यालय के प्रस्ताव एवं उनके सनद लेखापाल द्वारा प्रमाणित अंकेक्षित वित्तीय आकड़ों के आधार पर प्रावधिक रूप से की गई है।

1. उपरोक्त समीक्षित शुल्क के अंतर्गत रजिस्ट्रेशन, प्रवेश, शिक्षण, परीक्षा, प्रयोगशाला, पुस्तकालय, खेलकूद, परीक्षा शुल्क एवं अन्य पाठ्येतर गतिविधियों सहित शुल्क सम्मिलित है। विश्वविद्यालय द्वारा समीक्षित शुल्क के अतिरिक्त लिये जाने वाले अन्य शुल्क शिक्षा की लागत से अधिक नहीं होंगे एवं अन्य शुल्को का लेखा भी पृथक से संधारित कर आयोग के समक्ष प्रस्तुत किया जाना होगा।
2. अनुमोदित शुल्क में से विकास शुल्क का लेखा पृथक से संधारित किया जाना अनिवार्य है। अधिनियम के प्रावधानानुसार विकास शुल्क की राशि का उपयोग विश्वविद्यालय के विकास मे ही करना होगा एवं विकास शुल्क के उपयोग से संबंधित ब्यौरा पृथक से संधारित कर आयोग के समक्ष प्रस्तुत किया जाना होगा।
3. **सत्र 2023–24** हेतु उपरोक्त प्रक्षेपित वित्तीय आंकडों एवं अंकेक्षित वित्तीय वास्तविक आंकडों की परस्पर तुलना कर आगामी वित्तीय वर्ष की शुल्क संरचना का प्रस्ताव प्रस्तुत करना होगा तथा शुल्क में अंतर होने पर कारण स्पष्ट किया जाये ।
4. यदि शिक्षण शुल्क की लागत में वृद्धि होती है तो उसकी पूर्ति किस प्रकार की जावेगी, यह स्पष्ट करना होगा। यदि शिक्षा की लागत में कमी होती है तो विद्यार्थियों से लिये गये अधिक शुल्क को अनिवार्यतः वापस करने हेतु संबंधित विश्वविद्यालय उत्तरदायी होगा।
5. म.प्र. निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 की धारा 28 एवं 29 के अंतर्गत पाठ्यक्रम संचालन के पूर्व अध्यादेशों के राजपत्र में प्रकाशन का प्रावधान विहित है।
6. म.प्र. निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 यथासंशोधित द्वितीय संशोधन अध्यादेश 2016 की धारा 9(ख) के अंतर्गत निजी विश्वविद्यालय के कक्षाओं एवं पाठ्यक्रमों को प्रारंभ करने के पूर्व आयोग से अनुज्ञा प्राप्त करने का प्रावधान है। शुल्क नियमन किये गये पाठ्यक्रमों में यदि आयोग की अनुज्ञा प्राप्त नही है तो ऐसे पाठ्यक्रमों की आयोग से अनुज्ञा प्राप्त की जाये।

(अध्यक्ष, म.प्र.नि.वि.वि.वि.आयोग,द्वारा अनुमोदित)

05/12/2023

(डॉ.के.पी.साहू)
सचिव
म.प्र.नि.वि.वि.वि.आयोग, भोपाल

पृ. क्रमांक...../म.प्र.नि.वि.वि.वि.आ/2023 भोपाल, दिनांक

प्रतिलिपि–

1. निज सहायक के माध्यम से अध्यक्ष, म.प्र.नि.वि.वि.वि. आयोग, भोपाल को सूचनार्थ ।
2. कुलपति, संबंधित विश्वविद्यालय, की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।
3. छात्रवृत्ति शाखा, म.प्र.नि.वि.वि.वि. आयोग, भोपाल को सूचनार्थ।
4. आई.टी. शाखा, म.प्र.नि.वि.वि.वि. आयोग, भोपाल को सूचनार्थ।
5. गार्ड फाईल।

सचिव
म.प्र.नि.वि.वि.वि.आयोग,भोपाल

म.प्र. निजी विश्वविद्यालय विनियामक आयोग, भोपाल

मध्यप्रदेश शासन

M.P. PRIVATE UNIVERSITY REGULATORY COMMISSION, BHOPAL

Government of Madhya Pradesh

क्र.

दिनांक 15/03/24

कंमाक 689 /म.प्र.नि.वि.वि.वि.आयोग,भोपाल/अका–1/2023–24

//आदेश//

आयोग की 190 वीं सभा की बैठक दिनांक 07/03/2024 में शोध एवं मूल्यांकन प्रकोष्ठ की अनुशंसाओं के परिप्रेक्ष्य में लिये गये निर्णय के अनुक्रम में मध्य प्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 यथासंशोधित 2013 एवं 2016 की धारा 9(ख) में विनिर्दिष्ट प्रावधानों के अंतर्गत शुभम विश्वविद्यालय, भोपाल के शैक्षणिक विभागों के अंतर्गत संबधित संकाय के विषयों में शोध केन्द्र हेतु मान्यता एवं पीएच.डी. पाठ्यक्रम प्रारंभ करने की प्रावधिक अनुमति निम्न शर्तो के अध्यधीन प्रदान की जाती है :–

क्रं	फैकल्टी	विषय	उपलब्ध शोध निर्देशकों की संख्या	अध्यादेश क्रं.
1-	Faculty of Arts	Sanskrit	02	11
		Education	03	
		Geography	01	
		Home Science	03	
		Psychology	01	
		History	01	
		English	02	
2-	Faculty of Commerce	Commerce	03	
3-	Faculty of Science	Math	02	
		Botany	03	
		Physics	01	
4-	Faculty of Management	Management	06	
5-	Faculty of Engineering	CSE	01	
		EC	01	
		ME	02	
6-	Faculty of Agriculture	Agriculture	01	
7-	Faculty of Pharmacy	Pharmacy	05	

शर्त :–

1. पीएच.डी. पाठ्यक्रम के संचालन हेतु विश्वविद्यालय अनुदान आयोग विनियम 2022 के अद्यतन प्रावधानों का अनिवार्यतः पालन किया जाएगा।
2. पीएच.डी. पाठ्यक्रम के संचालन हेतु विश्वविद्यालय अनुदान आयोग के साथ ही संबधित विनियामक परिषदों के मापण्दंडों/प्रावधानों का पालन भी अनिवार्यतः किया जाएगा।
3. पीएच.डी. पाठ्यक्रम में विद्यार्थियों के प्रवेश विश्वविद्यालय अनुदान आयोग विनियम 2022 के प्रावधान अनुसार किये जाऐंगे।
4. विश्वविद्यालय द्वारा म.प्र. शासन उच्च शिक्षा विभाग एवं मध्य प्रदेश निजी विश्वविद्यालय विनियमाक, आयोग द्वारा समय–समय पर जारी निर्देशों का अनिवार्यतः पालन किया जाएगा।
5. विश्वविद्यालय अनुदान आयोग के प्रावधानानुसार पाठ्यक्रमों में प्रवेशित विद्याथियों के उपाधि पत्रों का डिजिटल रिकार्ड (एन.ए.डी.) संधारित करना होगा।
6. म.प्र. निजी विश्वविद्यालय विनियामक आयोग द्वारा विश्वविद्यालय में संचालित पीएच.डी. पाठ्यक्रमों का निरीक्षण आकास्मिक रूप से किया जाएगा। पाठ्यक्रमों के संचालन में किसी प्रकार की अनियमितता पाये जाने पर एवं निरीक्षण के दौरान किसी प्रकार की न्यूनता पाये जाने पर नियमानुसार अनुमति निरस्त की जाएगी।
7. इस आदेश में अंकित शोध निदेशकों के अंतर्गत विश्वविद्यालय अनुदान आयोग के नियमानुसार निर्धारित रिक्त स्थानों पर शोधार्थियों को प्रवेश दिया जा सकेगा।

निरंतर...2

कार्यालय : ज्ञान वाटिका, वाल्मी रोड, कलियासोत डेम के सामने भोपाल– 462016 (म.प्र.) ई–मेल : Sec.mppurc@gmail.com, वेबसाइट : mpnvva.in, फोन : 0755–2490322

Office : Gyan Vatika, Walmi Road, Opposite Kaliyasot Dam, Bhopal-462016 (M.P.) Email : Sec.mppurc@gmail.com, Website : mpnvva.in, Phone : 0755-2490322

8. विश्वविद्यालय मे किसी शोध निदेशक द्वारा त्याग पत्र देने अथवा सेवानिवृत्ति पर आयोग को अनिवार्यतः सूचना दी जाएगी। इस स्थिति में रिक्त हुये शोध निर्देशक के पद पर अन्य शिक्षक की नियुक्ति विश्वविद्यालय द्वारा की जा सकेगी। ऐसे शोध निर्देशक की नियुक्ति की सूचना आयोग को अनिवार्यतः प्रेषित की जाएगी।
9. आयोग से 9(ख) के अंतर्गत पीएच.डी. पाठ्यक्रमों की अनुमति प्राप्त विषयों में विश्वविद्यालय में नियुक्त अन्य शिक्षकों को शोध निदेशक बनाये जाने अथवा नवीन विषय में पीएच.डी. प्रारंभ करने हेतु शोध निदेशक की नियुक्ति आदेश सहित निर्धारित प्रारूप में मध्य प्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 यथासंशोधित 2013 एवं 2016 की धारा 9(ख) में विनिर्दिष्ट प्रावधानों के अंतर्गत तदनुसार सीट संख्या वृद्धि/नवीन विषय की अनुमति हेतु पृथक से आयोग को आवेदन करना होगा।

(मा. अध्यक्ष महो. द्वारा अनुमोदित)

(सुनील खरे)
प्रबंधंक, वित्त एवं प्रशासन
म0प्र0नि0वि0वि0वि0आयोग, भोपाल
दिनांक /03/2024

पृष्ठांकन...../ म.प्र.नि.वि.वि.वि.आयोग,भोपाल/अका–1/2023–24

प्रतिलिपि–

1. निज सहायक के माध्यम से मा. अध्यक्ष महो, म.प्र. नि.वि.वि.वि.आयोग,भोपाल।
2. कुलसचिव, शुभम विश्वविद्यालय, भोपाल (म.प्र.) की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।
3. प्रभारी आई.टी. प्रकोष्ठ, म.प्र. नि.वि.वि.वि.आयोग की ओर सूचनार्थ।
4. प्रभारी छात्रवृत्ति प्रकोष्ठ, म.प्र. नि.वि.वि.वि.आयोग की ओर सूचनार्थ।
5. प्रभारी शुल्क नियतन प्रकोष्ठ, म.प्र. नि.वि.वि.वि.आयोग की ओर सूचनार्थ।
6. मूल नस्ती।

प्रबंधंक, वित्त एवं प्रशासन
म0प्र0नि0वि0वि0वि0आयोग,भोपाल

SHUBHAM UNIVERSITY
BHOPAL, MADHYA PRADESH

BALANCE SHEET AS ON 31st MARCH, 2024

LIABILITIES	AMOUNT	ASSETS	AMOUNT
CAPITAL FUND A/C :-		**FIXED ASSETS :-**	
Opening Balance	-	(As per schedule 'A')	809,253.00
Add/(Less): Surplus/Deficit of Income & Expenditure A/c.	1,035,747.79		
	1,035,747.79	**CASH & BANK BALANCES:-**	
CURRENT LIABILITIES & PROVISION :-		Cash in hand	215,968.00
		Bank Balances	
1.SUNDRY CREDITORS:-		PNB -0431	3,491,447.79
Rakhi Prakashan Pvt Ltd	744,893.00		
2.OTHER CREDITORS:-			
TDS Payable on Contractors	1,132.00		
BRANCH/DIVISIONS			
Sai Nath University	2,634,896.00		
Sai Nath Educational Trust	100,000.00		
TOTAL	4,516,668.79	TOTAL	4,516,668.79

AS PER OUR SEPARATE REPORT OF EVEN DATE

FOR GUPTA DINESH & CO.
Chartered Accountants
FRN 003268C

(CA. AMOL DONERIA)
PARTNER
(Membership No.:-500224)

PLACE: AGRA
DATE: 25.09.2024

For SHUBHAM UNIVERSITY

Trustee/ Chancellor

SHUBHAM UNIVERSITY
BHOPAL, MADHYA PRADESH

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2024

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To Advertisment Exp.	81,928.00	By Fees, Grant & Other	4,589,176.00
To Bank Charges	395.21	Income	
To Computer Exp.	5,190.00		
To Courier & Postage	466.00		
To Diesel Exp.	2,020.00		
To Electricity Exp.	119,720.00		
To Freight & Cartaige Exp.	2,790.00		
To Laboratory material Allied Exp.	63,107.00		
To Library Books	1,044,893.00		
To Office Exp.	11,499.00		
To Printing & Stationary Exp.	14,487.00		
To Repair & Maintanance	241334.00		
To Salary	1903551.00		
To Staff Welfare Exp.	8,726.00		
To Telephone & Mobile Exp.	7,450.00		
To Tour & Travel	45,872.00		
To Excess of Income Over Expenditure	1,035,747.79		
TOTAL	4,589,176.00	TOTAL	4,589,176.00

AS PER OUR SEPARATE REPORT OF EVEN DATE

FOR GUPTA DINESH & CO.
Chartered Accountants
FRN 003268C

(CA. AMOL DONERIA)
PARTNER
(Membership No.:-500224)

PLACE: AGRA
DATE: 25.09.2024

For SHUBHAM UNIVERSITY

Trustee/ Chancellor

SHUBHAM UNIVERSITY
BHOPAL, MADHYA PRADESH

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2024

RECEIPTS	AMOUNT	PAYMENT	AMOUNT
To Opening Balance		By Advertisment Exp.	81,928.00
Cash	-	By Bank Charges	395.21
Bank Balance	-	By Computer Exp.	5,190.00
		By Courier & Postage	466.00
To Fees, Grant & Other Income	4,589,176.00	By Diesel Exp.	2,020.00
		By Electricity Exp.	119,720.00
To Increase in Current Liabilities	746,025.00	By Freight & Cartaige Exp.	2,790.00
To Sai Nath University	2,634,896.00	By Laboratory Material & Allied Exp.	63,107.00
To Sai Nath Technical University	100,000.00	By Library Books	1,044,893.00
		By Office Exp.	11,499.00
		By Printing & Stationary Exp.	14,487.00
		By Repair & Maintanance	241,334.00
		By Salary	1,903,551.00
		By Staff Welfare Exp.	8,726.00
		By Telephone & Mobile Exp.	7,450.00
		By Byur & Travel	45,872.00
		By Purchase of Fixed Asset	809,253.00
		Closing Balance	
		Cash	215,968.00
		Bank Balance	3,491,447.79
TOTAL	8,070,097.00	TOTAL	8,070,097.00

AS PER OUR SEPARATE REPORT OF EVEN DATE

FOR GUPTA DINESH & CO.
Chartered Accountants
FRN 003268C

(CA. AMOL DONERIA)
PARTNER
(Membership No.:-500224)

PLACE: AGRA
DATE: 25.09.2024

For SHUBHAM UNIVERSITY

Trustee/ Chancellor

GUPTA DINESH & CO.
Chartered Accountants

FLAT NO.06, IIND FLOOR BLOCK
NO. 25/2/4,SANJAY PLACE,NEAR
AHAAR RESTAURANT,AGRA
UTTAR PRADESH 282002
Ph. 9412257308,562-2852724
e-mail : DON_AMOL@YAHOO.COM

FORM No. 10B
[See rule 16CC and 17B]

Audit report under clause (b) of the tenth proviso to clause (23C) of section 10 and sub-clause (ii) of clause (b) of subsection (1) of section 12A of the Income-tax Act, 1961, in the case of a fund or trust or institution or any university or other educational institution or any hospital or other medical institution.

We have examined the balance sheet of **SAI NATH EDUCATIONAL TRUST** [name of the fund or trust or institution or any university or other educational institution or any hospital or other medical institution] as at **31-MAR-2024** and the Income and Expenditure account or Profit and Loss account for the year ended on that date are in agreement with the books of account maintained by the said fund or trust or institution or university or other educational institution or hospital or other medical institution.

We have obtained all the information and explanations to the best of our knowledge and belief which are necessary for the purposes of the audit.
In our opinion and to the best of our information and according to explanations given to us, the particulars given in the Annexure are true and correct subject to following observations or qualifications.

Responsibility of the Institutions
Ensuring compliance of the provisions of sections 11 to 13 and 10(23C) is primarily the responsibility of the trust/institution. Therefore, those in charge of governance of institutions should ensure compliance of provisions of the Income-tax Act, 1961 as well as the other laws governing the institutions. For the purpose of audit under clause (b) of tenth proviso to section 10(23C) and section 12A(b)(1)(ii), the institution should prepare all the necessary information and particulars required under the relevant provisions to enable the auditor to verify and report in accordance with the requirements of the Act. Further, such information and particulars should be duly authenticated by the competent authority governing the affairs of the institution.

Auditor's Responsibility
Our objectives are to obtain reasonable assurance about whether the standalone Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable Assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements



In our opinion, proper books of account have been maintained at the registered office of the above named fund or trust or institution or university or other educational institution or hospital or other medical institution at the address mentioned at serial number 14 of the Annexure:

In our opinion and to the best of our information and according to explanations given to us, the particulars given in the Annexure are true and correct subject to following observations or qualifications

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view

(i) in the case of the balance sheet, of the state of affairs of the above named * fund or trust or institution or university
or other educational institution or hospital or other medical institution as on **31-MAR-2024** and

(ii) in the case of the Income and Expenditure account or Profit and Loss account, of the income and application or
profit or loss of its accounting year ending on **31-MAR-2024**

subject to the following observations/qualifications

The prescribed particulars are annexed hereto.

For GUPTA DINESH & CO.
Chartered Accountants
(Firm Regn No.: 0003268C)

GUPTA DINESH & CO. AGRA CHARTERED ACCOUNTANTS

(CA AMOL DONERIA)
PARTNER
Membership No: 500224

Place :AGRA
Date : 25-Sep-2024
UDIN : 24500224BKAVOW3830

ANNEXURE
Statement of particulars

Basic Details	1.	PAN of the auditee	AAJTS1836K
	2.	Name of the auditee	SAI NATH EDUCATIONAL TRUST
	3.	Assessment Year	2024-2025
	4.	Previous Year	From 1-APR-2023 to 31-MAR-2024
	5.	Registered Address of the auditee	100 NEERAV NIKUNJ PHASE-I, OPP. KAMAYANI HOSPITAL SIKANDARA, , SIKANDARA, AGRA , UTTAR PRADESH, 282005, INDIA
	6.	Other addresses, if applicable	No
Legal	7.	Type of the auditee	Trust
	8.	Whether the auditee is established under an instrument?	Yes

Registration Details

9. Details of registration/provisional registration or approval/ provisional approval or notification of the auditee under the Income-tax Act (details of all the registration/provisional registration/approval/provisional approval/notification which are valid during the previous year should be provided, however where the auditee has got the registration/approval after provisional registration/approval the details of provisional registration/approval need not be provided)

Section under which registered/provisionally registered or approved/ provisionally approved /notified	Date of registration/provisional registration or approval/ provisionally approval/ notification(dd/mm/yyyy)	Registration/Approval/ Notification/ Unique Registration No. (URN), if available	Authority granting registration/provisional registration or approval/provisional approval or notification	Date from which registration//provisional registration/approval/provisional approval/notification is effective(dd/mm/yyyy)
(1)	(2)	(3)	(4)	(5)
Clause (a) of sub-section (1) of section 12AB of the Act	**06-Oct-2021**	**AATS1836KE20217**	**PCIT EXEMPTION**	**06-Oct-2021**

Management

10. 10(a) Details of all the Author (s)/ Founder (s)/ Settlor (s)/Trustee (s)/ Members of society/Members of the Governing Council/ Director (s)/ shareholders holding 5% or more of shareholding / Office Bearer (s) of the auditee at any time during the previous year

Name of person	Relation	Relation Other	Percentage of shareholding in case of shareholder	Unique Identification Number	Id Code	PAN Or Aadhar	Whether there is any change in relation during previous year of audit Yes/No	If yes, specify the change	Address /Foreign Address
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

GUPTA DINESH & CO. AGRA CHARTERED ACCOUNTANTS

SHRI CHANDRA PRAKASH AGARWAL	Trustee			ABMPA4357K	PAN	Yes	No		91, kAVERI VIHAR, RAJPUR CHUNGI,Agra ,AGRA, Uttar Pradesh ,282001 INDIA
SHRI AAKASH AGARWAL	Trustee			AGWPA1859P	PAN	Yes	No		91, kAVERI VIHAR, RAJPUR CHUNGI,Agra ,AGRA, Uttar Pradesh ,282001 INDIA
SMT.USHA RANI	Trustee			ABYPR2365L	PAN	Yes	No		91, kAVERI VIHAR, RAJPUR CHUNGI,Agra ,AGRA, Uttar Pradesh ,282001 INDIA

10(b) In case if any of the persons [as mentioned in row 10(a)] is not an individual, then provide the following details of the natural persons who are beneficial owners (5% or more) of such person at any time during the previous year





	Name	Unique Identification Number	ID code	PAN Or Aadhar	Non-individual person [as mentioned in row no 10(a)] in which beneficial owners hip held	Percentage of beneficial ownership	Whether there is any change during previous year of audit Yes/No	If yes, specify the change	Address/Foreign Address
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Objects

11.	Objects of the auditee		
	Religious		No
	Relief of poor		No
	Education		Yes
	Medical relief		No
	Yoga		No
	Preservation of environment (including watersheds, forests and wildlife)		No
	Preservation of monuments or places or objects of artistic or historic interest		No
	Advancement of any other objects of general public utility		No
12.	(i)	Whether the auditee, being a trust or institution referred to in section 11 or 12, has adopted or undertaken modification of the objects which do not conform to the conditions of registration?	No
	(ii)	If yes, please furnish following information:-	
	(A)	date of such modification/ adoption (DD/MM/YYYY)	
	(B)	Whether an application for registration has been made in the prescribed form and mannerwithin the stipulated period of thirty days from the date of said adoption or modification, as per sub-clause (v) of clause (ac) of sub-section (1) of section 12A.	No
	(C)	If yes provide the following details regarding application for registration under sub-clause (v) of clause (ac) of sub-section (1) of section 12A	

S.No	Date of Application	Status of registration in pursuance of application	Date of Registration or cancellation based on such application	URN of such registration
1				

Commencement

13.	(i)	Where the auditee has been granted provisional registration or provisional approval, whether activities have commenced during the previous year	No
	(ii)	If yes in 13 (i) , date of commencement of activities	

GUPTA DINESH & CO. AGRA CHARTERED ACCOUNTANTS

		(iii)	If the answer to 13(i) is yes, whether application for registration under section sub-clause (iii) of clause (ac) of sub-section (1) of section 12A or application for approval under clause (iii) of the first proviso to clause (23C) of section 10 has been filed?					
		(iv)	If yes in 13(iii) above, provide the following details regarding application for registration under section sub-clause (iii) of clause (ac) of sub section (1) of section 12A or application for approval under clause (iii) of the first proviso to clause (23C) of section					
			S.No	Date of Application	Status of registration in pursuance of application	Date of Registration or cancellation based on such application	URN of such registration	
			1					
Details of Place where books of accounts and other documents have been maintained	14.	(i)	Whether the books of account and other documents have been kept and maintained in the form and manner and at such place as prescribed under rule 17AA by the auditee			Yes		
		(ii)	Provide the following details of the books of account and other documents					

S.No.	Nature of Books of Account	Whether maintained by the auditee(Yes/No)	Whether maintained in a computer system,(Yes/No)	Whether maintained at registered office (Yes/No)	If maintained at any place other than the registered place	Whether the books of account have been audited(Yes/No)

					Address of such Place	Date of decision by management to keep account at such place	Whether intimated to Assessing Officer that books of accounts are kept at such place under proviso to sub-rule (3) of rule 17AA	Date of intimation to Assessing Officer	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	Cash book	Yes	Yes	Yes			No		Yes
2	Ledger	Yes	Yes	Yes			No		Yes
3	Journal	Yes	Yes	Yes			No		Yes
4	Record of all the projects and institutions run by the person containing details of their name, address and objectives	Yes	Yes	Yes			No		Yes

GUPTA DINESH & CO. AGRA CHARTERED ACCOUNTANTS

5	Record of application of income etc. out of income during the previous year as per rule 17AA(1)(d)(iii)	Yes	Yes	Yes			No		Yes
6	Record of income of the person during the previous year as per rule 17AA(1)(d)(ii)	Yes	Yes	Yes			No		Yes
7	Record of application of income out of the income of any previous year preceding the current previous year as per rule 17AA(1)(d)(iv)	Yes	Yes	Yes			No		Yes
8	Record of properties as per rule 17AA(1)(d)(viii);	Yes	Yes	Yes			No		Yes





	9	**Record of specified persons as per rule 17AA(1)(d)(ix)**	**Yes**	**Yes**	**Yes**			**No**		**Yes**

Advancement of General Public Utility

15.	Where, in any of the projects/institutions run by auditee, one of the charitable purposes is advancement of any other object of general public utility then,-?		
	(A)	Whether any activity is being carried on by the auditee which is in the nature of trade, commerce or business referred to in proviso to clause (15) of section 2?	**No**
	(B)	If yes, then percentage of receipt from such activity vis-?-vis total receipts	**0.00**
	(C)	Whether such activity in the nature of trade, commerce or business is undertaken in the course of actual carrying out of such advancement of any other object of general public utility	**No**
	(D)	Whether there is any activity of rendering any service in relation to any trade, commerce or business for any consideration as referred to in proviso to clause (15) of section 2?	**No**
	(E)	If yes, then percentage of receipt from such activity vis-?-vis total receipts	**0.00**
	(F)	Whether such activity of rendering service is undertaken in the course of actual carrying out of such advancement of any other object of general public utility	**No**

16.	If ?A? or ?D? in 15 is Yes, the aggregate annual receipts from such activities in respect of that project/institution		
	S.No.	Name of Project/ Institution	Amount of aggregate annual receipts from activities referred in 15A and 15D (In Rs.)
	Total		

Business Undertaki

17.	(i)	Whether the auditee has any business undertaking as referred to in sub-section (4) of section 11	**No**
	(ii)	If yes, then provide the following details of the business undertaking:	

GUPTA DINESH & CO. AGRA CHARTERED ACCOUNTANTS

			Nature of Business Undertaking	Sector	Sub Sector	Business Code	Whether separate books of account have been maintained for the business undertaking	Income from the business undertaking for the previous year which is not to be included in the total income of the auditee as per sub-section (4) of section 11	Income from the business undertaking for the previous year which is to be included in the total income of the auditee as per sub-section (4) of section 11
							No		
Business Incidental to Objects	18.	(i)	Whether the auditee has any income being profits and gains from any business as referred in seventh proviso to Clause (23C) of section 10 or sub-section (4A) of section 11, as the case may be				**No**		
		(ii)	If yes, then provide the following details of such business:						
			(a)	Nature of Business					
			(b)	Sector					
				Sub Sector					
				Business Code					
			(c)	Whether separate books of account have been maintained for the business			**No**		
			(d)	Whether the business is incidental to the attainment of the objects of the auditee			**No**		
			(e)	Profits and gains from the business during the previous year					
TDS	19 Details of the receipts of the auditee on which tax has been deducted at source referred to in sections 194C or 194J or 194H or 194Q :								

GUPTA DINESH & CO CA REGD. CHARTERED ACCOUNTANTS

	Name of the deductor	TAN of deductor	Amount on which tax has been deducted at source (In Rs.)	Amount of tax deducted at source	Section under which tax has been deducted at source	Trade,commerce or business(Rs.)	Activity of rendering any service in relation to any trade,commerce or business(Rs.)	Others(specify the nature)(Rs.)	Nature	Income/receipt in column 7 or 8 which is from business incidental to the attainment of the objects of the auditee. (In Rs.)	Whether separate books of account have been maintained for activities income/receipt which is mentioned in column 10(Yes/No)
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

	20.	Whether the provisions of twenty second proviso to clause (23C) of section 10 or sub-section (10) of section 13 are applicable.	**No**
Voluntary contributions	21.	Whether auditee has filed Form No. 10BD for the previous year < If No then skip to row 23 >	**No**
	22.	Total Sum of donations reported in Form No. 10BD furnished by the auditee for the previous year	
	23.	Donations not reported in Form No 10BD / Not required to fill Form No. 10BD	
		(i) Donations received by fund or trust or institution of the auditee which is approved under clause (b) of sub-section (2) of section 80G	0
		(ii) Donations received by fund or trust or institution of the auditee which qualifies for deduction under section 80G (other than those donations qualifying under clause (b) of sub-section (2) of section 80G or sub-clause (iv) of clause (a) of sub-section (2) of section 80G)	0



(iii)	Donations received by fund or trust or institution of the auditee approved under sub-clause (iv) of clause (a) of sub-section (2) of section 80G and which are not eligible under sub-section (5) of section 80G	(a)	Cash donations exceeding Rs. 2000	0
	Donations received by fund or trust or institution of the auditee approved under sub-clause (iv) of clause (a) of sub-section (2) of section 80G and which are not eligible under sub-section (5) of section 80G	(b)	Donations received from other charitable trusts and institution or from any fund or institution or trust or any university or other educational institutions or any hospital or other medical institution not eligible for deduction	0
	Donations received by fund or trust or institution of the auditee approved under sub-clause (iv) of clause (a) of sub-section (2) of section 80G and which are not eligible under sub-section (5) of section 80G	(c)	Others < Please specify the nature > 0	0
	Donations received by fund or trust or institution of the auditee approved under sub-clause (iv) of clause (a) of sub-section (2) of section 80G and which are not eligible under sub-section (5) of section 80G	(d)	Total (a)+(b)+(c)	0
(iv)	Donations which could not be reported in Form No 10BD due to non-availability of identification of donor as required under Form No 10BD			0
(v)	Donations received in kind			0
(vi)	Anonymous Donations referred to in section 115BBC			
(a)	Amount of anonymous donation not taxable under section 115BBC on account of applicability of clause (i) of sub-section (1) of section 115BBC			0
(b)	Amount of anonymous donation not taxable under section 115BBC on account of applicability of clause (a) of sub-section (2) of section 115BBC			0
(c)	Amount of anonymous donation not taxable under section 115BBC on account of applicability of clause (b) of sub-section (2) of section 115BBC			0
(d)	Other anonymous donations taxable @ 30 % under section 115BBC			0
(e)	Total (a+b+c+d			0



	(vii)	Any other voluntary contribution not part of Form No. 10BD <Please specify the nature>		0
	(vii i)	Total donation not reported in Form No 10BD [23(i)+23(ii)+23(iii)(d) +23(iv)+23(v)+23(vi)(e)+23(vii)]		0
24.	Total voluntary contributions received by the auditee during the previous year [22+23(viii)]			0
25.	Total foreign contribution out of the total voluntary contributions stated in 24			0
26.	Voluntary Contribution forming part of corpus (which are included in 24)			
	(A)	Corpus representing donations received for the renovation or repair of places notified under clause (b) of sub-section (2) of section 80G eligible for exemption under Explanation 1A to the third proviso to clause (23C) of section 10 or Explanation 3A to sub-section (1) of section 11		0
	(B)	Corpus donations as referred to in clause (d) of sub-section (1) of section 11 or Explanation 1 to the third proviso to section 10 (23C) eligible for exemption and invested in modes specified under sub-section (5) of section 11		0
27.	Voluntary Contributions required to be applied by the auditee during the previous year [24-\{23(vi)(d)+26A+ 26B}]			0
Income to be applied	28.	Income other than voluntary contributions derived from property held under trust referred to in section 11 or income of fund or institution or trust or any university or other educational institution or any hospital or other medical institution (other than the contribution reported in serial number 24)		**310341721**
	29.	Income applied outside India which is eligible under clause (c) of sub-section (1) of section 11		0
	30.	Income required to be applied in India by the auditee during the previous year [27+28-29]		**310341721**

Application of Income

31. Application of Income (excluding application not eligible and reported under serial number 37)

(i)			+Electronic(In Rs)	Other than Electronic(In Rs.)	Total Amount in Rs.
	(a)	Contribution or donation to any other person during the previous year	0	0	0
	(b)	Object wise application other than the application provided in (a)			
		(I) Religious	0	0	0
		(II) Relief of poor	0	0	0
		(III) Education	**163975548**	**3889292**	**167864840**
		(IV) Medical relief	0	0	0
		(V) Yoga	0	0	0
		(VI) Preservation of environment (including watersheds, forests and wildlife)	0	0	0

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(VII)	Preservation of monuments or places or objects of artistic or historic interest	0	0	0
(VIII)	Advancement of any other objects of general public utility	0	0	0
(IX)	Application which cannot be specifically categorised under to	0	0	0
(X)	Total	163975548	3889292	167864840
(c)	Total application [(a) + (b)(X)]	163975548	3889292	167864840

(ii) Details of application out of (i) (a) and (i) (b) resulting in payment in excess of Rs. 50 lakh during the previous year to any person

S.No.	Name of person to whom amount paid or credited	PAN of such person	Amount of application(Rs)	Mode of application			TDS	
				+Electronic modes(Rs.)	Other than Electronic modes(Rs.)	Total	Whether any TDS has been deducted Yes/NO	Section under which TDS has been deducted
1	ASHWANI LOCHAN	ABCPL9207F	6300000	6300000	0	6300000	Yes	192
2	GURU GRACIA.COM	AWYPK5896N	6117539	6117539	0	6117539	Yes	194C
3	SHAHSI BHUSHAN KUMAR	BSMPK1590A	6492220	6442220	50000	6492220	Yes	194C

(iii)	Amount which was not actually paid during the previous year [if included in (i)(c)]	0
(iv)	Amount actually paid during the previous year which accrued during any earlier previous year but not claimed as application of income in earlier previous year	0
(v)	Total amount to be allowed as application [31(i)(c)- 31(iii) +31(iv)]	167864840
(vi)	Bifurcation of application in 31(v) into Revenue or Capital	167864840
(a)	Revenue	153670117
(b)	Capital	14194723
(vii)	Amount invested or deposited back in corpus which was applied during any preceding previous year and not claimed as application during that previous year.	0
(viii)	Repayment of loan or borrowing during the previous year which was earlier applied and not claimed as application during that previous year during that previous year.	0

Amount to be disallowed from application

	(ix)	Amount disallowable under thirteenth proviso to clause (23C) of section 10 or Explanation 3 to sub_section (1) of section 11 read with sub-clause (ia) of clause (a) of section 40		0
	(x)	Amount disallowable under thirteenth proviso to section 10(23C) or Explanation 3 to sub-section (1) of section 11 read with sub-section (3) or (3A) of section 40A		0
	(xi)	Donation to any fund or institution or trust or any university or other educational institution or any hospital or other medical institution referred to in sub - clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 of the Act or any trust or institution referred to in sections 11 or 12 of the Act towards Corpus		4500000
	(xii)	Donation to Any fund or institution or trust or any university or other educational institution or any hospital or other medical institution referred to in sub - clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 of the Act or any trust or institution referred to in sections 11 or 12 of the Act not having same objects		0
	(xiii)	Donation to any person other than any fund or institution or trust or any university or other educational institution or any hospital or other medical institution referred to in sub - clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 of the Act or any trust or institution referred to in sections 11 or 12 of the Act		0
	(xiv)	Application outside India for which approval under proviso to clause (c) of sub-section (1) of section 11 has not been obtained		0
	(xv)	Application outside India for which approval under proviso to clause (c) of sub-section (1) of section 11 has been obtained		0
	(xvi)	Applied for any purpose beyond the objects of the auditee		0
	(xvii)	Any other disallowance		0
	(xviii)	Total allowable application [\{31(v)+31(vii)+31(viii) ? \{31(ix) to 31(xvii) }]		163364840
	(xix)	Amount deemed to have been applied during the previous year under clause (2) of Explanation 1 to sub_section (1) of section 11		0
	(xx)	Income accumulated as per the provisions of Explanation 3 to the third proviso to clause (23C) of section 10 or sub-section (2) of section 11		100425622
	(xxi)	Income accumulated or set apart for application to charitable or religious purposes or stated objects of trust or institution to the extent it does not exceed 15 % of the income		46551259
	32.	Taxable Income [30- \{31(xviii) to 31(xxi)}]		0
section 115BBI	33.	Income taxable under section 115BBI		
	(a)	Whether the auditee has any deemed income referred to in sub-section (1B) of section 11 which is chargeable to tax @ 30 % under section 115BBI and the amount of such deemed income?	No	
	(b)	Whether the auditee has any deemed income referred to in Explanation 4 to third proviso to clause (23C) of section 10 or sub-section (3) of section 11 which is chargeable to tax @ 30 % under section 115BBI and the amount of such deemed income?	No	

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			(i)	Whether income accumulated is applied for the purposes other than charitable or religious purposes or ceases to be accumulated or set apart for application thereto	**No**	
			(ii)	Whether such income accumulated ceases to remain invested or deposited in any of the forms or modes specified in sub-section (5) of section 11	**No**	
			(iii)	Whether such income accumulated is not utilised for the purpose for which it is so accumulated or set apart during the period referred to in clause (a) of Explanation 3 to third proviso to clause (23C) of section 10 or clause (a) of sub-section (2) of section 11	**No**	
			(iv)	Whether such income accumulated is credited or paid to any trust or institution registered under section 12AA or section 12AB or to any fund or institution or trust or any university or other educational institution or any hospital or other medical institution referred to in sub-clause (iv) or sub-clause (v) or sub-clause (vi) or sub-clause (via) of clause (23C) of section 10	**No**	
		(c)	(i)	Whether the auditee has any income which is income not to be excluded from the total income under twenty first proviso to clause (23C) of section 10 or clause (c) of sub-section (1) of section 13 which is chargeable to tax @ 30 % under section 115BBI and the amount of such income	**No**	
			(ii)	Whether the auditee has any income which is not to be excluded from the total income under clause (b) of third proviso to clause (23C) of section 10 or clause (d) of sub-section (1) of section 13 which is chargeable to tax @ 30 % under section 115BBI and the amount of such income	**No**	
		(d)		Whether the auditee has any income accumulated or set apart in excess of fifteen per cent. of the income where such accumulation is not allowed under any specific provision of the Act and which is chargeable to tax @ 30 % under section 115BBI and the amount of such income ?	**No**	
		(e)		Whether the auditee has made any application out of India which is not excluded from total income under clause (c) of sub-section (1) of section 11	**No**	
	34.	Anonymous donation which is chargeable to tax @ 30 % under section 115BBC				0
Other Income	35.	Other Income				
		(a)		Whether the auditee has any income chargeable under section 12(2) and the amount of such income.	**No**	
		(b)		Income as per Explanation 3B to sub-section (1) of section 11 in case of violation of clause (a) or (b) or (c) or (d) of Explanation 3A to sub-section (1) of section 11 read with clause (b) of sub-section (2) of section 80G		0
		(c)		Income as per Explanation 1B to the third proviso to clause (23C) of section 10 in case of violation of clauses (a) or (b) or (c) or (d) of Explanation 1A to the third proviso to clause (23C) of section 10 read with clause (b) of sub-section (2) of section 80G		0

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(d)	Income chargeable under sub-section (4) of section 11	0

Capital Asset

36. Details of capital asset transferred under sub-section (1A) of section 11

(1)	Whether a capital asset being property held under trust wholly for charitable or religious purpose is transferred and the net consideration for which it is transferred?	No	
(2)	Whether deemed application is claimed as per clause (a) of sub-section (1A) of section 11 and the amount of such deemed application?	No	
(3)	Whether a capital asset being property held under trust in part only for charitable or religious purpose is transferred and the net consideration for which it is transferred?	No	
(4)	Whether deemed application is claimed as per clause (b) of sub-section (1A) of section 11 and the amount of such deemed application?	No	

Application of income out od different

37. Application of income out of the following sources during the previous year

		=+Electronic (In Rs)	Other thanElectronic(In Rs.)	Amount in Rs.
(A)	. Income accumulated under third proviso to clause (23C) of section 10 or under sub-section (2) of section 11 during any earlier previous year	56135072	522476	56657548
(B)	. Income deemed to be applied in any preceding year under clause (2) of Explanation 1 to sub-section (1) of section 11 during any earlier previous year	0	0	0
(C)	. Income of earlier previous years up to 15% accumulated or set apart	0	0	0
(D)	. Corpus	0	0	0
(E)	. Borrowed fund	0	0	0
(F)	. Any other	0	0	0

38. Details of application resulting in payment or credit in excess of Rs. 50 lakh during previous year to a single person out of 37

S.no	Name of person to whom amount paid or credited	PAN	Amount of application(Rs)	Mode of Application			TDS		
				=+Electronic modes(Rs.)	Other than Electronic modes(Rs.)	Total	Whether any TDS has been deducted Yes/NO	Section under which TDS has been deducted	Amount of TDS
1	PASA RESOURSE PVT LTD	AAHCP6557H	56657548	56657548	0	56657548	Yes	194Q	35891

13(10) and 22nd proviso to section 10(23C)	39.	(i)	Whether provisions of twenty second proviso to clause (23C) of section 10 or sub-section (10) of section 13 are applicable?			No
		(ii)	If yes in (i) specify the reason why the provisions of twenty second proviso to clause (23C) of section 10 or sub-section (10) of section 13 are applicable?			
			(a)	Provision of proviso to clause (15) of section 2 is applicable		No
			(b)	condition specified in clause (a) of tenth proviso to clause (23C) of section 10 or sub-clause (i) of clause (b) of sub-section (1) of section 12A have been violated		No
			(c)	condition specified in clause (b) of tenth proviso to clause (23C) of section 10 or sub-clause (ii) of clause (b) of sub-section (1) of section 12A have been violated		No
			(d)	condition specified in twentieth proviso to clause (23C) of section 10 or sub-clause (ii) of clause (ba) of sub-section (1) of section 12A have been violated		No
		(iii)	If yes in (i), please provide computation of income chargeable under twenty second proviso to clause (23C) of section 10 or sub-section (10) of section 13			
			(a)	Income for the previous year		
			(b)	Total Expenditure incurred in India, for the objects of the auditee,		
			(c)	Expenditure to be disallowed		
				(i)	Expenditure from the corpus standing to the credit of the trust or institution as on the end of the financial year immediately preceding the previous year relevant to the assessment year for which income is being computed	
				(ii)	Expenditure from any loan or borrowing	
				(iii)	Depreciation in respect of an asset, acquisition of which has been claimed as application of income, in the same or any other previous year; and	
				(iv)	Expenditure in the form of contribution or donation to any person.	
				(v)	Capital expenditure	
				(vi)	Amount disallowable under Explanation to sub-section (10) of section 13 or Explanation to twenty second proviso to clause (23C) of section 10 read with sub-clause (ia) of clause (a) of section 40	
				(vii)	Amount disallowable under Explanation to sub-section (10) of section 13 or Explanation to twenty second proviso to clause (23C) of section 10 read with sub-sections 3 or 3A of section 40A	
				(viii)	Any other disallowance	
				(ix)	Total expenditure to be disallowed (i)+(ii)+(iii)+(iv)+(v)+(vi)+(vii))+(viii))	0
		(d)	Income chargeable to tax under twenty-second proviso to clause (23C) of section 10 or sub-section (10) of section 13 [a ? b+c(ix)}]			0
Expe...	40.	In case auditee is approved under second proviso to sub-section (5) of section 80G, please provide the following details				

(a)	Whether any amount of expenditure incurred during the previous year which is of a religious nature and the amount of such expenditure	No	
(b)	Total income of auditee during the previous year		0
(c)	Percentage of expenditure which is of religious nature to the total income [Amount in (a)/(b)]		0

41. Details of specified person* as referred to in sub-section (3) of section 13

Person referred to in 13(3)

Code of Person referred to in sub-section (3) of section 13	Name of such person	PAN of such person	Aadhar number of such person, if allotted	If code 2 selected in column (1) specify the amount of contribution made to the auditee	Address/Foreign Address
4-any trustee of the trust or manager (by whatever name called) of the institution	SHRI CHANDRA PRAKASH AGARWAL	ABMPA4357K			91, kAVERI VIHAR, RAJPUR CHUNGI,Agra,AGRA,Uttar Pradesh,282001 INDIA
4-any trustee of the trust or manager (by whatever name called) of the institution	SHRI AAKASH AGARWAL	AGWPA1859P			91, kAVERI VIHAR, RAJPUR CHUNGI,Agra,AGRA,Uttar Pradesh,282001 INDIA
4-any trustee of the trust or manager (by whatever name called) of the institution	SMT.USHA RANI	ABYPR2365L			91, kAVERI VIHAR, RAJPUR CHUNGI,Agra,AGRA,Uttar Pradesh,282001 INDIA

42. Details of transactions referred to in section 13 (2)

(a)	Whether any part of the income or property of the auditee is, or continues to be, lent to any specified person for any period during the previous year without either adequate security or adequate interest or both	No
(b)	Whether any land, building or other property of the auditee is, or continues to be, made available for the use of any specified person, for any period during the previous year without charging adequate rent or other compensation;	No

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		(c)	Whether any amount is paid by way of salary, allowance or otherwise during the previous year to any specified person out of the resources of the trust or institution for services rendered by that person to such auditee and the amount so paid is in excess of what may be reasonably paid for such services;	No	
		(d)	Whether the services of the auditee are made available to any specified person during the previous year without adequate remuneration or other compensation;	No	
		(e)	Whether any share, security or other property is purchased by or on behalf of the auditee from any specified person during the previous year for consideration which is more than adequate;	No	
		(f)	Whether any share, security or other property is sold by or on behalf of the auditee to any specified person during the previous year for consideration which is less than adequate;	No	
		(g)	Whether any income or property of the auditee is diverted during the previous year in favour of any specified person	No	
		(h)	Whether any funds of the auditee are, or continue to remain, invested for any period during the previous year, in any concern in which any specified person has a substantial interest.	No	
Specified Violation	43.	Whether the auditee has incurred any specified violation as referred to in Explanation 2 to the fifteenth proviso to clause (23C) of section 10 or Explanation to sub-section (4) of section 12AB and the amount of such violation			
		Income of the auditee has been applied, other than for the objects of the trust or institution.		No	
		(a)	Income of the auditee has been applied, other than for the objects of the trust or institution.	No	
		(b)	Whether the auditee has income from profits and gains of business which is not incidental to the attainment of its objectives or separate books of account are not maintained by auditee in respect of the business which is incidental to the attainment of its objectives.	No	
		(c)	Whether the auditee, referred to in clause (a) of sub-section (1) of section 13, has applied any part of its income from the property held under a trust for private religious purposes, which does not enure for the benefit of the public.	No	
		(d)	Whether the auditee, referred to in clause (b) of sub-section (1) of section 13, has applied any part of its income for the benefit of any particular religious community or caste.	No	
		(e)	Whether any activity being carried out by the auditee is not genuine or is not being carried out in accordance with all or any of the conditions subject to which it was registered.	No	
		(f)	Whether the auditee has not complied with the requirement of any other law, for the time being in force, and the order, direction or decree, by whatever name called, holding that such non_compliance has occurred, has either not been disputed or has attained finality.	No	
	44.	Whether there is any claim of depreciation or otherwise has been made in terms of Explanation 1 to clause (23C) of section 10 or sub-section (6) of section 11 in respect of any asset, acquisition of which has been claimed as an application of income and the amount of such depreciation?		No	

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	45.	In view of provisions of nineteenth proviso to clause (23C) of section 10 or sub-section (7) of section 11, please specify whether the trust or institution has claimed deduction under section 10 [other than clause (1), clause (23C) and clause (46) thereof] during the previous year and the amount of such claim?	No
	46.	Whether the auditee has taken or accepted any loan or deposit or any specified sum, exceeding the limit specified in section 269SS during the previous year?	No
	47.	Whether the auditee has received an amount exceeding the limit specified in section 269ST, from a person in a day; or in respect of a single transaction; or in respect of transactions relating to one event or occasion from a person during the previous year?	No
	48.	Whether the auditee has repaid any amount being loan or deposit or any specified advance exceeding the limit specified in section 269T, during the previous year?	No
	49.	Whether the auditee is required to deduct or collect tax as per the provisions of Chapter XVII-B or Chapter XVII-BB?	Yes
	49. (A)	Whether the auditee is liable to pay interest under section 201(1A) or section 206C(7) ?	Yes

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Schedule Corpus: Details of Corpus

Type of corpus donation	Opening balance at the beginning of the previous year (Corpus not applied till the beginning of the previous year)(1)	Received/Treated as corpus during the previous year)(2)	Applied during the previous year(3)	Amount invested or deposited back in to corpus (which was earlier applied and not claimed as application if such application fulfilled the conditions)(4)	Total amount invested or deposited back in to corpus(5)	Financial year in which (4) was applied earlier (6)	Closing balance (7)[(1+2+5)-3]	Invested in modes specified in section 11(5)(8)	Amount taxed in previous assessment year(9)	Invested in modes other than specified in section 11(5) as on last day of theprevious year(10)	If corpus donation is of type (i) then whether it fulfills the following conditions			
											Amount applied out of corpus for the purpose other than for which the voluntary contribution was made	Contribution or donation to any person;	Maintained as not separately identifiable	invested or deposited in the forms and modes other those specified under sub-section (5) of section 11.
(i) Representing donations received for the renovation or repair of places notified under 80G(2) (b) on or after 01.04.2020							**0**							

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(ii) ? Other than (i) above received on or after 01.04.20 21							0							
(iii) Other than (i) and (ii) above							0							

Schedule AC: The details of accumulation

Year of accumulation(F.Y.)	Date of furnishing Form 10dd/mm/yyyy	Amount accumulated in the year of accumulation	Purpose of accumulation	Amount applied for charitable or religious/ purposes up to the beginning of the previous year	Balance to be applied(3)-(5)	Amount taxed in any earlier assessment (Fill schedule ACA)	Balance available for application(6)-(7)	Amounts applied for charitable or religious purpose during the previous year out of previous years? accumulation	Amount applied for purposes other than the purpose for which such accumulation was made (if applicable)	Amount credited or paid to any trust or institution registered under section 12AB or approved under sub_clauses (iv)or(v)or(vi)or(via) of clause (23C) of section 10 (if applicable)	Balance amount available for application(8)?(9)?(10)?(11)	Amount invested or deposited in the modes specified in section 11(5) out of (12)	Amount invested or deposited in the modes other than specified in section 11(5) out of (12) (IF applicable)	Amount which is not utilised during the period of accumulation (if applicable)	Amount deemed to be income within themeaning of sub_section (3) of section 11 (if applicable)(10)+(11)+(14)+ (15)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)

2022-2023	23-Oct-2023	20212806	TO SET UP UNIVERSITY AND CONSTRUCTION OF BUILDING FOR UNIVERSITY	0	20212806	0	20212806	0	0	0	20212806	0	0	0	0
2020-2021	13-Feb-2020	66440679	TO SET UP UNIVERSITY AND CONSTRUCTION OF BUILDING FOR UNIVERSITY	24304778	42135901	0	42135901	42135901	0	0	0	0	0	0	0
2022-2023	24-Sep-2022	33381153	TO SET UP UNIVERSITY AND CONSTRUCTION OF BUILDING FOR UNIVERSITY	0	33381153	0	33381153	14521647	0	0	18859506	0	0	0	0

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Schedule ACA: Details of accumulated income taxed in earlier assessment years under sub-section (3) of section 1					
Year of accumulation (F.Y.)	Assessment year in which this amount was taxed				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
2019-2020	0	0	0	0	0
2020-2021	0	0	0	0	0
2021-2022	0	0	0	0	0
2022-2023	0	0	0	0	0
2023-2024	0	0	0	0	0

Schedule TDS/TCS									
Tax Deduction and Collection Account Number (TAN)	Section	For Others, please specify	Total amount of payment or receipt of the nature specified in column (3)	Total amount on which tax was required to be deducted or collected out of (4)	Total amount on which tax was deducted or collected at specified rate out of	Amount of tax deducted or collected out of (6)	Total amount on which tax was deducted or collected at less than specified rate out of (7)	Amount of tax deducted or collected on (8)	Amount oftax deducted or collected but not deposited to the credit of the Central Government out of (6) and (8)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
RCHS03772G	192		82538056	14100018	14100018	2316545	0	0	0
RCHS03772G	194J		5728163	5420089	5400089	561499	0	0	0
RCHS03772G	194C		56041945	58093097	8093097	719923	0	0	0

Schedule Statement of TDS/TCS				
Tax deduction and collection account number (TAN)	Type of Form	Due date for furnishing	Date of furnishing, if furnished	Whether the statement of tax deducted or collected contains information about all transactions which are required to be reported
(1)	(2)	(3)	(4)	(5)

RCHS03772G	24Q	31-Jul-2023	17-Jul-2023	Yes
RCHS03772G	24Q	31-Oct-2023	30-Oct-2023	Yes
RCHS03772G	24Q	31-Jan-2024	24-Jan-2024	Yes
RCHS03772G	24Q	31-May-2024	28-May-2024	Yes
RCHS03772G	26Q	30-Sep-2023	27-Sep-2023	Yes
RCHS03772G	26Q	31-Oct-2023	30-Oct-2023	Yes
RCHS03772G	26Q	31-Jan-2024	24-Jan-2024	Yes
RCHS03772G	26Q	31-May-2024	28-May-2024	Yes

Schedule Interest on TDS/TCS			
Tax deduction and collection account number (TAN)	Amount of interest under section 201(1A) or 206C(7) is payable	Amount paid out of column (2)	Date of payment dd/mm/yyyy
(1)	(2)	(3)	(4)
RCHS03772G	75	75	29-Apr-2023
RCHS03772G	272	272	06-May-2023
RCHS03772G	792	792	07-Jun-2023
RCHS03772G	673	673	26-Sep-2023
RCHS03772G	1822	1822	27-Sep-2023
RCHS03772G	24014	24014	06-Oct-2023
RCHS03772G	12045	12045	20-Dec-2023
RCHS03772G	104161	104161	21-Feb-2024
RCHS03772G	278	278	08-Mar-2024
RCHS03772G	3140	3140	28-Mar-2024

